500 Help Wanted General

Dealers

You Deserve Quality

$ $ $
Sign-On Bonus
$1,000
$ $ $

Come Join Our Team!
Feeling the pinch after the holidays? You love paradise! Your dreams just came true with the job of a lifetime with Thom Apple Valley - the best-kept secret in over the-road driving today!
• Full Medical plan
• 401k program
• Paid vacation
• Cash per mile package
• Rider program & more!
If you have a CDL A, good safety record, and 3 months experience, call recruiting Thom Apple Valley
800-788-1145, X500

DRIVER WAREHOUSE
Immediate full time position. Must possess valid driver license and excellent driving record. Responsibilities include deliveries to our Wholesale customers. Resume to Warehouse, P.O. Box 2587, Southfield, MI. 48037-2587.

DRIVER With VAN needed for package & freight delivery. Late model 1 ton cargo van needed. Paid percentage. (313) 459-5187

DRYCLEANING STORE MANAGER
Berkley Dry Cleaning & Laundromat is looking and pressing experience preferred. Excellent pay and incentive package, plus benefits. Call Bob at (810) 544-9434 or leave message at 1-800-968-1068

EDM
Experienced machinist. Good benefits. Livonia area (313) 261-3522

EDUCATION
Kaplan, the test prep first step, needs friendly, people-oriented instructors with the ACT, SAT, GRE, GMAT, LSAT. No fee. Fax resume to Eric 810 569-1536

ELECTRICAL DISTRIBUTOR
Seeks Sales People
• Inside Sales •
Electrical Experience Only
Electric Company
P. O. Box 2000
Novi, MI 48376-8021

ELECTRICAL SALES AGENCY
Seeking energetic person for inside sales position. Responsibilities include quotations, & returns. Good benefits & 401K plan. Please send resume to McDonough & Assoc., 9640 Florida, Canton, MI 48187

ELECTRICIAN
Experienced electrician. Full time. Call Bob Elias at 313 864 7761

ELECTRICIAN
Experienced only in residential wiring. Good Benefits & Pension. (810) 553-7008

ELECTRICIAN for overhead crane service in Livonia area, to help troubleshoot, have a minimum of 6 yrs. experience in mechanical, electrical, hydraulic, good start, able to work heights above 20 ft., pay according to experience, good benefits. Call (313) 641-3600

ELECTRICIAN
Journeyman or equivalent
(313) 261-4383

ELECTRICIAN, LICENSED & EXPERIENCED
Commercial, Industrial & Residential
Call 810 347-1496

ELECTRICIANS
Licensed only. Must have own tools. Professionals only. Strong commercial and industrial experience
810 227-7336

Electronics

ELECTRONICS BENCH TECHNICIAN
Federal ARO, Inc. is a leading worldwide supplier of parking and revenue control equipment and a subsidiary of Federal Signal Corporation (NYSE-FSI). is seeking a Senior Bench Technician in our Service Department with a minimum of 3 years electro-mechanical assembly and troubleshooting level repair experience. Strong communication skills a must. The ideal candidate will be a high school graduate or equivalent with ASQC diploma/certificate from an accredited technical institute, or equivalent training/experience. Excellent overtime and travel required. Computer skills a definite plus. Pleasant working conditions and have a commitment to excellence than join a team of Federal ARO. We offer a competitive compensation and benefit package. Fax or mail your resume and salary history to: FEDERAL ARO, INC., Human Resources, 24700 Capitol Street, Farmington Hills, MI 48335. FAX (810) 473-1258. No phone calls please. EOE

CONTROLS ENGINEER
Needed for the design, build and test of custom machine control equipment. Must be familiar with PLC programming (Allen Bradley or Siemens SIS). Some motor design and basic electrical design practices. Challenging position with varying project assignments. Excellent salary and benefits package. In-house lab/office environment. Please respond to:

ENGINEERING MANAGER
Cater Box 3313
Livonia, MI 48151-3313

ENGINEER/DRAFTSPERSON
Leading manufacturer of custom conveyor systems has immediate opening. Must have auto CAD experience in design of conveyor systems. Please send resume to P.O. Box 1006, Wixom, MI 48393

ENGINEER - FLUID CONTROLS
Hydraulics, pneumatics, lubrication, isolators. Machine tools background. Familiar area. Ask for Mr. Bellows in PCS Group, 2275 N. Opdyke, Suite F, Auburn Hills, MI 48326. Fax: 810 340 9222

YAZAKI EDS Engineering Inc., a leading automotive supplier has a full time opening in our Research & Development company. We are looking for a motivated, enthusiastic individual who has the desire to work in a racply growing R & D environment. We have the following position available

TESTING TECHNICIAN
Candidates must have a a High School degree. Responsibilities include testing sample preparations, writing test reports, maintaining and operating test equipment. Must have experience with word processing and spreadsheets. This is an hourly position.

We offer a competitive salary and an excellent benefits package. If you are qualified, please submit your resume and cover letter stating your salary requirement. Applicants who do not submit these items will not be considered and we will only be able to contact those chosen for an interview

YAZAKI EDS ENGINEERING INC
ATTN: Human Resources Dept
6800 Haggerty Road
Canton, MI 48187

M/F/D/V EOE

ENTRY LEVEL POSITIONS
Start your career at Roush Industries
We need motivated people
• MATERIAL CONTROL DEPARTMENT
• DELIVERY DRIVERS
Excellent Driving Record
FULL TIME
FULL COMPANY PAID BENEFITS PACKAGE
ROUSH INDUSTRIES
11916 Market
Livonia, MI 48150
313 591 1010
FAX 313 591-4333
EOE

EXECUTIVE RECRUITER TRAINEE
TO EDIT, SUBMIT RESUMES
810 584 1990 Fax 810 524 2461
EOE

500 Help Wanted General

ENVIRONMENTAL TECHNICIAN
required for Farmington Hills laboratory. Experience in waste water sampling required. OSHA training & plus. Call (810) 477-6666 ext. 155

EVERYONE LOOKS UP TO YOU!
If you interested in a career where everyone looks up to you and you can make a difference in special peoples lives, our children, then we have a position for you. Kinder Care Learning Center has part time & full time teaching positions available. Benefits include medical, dental, and education assistance. Apply today at:
Southwest 810-348-1589
Westland 313-455-1890
Livonia 313-421-0830
Plymouth 313-455-2560
Northville 810-477-4733
Canton 313-981-4774

EXCELLENT OPPORTUNITY!
Immediate openings available for established company. Drivers, Stock Help & Warehouse. No experience necessary. $10 per hr. plus benefits. Apply in person ONLY SATURDAY, Jan. 13, 1996, 9am-1pm. Fidelity Properties, 28200 Franklin Rd., Southfield

EXCITING GROUND floor opportunities at a fast growing POS Company + Trainers & Support + Shopping + Accounting & R & D + Warehouse. Fax resume to 313-852-8651

Executive Assistant
Asset General Manager in coordinating information and administrative activities. Solid computer, business, communication & organizational skills required. Superviseo other office functions within manufacturing & education environment. Reply to:
Center for Advanced Technologies
Personnel Department
1333 Gladman Blvd
Detroit, MI 48238

EXPIDITER
MANAGERS Assistant for multi function machine shop in Farmington Hills. Recent experience, energy and leadership required. Day shift, full time. Call Allen & Tues 9am-3pm (810) 473 9305

FADAL CNC OPERATOR capable of set up, BG/DS, benefits, salary in accordance with experience. Contact Brian 7am-8am 810-478-7575

Farmington Hills laboratory is now accepting applications for an entry level position in our Mass Spectrometry Department. Knowledge of semi volatiles utilizing Hewlett Packard 5972 M.S., DOS Chem Station important. Persons with interviews can be arranged by calling:
(810) 477 6666

FIELD SERVICE TECHNICIAN
to install & repair mechanical & electrical scales. Must know basic electronics and have good mechanical aptitude. Competitive wage/benefits package. Please send Resumes to:
Sterling Scale Co
20950 Bonning Drive
Southfield MI 48075
Attn. Service Manager

FIELD SERVICE TECHNICIANS
Entry level positions for growing office machine dealership. Equivalent of Associates Degree in electronics required. Must have good mechanical aptitudes & good driving record. Complete training, competitive salary & benefits are provided. Professional attire required. For more information call Kevin 810-478-0063, ext. 214

FILING CLERK/OFFICE ASSIST
Immediate full time position for fast paced Southfield law firm. Reliable transportation a must. Contact Sherm (810) 353-7750

FINANCE AND BUDGET DIRECTOR
The Charter Township of Canton is accepting applications for Finance and Budget Director. Salary $62,100 - $77,700 DOQ. Now position overseeing the Township's financial operations, preparation and maintenance of annual budget, maintenance of accounting system and related financial records. Develops and implements financial reports, information and policies, performs financial forecasting for Township operations and proposals. Position requires a minimum of five (5) years experience of progressively more responsible and varied nature in municipal finance and/or accounting. Bachelor's degree in accounting/finance/related field. Extensive knowledge of professional municipal accounting and budgeting principles and practices. Extensive knowledge of laws ordinances and regulations governing municipal accounting and auditing procedures. Considerable knowledge of computer operations and water billing procedures. Applications available at Canton Township Personnel Division, 1150 S. Canton Center Rd., Canton, MI 48188 or send a self-addressed stamped business envelope to above address for application form. All applicants must complete a Canton Township Applications form in its entirety and be fingerprinted by Canton Township Personnel Services prior to 4pm, January 19, 1996. The Charter Township of Canton does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.
An Equal Opportunity Employer

Insurance

Loan Closer
The Money Store, leading Mortgage lender, is in need of an experienced Loan Closer. Min. 3-5 years mortgage closing experience is mandatory. Must have proven ability to interpret title, Trust, Deed, detail oriented and computer literate. Excellent salary and benefits package. Mail or fax cover letter with resume to:
Don Ferguson
17197 North Laurel Park Dr
Suite 129
Livonia, MI 48152
Fax 1-313-462-2695

FLOOR MAINTENANCE
$70 000 annual Salary. Nights & weekends. Also Part-time, weekends only at $7 per hr. (810) 669-1935

FLORAL DESIGNER & APPRENTICE FLORAL DESIGNER
Apply in person
Dearborn Flower Shop
26433 Ford Rd., Dearborn Hgts

FLORAL DESIGNER - Experienced, full time. Apply in person. Ken Barton's Floral & Gifts, 24724 W Warren (W. of Telegraph) Dearborn Hts

FLORIST
Part-time sales help wanted. Call Sue (810) 350-0120 or M appointment at All About Flowers, Southfield

FORKLIFT OPERATOR
Expanding beverage company is seeking safety oriented individual looking for opportunity. Forklift license and previous experience a must. Day and afternoon shifts available. We offer full benefits package and competitive wage. Send resume to:
Human Resources Forklift
P.O. Box 701248
Plymouth, MI 48170
An Equal Opportunity Employer

500 Help Wanted General

FOUR BLIDE SET-UP
Experienced Only.
Call 313-537-8600

FRANKLIN FITNESS & Racquet Club is looking for responsible & energetic people to work our desk. Full & part time available. Apply 29350 Northwestern Hwy., Southfield

FRONT DESK
Apply in person. Days Inn Hotel, 36855 Plymouth Rd., between Levan & Newburgh, Livonia

FRONT DESK
Part time midnight position. Competitive wages, flexible hours. Apply in person: Budgetel, 41211 Ford Rd., Canton

FULL TIME cashier needed for Wonderland Music. Have fun selling! Randy (810)344-1111

•FULL TIME/PART-TIME CROWLEY•
Whether you are looking for a full or part time position, we are interested in you. As a quality leader in the fashion industry, we take pride in hiring friendly, helpful people. Benefits include flexible schedules and merchandise discount. The following full and part time positions are immediately available at CROWLEY's Westborn location:
• Sale
• Clerical
• Loss Prevention

FULL-TIME
PERMANENT POSITION
Retail Sales Associate position open at a well established specialty furniture store. Join our team and work in an environment that is fun. Applicant must be reliable, responsible & willing to work some evenings & weekends. Full time benefits package. Also available: Apply in person, 10am-3pm. Jennifer Furniture, 29500 W. 8 Mile, Livonia

FULL TIME POSITION - for lighting showroom in Novi. We need 1 trained sales person to install decorative lighting fixtures & other assorted duties. Apply at 43443 Grand River, Novi

FURNACE SHEETMETAL installers, experienced only, steady work. (810)229-9421 (eves) or (810)224-5452 (days)

FURNITURE REFINISHERS
Experience in furniture refinishing, stripping & repairing. Laborers also needed. Full/part time. 313-844-7444

FURNITURE STOCK HELPER
Looking for dependable individuals for part time position at our New location to help unload trucks, price merchandise and maintain showroom display. Good starting rate with clean, smoke-free working conditions. Approximately 20 hrs per week, evenings & weekends. Apply in person or call
LA-Z-BOY
Furniture Galleries
27700 Novi Rd
Novi 810-349-3700

GALLERY ASSISTANT
Familiarity with Egyptian/Roman ceramics and metals. Strong verbal and written skills, computer literate. Sales experience desirable. Send resume and cover letter to: Shaw Gallery, 27 North Saginaw, Pontiac, MI 48342

GARAGE DOOR - installer/service person/helper. Dependable person desired for installation & service of overhead doors. Must have good driving record, benefits included. 313-454-0999

GENERAL HELP - machine shop in Farmington Hills area, now hiring machine operators, day shift, full time, steady work. Some experience helpful will train, benefits paid vacation & holidays, call Mon & Tues between 9am-3pm 810-473-8305

GENERAL HELP
$12.50
TO START
NO EXPERIENCE NEEDED
We train for local dust sample collection, full & part time. Permanent positions available. Apply Call Air Control Department
(313) 326-8501

GENERAL LABOR
Busy manufacturer needs bright dependable [illegible] immediate openings. Technical educated, [illegible] must be able to read & [illegible] mechanical drawings, full time and part time, day shift. Starting wage [illegible] hr. Paid holidays and excellent benefits. Please send resume to:
General Labor
P.O. Box 701395
Plymouth, MI 48170
or call (313) 207-4710 and leave information

GENERAL LABORER full time for entering and for Carpentry & spray painting & plus. Full fringe benefits, wages negotiable per experience. Apply within at 44311 Grand River, between 9am & 2pm

GENERAL LABOR - high run production. No experience needed. Benefits available. We train. Apply Williams, 13170 Merriman, Livonia

GENERAL LABOR - Measuring rail cars. Approximate opening. Flexible hours, 30-40 hrs a week. Temporary position. Must be physically fit, able to lift 50 lbs. Apply outside: Wayne, Dearborn Jefferson and Sterling Heights
ADVANTAGE PERSONNEL
(810) 238 9200

GENERAL LABOR
Not under 18. Basic shop and steel cutting knowledge helpful. Must have valid Michigan Driver's License. Benefits. Aurora Manufacturing, 13301 Northend. Oak Park, between Eight & Nine Mile. E. of Coolidge

GENERAL LABOR
PACKAGER / PARTS TRIMMERS
Up to $7.50/hr. No experience necessary. All shifts available. Benefits. 42313 Apply in person Anson Mold Inc. 7779 Market St. Canton

GENERAL LABOR
Plymouth, full-time/long term Days/Afternoons $6.00 per hour
(313) 484 3170

GOIN NUTS Candy Store in Center busy Village needs help 24-30 hrs wkly. Flexible from 10am to 7 30pm - Fri. 9pm. Call (810) 391-5758

GOLF CLUB manufacturer seeking light assembly workers. Knowledge of golf helpful but not necessary. Full time positions available. Competitive salary. Please contact Dennis Mon-Thur, 8am-Noon at 810-442-7430

GRAPHIC ARTS - Sign co. looking for person to work into management position. Experience helpful. Call after 6pm (810) 355 3320

GRAPHICS DESIGNER
Macintosh experience with good knowledge of Pagemaker and Illustrator. Business forms and photo shop experience a plus. Resume and salary requirements to: Wholesale Business Systems, P.O. Box 71068, Madison Hts., MI 48071

500 Help Wanted General

GLAMOUR SHOTS
High Fashion Photography
MANAGEMENT OPPORTUNITIES
$24-48,000/year
Successful, exciting, international retailer seeking Manager/Assistant Manager in Michigan & Ohio Detroit locations. We are seeking sales/marketing oriented, income motivated store manager with a proven high performance management track record.
Photography management background not required, but a sense of fashion and style is very big plus. Top candidates are those that really enjoy people and have a strong work ethic.
The Challenge: to motivate and manage 15 to 20 hour weeks and provide excellent customer service and have fun doing it!
Please send resumes to
Glamour Shots
2771 NW 104th St., Suite E
Des Moines, IA 50322

GRAPHIC PRODUCTION SUPERVISOR
Newsletter printing company seeks experienced supervisor for 20+ person department. Desktop publishing experience required. Knowledge in computer/system administration helpful. Full time with benefits. Some overtime on Fridays only. Non-smoking building. 8 Mile & Deadquarter. Send resume to Panah Publications, 32401 Industrial Drive, Madison Heights, MI 48071. Attn: Operations Manager

GROCERY MANAGER
Experience preferred. Flexible hours/days. Plymouth Marketplace
(313) 453-2535

GROCERY STORE MANAGER
Berkley area
810 524-1000 or
810-524-2461
CIC CORPORATION

GROUNDS MAINTENANCE ASSISTANT
For large Southfield community in Southfield to assist management in minor exterior and interior upkeep and trash removal. Call Mon-Fri, 9-11am
810-352-3800

GROUNDS MAINTENANCE
Full time for apartment complex in Canton. Some experience required. Call Joan 313 397-0200

GROUNDS PERSON
Needed for a large Westland apartment community. 40 hours per week plus some overtime is required. Must have own transportation and valid drivers license. Call 9am - 12 noon, Monday-Friday. 313-459-1713

GROUNDS POSITION available at Stonehedge Apts in Canton. Full time. No experience needed, competitive wages. Call Jim at Rea at 810 624 9449

GROUP HOME openings for full and part time employees. Are you a person who likes a challenge for others? you will find this very satisfying employment. Starting wage $6.50 per hour unlimited Paid training provided. Valid driver's license required. Benefits. Call (313)663 5637 or (313)591-3019

$33,000 GUARANTEED
FIRST YEAR INCOME WITH THE ABILITY TO "BE YOUR OWN BOSS" IN A LOCAL OPPORTUNITY. LOOKING FOR CAREER ORIENTED PEOPLE. ASSOCIATES FOR EXCITING OPPORTUNITY. CALL MR. GOSSA 810 356 3748

GYMNASTICS / DANCE
Instructors needed to drive to locations for Saturdays or day care experience. Part & full time available. Will train. (810) 855 3838

HAGGERTY/JOY MOBILE
Cashier wanted. Apply at Kwik Lube Car Wash
Call (313) 453 8780

HAIRDRESSER & ACRYLIC NAIL TECH
Excellent percentage. Farmington Salon (810) 615 0022

HAIR DRESSER - experienced in potential sets & days off. Apply at Bloomfield area nursing home. Call (810) 681 7060

HAIRDRESSERS & NAIL TECHNICIANS - Needed with experience, for new salon in W. Bloomfield. Location 810-855-7688

HAIR DRESSERS
Now Hiring. Stylists for salon in Westland. Guaranteed hourly wage plus Cash Bonuses. 313 525 9500

HAIR SALON Busy Farmington Hills salon has openings for a stylist, shampooer, receptionist. Apply within at 44311 Grand River, between 9am & 2pm

GENERAL LABOR - high run production. No experience needed. Benefits available. We train. Apply Williams, 13170 Merriman, Livonia

GENERAL LABOR - Measuring rail cars. Approximate opening. Flexible hours, 30-40 hrs a week. Temporary position. Must be physically fit, able to lift 50 lbs. Apply outside: Wayne, Dearborn Jefferson and Sterling Heights
ADVANTAGE PERSONNEL
(810) 238 9200

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Not under 18. Basic shop and steel cutting knowledge helpful. Must have valid Michigan Driver's License. Benefits. Aurora Manufacturing, 13301 Northend. Oak Park, between Eight & Nine Mile. E. of Coolidge

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Up to $7.50/hr. No experience necessary. All shifts available. Benefits. 42313 Apply in person Anson Mold Inc. 7779 Market St. Canton

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Plymouth, full-time/long term Days/Afternoons $6.00 per hour
(313) 484 3170

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GRAPHICS DESIGNER
Macintosh experience with good knowledge of Pagemaker and Illustrator. Business forms and photo shop experience a plus. Resume and salary requirements to: Wholesale Business Systems, P.O. Box 71068, Madison Hts., MI 48071

500 Help Wanted General

HAIRSTYLISTS
BoRics is growing in Livonia
BoRics Haircare will be opening soon in the Four Oaks Plaza in Joy & Newburgh. The fabulous location guarantees you to gain, create a huge walk-in clientele. We are looking for a manager/hair cut tant manager, full and part time licensed stylists. PACKAGE AND EARNING POTENTIAL in the industry. To join our team apply in person on Monday, January 8 between 11 & 2 at 37460 5 Mile Road at Newburgh or call 1-800-666-8464

HEATING/AIR SERVICE
Lennox dealer. Full benefits. New Lack. Livonia (313) 525-1930

HEATING
Sheet metal duct installers. Residential/light commercial. Steady work, top pay, benefits (313)255-1360

HELP WANTED
Delivery & Kitchen work for catering business. AM hours. Apply at 28750 W. 8 Mile, Southfield (between Beech & Telegraph) NO DOOR-BUSTERS

HELP WANTED
DISHWASHERS - Full time days & nights. Jonathan B Pub. Westland. Ask Appy within

HI-LO DRIVER, Livonia.
Leading environmental facility is looking for a hi-lo driver. Must have experience/willing to work overtime. $6.50/hr. To qualify candidate with experience with roads and benefits after probationary period. Please apply in person January 8 & 9, 8am-1pm 20700 Greenfield, Suite 100, (NE corner of 8 & Greenfield).

HI-LO DRIVER
Plymouth water heater company is seeking a hi-lo driver for warehouse. Will train. Full time, benefits. Send resume to
Lochriver Corp
45900 Port St
Plymouth, MI 48170

HI-LO EXPERIENCE NEEDED
Fortune 500 Company is seeking individuals who are not afraid of hard work, who are dedicated and reliable to work on a twelve hour shift 7pm-7am. Must be able to start with raises and benefits after 90 days. Company offers Medical, Dental, Life, & 401K
APPLICATIONS ACCEPTED
January 8 & 9
9am - 11am
20700 Greenfield, Ste. 100
(NE corner of 8 & Greenfield)

HOSTESS/RECEPTIONIST
Assistive Living Community
Seeking a Warm & Learn Assist sales counselor for successful broker, gift company. Hours are Mon-Fri Days 12-6. Weekends necessary.
JAN FAIRKAT 810-486-1900

HOST PERSON
Busy Italian restaurant. Garden City 3-11pm. 5 days a week. Ask for Jim (313) 422-8903

HOST PERSON
Needed for residential builder in the Novi area. Responsible, requires working weekends. Call between 9am-5pm 810 222 2065

Hotel

Join Our Team At The Holiday Inn Southfield
Friendly atmosphere. Great Pay & Benefit Package. advancement opportunities. The following full time positions are available
• HOST STAFF
• BUS STAFF
• MAINTENANCE ENGINEER
• BANQUET SET UP
Apply in person
Holiday Inn Southfield
26555 Telegraph Rd
Southfield, MI 48034
810-353-7200
Come & experience the team atmosphere at the
SOUTHFIELD HILTON GARDEN INN
The following positions are now available
• Experienced Housekeepers
• Housekeeping Supervisor full time
• Guest Service Agent full time
• Night Audit full time
• AM Servers full time
• Stewards full time
We offer competitive wages medical/dental, 2 weeks vacation paid sick days, paid holidays, free meals, free parking & discounted rates at other Hilton hotels
Please apply at:
21000 American Drive
Southfield, MI 48034
810-357-1100
EOE

HOTEL
ATHENEUM SUITE HOTEL
JOB FAIR
TUES., JAN. 9 10am-4pm
Vista Club Suite
Front Office Rep
Night Auditor
Concierge Manager
Housekeeping
Only those with previous hotel experience need apply
1000 Brush Detroit

Hotel
WYNDHAM GARDEN HOTEL - NOVI
42100 Crescent Blvd
Novi, MI 48375
(313) 344 8800
NOW HIRING
FOR THE FOLLOWING POSITIONS
• Night Audit •
• Banquet Set-up
• Banquet Server •
• Cafe Hostess/Host •
• Full Time Engineer •
• AM/PM Dishwasher •
• Room Attendant •
• AM/PM Prep Cook •
• Grill wash & Porters
• Grill wash & Dishwasher
Apply in person
Wyndham Garden Hotel
42100 Crescent Blvd
Novi, MI 48375
Fax resume to 313 344 8809
EOE

500 Help Wanted General

HOTEL
Do You Do Impressions?
Red Roof Inns, America's leading economy lodging, seeks friendly individuals who can impress our guests with their warm, courteous service
• FRONT DESK GUEST SERVICE REP
Full Time
• NIGHT AUDITOR
Part Time
Computer skills helpful if you are customer pleasing and able to work a flexible schedule, let us impress you with our excellent wages and fringes! Apply in person at 2350 Rochester Rd (I-75), Troy EOE
RED ROOF INNS

HOTEL
Trans Inns Management Inc. is now accepting applications at three of our quality hotels:
The Clarion Hotel
• Front Desk
• Night Audit
• Housekeepers
• Banquet Set-Up
• Banquet Servers
• Bellman
• Room Service Staff
• Bartenders
• Host/Hostess
• Dishwashers
Please apply in person
3535 W. 12 Mile Road
(at Orchard Lake Road)
Farmington Hills

Holiday Inn - Troy
• Front Desk Staff (part time)
• Housekeepers
• Bartenders
• Servers
• Dishwashers
• Line Cooks
Please apply in person
2537 Rochester Court
(off Rochester Rd. @ I-75)
Troy

Best Western Laurel Park
• Maintenance (3 11pm)
• Housekeepers
• Housemen Janitor (M/F)
Please apply in person
16410 S. Laurel Park
(I-96 @ I-275) Livonia

NO NIGHTS WEEKENDS
NO HOLIDAYS
Work Mon-Fri only. Earn up to $275 wk. We train. Pay for training.
MERRY MAIDS
Birmingham/Bloomfield Hills
810 647 6400
MERRY MAIDS
Farmington Hills 810 471 6110

HOUSECLEANERS
Full Medical, Dental & Life.
Full & part time. Mon-Fri, days, company car! $6.25-$8.50 to start including paid drive time, or flexible schedule. Ask for Kathy. Don't be mislead by other ads. Call to find out why.
WE ARE THE BEST!
MAYDAY MAID SERVICE
AMERICAN FREEDOM CLEANERS
(810) 473 9300

HOUSECLEANERS
Start today $7.01 an hour
1-800-640-7707
Suburban Professional Cleaning

HOUSEKEEPER
Full time days
Experience preferred. Excellent management opportunities. Company benefits. Call Mr. Sabry range $7.00 $8.00 hr. Fax resume to 810 557 1442

HOUSEKEEPERS NEEDED
IMMEDIATELY. Full & part time. $7 $8 to start. Over car expense. Call 810 855 7462

HOUSEKEEPING
Full & part time. Apply at Days Inn Hotel, 36855 Plymouth Rd., between Levan & Newburgh, Livonia

HOWELL POSITION $7 an hour, first shift, 44 hours/week, overtime paid, immediately available
1-800-926-6364

HUMAN RESOURCE MANAGER WANTED
Rapidly growing auto finance company seeking high energy Human Resource Manager. College degree and 2-3 years experience required. General HR functions, concentration in recruiting. Includes health, dental, 401K. Send resume to CAC, 25505 W 12 Mile Rd, Suite 3000, Southfield, MI 48034 Attn Lynn Human Resources

HUMAN RESOURCES ASSISTANT
One of the nations largest non profit outpatient mental companies has an immediate opening for a Human Resources Assistant. Responsibilities include clerical and administrative personnel recruiting, inputting employee information, completing various HR forms, preparing written correspondence, copying and filing.
Minimum 1 year experience in HR processes within Associates degree or equivalent. Preferred candidate will have experience with Microsoft Word applications, must be detail oriented, flexibility and work in a fast paced environment. Please fax resume/cover letter with salary requirements to: Human Resources Director, Fax 810-557-1442. Please state Dearborn Department in your cover letter.
NO PHONE CALLS PLEASE
EOE

HUMAN RESOURCES DIRECTOR
Will be responsible for all functions of Human Resources including Recruitment, Training, Wage & Salary Administration for a Human Resources Director.
Experience needed in the following areas:
Employee Relations, Benefits Administration, Recruitment, Wage & Salary Administration, Training, Employee Development with 3-5 years experience.
Great Library Media Salon Mayfair 20411 Kelly Road Eastpointe, MI 48021
Fax (810) 776-7252
Attn: Human Resources
Equal Opportunity Employer

Human Service
ACTIVITIES TECHNICIANS
Part time (12-15 hrs/wk) and full time (37.5 hrs/wk) positions available with Jewish Community Center of Metro Detroit. Responsibilities include assisting with program activities, leading groups, and assisting with program development. Requirements include a bachelor's degree in related field, experience with special populations preferred, excellent communication skills, and a commitment to Jewish Community Center. Excellent salary and benefits package available.
Please send resume and cover letter to:
Human Resources
Jewish Community Center
6600 W. Maple Road
West Bloomfield, MI 48322-3328
Equal Opportunity Employer

HVAC
Experienced Only
Call Mr. Sabry 810 557 1442

HVAC
JOBS AVAILABLE
List of workers and unemployed free income may vary widely for FREE heating and cooling residential technician training program. Guarantee assistance. High school diploma or GED & excellent driving record required (College credits & co-op experience). Call Amy at (313) 845-9067
Wayne County Community College
Office of Corporate Training

HVAC SERVICE TECH & HVAC INSTALLER NEEDED
Minimum 5 yrs experience. Benefits. Transportation. Send or fax resume 728 East 11 Mile, Royal Oak, MI 48067 FAX (810) 542-7349

HVAC TECHNICIAN with 5 years experience to do service work in commercial & residential repair. (810)348-4242 or After 5pm (810)477-1961

IF YOU HAVE COLLECTION experience and can work part time in a fast paced environment, for the right hours - then you should call Beth at (313) 873-4000 weekdays 10-4. Retirees are welcome

IMMEDIATE OPENINGS
Livonia bank seeking tellers. Attractive benefits package. Math skills necessary. We be open Saturdays. Call Cass Corridor at 313-432-1535

IMMEDIATE OPENINGS
2 people to assist in service delivery. Excellent pay. (810) 661-1414
An Equal Opportunity Employer

INCOME TAX PREPARER
Hiring immediately!
Call Bob
313-592-1600

Information Systems
Start up company has great opportunity for a person with the right mix of LAN and database experience. You will have the chance to help "Net" a large law firm. (S. Detroit) detailed procedures, suit the rest, etc. You need to be motivated, enterprising, and want in on the new wave. Resume & salary history to:
NEWGO
40600 Ann Arbor Rd. Suite 200
Plymouth, MI 48170

INSIDE SALES/TELEMARKETING REPRESENTATIVE
Start the New Year with a new job immediately for professional sales people. Hourly plus commission, plus bonuses with performance review in 30 days. Pick up or fax resume to: marketing manager, fax 313 261 9368

INSPECTORS
$8 $10/HR. 1ST SHIFT
QC Test Tear Blueprints
Metal Technical 453-1166
FAX 453-1593

TEACHER ASSISTANT
Hire William D. Ford Vocational Technical Center in Westland is now accepting applications for Teacher Assistant. Applicant must possess 2 yrs College credit or equivalent. Apply at 1651 Ford Rd. For information on APPLICATION call (313) 326-2020. Wayne Westland Community Schools
Employee Services Division
36745 Marquette
Westland Michigan 48185
EOE

INSULATION INSTALLERS experienced only. Call Mr. Sabry 810 557 1442

INSURANCE
CLAIMS REPRESENTATIVE
Michigan's fastest-growing auto insurance company seeks motivated, knowledgeable individuals to join our rapidly expanding claims department. We are looking for experienced inside physical damage and injury adjusters who are ready to join an excellent A.M. Best rated company on the ground floor. Requirements include a good understanding of property coverage, and personal injury claims, gained from 2-5 years of claims handling experience.
This full time position offers competitive wages with medical/dental, 401(k), bonuses, flextime and tuition reimbursement benefits.
Qualified candidates please send resume, letter and salary requirements to
TITAN INSURANCE COMPANY
P.O. Box 7024
Troy, MI 48007-7024
Attn Human Resources Dept-HP
An Equal Opportunity Employer

INSURANCE - commercial CSR. Attractive benefits package. Company experience. Computer literate, benefits. Ann Arbor, 313 971-1000

INSURANCE
Estimators & Claim Representatives
Allstate Insurance Company, located in Detroit Metro and Grand Rapids, Michigan has immediate openings for experienced Estimators and Claim Representatives. Estimators must be experienced in auto damage estimating and familiar with audatex. Excellent benefit package and salary commensurate with experience. Please call Ann Arbor 313-677-7152 or FAX resume to 810-351-7159
Allstate
An Equal Opportunity Employer

Insurance Experienced Only
Commercial CSR's
Personal Lines CSR's
Many Current Openings
Birmingham, Bloomfield Hills, Troy, Farmington, Rochester, Down River, Southfield, Ann Arbor, Plymouth
Concord Personnel
810-478-2200

Insurance
GROUP INSURANCE
Tax Deferred Annuities
Southfield office seeking customer service representative. Responsibilities include communication skills. Prior customer service experience preferred. Excellent opportunities to learn about mutual employee benefits after servicing our largest Customer Advancement opportunities. A very attractive salary plus benefits including 100% college tuition refund program, 12 paid holidays per year, 3 weeks vacation plan and 401K with company contributions. Salary $20,000 per year. Please send cover letter and resume to: MetLife, 650 Telegraph Rd., Bloomfield Hills, MI 48304 NO PHONE CALLS. EOE

ESTIMATOR
Dearborn Manufacturing Group seeks an estimator to prepare pricing proposals for our customers. Requirements include 2 years experience in an estimating position and a Bachelor's degree in related field. Excel Spread Sheet & CAD working knowledge preferred.
We offer a competitive salary, and a comprehensive benefit package. Qualified applicants please send resume and salary requirements to Human Resources, Dept L, PO Box 2432, Dearborn, MI 48124.

TRANSACTION COORDINATOR
Off-Lease Coordinator/Leaseline Administrator
AT&T SYSTEMS LEASING, located in Bloomfield Hills, is a business unit of AT&T CAPITAL CORPORATION, the largest publicly owned diversified equipment leasing and finance company in the U.S., operating throughout North America and Europe. Coordinator and Leaseline Administrator. Responsibilities include data entry, transaction processing, initiating invoice payments, updating reports, facilitating end of lease process and general administration preparation and execution. Candidates must have the following qualifications:
• Bachelor's degree or minimum or related field
• 2-3 years comparable business experience preferred
• Finance knowledge or finance analysis skills
• Strong telephone service skills
• Ability to prioritize tasks, highly organized, and strong interpersonal skills
• Strong mathematical ability
• Detail oriented, ability to handle various tasks simultaneously
• Knowledge of Excel for Windows and Word
• Knowledge of leasing concepts and have demonstrated excellent communication as well as a dynamic work environment. Qualified candidates can send a resume and salary requirements to: AT&T Capital Corporation, Systems Leasing, Human Resources Dept., PO Box 2012, Bloomfield Hills, MI 48303-2012
Equal opportunity employer

500 Help Wanted General

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