EMPLOYMENT

500 Help Wanted General

APT GENERAL HELPER
Full time, include & light maintenance for Detroit apartment complex. Benefits. Call Mon-Fri, 1-3. 313-341-0725
An Equal Opportunity Employer

APT. MANAGER COUPLE
Farmington area. 60 units. General maintenance, some experience. Call Apartment & salary. 810-531-4477

ARE YOU FRIENDLY? Outgoing? Enjoy talking to people? Now hiring Market Research Interviewers at Janesville! Ideal for homemakers, students & retirees. Flexible part time hours. Call Pat 810-589-0950

ASSEMBLERS / FITTERS
For custom trucks & trailer manufacturing plant. Minimum experience required 313-535-4300 or 810-437-1122 Mon - Fri.

ASSEMBLERS NEEDED FOR BELLEVILE COMPANY!!
All Shifts
$6.50 - $7.00 an hour
Long Term Opportunities!
Corporate Personnel Services, Inc
(313) 722-7990

BUILDING MAINTENANCE TECH.
Experienced in light building maintenance, certifications not needed but must have own truck and tools, driving to Wixom location. Some travel required, west side areas 313 00 to start, benefits, 401K, and bonuses. Call Jerry For interview call (810) 643-8390

ASSEMBLY
Automotive supplier looking for auto component assemblers. 2 shifts $8 an hr. (810) 563-3232

ASSISTANT ACTIVITIES DIRECTOR needed full time for Woodward Hills Nursing Center in Bloomfield Hills. CTRS preferred. MDS experience required. Please call Anne Marie at (810) 644-5522

ASSISTANT MANAGER COUPLE
Dependable couple needed to assist in managing a mid-size apartment community in Livonia area. Maintenance. Previous experience preferred. Great benefits and apt. rent reduction. (313) 261-7234

ASSISTANT MANAGER
for corporate housing. Must have experience. Excellent pay & benefits. Call 810-355-5800

ASSISTANT MANAGERS
Entry level. $16000/mo. Will train the right people. Full time. Call 24hr. (313) 455-7188

Assistant Manager
For large apartment community in Livonia. Must be handy. References. Top pay. (810) 352-2220

ASSOCIATE EDITOR
Needed for newsletter focused on coverage of the automotive industry. Bachelor's degree in journalism or related, at least one year experience (automotive or business reporting preferred) or equivalent in reporting, writing and editing. Ability to work with data and knowledge of word processing, spreadsheet and Excel software a plus. No phone calls, please. Mail resume to:
Human Resources
Week's Communications
3000 Town Center, Suite 2750
Southfield, MI 48075
Fax: 810-357-0809

Attendants
DE GENEROUS THIS CHRISTMAS!
It's that time of year again, for some extra cash to make the holidays extra special. Be one of the many smart students or professionals who join us now and have money all year to line their pockets with some extra cash. Flexible hours, excellent (friendly) people if you are positive, know how to drive a stick, and like to meet people, you qualify to start $6.512/hr. Valet parking is all about nice cars, clean cars, keep cars moving. Daytime and evening shifts available at Somerset, Lincoln Park, Fairlane Town Center, various restaurants, clubs and many big private affairs. Join industry leaders, and call U.S. Pro now for an appointment.
810-554-5910 Ext. 40

ATTENTION VALET STARTS FOR '97
FREE TRAINING!
Medical Baker, Bookkeeper, Administrative Assistant, Part time income Oakland County residents only. Call 810-691-8700 EEO

Attention
Self-motivated individuals to work with high functioning, developmentally disabled adults in home setting. Full/Part time, $5.75 to start, $6 if BA/BC trained. Medical or dental insurance. Oakland Mill area. Call between 9-5 Mon-Fri. 810-553-1521

Attention
3 wks to Christmas HIRING NOW!
Local wholesale co. filling positions for full time and entry level management training or warehouse. Growth available in permanent positions.
Call Mary 313-523-7825

"AUTO BODY PORTER
Gordon Chevrolet has an opening for a Porter. Part time. Clean, drivers license, great pay & benefits. Call Mr. Tolhurst at (313) 458-5269

AUTO BODY REPAIR TECHNICIAN
Full time, retirement plan available. Need to be self-motivated, I-Car certified a plus.
Apply in person.
HOLIDAY CHEVROLET
30250 Northwestern Hwy.
in Farmington Hills.

AUTO BODY TECH - & PAINTERS HELPER. Experienced. Year round work, apply man needed. $300 signing bonus. Also painters helper needed. Paid vacations, holidays & sick days. Blue Cross, Blue Shield, 401K, contact Terry at Glassmann Chevrolet 810-350-1020

AUTO DEALER cashier - full time, competitive salary & benefits, preferred, apply at Livonia Buick 30500 Plymouth Rd. Livonia

AUTO ELECTRONICS INSTALLER
Experienced. If you can install alarms, remote starters, keyless, CD, Etc. Why not join an expanding successful company and earn a steady team. Call Dan at 810-478-3078

AUTO GLASS INSTALLERS
Experience preferred, will train. Competitive wages and benefits. Unlimited advancement opportunities. Call for Appt. 313-532-4450

AUTO GLASS INSTALLERS
VISTAR is looking for installers in the Southfield, Taylor & Clinton, MI areas with a minimum of 2 yrs. auto glass experience. We offer a drug-free environment, excellent salary and benefits, including 401K plan & safety incentive. Uniforms are provided. Join the nation's largest autoglass repair and replacement company by call Greg Manering at (810) 363-2030. EOE m/f/v
VISTAR

AUTO GLASS TECHNICIAN
Experienced. Be reasoned and positive notch team. Growing Metro Detroit shop with great location! benefits. Call John at (810) 476-3076

AUTO MECHANIC
For busy Plymouth repair shop. Must have one to more years experience and own tools. High pay plus benefits. Contact Jim or Mike 313-453-3300

automotive
AUTOMATIC TRANSMISSION TECHNICIAN
Busy Dodge dealer has immediate opening for an Automatic Transmission Tech. Qualified applicant must be state certified with their own tools. We offer an excellent income potential and benefits package. Candidates can call or Fax confidential resume to. Fax 313-538-2023 Attn: Ed Griffin
Bruce Campbell Dodge, Inc.
(313) 538-1500

AUTOMOTIVE
OIL Changers and Light Service Techs. Earn $400 to $500 per week. Apply in person: Novi Motive Inc 21630 Novi Road, between 8 & 9 Mile Roads

Automotive
OIL/LUBE & TIRE SERVICE TECHNICIANS
Immediate positions available at the Livonia area Dulers tire
Lube, wheel alignment, oil/lube/filter. Flexible schedule, competitive wages, vacation/holiday pay, opportunity for advancement. Mechanical ability helpful. Call UNICO at 1-800-281-5222 X-351. EEO M/F/D/V

AUTOMOTIVE SEATING SKIVERS
Pattern Development
Established, full service company has immediate openings for people with skills in manual or electric seat foam model making (Skiving) and soft trim Pattern Development. Long term secure programs. We offer an excellent benefit package which includes a matching 401k plan, tuition refund program and plenty of OT. Apply in person or fax resume to:
RICO Engineering Inc.
29200 Calahan Rd.
Roseville, MI 48066
Phone 810-774-0100
Fax 810-415-4726
EEO
RCO ENGINEERING
A Team Working to a Higher Standard

AUTOMOTIVE TECHNICIAN
Now hiring, automotive technician for Chevrolet Dealership. Health, dental & retirement available. Apply in person. Holiday Chevrolet, 30250 Grand River, Farmington Hills. (810) 474-0500

AUTOMOTIVE TECHNICIANS
Experienced with Ford Jaguar & Ford End Technicians needed for various Ford Dealerships. Excellent pay & benefits. Contact: Mr. McCarthy at (810) 356-3042 for immediate consideration.

AUTO PORTER
Full time positions now available for hand washing self motivated individuals. Experience not necessary to start. Apply in person only at:
Sunburst Honda
1205 Ann Arbor Rd.
Plymouth

AUTO PORTER
Full time. Full benefits. Dealership atmosphere. Call Mon.-Fri. between 8am-5pm. 810-625-8717

AUTO PORTER
Good pay and benefits.
Apply at: 831 Rankin, in Troy.
(810) 585-5850

AUTO PORTER
Must have valid driver's license. Duties: clean cars, keep building clean, assist technician. Uniforms, benefits. Kelford Collision, 39580 Grand River, Novi. 810-478-7815

AUTO PORTER needed. Good pay & benefits. Start immediately. Must have drivers license.
Call Reps Depot. (313) 592-1333

AUTO PORTER/ PREP MANAGER
Immediate opening. Full-time. Full benefits. Contact Ron Sweet.
Lou LaRiche Chevrolet
40875 Plymouth
Plymouth, MI 48170
313-453-4800

AUTO SERVICE MANAGER
TRAINEE to $30K. 45 hours/week. Salary, bonus, benefits. Oakland Mill area. Call between 9-5 Mon-Fri. 810-553-1521

AUTO TECHNICIAN NEEDED
Start immediately. Good pay & benefits. No evenings or late nights. Call Chris in service department.
(313)425-8500

AUTO TECHS
Earn $18.72 per flat rate hour + paid benefits. Busy shop, lots of work, only experienced & certified please. Apply in person. Novi Motive Inc., 21630 Novi Road, between 8 & 9 Mile.

BAKER
COOKIES BY DESIGN is now hiring a full time Baker for their new West Bloomfield store. We will train!
Call Connie, (810) 656-3005

BAKERY Production Workers needed on-call. $8 per hr. Application accepted Mon-Fri, 8am-3pm.
Avery Bakeries Inc.
12301 Farmington Rd., Livonia, MI

BATHTUB REGLAZER
Full time apprenticeship. Canton area. Call, (313) 459-9900

BEAUTICIAN
Presbyterian Village, Redford
A leader in long term care seeks applicants for a full time BEAUTICIAN to work with an established client base in a Retirement Living Community. Please forward resume to:
Presbyterian Village, Redford
17383 Garfield
Redford, MI. 48240
Attn: Corinne Maurer RN/CDON

BEGIN IMMEDIATELY
30-40 industrial positions. Shipping & Receiving, Panel Wiring, CNC, Cable Technician, Engineering Assistant & Helper positions available. Unlimited advancement opportunities. Call for Appt. 313-532-4450

BOOKKEEPER
Bookkeeper needed for small office. Knowledge of Quickbooks preferred. Call Mr. Bill at 313-261-7200

BOOKKEEPER
Experienced, full time position for busy Livonia office. Call Mr. Bill at 313-261-7200

BOOKKEEPER
Full time position with behavioral healthcare at company in Detroit area. Must be experienced in network installation, maintenance, technical troubleshooting for LAN and Wan (WAN). Consultation with customers, professional skills required.
NOVEL NETWARE 4.1
MS WINDOWS NT 3.51
MS Exchange
WINDOWS 3.1 and 95
LOTUS NOTES
Lotus Notes MANAGER 3.5
HUBS, ROUTERS, SWITCHES
Please send resume and salary requirements to:
New Center Community
Mental Health Services
Human Resources Manager
2031 W. Grand Blvd
Detroit, MI 48208

BOOKKEEPER
Full time position with behavioral healthcare at company in Detroit area. Must be experienced in accounts payable, accounts receivable, general ledger, bank reconciliation, knowledge in General construction. Wage commensurate with ability and experience. Fax resume 810-615-0429

CONTROL PANEL TECH
Build component panels for the automotive industry. Excellent Career Opportunity. Paid Training. Vacation & Holidays. Full Medical Benefits & 401K Plan. Earn up to $11/hr. (Pay is based on experience). Plenty of OT, some Double time pay.
STAFFING MATTERS
Appt. 810-347-5600

COOK NEEDED
10-12 hrs. per wk. Wednesday, Thursday & Friday. $7.00 per hour. Call Linda for interview 313-453-5280

COUNTER CLERKS
Full & part time, no experience necessary. Apply in person. Janet Bakery, Maple at Lasher 810-647-3009

COUNTER / GENERAL HELP
Full time, - Monday/afternoons for Health club. Livonia.
Al. (313) 591-1212

COUNTER HELP
Full or part-time, in air conditioning supply company in Ann Arbor. Make duties, will train. 313-668-1847

COUNTER HELP wanted for dry cleaners. Good pay, paid holidays, good working environment. Southfield, Orchard Lake area. 810-626-0004

COUNTER HELP WANTED
Full or part time. Days, afternoons, weekends. Apply in person
ALWANDA/ALEX DELI
940 Monroe, Dearborn
(313) 561-7090

COUNTER PERSON
Full-time with benefits. Also, part-time Driver. For auto parts store. Will train. Apply: Pizzuti Auto Supply, 1054 W. Ann Arbor Rd., Plymouth.

COUNTER SALES PERSON
needed for building supply center. Will train a phone orders. Salary commensurate with experience. Medical & dental insurance allowance & profit sharing plan. Send resume to: 12564 Inkster Rd., Redford, MI 48239

COURIER
Corning Clinical Laboratories, the largest clinical diagnostic laboratory in Michigan is seeking a courier to pick up and care to join our team. The successful applicant must possess a valid drivers license and excellent MV record. Excellent communication and customer service skills required. This is a work history of dependability and knowledge of the LIVONIA area. We offer a competitive salary. For consideration please call 517-732-1399. EOE M/F/D/V.

COURIER PERSON
Farmington area. Must use own vehicle. $5.50 per hour and $.30 per mile. (810) 474-1196

CULTURED STONE Installers. Earn up to $1,000 per week. Be your own boss. Facing stone, year-round work. We pay every week. Light weight product. Ask for Mr. Stanley. (313)449-8334

CUSTOMER/ EXPORT SALES
Bi-lingual - English, Spanish
Established company since 1936.
Mesaros & F. Cancorroni
Co Vitali Company
30201 Stephenson Hwy.
Madison Heights, MI 48071
810-543-4400
FAX 810-585-7960

CARPENTERS NEEDED
Experienced & Rough Remodeling
Experienced & References
(810) 258-5970

CARPENTERS
Needed for Rough Residential.
Canton area. Call (313) 495-0833

CARPENTERS
REMODELING contractor has immediate opening for all-round carpenter. Benefits available. (810) 656-0490

CARPENTERS, ROOFERS/SIDING INSTALLERS - Reliable with transportation, own tools helpful. Wage negotiable upon the quality of trade.
(313) 537-9378

CARPENTERS
Rough Carpenters need. Health insurance and other benefits available. Call After 6pm 810-477-1553

CARPENTERS WANTED
For Rough Residential framing. Experience required. Full time positions. Union benefits offered. Call 313-513-5060

CARPENTERS
w/experience & HELPERS needed for rough residential framing. Steady work. Great pay. Call 313-522-1662

+ CARPENTERS
+ WINDOW INSTALLERS
+ LABORERS
For established contractor. Full benefits. Apply in person: Between 5 - 6 & 5:30pm - 24663 Mound, Warren

CARPET CLEANER - Entry-level Supervisor position available for carpet & fabric cleaning and restoration. Mechanically inclined. $350/wk & up! Great Benefits. All ages accepted. Call after 2pm ONLY!!!
(810) 553-9336

For self serve gas station. Will train. Immediate opening for mornings. Apply in person: Dwyer's Marathon: 14 Mile & Middlebelt, Farmington Hills.

CASHIER
needed. Full or part-time, afternoons. Must be able to work weekends & some holidays. Apply at: Motul, 14 & Woodward

CASHIER - PART TIME
Mostly weekends, Wixom area. 100 We. 14 Mile, Birmingham. 14 Mile & Pierce.

CASHIER/TICKET AGENT
WANTED for Metro Airport shuttle service. Must be able to drive van. Apply in person at 27950 Northline Rd., between Inkster & Middlebelt, Romulus, MI

CASHIER to work Mon.-Fri. 9:30-5:30, 40 hours/wk. in W.Bloomfield $6.00/hr. Must be reliable and personable. Howard 810-855-7535

CATERING TRUCK
Driver Needed Call Dick
Mon-Fri., Noon-2:30pm at:
(810) 528-1366

CDL DRIVERS
To drive and maintain vacuum trucks and waterblasting equipment for an industrial service contractor. Must have CDL License and Medical Card. Call Monday-Friday 8am-5pm. (313) 945-6454

CHAUFFERS
Hiring full & part time. Send resume to 4372 Tara Ct., West Bloomfield, MI 48323.

FARMINGTON AREA YMCA
seeking Instant Replay Production Assistant. Call Jim at 810-615-3060

AREA COORDINATOR sought by Farmington area YMCA. Responsible for 5 school age child care sites. Bachelor degree certification. For position call Mark Bish at 810-553-6294

CHILD CARE CENTER
Quality child care center seeking reliable, loving care giver to fill part time position on Tues. Wed. Thurs. from 9-6pm. Experience needed. 810-620-0031

CHILD CARE CENTER
Quality child care center seeking loving, dependable care givers for full time positions in new state licensed full time school age community preschool. Will train. Competitive wages. Call 810-489-0810

CHILDCARE
ASSISTANT wanted for infants & toddlers. Part time Mon-Fri, afternoons, 25 to 35 hours per week. Call Pamela Westland YMCA (313) 721-7044

CHILD CARE
Providers needed for infants, toddlers & pre-schoolers. Farmington Hills.
810-471-1022

CHILD CARE - School age child care site director. Must have 120 hours of credits toward a degree in Recreation, Parks, Education, Business or equivalent. Apply in person: Farmington YMCA, Security Building, Transportation Director, Non Community Schools, 45505 11 Mile Rd., West Lake, MI. 48374. EEOE.

CABINET SHOP helper and Installer needed.
(313) 522-6410

Calling All Shoppers!
Running Out of Dough??
Work For Us!!
Positions available for:
Assemblers, Warehouse and More
Belleville and Livonia areas!
$6.50 - $7.00 an hour to start
Corporate Personnel Services, Inc.
(313) 722-7990

CANVASSARS WANTED
Full time, good pay, transportation provided. Call Pam Smith
Ext. 122. 1-800-729-0220.

CAREER CHANGE
Real Estate sales! Excellent opportunity - first year income potential in excess of $50,000. YOU be in control of your life.
REAL ESTATE ONE
Ask for: ERIC RADER
313-261-0700

CAREGIVER FOR Elderly
Women. Live-in position. 2-3-4 or 5 days/week. Good wages. Call 9-5pm. 313-467-6230

CAREGIVER FOR elderly female in Birmingham. Full or part time. Please call after 5pm or anytime Sat. & Sun.
(810) 849-2501

CAREGIVERS
for people with developmental disabilities in Christian group home. W. Bloomfield and Southfield areas, full & part-time. Days, Afternoons & Weekends. Training provided. Must be highly motivated & have High School diploma or GED and valid driver's license. (810) 350-2203

CARPENTER - APPRENTICE
Finish carpentry work.
Call 729-4037.
(810) 477-9763

CARPENTER - Experienced in trim work & finished carpentry. Own truck, tools & references. Benefits. 810-398-6330

CARPENTERS
(Commercial) wanted, experience preferred, call for an interview Days 313-454-0044. Eves. 810-545-8545

CARPENTERS - Experienced, own hand tools, steady work, weekly pay, Farmington Hills Sub. Call 810-478-0635, 7am-7pm.

CARPENTERS
HIGH end trim carpentry. Tools & truck needed. Only the motivated need to apply. (313) 513-6979

REIMBURSEMENT SPECIALIST
National home health care provider seeks an individual to handle insurance follow-up and collection work. Must be familiar with collection activities, Medicare & third party reimbursement. Qualifications include 3-5 yrs. billing, collection or related experience, interpersonal skills. Competitive wages & excellent benefit package. For immediate consideration fax resume to: 810-352-7534 or mail resume to:
Reimbursement Manager
26777 Central Park Blvd. Ste 200
Southfield, MI 48076

COLLECTOR
Collections/Credit Coordinator
For Livonia firm. Ideal candidate will possess excellent skills in the collections field. Send resume/salary history. 31778 Enterprise Dr., Livonia, MI 48150, Attn: HR Collector.

COLLECTORS
MICHIGAN'S largest auto purchase finance company is looking for team players in all levels of the collection business. We offer a great salary, bonus, sick days, vacation, insurance package (medical, dental, vision) & checks in advance.
Call Debbie at 1 800-545-9931
or fax resume to 810 774-0537

Come...Join the Exciting World of Telecommunications
Continental Cablevision, you've heard our name, you know our quality. We are now looking forward in the exciting telecommunications field. Our company provides an excellent salary and benefits package as well as the opportunity for advancement.
INSTALLERS IN-TRAINING
Women & men
are encouraged to apply
We are looking for both non-experienced and experienced individuals. We have full-time positions available. These positions are responsible for the installation of service drops from television to our current and new subscribers. We require customer service skills, a valid Michigan driver license. The successful candidates must be able to work at various heights on utility poles and work in all weather conditions.
Any qualified candidates interested should apply in person, during our job fair. No phone calls please.
Wed., December 18, 1996
4:00pm-7:00pm
Continental Cablevision
8455 Rocky Creek
Canton, MI 48187
EEO - M / F / D / V

COMMERCIAL BANKER
Citizens Bank is seeking an experienced Commercial Banker, the ideal candidate will have 3-5 yrs. experience in commercial lending, work with a proven track record in credit & a strong sales background. Qualifications: An undergraduate degree in accounting or finance required. Citizens offers a competitive salary & an attractive fringe benefit package. Qualified candidates should apply in person in confidence to: Citizens Bank, Attn: Lisa Hendrickson, 3075 Washtenaw Ave.
Ypsilanti, MI 48197 EOE

NETWORK INSTALLER
Full time position with behavioral healthcare at company in Detroit area. Must be experienced in network installation, maintenance, technical troubleshooting for LAN and Wan (WAN). Consultation with customers, professional skills required.
NOVEL NETWARE 4.1
MS WINDOWS NT 3.51
MS Exchange
WINDOWS 3.1 and 95
LOTUS NOTES
Lotus Notes MANAGER 3.5
HUBS, ROUTERS, SWITCHES
Please send resume and salary requirements to:
New Center Community
Mental Health Services
Human Resources Manager
2031 W. Grand Blvd
Detroit, MI 48208

PROGRESS & BBX PROGRAMMERS
Career Opportunity with leading provider of Mfg. & Distribution systems. Fax resume to HR-CGI
810-347-1567, or Call Kim
810-347-4600 Ext 216

ASSISTANT WAN ADMINISTRATOR
We are a well-respected and growing professional company with offices in both Macomb and Oakland Counties. As a result of our growth, we are seeking an assistant WAN Administrator for our west-side location who has hardware, network and software experience. Ideal candidate: more specifically, a CNE or CNA with demonstrable hands-on experience, minimal travel between offices required, solid communication skills ability to interface with all our professional staff. If you are the person we are seeking, send a resume to:
Attn: AWAN
Follmer, Rudzewicz & Co.
26200 American Dr.
PO Box 5068
Southfield, MI 48086-5068

Computer Inventory Control Salary, expense account & Auto. Good to competitive. Personnel Data Report 810-524-1500; Fax: 524-2481

Computer Operations

SENIOR COMPUTER OPERATOR
Horizon Health System, with offices located in Southfield, has an immediate opening on the midnight shift for a MVS Computer Operator with 3-5 years experience. Must have ability to perform batch scheduling and network problem resolution, as well as experience in MVS/JES2, CA-7, OS/UCL and VTAM network problem resolution. Project management background preferred.
Horizon offers an outstanding benefit package. Qualified candidates may submit their resume, including salary requirements, in confidence to:
HORIZON HEALTH SYSTEM
affiliated with Henry Ford Health System
Human Resource Dept. - CO
29100 Northwestern Hwy.
P.O. Box 5153
Southfield, MI 48086-5153
Equal Opportunity Employer

COMPUTER SPECIALISTS
Manufacturing software Trainer/Installers. Excellent pay/benefits. Limited travel. Fax resume to: HR-CGI 810-347-1567 or Call Kim 810-347-4600 Ext 216

CONSTRUCTION
Block Layer & Laborer, Steady work with overtime. Some experience helpful. Call (810) 752-4332

500 Help Wanted General

Computer

MICROCOMPUTER SUPPORT TECHNICIAN
Known as, "The Workaide People", The Accident Fund Company, the largest carrier of workers compensation insurance in Michigan is seeking a Microcomputer Technician for our information financial services department.
This position's responsibilities include installing, maintaining, troubleshooting and repairing Macintosh computer hardware and software. Analyzes hardware and software malfunctions using test data, field failure descriptions, service requests, or analyses of machine logs. Modifies computer files and configures BIOS settings. Maintains an up-to-date technical and practical knowledge and understanding of hardware testing and analysis.
Qualified candidates will possess a certificate in data processing, electronics technology, or microcomputer systems gained through completion of a one year college program. Minimum Equivalent combination of education and experience may be considered. Two years' experience as a microcomputer technician in the field of service technician required. Preferred candidate will have the ability to diagnose hardware problems and interpret testing data to find and solve problems. Excellent communication skills are necessary. Must be able to work flexible hours including weekends and holidays as necessary and have the ability to travel when necessary.
The Accident Fund Company is a dynamic work environment and offers a generous benefit package as part of its package. Interested and qualified applicants should submit resume and salary requirements to:
Accident Fund Company
Human Resources Dept.
P. O. Box 40790
Lansing, MI., 48901-7990
An Equal Opportunity Employer

COMPUTER OPERATOR
Valassis Communications, Inc., a fast growth, 100 employee Company, seeks to Work For In America and an immediate opening for a Computer Operator at our Corporate Headquarters, Responsibilities include responding to service requests, monitoring mainframe and other routine computer maintenance. The ideal candidate will possess a minimum of two years communication skills and a desire in learning to support a variety of computers. Network management could be a future career path for the candidate with experience. Interested candidates may apply in person or send a resume and salary requirements to:
Valassis Communications, Inc.
Westwood Human Resources
36111 Schoolcraft Rd.
Livonia, MI 48150
An EEO/Drug Testing Employer
Applicants with foreign language skills encouraged to apply.
VALASSIS COMMUNICATIONS, INC.

COMPUTER SPECIALIST
Immediate opening for computer support professional. Responsibilities include LAN administration with Novell Netware, PC and Software Support. Qualified candidate will provide package and competitive salary. Please forward resume and salary requirements to: P.O. Box 810, Brighton, MI. 48116 or fax to: 810-229-8922

CONSTRUCTION
3-4 years experience. Transportation & tools required. Must have knowledge in general construction. Wage commensurate with ability and experience. Fax resume 810-615-0429.

CONTROLLER/DISPATCHER
DISPATCHER/COORDINATOR
Individuals with experience relating to bookkeeping & dispatch. Self starter. Wage commensurate with ability and experience. Fax resume 810-615-0429.

CONTROL PANEL TECH
Build component panels for the automotive industry. Excellent Career Opportunity. Paid Training. Vacation & Holidays. Full Medical Benefits & 401K Plan. Earn up to $11/hr. (Pay is based on experience). Plenty of OT, some Double time pay.
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Appt. 810-347-5600

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Full & part time, no experience necessary. Apply in person. Janet Bakery, Maple at Lasher 810-647-3009

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Al. (313) 591-1212

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COUNTER HELP WANTED
Full or part time. Days, afternoons, weekends. Apply in person
ALWANDA/ALEX DELI
940 Monroe, Dearborn
(313) 561-7090

COUNTER PERSON
Full-time with benefits. Also, part-time Driver. For auto parts store. Will train. Apply: Pizzuti Auto Supply, 1054 W. Ann Arbor Rd., Plymouth.

COUNTER SALES PERSON
needed for building supply center. Will train a phone orders. Salary commensurate with experience. Medical & dental insurance allowance & profit sharing plan. Send resume to: 12564 Inkster Rd., Redford, MI 48239

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COURIER PERSON
Farmington area. Must use own vehicle. $5.50 per hour and $.30 per mile. (810) 474-1196

CULTURED STONE Installers. Earn up to $1,000 per week. Be your own boss. Facing stone, year-round work. We pay every week. Light weight product. Ask for Mr. Stanley. (313)449-8334

CUSTOMER/ EXPORT SALES
Bi-lingual - English, Spanish
Established company since 1936.
Mesaros & F. Cancorroni
Co Vitali Company
30201 Stephenson Hwy.
Madison Heights, MI 48071
810-543-4400
FAX 810-585-7960

500 Help Wanted General

CPA FIRM
HR DIRECTOR
SCHMALTZ & COMPANY, P.C./NEXIA INTERNATIONAL, one of the 20 largest accounting and consulting firms in the Detroit Metro area, seeks a CPA interested in assuming the responsibilities of a CPA firm Human Resource Director. Duties will include managing firm's recruiting, training, scheduling and performance planning efforts. Ideal candidate has strong interpersonal and speaking, recruiting experience and wants to get out of the technical side of public accounting & into the people side. Send resume to:
Personnel Director
SCHMALTZ & COMPANY
P.C./NEXIA INTERNATIONAL
27777 Franklin Rd., Suite 1200
Southfield, MI 48034
Fax: E-Mail address
Aamno03@schmaltz.com

CUSTOMER SERVICE REPRESENTATIVE
Northville agency. Full time. Experience helpful but not necessary.
(810) 349-8990

CUSTOMER SERVICE - Livonia area industrial packaging supplier looking for qualified candidates for fast paced customer service area. Must have 2 - 3 years of customer service experience in a wholesale environment. Industrial packaging and data entry experience a plus. $8.35/hr. to start plus a complete benefits package. Send resume to: RNI, Attn: Mike Reeves, 36010 Amtrevit Rd., Livonia, MI. 48150
EOE M/F/D/V

CUSTOMER SERVICE REP
Scott Shuptrine is looking for mature, friendly, outgoing customer service representatives for our Livonia office. Ideal applicant should exhibit articulation and professionalism. Experience in billing and posting helpful. Full and part time positions available, with a complete benefit package for full time employees.
Scott Shuptrine is a growing company with many opportunities for advancement. Apply in person and contact Sally Doty.
SCOTT SHUPTRINE
977 E. 14 Mile Rd.
Troy, MI 48083

CUSTOMER SERVICE/ TELLER
PERMANENT PART/FULL TIME
Our top three banking client is looking for people-oriented individuals for their Bloomfield area openings. Candidates must have 6 months cash handling and customer contact experience. Ideal candidates will have benefits and 401K. Call Terry today 646-7662
Advantage Staffing

DATA ENTRY/OFFICE
Growing company looking for a person that is experienced in office and data entry on computer. Full time, Benefits (313) 525-2300

DATA ENTRY / PROOFREADERS
Fast growing company. Full time and part time positions available on the afternoon shift. Experience is not needed, but we do require that you be reliable and detail oriented. Full time employees have full benefits. Send responses: Computer Services Corporation, 13740 Merriman Rd., Livonia, MI 48150, Attn: Jeanne Stoll, fax: 313-522-2705

DELIVERY DRIVER full time route company van. Medical/dental benefits. $5.50/hr to start. Apply in person only, Michigan Data Storage, 30555 Northwestern, S of 13 Mile.

500 Help Wanted General

Customer Service

ORDER ENTRY
The nation's largest direct marketer of home decorating products is currently accepting applications for individuals to take inbound sales calls. These representatives receive benefits from great pay, flexible scheduling, paid training, career advancement opportunities. Must have excellent communication skills and basic computer knowledge. Sales experience preferred. Call 313-207-5855 to schedule an appointment.
American Blind and Wallpaper Factory

CUSTOMER SERVICE REPRESENTATIVE
A major supplier of building materials to the home improvement industry currently seeks a personable Customer Service Representative at their Troy facility.
The selected individual will assist customers with orders, price quotes and related information. Must have a pleasant phone manner, a high school diploma or equivalent and a minimum of 2 years sales and/or customer service experience. Strong math aptitude and interpersonal skills are also needed.
Start your career with an industry leader. For consideration, send FAX resume to: 847-913-9606. Human Resources Dept. BCS, 909 Forest Edge Dr., Vernon Hills, IL 60061. EOE m/f/v.
BAER SUPPLY COMPANY

Customer Service

CUSTOMER SERVICE PROFESSIONALS
American Blind and Wallpaper is now accepting applications for customer service representatives for our TELE-SERVICE department. These individuals must be skilled in handling a wide variety of customer inquiries and have a positive attitude. Ideal candidates must have excellent communication skills, problem solving abilities and be able to work in a fast-paced environment. Minimum 1 year experience in a high-volume telephone position is preferred. American offers a competitive wage and benefit package, comprehensive paid training program and career advancement opportunities. Please call 313-207-5855 to schedule and interview.
American Blind and Wallpaper Factory

DELIVERY DRIVERS
Full & part time positions available. PART TIME - Sat. & Sun. Afternoons 3pm to 1am. FULL TIME - Mon. thru Fri. 7pm to 3am (Flexible shift times). Must have clean driving record. Physical and drug screen required. Apply at: Domino's Pharmacy Services, 33510 Schoolcraft Rd., NW corner of Schoolcraft & Newburgh.
Call 313-591-0500

DIE DESIGNERS
Knowledge CAD/CAM and 3 years experience. Excellent wages and benefits. Arrowsmith International
23811 Industrial Park Dr., Southfield, MI 48034. 810-357-4400

DIE SETTER/ JOB REPAIR
Clean, efficient metal stamping facility seeks associates experienced in working with presses up to 2 ounced. General tool room knowledge helpful. Able to set, run, & repair jobs. Excellent benefits & compensation based on experience. Apply or send resume to:
E & E Manufacturing, 300 Industrial Dr., Plymouth, MI 48170 (across from Ontaya)

DIGITAL PRINTING
Immediate opening for part-time Customer Service Rep. (5-8pm, Mon-Fri). Individual must have some background in Commercial printing/copying, as well as computer experience. Strong interpersonal skills are also required. Call Linda
or Fax Resume to:
National Reproduction Corporation
Call. 810-546-7900 ext. 114
Fax: 810-398-5509

WYNWOOD OF NORTHVILLE
NEW ASSISTED LIVING RESIDENCE
for the physically frail is looking for dependable people to join our team. Immediate openings. Part time positions available
DIRECT CARE STAFF
Full and part time, all shifts, experience preferred. Pay above industry standards.
ASSISTANT PART TIME COOK
Flexible hours, general kitchen duties, light cooking
Call for information: (313) 420-6104
or apply at:
40405 Six Mile Rd., Northville, MI

DIRECT CARE
Full time Midnight Staff to work in a group home. Call 9am to 10pm, Sun. 10pm to 10am & Tues. 10pm to 10am. Medical benefits included. Also, Casual Staff to work various hours in Livonia. Certified DCW preferred. Call Gwen: 313-422-1020

Direct Care
HOME MANAGER
3 person home in Canton. Previous management and sign language skills preferred. Call 313-454-1130

Direct Care
PERSONAL ASSISTANTS
to work with five senior citizens in apartments in Livonia. 3 PM and midnight shift. Direct care experience & training helpful, or will train. $6-$6.50 to start. Call Cynthia at: (810) 477-3307

DIRECT CARE STAFF
Need dependable caring staff for home located at Merriman & Ann Arbor Trail. Call Ann at 313-459-0263

DIRECT CARE STAFF
Need dependable caring staff for home located at Ford & Telegraph, Taylor. $6.30 per hour. Call between 10-4. 313-292-1749

DIRECT CARE STAFF
Need dependable caring staff for home located at Ford & Cherryhill Rds., Westland. $6.30 per hour. Call between 10-4. 313-326-4394

DIRECT CARE STAFF
$6.30 per hour. Call 10AM-2PM
Dearborn (313)699-6543
Dearborn Heights (313)699-3008
Canton (313)981-9329
Dearborn (313)277-8193
Dearborn Hts. (313)277-8193

DIRECT CARE STAFF
Previous experience with developmentally disabled adults preferred. $6.50-$7.00 an hour to start. Excellent benefits & training provided. Call programs listed below.
BELLEVILLE
313-699-5119
LIVONIA
313-591-0327
810-476-3856
GARDEN CITY
313-397-3735
For further information call:
CANTON
313-255-6295

DIRECT CARE STAFF
wanted to work with developmentally disabled adults in home setting. Full hrs, excellent benefits & paid training. Call (810) 559-4516, (313) 531-0487, (810) 669-4516, (313) 531-0487.

DIRECT CARE WORKER
Part time to work with developmentally disabled adults in Westland. $5.60 to start plus benefits. Promotion available. Call Laurice 313-595-3253

Management
We're ready to invest in you
You have the drive and the talent. Enterprise has the program to take you where you want to go!
Management Training Programs
Entry-Level
Our comprehensive program will give you experience in Customer Service, Sales, Marketing and Business Management. Our career path and advancement opportunities will put you in charge of a high income location. We seek highly motivated individuals with clear career goals. College graduates preferred. Enterprise is the nation's largest rent-a-car company with a coast-to-coast presence and multi-billion dollar sales. We offer excellent compensation and benefits. For more information, please send cover letter and resume to:
Enterprise Rent-A-Car, Human Resources Dept., Attn: O