500 Help Wanted General

LEGAL SECRETARY
Wanted for Bloomfield Hills Medical Malpractice, Personal Injury, Products Liability defense litigation firm. Must be experienced able to take direction and able to work as part of a collegiial team and able to work independently in an extremely busy and fast paced office. Send resume to: Donna Foster, 3863 Telegraph Rd., Ste. 103, Bloomfield Hills, MI 48302. No phone calls please.

LIGHT ASSEMBLY/DRIVER
Delivery/Driver Packages Fri & Sat plus light assembly for a firm. $7 hour, plus benefits. Plymouth. 313-451-7300

LIGHT ASSEMBLY
Waterford plant has immediate openings for full time days, 8:00am to 4:30pm and part time days from 10:00 to 2:00. Great for MOMS & RETIREES! No experience necessary. Training provided. Production bonus. Contact Kelly Services at Fax: (810) 625-1290 or call 1-800-962-0096.

LIGHT INDUSTRIAL
Immediate openings for full time positions assembling and inspection of parts at our Wixom facility. Overtime available. Pay potential in a fast growing company and an excellent benefit package. Apply in person at: 1200 Atlantic Blvd., Walled Lake, MI 48390. For more information call (313) 624-9257 or apply in person at: 15045 Foggy Bottom.

LOAN ORIGINATORS
Fast growing mortgage company seeking experienced loan originators! Full & part time positions available in Wayne, Oakland, Macomb County areas. We will train motivated individuals. Call Julie at 810-543-1001

LOOKING FOR experienced residential A/C & Heating Installers. Immediate openings, competitive wage & benefits. Overhead Door Co., Whitmore Lake. (313) 449-0400

MACHINE OPERATORS
Experienced Machine Operators needed for trade which manufactures Electronic Clean Working environment. Bring resume to:
GRAW-TIEC INC.
40500 Van Born Rd., Canton, MI

MACHINE OPERATORS - experience helpful. Shift premiums, benefits, 401(k) plan. Apply at MRL Engineering, 41160 Joy Rd., Plymouth

MACHINE OPERATORS
Screw Machine Operators, Set-Up Operators (Acme-Gridley) Experienced (3-5 years) Day shift, Excellent wages, overtime. Competitive wages, benefits. Apply 9am-5pm Applicant Pool, 26555 W. 8 Mile, Farmington Hills. 810-474-3191

MACHINIST
CNC vertical mill with Fanuc Control & CNC Lathe with Fanuc Control. Must be experienced, be able to read blueprints & do setups. Programming experience a plus. Competitive wage & benefit package. Full time days. Overtime if available. Send resumes to Box #1354
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia, MI 48150
EOE

MACHINE TOOL
PIPEFITTERS, ELECTRICIANS
AND BUILDERS
Needed NOW! For positions starting 12.02.96 Excellent benefits package
MGW Industrial Systems Inc
(810) 583-3350

MACHINIST
EXPERIENCED only. Bridgeport, lathe, CNC benefits, apply at 613 Manufacturing Dr., Westland

MAIDS, NANNIES & MORE!
Housekeepers, housesitters & companions for the elderly
810 932-1963

MAILROOM CLERK
Bloomfield Hills research firm seeks motivated full time Mailroom Clerk to sort and distribute packages. Mailroom experience preferred. Ideal job for someone who is looking for a 1 year position. Excellent benefits package. Professional work environment. Day shift. Contact Professional Staffing at Call (810) 253-7407

GENERAL MAINTENANCE
Large residential research firm seeks maintenance/repair operating engineer. Must have 5 years of reliable transportation. Excellent facility wage plus medical, dental, life insurance, 401(k) plan, tuition reimbursement. Apply at D.O.C. Optics at 19855 W. Eight Mile, Detroit, MI 48205 or call for additional information 1-800-283-9337 ext. 238

MAINTENANCE/HVAC SUPERVISOR
needed for large, commercial office complex. Exp. Experience in HVAC and building maintenance required. Fax resume to:
P.O. Box 70
Southfield, MI 48037-0070

MAINTENANCE
Luxury apartment community in Farmington Hills has full time positions available for maintenance & grounds. Excellent opportunity to join a professional management team. Competitive salary and benefits, and positive overtime. Apply in person at Orchard Lake Apts. 24 Mile & Orchard Lake Rd.

MAINTENANCE PERSON needed for Plymouth Apt. Community. Full time Call Monday-Friday 9am-5pm 313-453-7144

MAINTENANCE PERSON
Full time for apt complex. Experience with plumbing, painting and minor electrical helpful. Apply in person: 11525 Farmington Rd., Livonia. (313) 425-3050

MAINTENANCE PERSON
Property management firm seeks maintenance person to be responsible for general appearance, cleanliness, & general maintenance of various office buildings. Candidate must live in the Detroit Metro area. Individual will do some general maintenance, ground maintenance, & housekeeping tasks. Must have clean driving record, valid license, & reliable transportation. Please send resume to: P.O. Box X-69, Farmington Hills, 48333-0069 or call Michelle 810 851-2293 or FAX 810 851-2294
An Equal Opportunity Employer

MAINTENANCE PERSON needed full time for apartment complex in Farmington Hills. Call Sam 810-478-1487 (closed Wed.)

MAINTENANCE PERSON NEEDED
For Bloomfield area high rise. Must have experience & references. Excellent salary & benefit package. Call Lacy Chartier 810-645-1191

MAINTENANCE/PORTER
WANTED: Pleasant Ridge apt. full time with benefits. Apply in person Mon-Fri 9am-noon at 2100 Northwood Rd., Berkshire Inkster & Middlebelt, Romulus, MI

MAINTENANCE
Premier West Bloomfield apartment community seeks full time Maintenance Technician. Must be reliable, have general maintenance knowledge, HVAC experience. Hills Apartments
Apply in person
810) 661-0000

MAINTENANCE & REPAIR Full time for mobile home park. Wages commensurate with experience & ability. Apply in person 8 months, Mon-Fri 27500 Middlebelt Rd., N. of 9 Mile

MAINTENANCE SUPERVISOR
Experienced supervisor needed for a mid-size apartment community. Candidate must have basic knowledge of HVAC, drywall repair, and plumbing. Two years apartment experience required. Call (313)281-7304.

MAINTENANCE SUPERVISOR
For large Farmington Hills apartment community.
Apply in person:
MUIRWOOD
Management Office
35005 Grand River Rd
Farmington Hills, MI
N.W. corner of
Grand River & Drake.

Maintenance Technician
wanted. Please apply at Lakeshore Apts. Wyndham Junction Hotel, 42100 Crescent Blvd., Novi. (810) 344-8800

500 Help Wanted General

MAINTENANCE SUPERVISOR ASSISTANT
Qualifications include HVAC certification, knowledge of all facets of apt maintenance. Full time, full benefits. Salary negotiable. Call Linda 9am-3pm 810-355-2211

MAINTENANCE SUPERVISOR
Apt. Community in Novi needs an experienced person in plumbing, carpentry, heating and light electrical repair. Former Apt. Maintenance a plus, but not necessary. Live on site. Great opportunity with a large Property Management Company. Call Waterview Farms. 810-624-0004

MAINTENANCE TECH
Senior apartment community in Westland. General knowledge of basic electrical, plumbing, etc. On call, on-site position. Apartment available. Full benefits including medical, dental, 401 K and paid vacation. Bring DD 214 to: 1 Wayne Center 313 261-3200 between 9am & 4pm

MAINTENANCE TECHNICIAN
High Rise Apartments
Experience needed in
Inspection Welding,
Automated Assembly,
Electronic Troubleshooting,
Hydraulics & Pneumatics
is Mandatory
Computer Literacy Helpful.
Mail Resume to
Human Resource Dept
Attn: Corporate Staffing
ITT AUTOMOTIVE
180 E. Elmwood St
Leonard, MI 48367

MAINTENANCE TECHNICIAN
One of the nations lead big apartment management firms is seeking a high quality skilled performer to become part of our team. Strong technical skills including HVAC certification desired. Excellent compensation with monthly bonuses, benefits & 401k program. Send resume in confidence to:
The Lakes Apartments
Ann Manager
25300 W. 12 Mile Rd
Southfield, MI 48034
EOE

MAINTENANCE WORKER/
GENERAL MAINTENANCE
• Building and grounds, deliveries
• Courteous license preferred
• Suitable for senior citizen or retiree
• SENIOR PREFERRED POSITIONS also available for laundry work
Temporary Corporation
(810) 349-5230

Assistant Manager
Boom!
Our company is exploding! Need someone to help! $325-$400 week. Call Ken 313-455-0088/ 451-1417

MANAGEMENT
LABOR READY.
America's fastest growing temporary labor placement companies is looking for Branch Managers for our growth in metro Detroit. Locations in Ypsilanti, Sterling, Dearborn, and Hamtramck area. Successful candidates must be self-motivated, computer literate, and have past success in a fast-paced environment. Sales & multi-unit restaurant experience a plus. We offer the best compensation package in the industry!
Send resumes to:
DIST. OPS
28157 S. Gale Rd.
Livonia, MI 48152

MANAGER
For Gym, Health Racquet Club. Experienced. New construction in Livonia. Ask for Al. 313-591-1212

MANAGER
Full time
Days, 8:30-5pm, Mon.-Fri.
Call (313) 561-9336

MANAGER NEEDED for building supply store. Must have background in construction. We offer competitive salary, medical & dental insurance allowance, commission & profit sharing. Send confidential resume to:
Box #1309
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

MANAGER
Progressive growing building maintenance company seeks area manager in Tri-County Area for full time position. Applicants must have excellent organizational skills & personal experience. Drug/alcohol free workplace. Benefits. Call for information. (313) 421-9254

Managers
TEMPORARY
STAFFING COMPANY
is opening 2 new offices, Madison Heights & Dearborn. We need MANAGERS, STAFFERS & SALES PEOPLE. Very good pay & commissions. Call TIM at the Livonia office for details on job openings at all 3 locations and opening new offices out of state
(810) 442-1112
or Fax: (810) 442-1113
Synergy Staffing

MANUFACTURING
Control panel subplate layout/assembly positions. Day shift, full time and temporary positions available. IBEW Union shop, and benefits are available positions. Accepting applications at:
Commercial Controls, Inc.
Vincent Ct.
Novi, MI 48050
or call for more information between 8:30 - 10:30 a.m.
(810)476-1442

MARKETING DIRECTOR
Needed for multi-state dentist office network. Medical and/or insurance field knowledge a must. Would be responsible for recruitment of new patients and marketing to insurance companies. Career opportunity to develop marketing department in our growing corporation. Please send resume & salary requirements to:
Human Resource Director
American Dental Group
2000 Town Center, Suite 2211
Southfield, MI 48075

MATERIAL HANDLER Immediate opening for a reliable, quality minded individual needed to perform shipping and receiving duties. Must be a self starter, able to work well with a minimum of supervision. High school diploma or equivalent. Minimum 2 years experience. Valid hi-lo license required. Send resume: C/O Operations Manager, Cabinet Wholesalers North America, 28023 Center Oaks Dr. Wixom, MI 48393. E.O.E.

MATERIAL HANDLING
SAW OPERATOR
Experienced in handling raw material steel bar stock and operation of metal cutting saw. Full benefits. Call Hybrid Manufacturing, Garden City. (313) 261-8030

MEAT CUTTER
Experienced, full-time. $25-$30,000 plus benefits. Apply at Plum Hollow Market, corner of 8 & Blue Lake.
(810) 356-1157

MECHANIC - FOR heavy trucks & trailer, must have own tools, good benefits & pay, call Art
800-482-0609

500 Help Wanted General

MECHANIC: Excellent opportunity for experienced mechanic in growing transportation co. PM and repair truck Ford fleet vans. Gas & Diesel experience preferred. Must have own tools. Competitive wages and benefits. Apply in person Mon.-Fri. 8am-4pm at 21600 Nevada Rd between Inkster & Middlebelt, Romulus, MI.

MECHANIC
Needed for Bowling Center. No experience. Must be 18 years or older
(810) 626-2422

MECHANIC/YARD PERSON
for construction co. Experience in gas diesel engines. Need own tools. Wages negotiable with experience. Full benefits after 1 yr. 313-721-6297

MEDICAL
BILLER
Progressive employer needs experienced Medical Billers versed in all specialties. Excellent benefits. Experience in both professional and hospital billing a definite plus. Generous salary, bonuses and annual bonus incentives. Only those enthusiastic individuals who are willing to work in a team environment need apply. Please send resume to:
COMPUTER METHODS CORP.
ATTN: LYNN JUSTUSSON
17117 W. 9 MILE RD. STE. 1600
SOUTHFIELD, MI 48075

MENTAL HEALTH WORKERS
Needed for DEV. DIS. limited, in Canton Hours are Mon-Fri 3-7, Sat. & Sun. 9-7. Must be CPR and First Aid trained. Starting at $8.15/ Ask for Dorothy 810-544-3354

MICROFILMING
We train responsible person for Full Time Position, days. Excellent Pay & Benefits. Apply at:
25215 Glendale
Redford, Mi. 48239
S. of Schoolcraft
W. of Telegraph

MICROSOFT OFFICE
SUPPORT
Plymouth company in search of person with software support experience with MS Office. Good customer service skills with 70 clients. Ability to multitask NT Lan website be helpful
ARBOR TECHNICAL 313-450-1166

Mold Maker
BENCH HAND
Minimum 5 years experience. Full benefits package and 401(k) plan.
(810) 772-2782

MOLD SHOP in Farmington Hills seeking Toolmaker with 10 years experience in Mold making. CAD CAM experience a plus. Overtime available. Competitive benefits. Resume with salary requirements to: Craig Assembly, 20719 Sunnydale, Farmington, MI 48336

Mold Shop
Production/
Prototype
HIRING EXPERIENCED
• CAD Mold Designers
• N/C Programmers
• Data Administrator
• AUTOCAD Mold
Design Detailer
APPLY AT
RCO ENG INC.
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29200 CALAHAN
ROSEVILLE, MI 48066
810-771-8400
FAX 810-415-4733

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We are the #1 employment source exclusively for the mortgage banking industry offering you permanent & temporary jobs. We are currently seeking:
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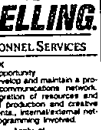
LENDER IS EXPANDING
We Are Seeking
• LOAN ORIGINATORS
• BRANCH MANAGERS
We are a full service lender with a complete menu of products. FHA, VA, Conventional, and Jumbo. Competitive D.O.E. Paper. Benefits include health, life, dental insurance. 401(k).
Qualified resume to Bob Fisher
VANDYKE MORTGAGE
CORPORATION
29200 Vassar, Suite 340
Livonia, MI 48150
(616) 940-3000

NC LATHE OPERATOR
Experienced. Set-up and run production machined aircraft parts. Full benefits. Hydro Manufacturing Inc., Garden City. (313) 261-8030

NC MILL OPERATOR
Experienced. Set up and run production machined aircraft parts. Full benefits. Hydro Manufacturing Inc., Garden City. (313) 261-8030

NEEDED IMMEDIATELY - Factory workers. Days $6 to start. Overtime available.
810-486-1200

NETWORK ENGINEER
Must Sun 2000 Certification in design and implementation of Novell Netware. Okemos/Lansing area. Starting salary $65,000. Call Sue for information.
313-296-8600


SNELLING.
PERSONNEL SERVICES

NETWORK
Unique Opportunity.
Help to develop and maintain a progressive communications network. Tight integration of resources and support of production and creative environments, internal/external networks, programming involved.
Apply at:
25215 Glendale
Redford, MI 48239
S. of Schoolcraft
W. of Telegraph

NOVI CO., seeking right person to grow with us. Prior experience in Shipping/Receiving, fork lift, rack & shelving selection all helpful. Salary $19-20,000 depend on experience. Benefits package of health, dental, life insurance, 401(k) plan. Apply at: Merritt Handling, 22547 Heslip Dr., Novi, MI 48375

OPTICIAN DISPENSER
Experienced for MD-OD practice. Excellent salary, hours, & medical & vacations. Bob 313-565-5000

500 Help Wanted General

OIL CHANGE
TECHNICIAN
Percolat 10 Minute Oil Change - Farmington is looking for a full time or part time position. Apply at: Percolat 10 Minute Oil Change, 24790 W. 8 Mile, Farmington Hills. Ask about our generous pay & cash for appointment. (810) 476-1313

OPPORTUNITY
KNOCKS
RIGHT NOW
We're looking for a few highly motivated individuals to start at our La-Z-Boy Furniture Galleries on New Grissom Drive at Twelve Oaks Mall.
We're looking for high-energy people:
• Are enthusiastic & creative individuals who enjoy working in a friendly and profess-ional environment.
• Are interested in home furnishings & interior design but may not necessarily have previous sales experience.
• Understand the importance of outstanding customer service
We offer these advantages:
• Excellent compensation with achiever award opportunities
• Comprehensive benefits package including medical, dental, life insurance, 401(k) and more
• Attractive retail work schedule
• You'll be part of a proven national program developed and supported by the La-Z-Boy Chair Company, one of America's largest furniture manufacturers
Applications are now being accepted for full time sales associates. Visit or call more about a retail career with our successful and growing company, today! Mail or fax replies will be held in strict confidence.
La-Z-Boy
Furniture Galleries
27754 Novi Rd
Novi, MI
810-349-3700
OUR COMPANY has openings for a few select individuals. We can teach & support you in manufacturing an exciting career. Call for information or to schedule an appointment about career orientation and aptitude test, call Faxal at home at
(313) 453-6600

PACKAGING
Fast growing automotive metal stamping plant seeks persons interested in learning packaging operations. Day & Afternoon shifts. Experience helpful but not necessary. Excellent benefits package. Apply in person at E & E Manufacturing, 500 Industrial Dr., Plymouth

PAINTER/DRYWALLER/
WALLPAPERER
YEAR-ROUND EMPLOYMENT!
Minimum 3 years experience. Benefits (401k, medical) and competitive pay. Call (810) 344-0292

PAINTER/MECHANICAL
For trucks & machinery. Will train right person. Call Jerry (313) 459-3352

PAINTERS
Commercial/Industrial. Minimum 5 years exp. Only 10-65 + hrs. Per Paid overtime. Secure with work year-round. Small crew. Must be reliable & stable. Call Bruce (313) 591-0065

PAINTER
Suburban Detroit Plymouth job shop. Experienced conveyor experience required $8.50-$9.00/hr starting. Send resume to: Manager, P.O. Box 5202, Plymouth, MI 48170

PANEL WIRE PERSON
excellent home benefits. Apply in person: JC Electric 6900 Chase, Dearborn

PARTS - service counter person. Also Prep department person needed. Light assembly. Cougar Cull, 313-782-7800

PART-TIME/TEMPORARY
MECHANICAL
INSPECTOR
Canton Township is accepting applications for the position of Part-Time Mechanical Inspector $20 per hour. Hours are approximately 20 hours per week. Town-ship reserves the right to hire qualified applicants. Must have knowledge of municipal ordinances relating to plumbing, heating, refrigeration appliances and installation. Construction experience in mechanical contribution, including experience on a wide variety of heating system & plumbing installations and installation projects. Possession of a current valid Michigan Driver's License & license as issued by the State of Michigan and State of Michigan Public Act 54. Possession of current valid Mechanical Inspector license