EMPLOYMENT

500 Help Wanted General

CODE INSPECTOR
Full time, $14.17-$17.52 per hour. Inspect zoning and building code violations. Prepares notices and reports. Perform housing and building inspections. Primary responsibility will be in ordinance enforcement. Minimum 4 yrs. experience in building construction. Must have the qualifications to become registered as a Building Inspector pursuant to Public Act 54 of 1986. Send resume to City of Oak Park, Technical & Planning Services, 13700 Oak Park Blvd., Oak Park, MI 48237 by November 15, 1996. EOE/ADA

COLD HEADER OPERATOR
manufacturer of specialty cold headed products is seeking experienced operator for our afternoon shift. We offer a wage & benefits package that is top in the industry. Please send resume to: Box #1313 Observer & Eccentric Newspapers 36251 Schoolcraft Rd Livonia, MI 48150

COLLECTIONS REPS
We're Lighting The Way In Telecommunications
Find a bright future with Frontier, a Fortune 500 Telecommunications leader and the fifth largest long distance company in the U.S.

OPEN HOUSE
Mon., Nov. 11, 2-7pm
Double Tree Guest Suites
28100 Franklin Road
Southfield

We currently have opportunities available for bright, articulate and energetic individuals who can ask and resolve billing questions, perform customer collection activities, and oversee daily productivity. We require a high school diploma, 2+ years' collections experience and good problem solving skills.

As a member of our team, you will receive a competitive compensation package including premier benefits. If unable to attend an Open House, fax or send your resume to: Professional Staffing, Dept. Frontier Corporation, 30300 Telegraph, Suite 370, Bingham Farms, MI 48025-4510. Fax 810-647-3063. For more information, visit our Web site: http://www.frontiercorp.com We value diversity in the workplace. EOE.

Frontier
What Telecommunications is coming to.

COLLECTOR
Collections/Credit Coordinator Assistant needed for Farmington firm. Ideal candidate will possess some light experience in the collections field. This position offers training to eventually become a Collection Agent. Please send resume and salary history to 31275 Enterprise Dr., Livonia, MI 48150. Attn: HR-Collector

COME FLY WITH US
$3000 a mo. Career oriented, like travel, fun a lot & $$$. Commissions & bonus. Call Jim my rep. 810-545-4044

*COMMERCIAL INTERIOR Contractor requires experienced person to assist with estimating, interior building repairs and remodeling. Light construction. Profession and Career, call (810) 545-8559

Computer

AETNA RETIREMENT SERVICES REGIONAL TECHNOLOGY CONSULTANT
Aetna is now seeking an IT professional to consult with staff, address technology issues and work collaboratively to solve problems.

KEY RESPONSIBILITIES
- Training/Consultation/Installation of IT solutions
- Help Desk Services
- Liaison for field & development groups
- Ensure development/integration of cost effective solutions to business needs

SUCCESS PROFILE
- BA in Computer Science or Business with concentration in IT
- 5 years experience in providing IT solutions in a PC/LAN environment
- Significant experience in applying office automation tools
- Superior communication & training skills
- Strong team player
- Knowledge of financial products (desired)

Aetna offers competitive salaries and comprehensive benefits. For consideration, forward two copies of your resume by November 20th, to Aetna Staffing, RSAA, Deb Zawisza, Dept. 96-0001061, 151 Farmington Avenue, Hartford, CT 06156. Aetna is an Equal Opportunity/Affirmative Action Employer.

AETNA

COMPUTER GRAPHICS DESIGNER - retail advertising publisher seeking experienced people for full time employment (night shift), to produce full color advertising magazines. Must be Mac proficient in latest versions of Quark, Photo Shop & Illustrator, as well as color management for presses. Please fax resume to: Creative Director 810-540-7521

COMPUTER REPAIR TECH
For national computer firm. Mac experience preferred. Apply at Computerland, 24029 Research Dr., Farmington Hills, MI 48335 (810) 615-4555 or FAX: (810) 615-4540

COMPUTER SERVICE
Positions available in the service department of national computer reseller. 2+ years field experience necessary. Manufacturers' certifications desirable. Send resume to: Entre' Computer Center 37295 Interchange Dr. Farmington Hills, MI 48335 No Phone Calls Please

Computers

INTERNET
Online Marketing Company, metropolitan Detroit's leading Internet marketing firm is looking to hire the following sales position.

ACCOUNT EXECUTIVE
Market our High End Internet design/marketing services in metro Detroit. Requires 1 to 2 years selling experience. Computer experience preferred. Full training included. Benefits included.
Forward your resume and cover letter to: FAX: (810) 353-5108 EMAIL: resume@online-marketing.com
Online Marketing Company, 24400 Lahser Rd., Suite 315 Southfield, MI 48034

COMPUTERS - Power Point experience create & develop slides using powerpoint. Full time position. Good pay & benefits. Apply at: 25215 Glendale Redford, MI., 48239

computer

SOFTWARE ENGINEER
Team member needed for C++ software development using Windows NT. Windows OLE/COM & MFC experience a plus. B.S. in computer science required. Send resume to: K. J. Law Engineers Inc., 42300 W. 9 Mile, Novi, MI 48375 EOE

COMPUTER SOFTWARE/HARDWARE INSTALLER/TRAINER
National software company has immediate opportunity for individuals who has experience in software installation and support. Individual should have good organizational skills, self-directed, work well with others, fast learner and has good communication and phone skills. Experience with PC's in DOS environment and experience with Win95 & PLUS! Overnite travel required. Send resume with salary requirements to ATTN: TDM at FAX 810-539-0462 or E-Mail to: edap@mail.cdt.net or mail to:
Box #1314
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia, MI 48150

COMPUTERS - Scanning documents and data entry. Full time position. Experience & must. Excellent pay & benefits. Apply at: 25215 Glendale Redford, Mi., 48239

Computers

SENIOR PROGRAMMER ANALYST
Health Alliance Plan (HAP), Michigan's largest Health Maintenance Organization (HMO), has an immediate opening for a Senior Programmer Analyst to develop and maintain computer based applications systems. Requires Bachelor's Degree in Computer Science, Business, Health Care or related field, four years experience with UNIX, C and relational databases (Oracle preferred), experience in object oriented programming, client server concepts and tools such as C++, Power Builder and Visual Basic. HAP offers a competitive salary and a comprehensive flexible benefits program. Qualified candidates may submit a resume with salary requirements to:
HEALTH ALLIANCE PLAN-SPA
Human Resources Department
2850 W. Grand Blvd
Detroit, MI 48202
FAX 313-874-5064
hap
An Equal Opportunity Employer

COMPUTER SYSTEMS COORDINATOR - needed for growing company. Programmer/analyst with both hardware & software experience required. Great benefits.
Call (313) 459-3115

Construction Company Seeking

PANEL BRICK INSTALLER
for major installation in Novi beginning late November and lasting until Summer 1997 or until job is finished. You supply tools, we supply materials. Crew of 2-3 persons needed. Experienced in panel brick installation or similar & MUST.
Call Steve - 810-865-1600

CONSTRUCTION HELP - Licensed builder needs 2nd & 3rd sets of hands to complete projects. Experience/education a must. Call to interview Sat. only, Call, 810-471-2673

CONSTRUCTION LABORER
$7 to $10 an hour. Must have strong back & be willing to work long hours, sweaty about starting a career in construction-reliable, motivated and act as a general laborer assisting skilled craftsmen at a variety of building trades. Should be interested in growing with the company & gaining skills. Truck & tools will increase your compensation.
(810) 533-9790

CONSTRUCTION LABORER
Dependable hard working and reach trade. Driver's License required. Call: (313) 427-5864

CONSTRUCTION SUPERINTENDENT
Local General Contractor looking for experienced Job Site Superintendent. Must have background in the supervision of self performed work and in the construction of industrial and automotive facilities form the planning through the final punch list stage. Send resume and salary requirements to:
Construction Superintendent
Ruspin Lobbe Inc.
P. O. Box 87040
Canton, MI 48187
No phone calls, please.

Construction SUPERINTENDENT
Singh Construction has immediate need for someone to supervise construction of 240 apartments in Novi. You will be responsible for interior trades from drywall to tenant turnover. Work with our current superintendent who will supervise other trades. MUST have minimum 4 yrs. construction supervision experience, be well organized, and handle serious responsibility.
Send resume with list of project names and sizes to: Steve, P.O. Box 255005, West Bloomfield, MI. 48325-3005.

INDEPENDENT
Contractor Driver
Must have own transportation, preferably large van, station wagon or truck. Part-time, Monday & Thursday, mornings or afternoons.
CONTACT:
NIKKI SMITH
(313)953-2239

Scott Shuptrine Fine Furniture • Since 1937
Due to an increase in our business, we are looking to fill the following positions:
- **Sales**
- **Visual Display**

If you have a great attitude and want to be part of a winning team, then we want to talk to you. Opportunities for advancement, along with a complete benefits package.
- Apply in person:
43606 W. Oaks Dr., Novi, MI 48377
across from 12 Oaks Mall

500 Help Wanted General

CONSULTANT TRAINEES
Promotion & replacement causes these 2 openings! Come & learn from the 100 yr. old permanent & contract placement firm. We will train you to interview applicants & market their information systems skills to firms throughout Michigan. You will earn pay commission with average 1st year earnings of $36,000. GENERAL EMPLOYMENT, call Joe Gross... 810-569-3030

CONTAINER MANUFACTURING
TEAM members needed for a technician opening in our Westland plant. General hand tool knowledge required to operate and repair machines making containers, and handling plastic containers. We offer an excellent benefit package.
- Insurance after 90 days
- Raises
- Shift Premiums
- Attendance Bonus
- Paid Vacation & Holidays

Apply today at 1351 Hix Rd., Westland, MI 48185. (EOE)

CONTROL PANEL TECHS
IMMEDIATE OPENINGS
Starting pay $7 to $9/hr.
with only 6 mo. experience.
Raises and Many Perks a
after a successful completion
of our Training.
OR $10/hr. available
Paid holidays, Medical & Dental Benefits
Familiar with panel wiring, crimping, & schematics.
Farmington Hills location
Staffing Matters
810-557-5600

COOK NEEDED
For Troy area day care. Mon-Fri. approximately 30 hrs/wk.
(810) 683-8009

COPIER SERVICE FIELD SERVICE TECHNICIAN
As part of Fortune 100, Pitney Bowes is a leading supplier of Office Equipment has an opening for a Copier service representative. Good electrical and mechanical skills are required. We will train the candidate selected.
We offer a competitive compensation package. For consideration, fax/mail your resume to:
Mr. Hank Dvorak
District Service Manager
CO PITNEY BOWES
COPIER SYSTEMS DIVISION
24500 Lasher, Rd.
Southfield, MI 48034-3294
We are an equal opportunity employer
Phone: (810) 208-0415
Fax: (810) 353-7285

CORPORATE COMMUNICATIONS ASSISTANT
at public relations firm. Must have ability to write press releases. Salary $400/week. Send resume to: P.O. Box 251507, West Bloomfield, MI 48325

COUNTER CLERKS
Full time, all shifts. Call Mai Kai Cleaners for nearest locations
313-537-8050

COUNTER CLERKS
Full & part time, no experience necessary, benefits, Janel Davis Cleaners, Maple at Lasher 810-647-3009
Call Steve 810-865-1600

COUNTER HELP
Full or part time, at construction supply company in Ann Arbor. Mac duties, will train. 313-662-1917

COUNTER PERSON
FOR DRY CLEANERS
Part and full time. Days & afternoon.
(313) 522-0539

COUNTER PERSON
for deli counter. Full time, benefits. Will train. Apply: Painter's Supply, 1054 W. Ann Arbor Rd., Plymouth

COUNTER POSITION
Dry cleaners, Livonia & Farmington locations, part time, no experience necessary, good pay, nice working environment. 313-425-0840

COUNTER SALES & specialty packaging positions. Seeking friendly, responsible persons M-F, days, full & part time. Grunewald's House of Fudge, Plymouth (313) 459-1900

COURIER/BANK RUNNER. We have two openings to cash/travel to express bank to secure funds or make company deposits. Hours: 8:30 AM. to 1:30 PM., Mon. - Fri., Southfield area. Mr. Kummer, 810-799-9553.

COURIER
Full time driver for photographic company. Pick-up & delivery in Southfield & Birmingham area. Must be reliable and have dependable car. Hourly wage + auto mileage & benefits. White Reproduction 810-478-5271

COURIER
Universal Standard Medical Laboratories has full time courier positions available at their Southfield Laboratory. Must have an excellent driving record. Apply in person Mon-Fri, 10-4. USML, 26500 Northwestern Hwy., Southfield, MI 48075.

COURT REPORTERS/ RECORDERS
Needed for full time transcription. Top rates paid. Submit resume to:
Box #1302
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

CREDIT COLLECTIONS
Exciting career, great benefits, must have 1 yr. experience in credit & collections. Top collectors make $38,000 + per yr. Call, ask for Deobie or Phil. 1-800-545-9931

500 Help Wanted General

CULTURED STONE INSTALLERS
Earn up to $1,000 per week. Be your own boss. Facing stone. Year-round work. We pay every week. Light weight product. Ask for Mr. Stanley. (313) 449-8334

CUSTODIAN POSITION
FULL TIME
Mercy High School is looking for the right person who takes pride in their work, is dependable & experienced in Maintenance, housekeeping , hinge benefits. Shift: Team 5pm. Contact Rodrequez at: (810) 477-6363

CUSTODIANS
Lakeside Building Maintenance is currently hiring Custodians for various high-rises & office buildings in the Southfield area. Position hours: 5:30pm-1:30am. If you're interested in permanent employment at above union scale wages, contact:
Lakeside Building Maintenance
810-352-1494

CUSTODIANS
PART time positions available. Please call The First United Methodist Church of Plymouth at (313) 453-5280, ask for Mr. Stoner.

CUSTOMER CARE REPRESENTATIVE
Do you enjoy a fast paced office and enjoy seeing customers happy? North Star Ford (a customer satisfaction award winning dealer) seeks individual to full customer service representative position. Persons must be people oriented and enjoy phone work. Telemarketing, knowledge of computer experience helpful. Professionals can call for appointment
313-421-1300 extension 204

CUSTOMER SERVICE
Expanding home medical retailer is seeking Customer Service Representatives to fill several positions, both part-time and full time. Several locations available. Experience preferred. Good communication skills a must. Send resume to: DreamCare 22950 Michigan Ave., Dearborn, MI 48124

CUSTOMER SERVICE / Clerical
Entry level will train. $6.75/hr to start. Profit sharing. Rapid advancement. Credit Technologies 810-473-7400 Ext 108 ask for Helen

CUSTOMER SERVICE REP.
Computer hardware company with excellent communication & problem solving skills. 3 shifts available. 4 day work week/40 hrs. $7.50-$8 an hr. Rochester Hills. (810) 373-6118

CUSTOMER SERVICE
Service Manufacturer requires additional full time dispatcher for fast paced Farmington office due to expansion. Requires professional phone skills and some computer experience. Medical benefits, 401k, profit sharing plan offered. Contact Rob. (810) 478-0005 / Ext. 215.

CUSTOMER SERVICE/ TELLER
FULLTIME TIME
LONG TERM. Family atmosphere neighborhood locations in Franklin, Southfield and Troy looking for long term employees. Ideal position. To $8.25/hr to start plus benefits and 401K. Call Tracy today 646-7562
Advantage Staffing

CUSTOMER SERVICE REP
Scott Shuptrine
is looking for mature, friendly, outgoing customer service representative to fill a position in our office. Ideal applicant should exhibit enculsiasm and professionalism. Experience in typing and positing money helpful. Full and part time positions available, with competitive benefit package for full-time employees.
Scott Shuptrine is a growing company with many opportunities for advancement. Apply in person and contact Sally Gray
SCOTT SHUPTRINE
977 E. 14 Mile Rd.
Troy, MI 48083

CUSTOMER SERVICE
NEED PM WORK???
American Blind and Wallpaper, located in Plymouth, is currently accepting applications for individuals to answer inbound sales calls for afternoon and evening shifts. At American, our representatives earn $6-$8 per hour - $8-$10 per hour - consisting of a base plus commission, are thoroughly trained to help insure success, and can look forward to career advancement opportunities. There is ABSOLUTELY NO COLD CALLING!!! Our customers call us in response to national advertising. So, if you have excellent communication skills and basic computer skills, call Jim at 313-207-5855 to schedule an appointment.
American Blind and Wallpaper Factory

500 Help Wanted General

CUSTOMER SERVICE
Delivery of parts to offices, corporations & residences-servicing in county area. Must have reliable transportation. Weekdays 30-40 hrs./wk. $8/hr + mileage.
810-534-5910 Ext. 40.

CUSTOMER SERVICE
Large company located in Farmington Hills seeks person to work 11pm-8am in customer service position. Extensive computer experience a must! Permanent full time position.
IMMEDIATE POSITION
Call Dynamic People
810-615-7500

CUSTOMER SERVICE
Experienced Team Players
Needed To Service
Fortune 500 Client/Customers
WILLING TO TRAIN
Troy Location
Starting pay $7.00/hr.
Unique shifts to choose from:
11:30 AM to 8:30 PM,
1:30 PM to 10:30 PM
or Part-time 5:30 PM to 9:30 PM
Paid training, Benefits, Cash Bonuses
APPLICANTS WELCOME
Mon-Thurs. 1:00 PM to 3:30 PM
Staffing Matters
24423 Southfield
Between 9 & 10 Mile

CUSTOMER SERVICE
Technical Support
One of the nation's largest non-profit debt management companies has an immediate opening for a Customer Service Representative for our office in Southfield. This position requires strong administrative, computer, organizational, and interpersonal skills with the ability to handle multiple priorities and busy phones. Must be a high school graduate with college or prior work experience preferred.
Only resumes with complete salary history will be considered. Please submit your resume and salary history to:
HR DEPT.
38505 COUNTRY CLUB DRIVE
STE 210,
FARMINGTON HILLS, MI 48331
EOE/DRUG SCREENING COMPANY

DAILY PAY
IMMEDIATE OPENINGS
MAYDAY RESOURCES
(810) 827-1163

DANCE INSTRUCTORS
BALLROOM / SALSA
Bloomfield Hills Arthur Murray Dance Studio accepting applications from personable men & women with dance and/or theatre & sport background. Excellent career opportunity with great pay, fun & travel. Will train. Call after 2 P.M. (810) 334-6090

DATA ENTRY/ACCOUNTING CLERK
(2nd Shift)
Experience in inventory control, warehousing, distribution a plus. Alphanumeric and 10-key, high volume data entry required. We offer a complete benefit package including 401 (k), attendance bonus, and shift premiums. Please send work history in confidence to:
DATA ENTRY
P.O. Box 8541
Westland, MI 48185

DATA ENTRY
Large property management company seeks ambitious individual for immediate entry level opening. Opportunity for advancement. Ideal candidate is detail oriented, with good communication skills. Data Entry, P.O. Box 8154, Farmington Hills, MI 48333-9154.

DATA ENTRY OPERATORS
Large Oakland County medical facility seeking Data Entry Operators
Afternoons Auburn Hills
810-373-6118 FAX 810-373-2546

DELIVERY AGENTS
needed to deliver pizzas. Apply today in the Novi, Northville, Walled Lake, Livonia areas. The successful applicant must have own dependable transportation, be available between the hours of 4am - 9am, Monday through Friday and must also be bondable. Excellent part-time earnings. Interested persons may call 810-778-5208, extension 644, anytime.

DELIVERY DRIVER
Full time/part time, retirees welcome. Call 810 474-2010 or apply at Speedy Auto Parts, 19582 Middlebelt, Livonia, MI

DELIVERY PERSON
Experienced with furniture. Good driving record. Knowledge helpful in building customer satisfaction.
TEMPENNY FURNITURE
32104 Plymouth Rd., Livonia

DELIVERY/SHIPPING & RECEIVING HELP needed for local computer reseller. Hard working team player only. Send resume to: Dynamic Computer, Inc., 31478 Industrial Rd., Ste. 200, Livonia, MI 48150 or FAX to: 313-266-0944

DESIGN & Manufacturing shop needs hands-on full or part time help for woodwork, painting, construction & installation. Good attitude & work ethic required. (313) 531-7790

500 Help Wanted General

DESIGNERS DETAILERS
Engine Assembly,
Automation, and
AutoCAD 12 experience.
Fax resume to:
VISI-TROL ENGINEERING
FAX: (313) 535-5772
Phone: (313) 535-4140

DIE HELPER TRAINEE
Experience helpful but not necessary, drivers license required, multi shift, benefits. (313) 421-0263

DIE HELPER TRAINEE
Experience helpful but not necessary, drivers license required, multi shift, benefits. (313) 421-0263

DIE SETTER/ JOB REPAIR
Clean, efficient metal stamping facility seeks experienced individual to work working with progressive dies & auxiliary. General tool room knowledge helpful. Able to set, run, & repair jobs. Excellent benefits. Small business atmosphere. Apply or send resume to: E & E Manufacturing, 300 Industrial Dr., Plymouth, MI 48170 (across from Unisys)

DIE SETTER LEADER
Minimum 6 yrs. experience - presses up to 600 tons - molding, blanking, pierce and form dies. Must be able to read blueprints and inspect details work. Livonia area, day shift, good working conditions and fringe benefits. Call betw. 8am-4:30pm, 313-522-9310

DIETARY AIDE
PART-TIME
Apply in person at: American House, 14265 Middlebelt, Livonia

GROUP HOME MANAGEMENT
Live-in positions for Manager and Substitute Manager for homes for adults with mental retardation. Must have direct care experience. Salary, board & salary. (313) 945-0044

DIRECT CARE
For group home located in Canton. Full/part-time, afternoons & midnights. Valid drivers license, high school diploma or GED required. Must be 18. Flexible hours & benefits. Untrained. $6. Trained $6.75. Call Karen or Glen 313-451-9526

Direct Care
HOME MANAGER
3 person home in Canton. Previous management and sign language skills required. Call 313-454-1130

Direct Care
LOOKING FOR A CAREER INSTEAD OF JUST A JOB?
JARC (Jewish Assoc. for Residential care) is a progressive agency with the highest standards for client care. We believe our wages and benefits are the best in the area. Benefits include retirement plan, choice of three medical/dental plans, life insurance, tuition scholarship program

HOME MANAGER
Supervisory experience required. B.A. preferred. Group home for developmentally disabled women in W. Bloomfield.

DIRECT CARE STAFF
Full, part-time and on-call positions. Valid drivers license, diploma and High School or GED graduate required. Must be personable, MOTIV or WCLS training a plus. Afternoon, weekend, or midnight shifts. $7.00 $8.75/hr. Apply Mon. - Fri., 10am-4pm at JARC, 28360 Franklin Rd., Southfield, MI

An Equal Opportunity Employer

DIRECT CARE
Loving & caring person is needed for new S.I.P. and group homes. Must be WCLS or MORC trained. Full benefits. Call Mon-Fri., 8am-5pm.
(313) 953-8553 or 313-342-4575

DIRECT CARE STAFF
for caring group home in Plymouth, midnight shift, $6-$ 50 + benefits. Call Carrie: 313-420-0619

500 Help Wanted General

DIRECT CARE STAFF
for lovely group home in Livonia. Split day & afternoon shift, $6-$ 50+ benefits. Call Diane: 313-420-9732

DIRECT CARE STAFF
PM shift for group home in Melvindale. Sign language helpful. $6-$ 50+ benefits.- Mary Ann 313-381-9174

DIRECT CARE STAFF
for caring group homes in Garden City & Dearborn. Afternoon shifts, $6-$ 50 + benefits. Call Teresa: 313-274-1930 or Andrea: 313-458-5178

DIRECT CARE STAFF
wanted to work with developmentally disable adults. Paid vacations, flexible hrs., excellent benefits & paid training. Call: (810) 534-1688, (810) 682-6326, (810) 669-5518 or (313) 531-0407.

DIRECT CARE STAFF
Need dependable staff
$6.50 per hour. Call 1-543-3PAL
Dearborn (313)690-6543
or Belleville (313)699-3608
Canton (313)981-8328
Dearborn (313)277-8193
Westland (313) 326-4394
Dearborn Hts. (313)277-8193
Taylor (313)292-1740
Livonia (810)474-0283

DIRECT CARE STAFF
Previous experience with developmentally disabled adults preferred $6.50-$7.00 an hour to start. Excellent benefits & training provided. Call programs listed below:
BELLEVILLE
313-699-5119
LIVONIA
313-591-0272
313-591-8229
GARDEN CITY
313-513-5121
CANTON
313-397-3735
For further information call:
313-255-6295

DIRECT CARE
To work with developmentally disabled adults. Flexible hours. Northville, Waterford, Pontiac & Holly areas. All shifts available full & part time. Call between 9AM-3PM (810) 334-5338

DIRECT CARE WORKER
Part-time to work with developmentally disabled adults in Westland. $5.50 to start plus benefits. Promotion potential. Call Laurice: 313-595-3253

DIRECT CARE WORKERS for small group home in Canton. Up to $6.75 an hr. to start. Call 313-844-2040 or 313-386-1702 EOE

DIRECT CARE WORKER
Full time to work with developmentally disabled adults in Belleville. Good benefits. Will train. Call Mon-Fri., 8am-4pm. (313) 397-6955

DIRECT CARE WORKER
Pleasant home atmosphere seeks with developmentally disabled adults. Advancement potential. Training included. $6.00/Hr. 401K
Bloomfield (810) 332-1711
Orion (810) 391-1329
Davisburg (810) 634-3908
(810) 625-6791

OAKLAND COMMUNITY COLLEGE
INSTRUCTIONAL TECHNICIAN
Oakland Community College is accepting applications for the position of Instructional Technician at the Southfield Campus.
Minimum Qualifications: Associate Degree in Computer Information Systems or equivalent, supplemented with at least 15 semester hour sen information systems. Four years work experience (documenting) business or technical technology based instructional equipment including personal computers, video and interactive media, installations and computer, personal computer software and hardware maintenance including troubleshooting, and network operating software.
Applicants must complete an application. To obtain a form, call the Job Line at (810) 540-1579. Requests for applications will be accepted through Thursday, November 14, 1996. Refer to Position 96C-47.
OCC is an Affirmative Action/ Equal Opportunity Employer

MACHINIST
EAGLE TEST & ASSEMBLY
BRIDGEPORT OPERATORS
BORING MILL OPERATORS
and
C.N.C. OPERATORS
Experience Required
Immediate Openings
Both Shifts Available
Excellent Benefit Package
Competitive Wages
Air Conditioned Environment
Apply in Person at:
12280 Dixie Rd.
Redford MI, 48239
Mon. - Fri. 7:00 am - 5:00 pm
Or Call
(313)255-8888
E.O.E. M/F/H/V

NUMERICAL CONTROL CENTER, INC.
BORING MILL OPERATORS
BRIDGEPORT OPERATORS
NIGHT SHIFT
POSITIONS AVAILABLE AT OUR NOVI & REDFORD LOCATIONS
•
EXPERIENCE REQUIRED
•
EXCELLENT BENEFITS FOR QUALIFIED CANDIDATES
APPLY AT:
12600 FARLEY
REDFORD, MI 48239
MON. - FRI. 7:00 AM - 5:00 PM
E.O.E. M/F/V/H

500 Help Wanted General

DIRECTOR ASSISTANT
Group home Agency
- Experience Home Managers
- Monitor medical & program goals
- Group home management experience required
- Human Services Degree needed

ALLESON HOMES INC.
313-454-1150

DISPATCHER
for Transportation Co. in Plymouth
Dispatch responsibilities, & customer service in fast paced environment. Full time. Health, Dental, 401K & Profit Sharing Wage contingent upon experience. Fax resume to: 313-453-9457, Attn: Brian Holley

DISPATCHER - Mature, "walking to work and learn" person for suburban taxi cab fleet. This is a permanent position. Call, (313) 421-5600

DISPATCHER
NOVI based petroleum company accepting applications for full time Dispatcher. Qualified individual must be hard working, self motivated and dependable. Send resume to:
DELTA FUELS INC.
Attn: David
40600 Grand River
Novi, MI 48375

DISPATCHERS, TOW TRUCK DRIVERS
Westland car care towing is accepting applications for AAA police dispatching. Also truck drivers. Experience helpful, will train. Apply in person at: 6379 Hix, Westland

DISPATCHER/ WAREHOUSE
ESTABLISHED Westland company seeking highly motivated individual to take over entire truck operation. Must be organized and possess good leadership skills. Further advancement possible. Apply in person Mon-Fri., 10-4. PM 953 Manufacturers Dr., Westland. Newburgh/Cherry Hill area

DIRECT CARE WORKER
Part-time to work with developmentally disabled adults in Westland. $5.50 to start plus benefits. Promotion potential. Call Laurice: 313-595-3253

DIRECT CARE WORKERS for small group home in Canton. Up to $6.75 an hr. to start. Call 313-844-2040 or 313-386-1702 EOE

DIRECT CARE WORKER
Full time to work with developmentally disabled adults in Belleville. Good benefits. Will train. Call Mon-Fri., 8am-4pm. (313) 397-6955

DIRECT CARE WORKER
Pleasant home atmosphere seeks with developmentally disabled adults. Advancement potential. Training included. $6.00/Hr. 401K
Bloomfield (810) 332-1711
Orion (810) 391-1329
Davisburg (810) 634-3908
(810) 625-6791

DOCKWORKER
TEMP to perm opportunity for many openings with national trucking company in Romulus & Plymouth area. Excellent start pay plus extensive national overtime on 3 shifts. Applicants must have valid drivers license, hi-lo dock experience a plus. Call Dock today - Livonia 473-2034
Advantage Staffing

DOG GROOMER
needed for pet shop. Amazing Animals, Westland. (313) 722-8210

DOZEN OPERATOR - With CDL wanted to work for builder. Backfill, septic and basement. Experience preferred. Call between 8am-5pm Mon-Fri 810-229-2066

DRAFTER
Looking for a challenge with a company that backs it up with product and markets worldwide? Then look no further than the NLB Corporation. We are seeking an individual with approximately 2 years experience. You will be working with all new hardware and software. Experience should include layout and detailing of mechanical assemblies and/or special machines. Autocad experience necessary. We offer a competitive salary and benefit package. Including profit sharing plan and 401K plan. Send resume and salary history to:
NLB CORP.
28030 BECK RD.
WIXOM, MI 48393-2824
Attn: CAD Supervisor
No phone calls please.
An Equal Opportunity Employer

DRAPERY MANUFACTURER
in Livonia needs Seamstress. Wd train. Call between 8 & 3 (313) 522-0160

HUMAN RESOURCES MANAGER
We are seeking an innovative, experienced human resources professional. Qualified candidates must have experience working in union environments, including grievance and arbitration sessions. Extensive knowledge of employment laws, performance management techniques, benefits administration, personnel records management, workers compensation case management required. Must have good written, verbal and presentation skills and the ability to develop and conduct training sessions. The person selected will participate as a member of the senior management team, developing short and long-term strategic plans to achieve defined goals. Position requires a bachelors degree in human resources or a related field (prefer an advanced degree) and at least 3 years of progressively responsible work in the human resources field. Competitive salary, excellent benefits package. We are a drug and smoke-free workplace. EOE. Send resume and salary requirements in confidence to:
JILL KNUPPEL
P.O. BOX 691
Southfield, MI 48037
FAX (810) 352-0018

MACHINE TOOL MAINTENANCE
A high volume Southeastern Oakland County manufacturer of machined castings is seeking applicants to work any assigned shift in our maintenance department for the following positions:
MACHINE TOOL
INDUSTRIAL ELECTRICIAN
GENERAL MACHINE TOOL
MECHANICAL TECHNICIAN
The selected candidates will be maintaining and repairing currently operating automated machining systems (rotary dial machines, transfer line equipment and flexible machines) that utilize programmable logic controllers, computerized diagnostic systems, variable speed motor drives, and electronic testing equipment. Trouble-shooting skills are a must.
Electricians must have some familiarity with T.I., G.E. and or/Allen Bradley programmable logic controllers.
Mechanical Tech must have expertise in mechanical, hydraulic, pneumatic and lubrication systems. Machine building and pipe fitting skills are desirable.
A drug-free, equal opportunity employer offering competitive wages and benefits. Please send a handwritten letter expressing interest along with a resume and wage history to:
Human Resource Manager/Maintenance
P.O. Box 930698
Livonia, MI 48153-0298
Equal Opportunity Employer

Hiller's Shopping Center Markets/ Food Emporium
has immediate openings for full or part-time:
- Clerk Cashiers • Stock Clerks
- Produce Clerks
- Deli Department Service Clerks
- Meat Counter Service Clerks
- Night Stocking Crew (.60¢ per hour premium)

Must be 18 yrs. or older. Day & evening hours available. Weekend work required. Excellent pay, $7.25 an hour to start.
Apply in person at:
Shopping Center Market
6433 Orchard Lake Rd.
(at 15 Mile Rd.), W. Bloomfield
39950 14 Mile Rd.
(at Haggerty Rd.), Walled Lake
425 N. Center St., Northville
Food Emporium
37399 W. 6 Mile Rd. (at Newburgh Rd.)
Also, our new location at
5 Mile & Haggerty Rds.

CUSTOMER SERVICE REPRESENTATIVE
Part-Time
Our Livonia office is seeking someone to work 19 hours per week: Monday & Thursday 8:30am to 1:30pm' Tuesday & Wednesday 8:30am to 1:00pm. Provides customer service for the Observer & Eccentric Newspapers. A qualified candidate will have a high school diploma or equivalent, one to six months of general office experience, good communication, interpersonal and mathematical skills and an overall knowledge of clerical tasks. Must be able to type 30 wpm. We are a smoke and drug-free workplace. EOE. To apply,
call Kris at (313) 953-2277

ADVERTISING SPACE PLANNER
PART-TIME
Our Livonia office is seeking someone to work 11hours per week. Hours are: Tuesday 1:00pm - 7:00pm: Friday 1:00pm - 6:00pm. A qualified candidate will have a high school diploma or equivalent, 6 months to 1 year experience in a detail-oriented clerical position and computer data entry experience. Ability to type 40 wpm, maintain high levels of accuracy and work within deadlines. We are a smoke and drug-free workplace. EOE. To apply, call Kris at (313) 953-2277