EMPLOYMENT

500 Help Wanted General

ASSISTANT MANAGER
for collision shop. Must have experience. Excellent pay & benefits. (810) 585-5850

Attendants
** BE GENEROUS THIS CHRISTMAS! **
Its that time of year again, where everyone is looking for some extra cash to make the holidays extra special. Be one of the many smart students or professionals who join us now and throughout the year to line their pockets with some extra cash. Flexible hours, exercise, friendly people. If you are positive, know how to drive a stick, and like to meet people, you qualify to earn $8 $12/hr. Valet parking is all about nice cars, team work, and exercise. Daytime and evening shifts available at Somerset Collection, Fairlane Town Center, downtown restaurants, Cobo and many big private affairs. Join the industry leaders, and call U S Pro now for an appointment
810-354-5910, Ext. 40

ATTENTION COLLECTORS & SKIP TRACERS
Rapidly Growing National Auto Finance Corporation is seeking individuals for full time with exceptance in collections and/or locating addresses, vehicles & assets. High school diploma or equivalent required. Competitive salary. Flexible hours, paid time off, health & dental. Please send resume to: Guardian National Acceptance Corporation, 17570 W 12 Mile, Southfield, MI 48076 or FAX resume to (810) 557-5388

ATTENTION
Do you need computer training to get a job? Free on-the-job training is available to Oakland County residents. See if you qualify. Call 810-264-9167
(Hearing Impaired) 810-354-4831
EOE/M/F/V Drug free workplace

ATTENTION NEW START FOR '97
FREE TRAINING
Medical Biller, Bookkeeper, Administrative Assistant. Low income Oakland County residents only. Call 810-631-8437. EEO

Attention
Self-motivated individuals to work with high functioning, developmentally disabled adults in our home. Hours are Part time $5.75 to start. $6 of BCBC trained. Medical & Dental available. Oakland Mall area. Call between 7am-10pm 810-583-1521

Attention
4 wks to Christmas
HIRING NOW!
Local wholesale co. filling positions for full time and entry level management training or weekend. Growth available in permanent positions.
Call Mary 313-523-7625

AUTO BODY MAN & HELPER
Experienced and Certified Westland (313) 722-5570

AUTO BODY
REPAIR TECHNICIAN
Blue Cross, retirement plan available. Need to be state certified. I-Car certified a plus.
Apply in person.
HOLIDAY CHEVROLET
30250 Grand River,
in Farmington Hills

AUTO BODY TECH - & PAINTER'S HELPER
Experienced & certified body man needed. $300 signing bonus. Also painter helper needed. Paid vacations, holidays & sick days. Blue Cross, Blue Shield, 401K, contact Tony at Glassman Oldsmobile 810-350-1020

AUTO DEALER cashier - full time, computer literate, GM experience preferred, apply at Livonia Buick 30500 Plymouth Rd. Livonia

AUTO DETAILER
Must have experience and be dependable. Earn $500.00 more per week. Great opportunity for the right person. Redford Twp. area. Call Tony or apply at: Metro Alicar Automotive, Inc. 313-255-6831

AUTO DETAILER Wanted - Good wages, benefits, will train. Zieman Toy Car, 32416 W. 8 Mile Rd., Farmington Hills

AUTO GLASS INSTALLERS
Experience preferred, will train. Excellent wages and benefits. Unlimited advancement opportunities. Call for Appt. 313-532-4450

AUTO MECHANIC
For busy Plymouth repair shop. Must have one or more certifications and own tools. High pay plus benefits. Contact Jim or Mike 313-453-3900

AUTOMOTIVE
OIL Changers and Light Service Techs. Earn $400 to $500 per week. Apply in person. Jim Moore Inc. 21530 Novi Road, between 8 & 9 Mile Roads.

AUTOMOTIVE SEATING
SKIVERS
Pattern Development
Established, full service company has immediate openings for people with experience in automotive seat foam model making (Skiving) and soft trim Pattern Development. Long term secure programs. We offer an excellent benefit package including a matching 401k plan, tuition refund program and plenty of OT. Apply in person or fax resume to:
RCO Engineering, Inc
29200 Calahan Rd
Roseville, MI 48066
Phone 810-774-0100
Fax 810-415-4726
EOE
RCO ENGINEERING
A Team Working to a Higher Standard

AUTOMOTIVE TIRE INSTALLERS
Experienced Tire installers earn up to $8 per hr. If you're one of the best and are a hard worker, we have a position for you! Entry level Trainee positions also available.
"Come Join The Belle Tire Team"
Apply at
BELLE TIRE
Now 810-348-4348

AUTO PORTER
Full time positions now available for hard working, self motivated individuals. Experience not necessary to start. Apply in person only at:
Sunshine Honda
1205 Ann Arbor Rd
Plymouth

AUTO PORTER
Must have valid driver's license. Duties: clean cars, keep building clean, assist technician. Uniforms, benefits. Kelford Collision, 20565 Grand River, Novi 810-478-7815

AUTO PORTER NEEDED
For full time employment in collision shop. Good benefits. Apply at
HOLIDAY CHEVROLET
30250 Grand River
Farmington Hills
See Tony

AUTO PORTER/
PREP MANAGER
Immediate opening. Full-time. Full benefits. Contact Ron Sewell
Lou LaRiche Chevrolet
40875 Plymouth
Plymouth, MI 48170
313-453-4600

AUTO SCREW MACHINE
Operators, excellent wages, full benefits & overtime paid up to top quality operator. Experience on ACMES. First or second shift. Apply Lyon Manufacturing, 13017 Newburgh, Livonia (between Joy & Plymouth Rd. Livonia

AUTO TECHNICIAN NEEDED
Start immediately. Good pay & benefits. No evenings or late nights. Call Chris in service department
(313)425-6500

AUTO TECH
Experienced & licensed
Benefits. Westland.
(313) 721-5810

AUTO TECHNICIAN
PART-TIME VALET
Saturn factory seeking dedicated, team players for full time technician and part time valet positions. We offer excellent working conditions, health & dental insurance, 401K program, paid holidays & vacations. Apply in person to
Joe Pinkus
SATURN OF PLYMOUTH
8301 Massier Drive
Plymouth, MI 48170
(Ann Arbor Road & I-275)

AUTO TECHS
Earn $15-20 per hour plus benefits. Busy shop, lots of work, only experienced & certified please. Apply in person. Novi Motive Inc., 21530 Novi Road, between 8 & 9 Mile.

BABYSITTERS
Temporary, permanent and part time hours available
(810) 624-8501

BAKER
COOKIES BY DESIGN is now hiring a full time Baker for their new West Bloomfield store. We are the best! Call Connie, (810) 656-3005

BATHTUB REGLAZER
Full time apprenticeship. Canton area. Call, (313) 459-9900

Bayers Hide Recover
& Health Club
Kids Fitness Staff
& Aerobic Instructors
Positions open for outgoing, creative, fun people. Must work well with children. Flexible schedule. For more information call Jo (810) 642-8500

Billing
Medical Billers
Our busy central billing office has immediate openings for medical billers with a minimum of three years work experience with professional billing. Must be able to provide accurate depth to follow up to satisfy aged receivables. Must have excellent problem solving and resolution skills. Qualified candidates must possess in-depth billing knowledge for multi-specialty physician practices.
We offer a competitive salary and an excellent benefit package. For consideration, send resume in confidence to:
Botsford General Hospital
Human Resources
28050 Grand River Ave.
Farmington Hills, MI
48336-5928
An Equal Opportunity Employer
M/F/H

BINGO PLAYERS
Earn money & free bingo while playing bingo. Call Kathleen 313-271-6248

BORING MILL & CNC OPERATORS
Afternoon shift. Experienced operators only. Permanent positions, excellent wages and benefits.
ARROWSMITH INTERNATIONAL
23611 Telegraph Road
Southfield, MI 48034
(810) 357-4400

BORING MILL
OPERATOR
Must be able to set up and operate Cincinnati horizontal boring mills. Afternoon shift. Excellent pay, benefits and retirement package. No phone calls. Individual position and send resume only to: Voest-Alpine, 28375 South Rd., Romulus, MI 48174 Attn: R.A.

BOUNCER TYPE needed for evening security at Royal Oak area parking lot. 1 full time position available for Fri. & Sat. nights at $7 an hour. Please call for interview
810-354-5910 Ext. 40

BOWLING CENTER
has openings for the following positions: Cashiers, food server, food grill help, wait staff & pin jumper. Full and part time, nights & weekends. Apply in person. Plaza Lanes, 42001 Ann Arbor Rd., Plymouth.
313-453-4680

BRIDGEPORT OPERATOR
Experienced on precision machined aircraft parts. Full benefits. Hybrid Manufacturing Inc., Garden City.
(313) 261-8030

BUS DRIVER - Substitute needed. CDL required $12.27/hour. Apply in writing to: Jenny Burnham, Transportation Director, Novi Community Schools, 45505 11 Mile Rd., Novi, MI. 48374. EEOE

CABINET MAKER
Royal Oak manufacturer has positions available for custom builders, solid surface fabricators & installers. Top wages & benefits. Please call
(810) 542-6374

CANTON/PLYMOUTH AREA
DAY CARE CENTER
Looking for qualified pre-school teachers. Call, (313) 455-2525

CABLE PULLER
Dependable person needed for fast paced cable company to pull, stock and cut cable. Full benefits. Apply within, 272 Rex Blvd., Auburn Hills, MI or call Steve (810) 853-6303 EOE

CABLE/SATELLITE INSTALLERS
Openings available with regional company for Installation Techs. Truck and tools required. We provide materials. Call 810-355-2931

CABLE TV
Head-End Technician
Suburban cable TV company seeks a qualified head end technician to operate & maintain their head-end. Good pay & benefits. Send resume to
Booth Communications
645 S Eton
Birmingham, MI 48009
REF. 104
EOE

CAD DRAFTSPERSON for Northville manufacturer engineering contracting firm. AutoCAD experience required. Mechanical/HVAC/piping experience beneficial, pay commensurate with skills. Call Thom for more information 810-449-6546

CARC PAINTER
Paint & package facility has immediate opening for a CARC Painter. Hours are 6am to 2pm, Mon - Fri, some Saturdays. Paid holidays, vacations, paid health, life & dental, 401K, bonus program
LOC PERFORMANCE
201 Industrial Drive
Plymouth, MI 48170
313-453-2300
EOE M/F/V/H

CAREER CHANGE
Real Estate sales. Unlimited opportunity - first year income potential in excess of $50,000. You'll be in control of your life.
REAL ESTATE ONE
Ask for: ERIC RADER
313-261-0700

CAREGIVER FOR Elderly
Woman. Live in position. 3-4 or 5 days/week. Good wages. Call 8-5pm 313-937-6230

CARPENTER - production finish carpenters & helpers, 40hrs/wk. Pay commensurate w experience. (313) 595-8270

CARPENTER - APPRENTICE
Finish carpentry work.
Call Gerald
(810) 477-9763

CARPENTER - Experienced external and internal. Full time for Southland Property Management Company. Carpenter Laborers needed also. Benefits. Call Mon-Fri 9am-5pm at 313-326-1030
An Equal Opportunity Employer

CARPENTER - Experienced in rough & finished carpentry. Own truck, tools & transportation. Benefits. 810-398-6330

CARPENTER
Rough & Finish, wanted for residential remodeling. Top wages paid. Call (810) 644-6330

CARPENTERS
(Commercial) wanted. Experience preferred, call for an interview. Days 313-454-6644. Eves 810-545-8545

CARPENTERS
HIGH end interior work. Tools & truck needed. Only the motivated need to apply. (313) 513-5973

CARPENTERS
NEEDED Large and experienced. Excellent pay. Full health & life insurance. Call FARMINGTON CONTRACTING 810-477-9448

CARPENTERS NEEDED
Bloomfield area
Experienced & References
(810) 258-5970

CARPENTERS
Needed for Rough Residential. Canton area. Call (313) 495-0833

CARPENTERS
REMODELING contractor has immediate openings for year-round carpenters. Benefits available. (810) 656-0490

CARPENTERS, ROOFERS/SIDING INSTALLERS - Reliable with transportation, own tools helpful. Work hours negotiable upon knowledge of trade. (313) 537-9378

CARPENTERS
Rough Carpenters wanted. Health insurance and other benefits available. Call After 5pm 810-477-1553

CARPENTERS
w/experience & HELPERS needed for rough residential framing. Lots of work. Great pay. Call 313-522-1662

CARPENTERS
• WINDOW INSTALLERS
• LABORERS
For established contractor. Full benefits. Apply in person between 11am & 5:30pm. 24663 Medical, Warren

CARPENTRY HELP
Full-time - Insurance Repair.
All Phases. Northern suburbs work.
1-800-473-1825

CARPET/AIR
DUCT CLEANER
MANAGER
Full medical, dental & life. Full time & overtime if you would like. Unlimited advancements & unlimited pay potential. We will train. Great career opportunity for organized, hard worker. AMERICAN FREEDOM CLEANERS
(810) 473-9300

CARPET CLEANERS
Carpet cleaning company needs hard-working, clean cut Service Techs, full-time days. Must have good driving record & be able to lift 60 lbs. Start at $8 per hour with raises & bonuses possible. Call Ralph, 9 a.m - 5 p.m. (313) 464-7000

CASHIER/CLERICAL POSITION
Full time position with fast growing financial company. Will train right person. For immediate consideration, send resume & salary requirements to:
GN-RS PM
17570 W. Twelve Mile Rd
Southfield, MI 48076

CASHIER
For self serve gas station. Will train. Immediate opening for mornings. Apply in person. Dandy's Marathon, 14 Mile & Middlebelt, Farmington Hills.

CASHIER - full or part time. Downtown Royal Oak. Flexible hours. Call (313) 543-6250

CASHIER - PART TIME
Mon, evenings & Weekends. Weekdays 100 We. 14 Mile, Birmingham, 14 Mile & Pierce.

CASHIERS & Driveway Attendants needed for all shifts. Full and part time. Great benefits, earn up to $7 an hour. Farmington Hills
Please call (810) 553-2622

CASHIERS
Full time position, grocery experience preferred. Full time benefits include medical with dental & vacation. Apply in person only at
JOE'S PRODUCE
33152 W. 7 Mile - Livonia

CASHIERS NEEDED full and/or part-time. Check out our benefits available for full time positions. Please contact Colleen or Dan. 2319 W. Stadium, Ann Arbor. 313-665-7555

CASHIERS WANTED
Part-time / Full-time
We Offer
• Flexible Scheduling
• Competitive wage
• Medical / Dental
• 401(k)
• Paid training
Students & retirees welcome. Apply in person at: Livonia AMOCO
30375 Five Mile Rd (at Levan)
Livonia, MI 48154
An Equal Opportunity Employer

CASHIER/TICKET AGENT
WANTED for Metro Airport shuttle service. Must be flexible for any shift. Apply in person at 27980 Northville Rd., between Inkster & Middlebelt, Romulus MI

CATALOG
ORDER DESK
$7.50-$10.00/hr.
We need enthusiastic people to answer our phones & assist our customers who are calling to place orders. We provide paid training plus complete benefits in an upbeat office environment, full time day & evening shifts available.
Call: 810-351-5630

CATERING TRUCK
Downtown Royal Oak Area.
Mon-Fri., Noon-2:30pm, all shifts available. (810) 528-1356

CDL DRIVERS
To drive and operate vacuum trucks and water/blasting equipment for an industrial service contractor. Must have CDL License. Call Monday-Friday 8am-5pm (313) 945-6464

CHAUFFERS
Hiring full & part-time. Send resume to: 4772 Tara Ct., West Bloomfield, MI 48323

CHEMICAL
PROCESSOR
Plating and finishing company is looking for a person to work as a Lab Operator. Knowledge of chemicals and good math skills a plus. Working in night process. Starting salary $7.50+ depending on experience. Excellent benefits. Apply or send resume to:
International Hard Coat
14300 Meyers Rd.
Detroit, MI 48227
EOE

CHEMIST / LAB Technician
For industrial lubricant manufacturing company. Send resume to: 14707 Keel St., Plymouth, MI 48170.

FARMINGTON AREA YMCA
seeking Infant/Toddler Program Assistant. Call Mitch at 810-615-3060

AREA COORDINATOR sought by Farmington Area YMCA. Responsible for 5 school age child care sites. Need teacher certification. For position call MaryBeth at 810-553-6294

500 Help Wanted General

CHILD CARE CENTER
Quality child care center seeking loving, dependable care givers for full time positions in new infant room. Benefits & salary commensurate with experience. (810) 469-0810

CHILD CARE ASSISTANTS
Part time, am & pm. Mon. thru Fri., Livonia public schools Bentley Child Care. Call ASAP. (313) 523-9357

CHILDCARE
ASSISTANT wanted for infants & toddlers. Part time AM & PM, afternoons, 25 to 35 hours per week. Call Wayne-Westland YMCA (313) 721-7044

CHILD CARE
Providers needed for infants, toddlers & pre-schoolers. Farmington Hills.
810-471-1022

CHILD CARE - School age child care site directors & assistant site directors sought by Farmington YMCA. Retirees welcome. Flexible schedule only for Elementary Ed, Social Work or Psychology majors. Call Mitch Daniels
810-553-6294

CHILDCARE DIRECTOR
& ASSISTANT
needed for Before and After School program. Part time & full time positions available. Benefits offered.
Call 313-640-4830

CITY OF WESTLAND
APPRAISER STATE
LEVEL 2
$16.51 to $19.42 per hr.
The City of Westland, Michigan is now seeking qualified applicants without regard to race, sex, or age for an Appraiser State Level 2 position. This position assesses real and personal property, works with the public & other government agencies. Requirements:
State Assessing level 2 Certified, computer literacy. Previous experience desirable. U.S. citizenship required, but City residency is NOT required. Apply in person at the Personnel Department of the City of Westland, 36601 Ford Road, Westland, MI. No phone calls please. Closing date for applications is December 23, 1996.
AN EQUAL OPPORTUNITY EMPLOYER

CLEANING
CONTRACTOR
Hiring for Ann Arbor area location
DAY CUSTODIAN
8AM-4:30PM, Mon-Fri. $7 per hour. Paid vacation & holidays. Health insurance 810-455-4420

CLEANING
Crew or Individuals 3 restaurants & banquet facility. Full & part-time. Good pay. Located in Rochester. For interview call 810-650-1389

CLEANING HELP
part time mornings for deli store. Northland Mall, 810-937-3337

CLEANING OFFICES
Mon - Fri, early evenings, part time, 3-hrs., Plymouth or Farmington areas. Call (810) 615-3554

CLEANING PERSON
needed for Westland Office Complex. Full-time, permanent position. Call 313-522-3364

CLEANING POSITION for apt. complex in Westland, full time, benefits available, call 313-459-6000

CNC PRODUCTION LEADER
Downriver production facility needs someone to run and manage a 5 man crew. Person needs to have supervisor ability, good organizational skills and 5 years manufacturing experience. Must up experience (minimum of 3 years). Must be able to lead, train & work well with others. Excellent benefits. Paid vacation, paid holidays, life insurance and dental, uniforms, 401k retirement plan, steady overtime. Contact Lakeside Tool & Machine, 21283 Russell, Rockwood, MI 48173. Please call, fax (313) 379-9700 Or fax resume: (313) 397-4636

CNC PRODUCTION machining facility, Tier One supplier, has the following opportunities: Day/night shifts. 50% differential

CNC MILL/LATHE SET-UP
PERSONNEL
Position requires 1-3 yrs. set-up experience.

MACHINE OPERATORS
CNC experience preferred but not mandatory. Production machining.

TOOL MAKER HELPER/
PARTS REPAIR MACHINIST
Some toolroom experience required.

QUALITY LAYOUT INSPECTOR
Experience with CMM, Plate layout, GD&T & SPC.

We offer a competitive wage/benefit package, including 401K, H.S. diploma/GED required. Apply in person, fax (313) 455-9659 or send resume to:
SKYWAY PRECISION, INC.
41225 Plymouth Rd.
Plymouth, MI 48170
Drug Screening/EOE

500 Help Wanted General

CNC TECHNICIAN
Laser machine tool subsidiary of international company needs a service technician for installation and maintenance activities. Need diagnostic and troubleshooting skills, and local knowledge, two years college level, 3-5 years CNC machine tool experience, knowledge of servo amplifiers, power supplies, PC computer operating systems. Job requires 50% travel.
Compensation based upon experience. Mail resume to: G-WD Technologies, 23399 Commerce Dr., Suite 810, Farmington Hills, MI, 48335, or FAX to 810-442-7068
An Equal Opportunity Employer

Coast Midwest Transport
Need Single and Team Drivers for 94-97 conventionals. Palletized freight, good pay, medical insurance, direct deposit, pension plan, and more. Must have class A-H CDL & 1yr. experience with good MVR. Call Doug at 1-800-511-6069

REIMBURSEMENT
SPECIALIST
National home health care provider seeks an individual with hands-on insurance follow-up and collection work. Must be familiar with collection activities for Medicaid & third party reimbursement. Must have minimum 3-5 yrs. billing, collection experience & excellent interpersonal skills. Competitive wages & excellent benefit package. For immediate consideration fax resume to 810-362-7534 or mail resume to:
Reimbursement Manager
26777 Central Park Blvd., Ste 200
Southfield, MI 48076

COLLECTOR
Collections/Credit Coordinator needed for Livonia firm. Ideal candidate will possess experience in the collections field. Send resume/salary history: 31778 Enterprise Dr., Livonia, MI 48150. Attn: H/R Collector.

COLOR LAB TECHNICIAN
Experience in photo or other analytical or related but not mandatory. Day position, health benefits, 401K. Send resume, attention: Color Lab Manager, 1500 E. N. Territorial Road, Whitmore Lake, MI 48189

COMMERCIAL BANKER
Citizens Bank is seeking an experienced Commercial Banker, the ideal candidate will have 3-5 yrs. experience in dealing with commercial loans with a proven track record in credit & a strong emphasis in business development. Undergraduate degree in accounting or finance required. Citizens Bank offers a competitive salary & an attractive fringe benefit package. Qualified candidates should send a resume in confidence to: Citizens Bank, Attn: Laurie Rickmour, 3075 Washtenaw Ave. Ypsilanti, MI 48197 EOE

COMPANION/DRIVER
for visually handicapped, mildly retarded male adult. Transporting him to sporting events. Must have car, work evenings and weekends. Call: (810) 655-5333

Computer Operations

SENIOR
COMPUTER
OPERATOR
Horizon Health System, with offices located in Detroit, seeks a full time data opening on the midnight shift for a MVS Computer Operator with 3-5 years experience. Must have ability to perform job functions, such as: work problem resolution, as well as experience in MVS/JES2, CA-7, CA-1, CICS, and IDMS. Excellent problem resolution. Project management background preferred.
Horizon offers an outstanding benefit package. Qualified candidates may submit their resume, including salary requirements, in confidence to:
HORIZON
HEALTH SYSTEM
affiliated with Henry
Ford Health System
Human Resource Dept. - CO
26100 American Dr.
P.O. Box 5153
Southfield, MI 48086-5153
Equal Opportunity Employer

COMPUTER PREPRESS TECH
Design studio seeking production person to assist art directors. At least 1 year previous experience in Quark or Macintosh, PC & electronic prepress. Full time. Convenient Southland location. Call 313-326-5005, ext. 33 or FAX: 810-356-5636

COMPUTER/PRINTER
REPAIR TECHNICIAN
Needed for growing computer area service dept. Will train. Flexible hours. Call for interview, (810) 606-2500

COMPUTER PROGRAMMER
WANTED FOR A
CLOSED END PROJECT
IN OAKLAND COUNTY.
YOUNG OR OLD, MAN OR WOMAN,
DEGREED OR NOT, IF YOU ARE GOOD, CALL ME!
YOU PROVIDE:
GIFTED PROGRAMMING ABILITY IN MICROSOFT BASIC POS V7.1 & AN UNDERSTANDING OF DBASE III FILES AND INDICES.
YOU RECEIVE:
FLEXIBLE HOURS, FLEXIBLE LOCATION, USE OF EQUIPMENT (IF REQUIRED) & GREAT PAY.
THIS POSITION COULD LEAD TO FULL TIME EMPLOYMENT FOR THE RIGHT INDIVIDUAL!
CALL LEN AT 693-6610
or 334-0568
(leave message if necessary)
FAX AT 810-334-2340

COMPUTER
TECHNICIANS & SALES, resume to: 33014 Five Mile, Livonia, MI 48154

CONSTRUCTION
ATTENTION
Home Improvement Company looking for hard working people. We expect hard work, willingness to learn and good attendance. You can expect rapid advancements, training programs to teach you and performance/attendance bonuses. If this is your kind of company and you can handle physically demanding work, call Mr. Smith Mon-Fri from 9am to 4pm at: (810) 585-6314

CONSTRUCTION
CARPENTERS-ROUGH & makers for residential projects. We pay competitive wages. Call: (810) 745-3100

500 Help Wanted General

Construction
ACCEPTING APPLICATIONS for Roofers. Experienced only.
Call: (313) 531-8684

CONSULTANT
TRAINER
Exciting career opportunities existing in leading edge technology, software development firm. This rapidly growing company seeks sharp individuals to consult/train automotive suppliers on EDI software AS/400 and/or manufacturing background a plus. Travel required, excellent opportunity for motivated dynamic individual. Degree required, excellent salary/benefits package to qualified individual. Please Send resume and salary requirements to:
Training Director
FUTURE THREE SOFTWARE
33031 Schoolcraft,
Livonia, MI 48150

COOK NEEDED
10-12 hrs. per wk. Wednesday church dinners for 120 people. Call Linda for interview 313-453-0260

COUNTER / GENERAL HELP
Full-time - Making sandwiches for health club. Livonia.

COUNTER HELP
Full or part-time, at construction supply company in Ann Arbor. Mac Sales, well, tan 313-662-1917

COUNTER HELP wanted for dry cleaners. Good pay, paid holidays, good working environment. Maple & Orchard Lake area. 810-626-0004

COUNTER PERSON
FOR DRY CLEANERS
Part time, afternoons. 7 Mile & Farmington Rd area. (313) 522-0539

COUNTER PERSON
Full-time with benefits. Also, part time Driver. For auto paint store. Wal-Train. Apply: Painter's Supply, 1054 W. Ann Arbor Rd., Plymouth.

COUNTER SALES PERSON
needed for building supply company. Walk-in & phone orders. Salary commensurate with experience. Medical & dental insurance allowance & profit sharing program. Send resume to: 12564 Inkster Rd., Redford, MI 48239

COURIER
Farmington area. Must use own vehicle. $5.50 per hour. Light weight mile. (810) 474-1136

COURIER
Part-time, for delivery of reports in the metropolitan Detroit area. Work 9am-1pm. Mon. thru Fri. Applicant must have driver's license, good driving record, proof of insurance, reliable transportation & references. Live in vicinity of Farmington/Livonia.
(810) 477-8125

COURT REPORTER
Machine writer experience preferred. Great clientelle. Flexible hours.
Call Marcia 810-631-3625

CREDIT COLLECTIONS
Exciting career, great benefits, must have 1 yr. experience in credit & collections. Hourly + bonuses, $8.00 + per yr. Call, ask for Debbie or Phil 1-800-545-9931

CULTURED STONE Installers. Earn up to $1,000 per week. Will train. Boss. Facing stone. Year-round work. Lucrative benefits. Apply: Wayne Product. Ask for Mr. Stanley (313) 449-8334

CUSTODIANS
Currently hiring custodians for various high-rise office buildings in the Southfield area. Position hours 5:30-1:30 p.m. Contact Lakeside Building Maintenance. 810-332-1494

CUSTOMER/
EXPORT SALES
Bi-lingual - English, Spanish.
Established company since 1938.
Resume to F. Gannon
on Wall Company
30261 Stephenson Hwy
Madison Heights, MI 48071
810-585-8400
FAX 810-585-7960

CUSTOMER SERVICE
COORDINATOR
Established company located in Farmington Hills seeks Customer Service Coordinator. Ideal candidate will have previous Customer Service experience, excellent communication skills and excellent clerical skills. Full time position, good starting salary & benefits. For an immediate interview call Jerry 313-454-7600

CUSTOMER SERVICE/
TELLER
PERMANENT PART/FULL TIME
Our top three banking offices are looking for energetic individuals to fill West Bloomfield area openings. Candidates must have 6 months cash handling and customer contact experience. We offer competitive salary & benefits including 401K. Call Tonya today - 646-7562

Advantage Staffing

Customer Service
ORDER ENTRY
The nation's largest direct marketer of home decorating products is currently accepting applications individuals to take inbound sales calls. These representatives benefit from great pay, flexible scheduling, paid training and career advancement opportunities. Must have excellent communication skills and basic computer knowledge. Sales experience preferred. Call 313-207-5855 to schedule an appointment.
American
Bird and Wallinger Factory

CUSTOMER SERVICE
REPRESENTATIVE
Northville Agency. Full time. Experience helpful but not necessary.
Call (810) 349-6990

CUSTOMER SERVICE
Troy firm seeks representatives to set up payment arrangements with current customer. Full time opening. 10am-7pm, Mon.-Sat. Up to $7.63/hr, benefits available. Call today. HRMS. 810-958-0287

500 Help Wanted General

CUSTOMER SERVICE
PROFESSIONALS
American Bird and Wallinger is now accepting applications for customer service representatives for our TELE-SERVICE department. These individuals must be skilled in handling a wide variety of customer inquiries and have a positive helpful attitude. Qualified candidates must have excellent communications skills, problem solving abilities and be able to work in a fast paced environment. Minimum 1 year experience in a high volume service position is preferred. American offers a competitive wage and benefit package, comprehensive paid training program and career advancement opportunities. Please call 313-207-5855 to schedule an interview.
American
Bird and Wallinger Factory

CUSTOMER SERVICE - Livonia area industrial packaging supplier looking for qualified candidates for fast paced customer service area. Must have 2 - 3 years of customer service experience in a wholesale environment. Good computer skills and data entry experience a plus. $8.35+/hr. to start plus a complete benefit package. Send resume to RNI, Attn: Mike Reeves, 30010 Amherst Ct., Farmington Hills, 48150
EOE M/F/D/V

CUSTOMER SERVICE
Immediate full time position in Canton. Requires quality individual with sales/attributes: detail oriented, excellent communication skills, basic computer knowledge, dependable, reliable, self motivated, deadline/quality oriented, take-charge & a problem-solving ability. To answer telephone, assist customers and take orders. Experience required. Qualified candidates, mail resume or apply in person: Hydraulic Components, Inc., 41208 Capital, Canton, MI 48187

CUSTOMER
SERVICE REP
Scott Shuptrine
is looking for mature, friendly, outgoing customer service representatives for our business office. Ideal applicant should have experience and professionalism. Experience in billing and posting money helpful. Full and part time positions available, with a complete benefit package for full-time positions.
Scott Shuptrine is a growing company with many opportunities for advancement. Apply in person and contact Sally Gary.
SCOTT SHUPTRINE
977 E. 14 Mile Rd.
Troy, MI 48083

DATA ENTRY/OFFICE
Growing company looking for a person who is experienced in office and data entry on computer. Full time. Call Sally (313) 525-2300

DATA ENTRY / PROOFREADERS
Fast growing company has full and part time positions available on the second shift. Experience is not needed, but we do require that you be reliable and detail oriented. Full time employees have full benefits.
Apply at: Detroit Medical Markets Corporation, 13740 Merriman Rd., Livonia, MI 48150. Attn: Janene Stumpf, or FAX: 313-522-2705

DELIVERY DRIVER
Immediate opening for dependable person 18 or older to work part-time weekdays as a general office clerk & driver. Ideal for college student. Work a minimum of 20 hrs. per wk. Mon-Fri. Must have reliable car with proof of insurance & good driving record. 56 per hr. + 36¢ per mile. 11 Mile/Inkster Rd area. Nancy: (810) 352-3300

DELIVERY DRIVERS
Full & part time. Flexible schedule. PART TIME - Sat. & Sun. evenings 5pm to 1am. FULL TIME - Mon. thru Fri. 7pm to 3am (Benefits will be full time). Must have clean driving record. Physical and drug screen required. Apply at: Specialized Pharmacy Services, 33510 Schoolcraft, NW corner of Schoolcraft & Farmington Rds

DIE MAKER OPPORTUNITY
IDEAL FOR RETIREES
Part-time, all shifts. Excellent wages and work environment.
ARROWSMITH INTERNATIONAL
23611 Telegraph Road
Southfield, MI 48034
810-357-4400

DIE SETTER/
JOB REPAIR
Clean, efficient metal stamping facility seeks associates experienced in progressive dies & assisted. General tool room knowledge helpful. Able to set, run, & troubleshoot presses. Salary based on experience. Apply or send resume to: E & E Manufacturing, 30 Mill Industrial Dr., Plymouth, MI 48170 (across from Unisys)

DIE SETTERS
Electric Apparatus Co., the leading manufacturer of high tech induction motors, has an immediate opening for an experienced die setter in their Howell plant. Willing to train a toolmaker. Excellent wage and benefits, including 4 day work week, bonus program and 401K plan. Please reply to: Attn: Personnel, P.O. Box 22, Okemos, MI, 48805. EOE

WYNNWOOD OF NORTHVILLE

NEW ASSISTED
LIVING RESIDENCE
for the physically frail is looking for dependable people to join our team. Immediate openings. Benefit packages available.

DIRECT CARE STAFF
Full and part-time, all shifts, experience preferred. Pay above industry standards.

ASSISTANT PART TIME COOK
Flexible hours, general kitchen duties, light cooking.
Call for information: (313) 420-6104
or apply in person at:
40405 6th Mile Rd., Northville, MI

DIRECT CARE/MIDNIGHTS
$6.50 hourly as Awake Overnight Direct Care positions. In-home for 8 women with mental retardation in Dearborn. (313) 945-0044

DIRECT CARE AIDES
Positions available working with deaf individuals. Must have sign language skills. Kelly. 810-544-9354

DIRECT CARE
Full time Midnight Staff to work in a group home. Sat. 10pm to 2pm, Sun. 10pm to 10am, & Tues. 10pm to 10am. Medical benefits included. Also, Casual Staff to work various hours in Livonia. Certified DCW preferred. Call Gwen: 313-422-1020

Direct Care

PERSONAL ASSISTANTS
to work with five senior citizens in apartments in Farmington. P.M. and midnight shift. Direct care experience & training helpful, or will train. $6.56.50 to start. Call Cynthia at: (810) 477-3307

Direct Care Staff
Home Manager,
Part Time
To serve homes in Western Wayne County for developmentally disabled adults. Experienced with services, personnel and medical management. Some college preferred. Interesting, versatile opportunity. Call 10am-3pm 313-434-1130

500 Help Wanted General

DISTRICT MANAGER
Well established print media company seeks an HR manager. Ideal candidate will be energetic, diplomatic, and a team player. Bachelor's degree and 5 years generalist experience a must. Print media experience a plus. Growth opportunities and competitive salary. Send resume and salary requirements in confidence to:
Ms. Oswald
P.O. Box 691
Southfield, MI 48037
Fax (810) 352-0018

Delivery Persons
Needed for delivery of the ...
Observer & Eccentric
• Twice Weekly, Mid-Morning &
Early Afternoon delivery
• 300-500 papers per day
• both motor routes & walking routes available
For further information call:
Oakland County
(810) 901-4716
Birmingham, West Bloomfield, Farmington, Southfield
Wayne County
(313) 591-0500
Livonia, Westland, Plymouth, Canton, Garden City, Redford

PART-TIME
Drivers
We are looking for an Individual with a good driving record to deliver and pick up packages throughout Oakland and Wayne counties. Must be able to lift packages weighing up to 40 lbs. and have a valid driver's license. Hours: Wednesday 8:00am-11:00am and 4:00pm-6:00pm (split shift), Thursday 3:30pm-8:00pm and Friday 10:30am-5:30pm. Pays $6.50 per hour; we supply the car. We are a smoke and drug-free workplace. EOE. To apply, call Kris at (313) 953-2277.

INDEPENDENT
Contractor Driver
Must have own transportation, preferably large van, station wagon or truck. Part-time, Monday & Thursday, mornings or afternoons.
CONTACT:
NIKKI SMITH
(313)953-2239

CONTROLLER
Bonus Potential
Real estate development firm seeks experienced Controller, reporting directly to CEO. Responsibilities include preparation of monthly financial statements for multiple companies, preparation of payroll and related reports, and overseeing the daily affairs of the accounting department. Knowledge of MS Word and Excel required. Ultra accounting software experience a plus. Seeking highly-motivated, detail-oriented individual with excellent management and communication skills. Send resume and cover letter stating career goals, salary requirements, and availability to:
MR. KEARNEY
200 E. Brown Street, Suite 101
Birmingham, MI 48009

Managers,
Assistant Managers, Sales People...
Want A Great Job?
We've Got 'Em!
1-800-879-4440 ext. 212
BELLE TIRE

CUSTOMER SERVICE
REPRESENTATIVE
Our Livonia office is seeking someone to work 19 hours per week. Provides customer service for the Observer & Eccentric Newspapers. A qualified candidate will have a high school diploma or equivalent, one to six months of general office experience, good communication, interpersonal and mathematical skills and an overall knowledge of clerical tasks. Must be able to type 30 wpm. We are a smoke and drug-free workplace. EOE. To apply, call Kris at (313) 953-2277. Hours: Monday - Friday 8:30am-5:30pm. In February 1997 the Friday shift will be changed to 8:30am-11:30am and Sunday shift 7:00am-12:00pm will be added.

Part-time

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