500 Help Wanted General

QUALITY CONTROL INSPECTOR
Trainee with some QC background needed for a thorough understanding of FMEA's, competitive position benefits. Call 248-399-PAIP is required. Send resume & salary requirements to Mr. Gary Kaczanski, 33228 W. 12 Mile Rd., Suite 282, Farmington Hills, MI. 48334

QUALITY MANAGER
for International OEM Tier 1 & II suppliers. Customer contact with Big 3 & transplants. Interactive with management, lacking leader, engineering & tool supplies. Call 810-960-9000 ext. 3 required. Requires: Bachelors degree A*1-3 years automotive quality management experience. Please send resume & salary history to:
P.O. Box 2563
Department A
Gannett & Economic Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

QUALITY TECHNICIAN
Fortune 500 company is seeking a person with strong background in basic motive related quality experience. Civil technical background is preferred. Responsibilities to include maintaining page control system, SPC system, and layout of parts. Candidate must have 2 years experience in the following areas: Gage calibration, SPC, computer data collection, Pro/E, and GD & T. Should possess basic knowledge of QS9000 and AIAG manuals. Must have excellent salary depending on experience plus benefits. Please send resume to: Special Products Division, 13633 Merriman Rd., Livonia, MI. 48150. An Equal Opportunity Employer

RAISE MONEY, MAKE MONEY
TOP COMMISSION FOR TOP PERFORMERS
Business campaign offers expanded revenue for talented fundraisers. Leave message at: (810) 598-0846

REAL ESTATE COMPUTER SUPPORT/SERVICE
Service-obsessed individual needed for customer service center and computer support. Highly effective oral and written communication skills are a must, necessary. Help Desk or Real Estate Industry experience are helpful. Knowledge of PC applications, DOS Commands, programming languages, networks, printers, modems, drivers, also: Must necessarily understand or in-house Software (Office, WordPerfect, Sidekick, Winfax, etc) In-house support of PC (Hardware) (Serial Ports, HC, Dasd, Drives, CD-ROM) Can pinch, be the one and talk to customers too! If all, FAX or mail resume to: 1-810-553-4744 by May 15, 1996

REAL ESTATE SALES HOSTESS
For new subdivision model site. Saturday and Sunday Noon - 6 pm. No experience necessary. Friendly personality a must. West Bloomfield location. Call (810) 643-3000

RECEIVER - Mature individual to receive & check-in deliveries 7am-4pm, Mon-Fri. Full benefits available after 6 mos. Apply in person Merchant of Vino Inc., 2980 W. Maple Rd., Troy.

RECEPTIONIST/MANAGER NEEDED to expand our busy Bloomfield Hills salon. Full-time. Excellent benefits available. Business or retail experience helpful. Fax resume to: 810-645-0000 or call 810-642-2882

RECEPTIONIST
Permanent position. Delightful environment at Fishman Salon. Monday, Wednesday, & Friday. No experience necessary. 810-626-2457

RECRUITER TRAINEE in $600/wk. Internship program. Call Personnel Data Report Corp. 810-626-1020 Fax 810-624-2481

Recycling Plant START TODAY!
Northville based recycling plant is looking for full time and part time employees. Full medical and dental after 60 days with good attendance and work performance. All shifts
(313) 458-1600

REDECORATION PERSON
For large Farmington Hills apartment complex. Must be conscientious. 40 hrs. a week. Apply in person:
MILLWOOD
Management Office
34000 Grand River
Farmington Hills, MI
N.W. corner of Grand River & Drake. Ask for Kevin.

REPUBLIC BANK Customer Service Representative
Republic Bank is searching for a professional person in the Farmington Hills area. This will be responsible for greeting customers and making some bank transactions. Must have good customer service skills and some cash handling experience.
Republic Bank offers a competitive salary and a full benefit package along with a friendly atmosphere in growth oriented position, please send your cover letter and resume to Republic Bank, Central Human Resources, 1001 N. Homer, St. Lansing, MI. 48912 or FAX 517-371-4342. EOE/AA

RESEARCH ASSISTANT
National Commercial Real Estate company seeks full time person with both technical, creative and interpersonal skills for data gathering, research and planning graphing of data. Must have knowledge of Windows, demonstrated sheet and word processing software. Degree preferred. Resumes with salary requirements to:
Research Director
3000 Town Center, Suite 600,
Southfield, MI 48075
FAX: (810) 357-0683

RESIDENTIAL ADVISOR
$1,000 A MONTH!
Needed part time for closed head injury facility. Background in nursing, special education, or equivalent experience preferred. Send resume to: P. O. Box 2001, Novi, MI. 48050

Residential Housecleaning
We will train you to be one of our best home cleaners. Work for a small, friendly company that's a largest residential cleaning services. We offer competitive pay and medical benefits. Call today to set up an interview.
ANN CLEAN MAIDS
(810) 855-1949

RESTAURANT MANAGER
to $40K
CKC CORP.
(810-634-1100 Fax 810-634-8461

RETAIL GROCERY MERCHANDISER
Sales Representative, full benefits. Send resume to: 15744 Farmington Rd. Livonia, MI 48154

500 Help Wanted General

Retail

BE A PART OF OUR CHANGE
As Pier 1 Imports remodels its Royal Oak store, a window of opportunity is wide open for you. We are seeking energetic, responsible people with leadership skills and the attitude to be a part of our store team.
A retail sales background is preferred, but, more importantly is the ability to think in a fast-paced environment while maintaining a flexible schedule. We are hiring full positions, regular, temporary, full-time and part-time.
This remodel is just the beginning of the career opportunities that could be available to you. Pier 1 imports offers an exciting environment for the right people to work.
Along with competitive compensation and benefits, we offer a terrific store discount!!
For consideration, please apply in person at:
Pier 1 Imports
4100 N. Woodward Avenue
Royal Oak, MI
EOE

retail

CASHIER AND STOCK POSITIONS, DRUG CLERKS & PHARMACY TECHNICIANS
ARBOR DRUGS, southeastern Michigan's number one drug store chain, currently has outstanding full and part time opportunities available for mature, dependable Cashier and Stock personnel, Drug Clerks and Pharmacy Technicians.
We offer paid health insurance, vacations, holidays, dental, LTD, employee discounts, 401K and flexible hours to all full time employees. Cashier, Drug Clerk and Pharmacy Technician applicants must be at least 18 years of age.
Apply directly at the location below:
Arbor Drugs #136
444 S. Woodward
Birmingham
Arbor Drugs #119
293 S. Livernois
Rochester Hills
Arbor Drugs #38
964 S. Auburn Rd
Rochester Hills
Equal Opportunity Employer

RETAIL
LOOKING FOR A FUN JOB?
Are you an enthusiastic individual and interested in working for a large retail organization?
*DEPARTMENT MANAGER
*SALES ASSOCIATES/ CASHIERS
Full and Part Time
We offer an attractive salary and competitive benefits package. Past achievements will determine salary for all positions. Apply in person, Monday thru Saturday, 9am-6pm, 6613 N. Wayne Rd., 313-326-0648
MC
An Equal Opportunity Employer

RETAIL MANAGEMENT OPPORTUNITY
with Michigan's finest cook shop. If you are dependable, personable, loyal & would like to grow with us, Call Anna. (313) 537-1300
WILLIAMS-SONOMA

RETAIL MANAGERS
Store Managers & Assistant Managers needed for upscale specialty retailer & format week stores! Many locations. Retail experience required. Store Keeper 810-932-1170 Harper Association 28870 Mooberfield Farmington Hills, MI 48334

retail
PART TIME RETAIL MERCHANDISING
Plymouth/Canton City Areas
Handleman Company, the nation's largest distributor of prerecorded music, video, computer software and books, seeks a Book Sales/Service Representative to merchandise products in leading national retail chain. Duties include shelf resets, planogram usage, reseeding, returns processing and display maintenance. Must have reliable transportation and profile of a self starter. For more info. call Mon-Fri, 8am to 5pm EST:
(800) 729-3060
EOE

RETAIL SALES ASSOCIATE
No Experience Necessary
Position open at a well established, nationally furniture store. Join our team & work in an energetic & fun environment. Great learning opportunities. Must be reliable, responsible, and willing to work some evenings & weekends. Part-time positions also available. Apply in person, 10am-3pm at: Jennifer Furniture, 29600 W. 8 Mile, Livonia or 46700 Grand River, Novi

RETAIL SALES/CASHIER
Card, gift, and lottery store needs reliable full time person. Minimum of 2 years. Call TEE'S PLUS, in Livonia. Ask for interviewer. (810) 476-2202

RETAIL SALES
Ladies & home fashions department. Part & full-time. Apply at: Mel-Kathleen's, 312 Main, Downtown Rochester 810-651-6171, Ext. 102

RETAIL SALES PERSON
Full time or part time work shop. If you like our store, you'll love working for us
Wait Bloomfield, Orchard Mall
Call Anna: (313) 537-1300
WILLIAMS-SONOMA

RETAIL SALES
87 AN HR.
Westgate
the leader in shoes & fashion, is looking for experienced
Sales Help
Livonia, Sally 313-522-1860
Dearborn, Sally 313-274-6300
Novi, Mari, Weber
810-348-8080
Oakland Mall, Anne
810-332-6080
W. Bloomfield, Susan
810-737-8080

ROOFER - Experienced Full time for suburban property management company. Benefits. Call Mon.-Fri., 810-620-1030
CKC CORP.
An Equal Opportunity Employer

ROOFERS
Experienced, dedicated and responsible, 10 years or older with valid driver's license and own transportation. Full-time. 313-425-1154

500 Help Wanted General

ROOFERS
needed. Start immediately. $30 a square. 313-513-8647

ROYAL OAK Company needs (1) full time Leasing Agent. Send resume to:
Box 29231
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

SALES
INSIDE ESTIMATOR
Experience individual required for inside sales of carbon, alloy, stainless, and tool steel forgings and bar. Must have sales experience with metallurgical and/or forging background. Send resume to: Personnel Director, P.O. Box 36220, Redford, MI 48239

SALES POSITIONS Available in Carbular Industry. Competitive salary & benefits. Sales experience helpful, but not necessary. Call Mr. Bernard 1-888-222-2233

SALES REP NEEDED
Salary & commission paid. Health insurance & profit sharing offered. Call for interview: (810) 445-6279

Sales Representative
The Society of Manufacturing Engineers is worldwide provider of training and information services, is looking for a person to sell exhibit space for one of the series of major trade shows specializing in computer-aided manufacturing technology applications. Most of the initial sales contacts are make over the telephone
Minimum requirements would include a bachelor's degree, a strong interest in and proven successful experience in telesales. A general understanding of how computer-aided technologies are used in manufacturing processes is a plus.
For consideration, send your resume and state your salary requirements to:
Society of Manufacturing Engineers
Human Resources/SM
One SME Drive
P.O. Box 930
Dearborn, MI. 48121
An Equal Opportunity Employer

SATURDAY MANAGER
From 10-4pm in Rochester Hills showroom! residence Call Linda or Marcia (810) 853-2330

SEAMSTRESS M/F
Full or part time positions available Now! area Call 810-478-0444

SEAMSTRESS WANTED
for custom made dresses, without a pattern. Call after 11:00am (313) 928-5523

SECURITY
Guardsmark has immediate full/part time positions available in Plymouth, Livonia, Ann Arbor & Brighton.
BENEFITS INCLUDED
- 401K
- Medical Insurance
- Life Insurance
- Time Off/Holidays
- Paid Vacations
- Tuition Assistance

Must have High School Diploma/GED and no Criminal history. We are a 100% Drug Tested Company.
Apply Mon.-Fri., 9am-5pm 24405 12 Mile Rd., Suite 153, Farmington Hills, MI
(810) 653-9900

SEMI TRUCKER MECHANICS - full time position. Must have experience and have own tools. Competitive wages & company benefits. Apply: Cantrell Trucker, 8055 Harman Rd., Wayne

SENIOR INVENTORY SPECIALIST
Large computer service company is looking for an inventory specialist to perform the following duties: Inventory control, detailing processing, material purchasing, supply & demand, computer & data entry skills a must. Send resume & salary requirements to: Computer Service, 30 Melrose Ave. Ste 22, Southfield MI 48076, or FAX to (810) 358-0118

SERVICE PERSON - for a busy heating & cooling company 3 yrs experience in service required. Salary based on experience. Call Cherry at (313) 427-4327

SERVICE / RV TECHNICIAN
Will train. Pay equal to ability. Full benefits. A large RV dealership located in Plymouth is looking for a Service Technician. Contact Gerald Frasier, 46500 12 Mile Rd Wixom, MI 48393

SHAMPOO ASSISTANT
for David's Salon located 8741 W. Maple, W. Bloomfield. Ask for Cindy or Neal at 810-661-0660

SHAMPOO GIRL
Experienced. Full time or Saturday Thurs, Fri & Sat. Closed Mondays (810) 559-0123

SHEET METAL DUCT INSTALLER
Residential/commercial. Experienced only. Must own tools. Top pay. Benefits. Future. 810-335-1456

SHEET METAL Layout Person
Must have press brake experience. Good benefits. Apply in person at Jerson, National Tool & Die, 13340 Stamford Rd., Livonia between 9 & 3 Plymouth Rd

SHIPPING ASSISTANT with excellent driving record, neat, girls, drive sexy. M&W Lab, 13017 Newburgh, Livonia (313) 591-0000

SHIPPING/RECEIVING CLERK
Looking some experience and in NW Detroit. Full time, experience preferred. Excellent benefits. Call (313) 531-0866

SHIPPING / RECEIVING FULL-TIME
Good driving record required. UPS experience helpful— Willing to train. Medical, Dental, Profit Sharing & 401K available. Apply in person 8 BELANGER, INC. 1201 Doheny Ct Northville, North of 7 Mile Rd. off Northville Rd.

SHIPPING/RECEIVING CLERK
Federal APD, Inc. a leading worldwide supplier of personal and medical control equipment, is seeking a full-time Shipping/Receiving Clerk. Candidate must have the ability to immediately obtain a hi-lo license, use computer tools, use shrink & plastic and packaging equipment, utilize and input a variety of computer programs and lift up to 50 lbs. Ability to read shipping documents & detail. Prior experience in shipping/receiving in a light industrial plant is a plus. If you are a self-motivated team player and have a commitment to excellence then join us at Federal APD, Inc. We offer a stimulating environment. Starting pay is $8.00 per hour plus benefit package. Mail or fax your resume and pay requirements to: Human Resources, 24700 Crestwood Court, Farmington Hills, MI 48335. FAX at (810) 473-1236. No phone calls please. EOE

SHIPPING & RECEIVING
Troy based specialty advertising/promotional company has an immediate opening in their shipping & receiving department. High volume and variety of merchandise handled. Attention to detail a must. $7.50 per hour & benefits. Call Shelley, Mon-Fri., 9:30am-3:30pm at
(810) 362-5080 Ext. 224

SHOEMAKER
TO make custom needle shoes. Please call after 11:00am.
(313) 886-6623

500 Help Wanted General

SHIPPING/RECEIVING
Immediate opening for shipping/receiving clerk. We are an automotive supplier located in Livonia, MI. Excellent benefit package. Experience preferred, but will train. If you are hard working, dependable, honest and want to work in a small family owned company, please send resume to:
Shipping
P.O. Box 31218
Livonia, MI 48150-0218
EOE

SIGN COMPANY
• Fabrication • Installation • Service. Experience preferred, will train. Chauffeur license required
(810) 478-1330

SITE SECURITY in Howell. Full or part time positions available. Must be 21 or older. Previous security experience preferred or will train. Flexible hours. (517)546-2225

SITE SECURITY in Howell. Full/part-time openings. Must be 21 or older. Previous security experience preferred or will train. Military experience desired. (517)751-3223

SKILLED FINISHED carpentry installation. All persons with window replacement experience, construction experience - with own van and tools. Ability to install hardwood storm/accentuary doors. Pays well, plus benefits. Call Mr. Bernard 1-888-222-2233. 313-537-0600, ask for Phil.

SOFTWARE INSTRUCTORS
All levels. Full & part time. Bonus. Great working environment.
Call (810) 887-4710

SPORTS CARD SHOP HELP
Salary negotiable. Full time position. No experience necessary. Advancement opportunity. (810) 478-9871

STAFF LEASING REP to $40K
Call Mr. Michael
CKC CORP.
(810-624-1100 Fax 810-624-2481

STAFF NEEDED for children in Macomb County. General Counselors, Wrestlers & Swimming Personnel. Must be 18 or older, resume weekly. Call Seamless (810) 361-6800 or FAX (810) 361-6818

STOCK PERSON
Position Full or Part Time
For lighting showroom
Good benefits & pay
Apply in person:
Bross Electrical
27400 W. 7 Mile
& Newburgh, Livonia

SUBCONTRACTORS
Wanted for commercial cleaning increase your monthly cash flow (810) 616-9900

FUN SUMMER JOBS!
Creative, entrepreneurial College and graduate students and teachers needed as counselors & lifeguards from June 12 - August 23.
Summer Impressions Day Camp
810-661-2600

SUMMER HELP - Apt complex in Westland needs full time Groundskeeper. Call Mon-Fri 8-5 (313) 455-7100

SUMMER HELP
Delivery Help & Gen. Labor. Full time or part time. Apply at 20360 W. 8 Mile Rd., Southfield

SUMMER HELP for apt community in Southfield! Full time. Apply at: 20360 W. 8 Mile Rd., Southfield

SUMMER HELP
Full time to work at apt community in Farmington Hills and Livonia. Good, external grounds & exec charges. Weekends required. $7/hr. Apply in person at: 30530 Grand River, Farmington Hills, MI. Or fax resume to: 313-476-2500. Attn: Ms. Brown

SUMMER HELP
Needed in automotive warehouse. Mon-Fri., 12 Noon-8:30pm. Apply in person at: 30530 Grand River, Romulus EOE

SUMMER JOBS AVAILABLE!
You must be 21 to be a lifeguard. ITPA guidelines and live in Oakland County. Please call (810) 398-6187. Hearing impaired (810) 334-4831 EOE M/F/H/Drug free workplace

SUMMER JOBS
need cash? Be your own boss! Drive ice-cream truck in Macomb & Oakland Counties. Earn over $7/hr. Full and part time positions. Call between 10-2pm. (810) 399-9020

SUMMER JOBS - perfect for college students! Clerical and light industrial assignments. Call 313-464-7676
ETD Temporary Service
An Equal Opportunity Employer

SUMMER JOBS
Commercial pool repair company needs trainees. Must be 18 years old. (810) 477-4327

SUMMER SUPERVISOR
Walled Lake area. $7.50/hr. Shelley's pool & spa is looking for a sales, teach pool sales, collect & check time cards in person or send resume to: Shelley's pool & spa, 6660 Pontiac Trail, 48050 12 Mile Rd Wixom, MI 48393

SUPERVISORS (2) 18 yrs. or older to work in Livonia & Westland. Must have HS work ions in the Birmingham public school system. 40 hours for 23 days $7.50/hr. Contact Connie Stanton 810-203-3536 or Rick Stanton 810-203-3536

SWIMMING POOL attendants. Non-X & Bloomfield area. Must be available from May 18 to mid-August. Day, 12 or older. Call or appointment Mon. - Fri. (810)349-9077

TAILOR
Men's clothing store located part time seasonal tailor. Fax resume to: Sew the manager at Raop Bing & Tall, 308 So. Lincoln Ave. Royal Oak, MI 48067 or Fax: Carnegie Curves Shopping Center or call (810) 541-1100

TAX PREPARER - full time. Must be experienced to work for Franchise tax service. Starting pay commensurate with experience & plus. (810-855-1879

TAX PREPARER - Northville. Also light accounting. Full time or part time. Full time job in tax season. Turbo Tax.
RICHTER & ASSOC
Call (810) 348-1100

TEACHER
Come visit our privately owned quality child care program in Farmington Hills. Competitive salary, benefits and a great place to care for kids.
Call Ms. Kathy (810) 737-2880

TEACHERS, CHILDCARE and Summer aides for Livonia Child Care Center. Small group sizes, experience needed. Call 810-474-2001

TEACHERS NEEDED for early childhood program. Ability to work in nursery/preschool. Full & part time hours. (810) 644-4770

TEACHERS
Permanent part-time (AM OR PM) needed at Temple Emanuel Preschool. Early Childhood Center, Birmingham (810) 642-6154

TEACHERS - St. Michael Christian School is accepting applications for: Elementary Certified Teacher with school age experience. Call (313) 459-9720 Send Resume 7000 Evelson Rd. Canton, MI 48187

TEACHERS & TEACHER'S AIDES
Jewish Community Center in Farmington Hills. Full & part time. Benefits available. 810-478-6080

TECHNICIAN/MANAGER
Certified
Call Sandra
(810) 669-0009

TECH REPRESENTATIVE
Local computer equipment company is looking for someone who is friendly, stable or technically inclined to assist customers tech questions and take orders over the phone. Good communication skills are required. Call Mark Gary, 8am-5pm at
(810) 268-5100

500 Help Wanted General

TECHNICAL SUPPORT REPRESENTATIVES
Growing, fast-paced support department seeking Technical Support Representative. Must be familiar with Windows, printers, terminals & modem communications. Also, must be able to communicate well with end-users. Windows 3.0/3.1 desktop plus. Send cover letter & resume to: Brian McKenna, Software Inc., 31276 Northwestern Hwy., Suite 110, Farmington Hills, MI 48334

Technical Writer
Temporary, full time person needed to produce employees on the job in a production setting at Ford Motor Company. Will update and create step-by-step work instructions. Must have technical writing or journeyman experience. Ford experience a plus. Enjoy with Word for Windows a plus. Hours are 7:30am-4:00pm, Mon-Fri. Job lasts until September. Pay commensurate with experience. Applicants are asked to submit a cover letter, resume, 3 writing examples, and salary requirements to:
Immuno-U S. Inc.
1200 Parkdale Road
Rochester, MI 48307
No phone calls please. EOE

TELEMARKERS EXPERIENCED and excellent voice only. Reliable transportation. $7 per hour plus hourly bonus for good attendance. Call Mike 1am-9am & 5pm-9pm Sales & Telegraph 313-927-1091

TELEMARKETERS
Market survey questions only. No appointment setting. College student/graduate preferred. 40 hrs. Mon - Fri. Call JoAnn 810-737-4600

TELEMARKETER WANTED EXPERIENCED PROFESSIONAL
Assist top Birmingham area Realtor 2-3 evenings per week. Top hourly plus bonus. Leave Message 810-644-2961

TELEMARKETING
Mature, self-motivated people for fund raising. Work for non-profit agency. Candidates should have good verbal skills and some sales/sales ability. Will train right individual. Part time, evenings, $5.50 per hour. Contact Denise
(810) 649-4336 Ext. 364

TELEPHONE/DATA TECHNICIANS
Looking for installation technicians to install business telephone systems, voice mail and data network. Entry level positions. Individuals must possess a strong work ethic, along with clean driving record to operate company vehicle. Individuals must also should lend resume, via fax, to 810-334-3900, attention: Operations Manager, or call 810 334-5800, ext 490

TELEPHONE INSTALLER/ TECHNICIAN
Entry-level & experienced career opportunities. Competitive salary plus 401K plan, profit sharing & full medical, dental, optical insurance. Apply: 26400 Haggerty Road, Farmington Hills or call, for an appointment, 810-489-0000, ext 227

TELESERVICES TRAVEL PHONE AGENTS
See our ad under classification 502 for complete details

TENNIS INSTRUCTOR
For beginners (Mon, Wed, Fri, 8am, 10am, and Saturday (Tues & Thurs, 8am-Noon) 8 weeks - beginning June 17th (313) 416-2937

THERAPEUTIC RECREATION AIDE
Canton Township is accepting applications for Therapeutic Recreation Aide duties include planning and supervising recreational activities for disabled participants. Pay range is $6.50 to $8.50 per hr., depending on qualifications. Applications available at the Canton Township Personnel Division, 1150 S. Canton Center Rd., Canton, MI 48188. Last date for filing a completed application: May 31, 1996 at 5pm. Residents of Canton does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. An Equal Opportunity Employer

THE VILLAGE APARTMENTS - in Farmington Hills is looking for mature, dependable people to work full time in Leasing & Maintenance departments. Must be 18 or older. Apply in person or call Leasing Clubhouse 810-624-6464

TOP NOTCH TREE SERVICE needs experienced climbers & groundmen. Must have valid Driver's license, transportation & relocation. Receive top pay in a safe company. (313) 255-6688

TOP WAGES - and excellent benefits for experienced, well-rested experienced water boarders and or welders. Class B or CDL with air brakes and have clean driving records. Call Mike at 313-459-1952 or fax resume at 313-846-2670 EOE

TRAFFIC/SERVICE
Company temporarily based in Northville home improvement. Traffic coordinator. Knowledge of Southeast Michigan roads and geographical locations a must. Must be organized & able telephone manner. Call between 9am-3pm: 313-420-1952

TRAINER
Teach our employees to be the best! Ford Motor Company has needs a bright, friendly, energetic Trainer to motivate & develop fun skills
• Train staff
• Assess training needs
• Develop & maintain training materials
• Evaluate performance
Are steel candidate must be patient possess excellent communication & interpersonal skills to work with a diverse group of people. Must have excellent skills to conduct effective interviews & have a basic understanding of Ford Motor Company function. Prior training experience will be considered.
To apply fax resume to
810-798-0782

TRAVEL AGENT
needed - full time Mon thru Fri with Sabre experience, outside sales also needed
810-855-1828

TRAVEL CONSULTANT
NBO Bank is currently seeking a full time Customer service representative. Ideal candidate will have 2 years travel experience - Apollo preferred. Good communication skills, customer contact and telephone skills are also required
We offer a competitive compensation package and a comprehensive benefits plan
For consideration, please fax resume to: Ann Marie Scott 313-225-4444 (1PM - 4 PM
An Equal Opportunity Employer

TREE SERVICE
Seeks experienced climber and Ground Personnel. Must have good driving record. Call 313-420-1952

TRUCK DRIVER experienced CDL with tanker & Hazmat endorsement. Local work. (313) 397-7500

TRUCK DRIVER
Plymouth based metal stamping facility seeks an associate to drive company owned pickup trucks locally. Excellent benefits and competitive salary. Apply in person at:
Apply in person: E & E Manufacturing, 300 Industrial Dr., Plymouth (across from Unisys)

TRUCK DRIVERS
SOB, Inc. is accepting resumes for short haul/regional handling positions. Must be qualified to transport hazardous waste, have a current CDL with S & H endorsement, 40 hour helper/yard training, DOT HM 126-F training, & pass DOT requirements, physical including drug & alcohol testing. Comprehensive benefits package. Applications are being accepted by appointment only. Send resumes to SOB, Inc. 1000 Wayne Street, Plymouth MI 48170. Attn: Operations Manager. EEOC

500 Help Wanted General

TRUCK DRIVER
Tractor Trailer Driver needed for Building Material Distributor. Full time position. Overnight stays, no weekends. CDL Class A License required. Applications accepted at: Hansen Marketing Services, Inc.
1000 Decker, Dr.
Walled Lake, MI 48390
(810)624-7323

TRUCK & FLEET MECHANICS
Light & heavy duty with tools, transportation & credentials. No others need apply. American Truck & Fleet Repair
38850 Ford Rd
Westland, MI 48185
(313) 595-0100

TYPESETTER
$400 TO START
Must be familiar with the following programs
•Photo Shop
•Illustrator
•Pagemaker
•Freehand
IMMEDIATE OPENING
CALL 810-474-2929

VALET ATTENDANTS
• Must have valid driver's license
• Top pay/good tips
Call Scott
or Jim D
810-626-1050
313-745 8044

VETERINARY CLINIC
Person for animal care & office production. Must be self-starter. Enjoy people who likes pets & people. Reply P O Box 51341, Livonia, MI 48150

VOCATIONAL REHABILITATION ASSISTANT/JOB COACH
For associate degree in employment program with closed head injury. Psych/education background helpful. Reply to: P.O. Box 53038, Livonia, MI 48153 An Equal Opportunity Employer

WANTED Valuable Employees
FOR Press Operators
Will Train
LOCATION Positions in Oxford
APPLY
Corporate Personnel Services
1831 Pontiac Drive
Walton & Perry
Walton Square Shopping Ctr.
(810) 340-1818
Monday - Friday
8:30 a.m. to 11:30 a.m.
or
1:30 p.m. to 4:00 p.m.
*Great company to work for
*Temp to hire after 90 DAYS

ACO HARDWARE WAREHOUSE
SHIPPING DEPARTMENT
Life is least but the most valuable temperatures (depending on season), good math and reading skills required. Starting pay $6.15 hour, 90 days $6.00, pre-employment drug test required. Send letter of interest to: Alt Human Resources, 26555 Evergreen Rd. Ste. 700 Farmington Hills, MI. 48335-2764

WAREHOUSE ASSISTANT WANTED - Must have good driving record. Call between 8 & 4 313 207-8363

WAREHOUSE ASSISTANT
$24,000 2 years shipping & receiving. Experienced. Suburban location. Benefits. (810) 372-6100
Sterling Personnel Services

WAREHOUSE DRIVER needed for Wholesale Co. for new location. Must have license Class B or air brakes. Full time benefits included. Call 1-800-722-4405 or fax resume (810) 347-6284

WAREHOUSE - Full time/part time position. Must have good driving record. Some heavy lifting required. Benefits, paid vacation, competitive wages. Call Ann at Marketing Specialists, Plymouth 313-451-0097

WAREHOUSE HELP
Regional distribution for Manufacturing for part time warehouse help, will shipping & customer service. Computer skills required. Fax resume or send resumes to Box 29468
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia, MI 48150

WAREHOUSE HELP
Summer position, part time. Some shipping, good math skills required. Must be GED a must. 18 yrs or older $7.50 an hour. Send resume or letter to: Human Resources, PO Box 02699, Detroit, MI 48202 EOE

WAREHOUSE OPERATIONS
Person wanted for light warehouse & production operations. Full time. Duties include shipping & receiving, equipment maintenance and quality control. Prefer someone who has Part time position, 6am-12noon. Mon-Fri. Call Mr. Bernard at 313-537-0600, ask for Phil. (Will train right individual)

WAREHOUSE
Part time positions. All shifts with opportunity for experience. Fax resume. Apply in person: Commerce Distribution Center, 30000 Cabot Drive, Novi (off Plymouth between Haggerty & Merriman)

WAREHOUSE PERSON
Part time, 2 days a week or an experienced warehouse person for afternoons. Same during experience helpful but not necessary. Benefits include paid vacations. 401(k) plan profit sharing plan. Call Ann at Sewel Seater resume only to
CORPORATE CO
CO PITC
13101 Eckles Rd
Plymouth, MI 48170
Attn: Plant Manager
EOE M/F

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Part time, 2 days a week or an experienced warehouse person for afternoons. Same during experience helpful but not necessary. Benefits include paid vacations. 401(k) plan profit sharing plan. Call Ann at Sewel Seater resume only to
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WAREHOUSE POSITION available part time work in small friendly non-smoking company. Perfect for Retiree. Apply in person at: 24148 Research Dr. Farmington Hills

WAREHOUSE POSITION - Small manufacturing company needs to fill a warehouse position. Full time (some overtime) and plumbing knowledge a plus. Must have clean driving record and pass MVR. Minimum 1 year exp. Call between noon-3pm. Mon-Fri only 313 522-0300

WAREHOUSE STOCK HELPER
Due to our expanding product lines, we are in need of dependable, energetic individuals for full time positions. Occasional Saturdays required. Clean smoke-free working environment. We offer a complete benefits program including medical, dental, life, profit sharing pension plan and more. Starting pay $7.00 plus overtime required. Applications taken between 9am-5pm
LA-Z-BOY
Furniture Galleries
23200 Gratiot Avenue
Farmington Hills, MI
810-471-7660
Off Ramp Dr. E. of 10 Mile, E. of I-275

WAREHOUSE STOCKPERSON
PART TIME
Apply
ORCHARD MALL
Maple & Orchard Lake Roads

WAREHOUSE/STOCK
To $7.00 hr. Fast Full time, benefits. Beauty supply.
EMPLOYMENT CENTER AGENCY
(810) 569-1636

500 Help Wanted General

WAREHOUSE WORKER, light truck experience helpful, full or part-time, M-F day. Perfect for college student. Novi area. (810) 348-7677

WAREHOUSE WORKER
Highly motivated person to take charge in warehousing, unloading & inventory control. Must have hi-lift experience. Afternoon shift. Top pay. Excellent benefits. Immediate opening. Plymouth/Canton.
Call Tim. (313) 455-5600

WARRANTY CLERK
Auto dealer needs experienced Ford Warranty Administrator. Must have dealership experience. Excellent pay & fringes. Call Bob Westenhaver at (810) 474-1234

WELB OR MORC
Transit staff needed for area group homes. Midnight & afternoon shifts available. $6.15 to start, plus bonus. Clean driving license. Call between 10am-3pm at (810) 348-3600

WELDER - Cut & fit. Also LABORER. Full time Livonia area.
Call (810) 474-8645

WELDER FITTER assemblers - excellent benefits, good wages, excellent facility. Romulus area. Call David. Bid or Brian 313-722-6100

WELDER/FITTER
MUST READ BLUEPRINTS
Top pay. Top benefits.
Call Kim. (810)963-3384

WELDERS
All around aluminum MIG, TIG & End Stick. Heavy steel fabrication & fit experience. Full range of benefits. Pick On Industries, 31340 Beck Rd., Redford (313) 937-2000

WELDER
Tig, full time, 2 years experience. Salary negotiable. Blue Cross/Blue Shield, life insurance, retirement, profit sharing, vacation, holiday pay, time. Apply in person at 2424 Beach Daly, 8 of Michigan Ave

WELDING/MAINTENANCE
Day shift, 8:00am to 2:30pm. Responsible, self motivated individual required to perform welding, fabrication and maintenance duties at our manufacturing plant. Electrical & hydraulic experience a plus.
313-535-1788

WINDOW CLEANER
For route work. Will train. Need transportation.
Call 810-478-0810

WINDOW COMPANY
NOW HIRING
Aluminum Window from Main Westland (313) 595-1909

WIRE HARNESS ASSEMBLY
Full time day shift positions available. Starting pay $6/hr with 90 days medical & dental benefits available. Light work environment in Troy.
Please mail or fax resume to
York Effect
100 Galleria Officentre
Suite 400
Southfield, MI 48034
Fax (810) 354-3779

ACCOUNT ADMINISTRATORS
Computer literate with good communication, organization & research skills
Call 313-416-2433
or Fax 313-323-4909

ACCOUNTANT
Automated Livonia law & business services firm looking for a self starting individual with 1-3 years experience in bookkeeping and change frequently. Must be a "people person" who can greet clients and help them with transfer phone skills. Basic duties from filing to position design. Must be adept in DOS and Windows based programs. Send resume: HD Davies & Associates, 3155 W. Big Beaver, Suite 123, Troy, MI 48084

Administrative Assistant
Busy office in Farmington Hills seeks a conscientious, highly organized, computer literate, multitasker who is able to juggle many tasks & has strong support since on WordPerfect. Good phone skills & attention to detail are a must for this full time position. Business and/or Legal experience a plus. Contact Tan 10am-3pm 810 478 4525

ADMINISTRATIVE ASSISTANT
$30,000 Excellent organization skills required. Must be self starter. Skills Must soft windows or Lotus. Call Ms. Mary 810 557-6703
Sterling Personnel Services

ADMINISTRATIVE ASSISTANT
Major financial institution with Detroit headquarters and locations throughout Michigan has immediate opening and long opportunities. Temp to perm available. Call Sara
Mary operations manager
646-7061 473-2931
Advantage Staffing

ADMINISTRATIVE ASSISTANT
Temporary to hire position. Seeking qualified candidate with Microsoft experience & Excellent Skills. Call Denise to interview (810) 350-9777

Administrative Assistant
Fry Associates, a corporate office seeks an administrative assistant for its telecommunications department. Duties include to include generating reports using Lotus. Excel or similar spreadsheet. Excellent skills in both written and oral communication. Interested candidates should fax resume to (313) 207-0947

ADMINISTRATIVE ASSISTANTS
$10-$14/hr.
Excellent positions available with leading companies in the Rochester/Auburn Hills and Farmington/Southfield areas! Must be dependable and reliable. Must have basic Word skills. Good phone and communication skills. Knowledge of Windows knowledge a must! We offer competitive pay, long short term TEMP-TO-HIRE, PERMANENT
Farmington Hills 810 615-0660
Rochester Hills 810 650 5600
Western STAFF SERVICES.

ADMINISTRATIVE ASSISTANT
to manage small fast paced office in Farmington Hills. Must be self-starter, energetic, well rounded. Computer skills required. Fax resume to: Fax 810 362-2312

ADMINISTRATIVE ASSISTANT
Fast paced pension & investment firm seeking organized & experienced assistant. Good typing skills. Word Perfect 6.0 & Windows a plus. Send resume & salary history to: Mr. Wolverine, Pension Plan, 24 Mile 436, Bingham Farms, MI. 48025

ADMINISTRATIVE ASSISTANT
Experienced in corporate environment, working on stated sheets, data base management, word processing. Good opportunity for growth. Call Tracey at (810) 355-4208

ADMINISTRATIVE ASSISTANT
Fast paced pension & investment firm seeking a part time administrative assistant. Computer skills a must. Must be detail oriented with excellent communication and organizational skills. Flexible schedule available as needed. Respond by fax to: Fax 313-241-6719

ADMINISTRATIVE ASSISTANT
Must be familiar with Microsoft Word 6.0 and Excel. Duties include filing, correspondence, light bookkeeping and 6-line phone system with voice mail. Pleasant and professional phone manner is a must. Full time permanent position in a friendly positive atmosphere. Call Jack at 810-473-6000 or FAX resume to 810-473-0006

ADMINIS