500 Help Wanted General

MARBLE & GRANITE FABRICATOR
$8.50 to start. Benefits after 30 days. (810) 474-2500

Marketing

ACCOUNT EXECUTIVES
See our ad in the Sales Section of today's paper. MERIT HEALTH SERVICES

MARKETING AND ADVERTISING
Small national food product leader based in Metro Detroit area. Send resume to: TFI Human Resources, 1063 Point Place Blvd., Rochester, MI 48307

MARKETING ASSISTANT
Exciting and growth employment opportunity to be the Assistant to the Marketing Director. Must be computer literate, detail oriented and possess excellent communication skills. Send resume to: Global CNC, 11865 Globe St., Livonia, MI 48150

MARKETING DIRECTOR
Nation's largest direct marketer of consumer home products, located in western Detroit suburb, is seeking a hands-on marketing professional to provide leadership for the division's aggressive *expanding data base marketing strategies*. Responsibilities include:
- Expert analysis of customer data base.
- Creation of data base marketing programs.
- Media selection, buying & outside agency oversight.

The successful candidate will have:
- Minimum five years related experience with solid grasp of leading edge data base marketing techniques.
- Bachelor's degree in marketing or statistics.
- Proven ability to work closely with top management.

Qualified candidates are invited to submit a resume and salary expectations, in complete confidence, to:
Director of Human Resources
31941 Kingswood Sq.
Farmington Hills, MI 48334

MATERIAL CONTROL
International OEM Company/Automotive Supplier in Farmington Hills needs organized and motivated person, automotive/manufacturing experience beneficial. Will expedite deliveries and maintain inventory and computer data requirements. Part time Material Control and Shipping/Receiving Excellent benefits including insurance. Please send resume and salary history to:
ADVANCED MANAGER
P. O. BOX 530956
LIVONIA, MI 48153

MATERIAL HANDLING
Sam Galloway
Experienced in handling raw material steel bar stock and operation of metal cutting saw. Full benefits. Call Hytrol Manufacturing in Garden City. (313) 261-8030

MECHANIC, CERTIFIED.
Car & light truck repair. Flat rate with benefits. Almond area. RPM Automotive (810) 685-3288

MECHANIC (CERTIFIED)
Radator repair shop needs a certified mechanic in heating and cooling. Paid vacations and holidays. Experience helpful. Please call Eric if interested at: (313) 937-3290

MECHANIC: Excellent opportunity for experienced mechanic in property transportation co. PM and repairs on Ford Heavy Duty. Back Dealership experience required. Must have own tools. Competitive wages and benefits. Apply in person at Ford Motor Co. Plant at 27360 Hoffman Rd. between Inkster & Middlebelt, Romulus, MI.

MECHANIC
Needed for Hydraulic Hoses. No experience. Must be 18 years or older. (810) 626-2422

MECHANIC/YARD PERSON
for construction co. Experience in gasoline/ engines. Need own tools. Wages negotiable with experience. Full benefits after 1 yr. 313-721-8297

MEMBER SERVICE REPRESENTATIVE
Full time position at Lucas Union. Responsible for opening new accounts, IRA's and CD's as well as taking loan applications and closing loans. Strong member service skills required. Must be professional in attitude & dress. Apply at or send resume to: Community Federal Credit Union, 500 S. Harvey, P.O. Box 8050, Plymouth, MI 48170-8050 Attn: V.P. - Human Resources

MERCHANDISER - Part-time for major retail chain. 20 hrs/wk. Great for student or music enthusiasts. Auburn Hills. Hourly plus mileage. 1-800-999-0904 Ext 15419

METROPOLITAN MUSIC CAFE
Seeking Waitstaff, Cooks/Utility persons. Apply in person at: 326 W. Fort St., Royal Oak.

Mold Maker
BENCH HAND
Minimum 5 years experience. Full benefits package and 401K. Call (810) 772-2782

Mold Shop Production/ Prototype
HIRING EXPERIENCED.
- CAD Mold Designers
- NC Programmers
- Data Administrator
- AUTOCAD Mold Design Detailer

APPLY AT:
RCO ENG INC.
A Team Working To A Higher Standard
29200 CALAHAN
ROSEVILLE, MI. 48066
810-771-8400
FAX 810-415-4733

MORTGAGE
ACCOUNT EXECUTIVE $65,000+
LOAN OFFICERS $50,000+
UNDERWRITERS $35,000++
Major expanding Mortgage Company, several locations, excellent salaries + commission & benefits.
EMPLOYMENT CENTER AGY.
(810) 569-1636

MORTGAGE CREDIT REPORTING
Positions Available.
- DATA ENTRY
- CREDIT PROCESSORS
- CUSTOMER SERVICE

Good typing & communication skills essential for high-energy office. Fluent Spanish helpful/not required. Hourly wage + benefits. All applicants subject to full background check. Send letter or resume to: Attn: MOG, Factual Data, 18411 12 Mile Rd., Southfield, MI 48076 or Fax to: (810) 557-7879

mortgage

Final Documents Clerk
Fast-growing mortgage lender has an immediate opening for a Final Documents Clerk. We offer a great compensation/benefits package and opportunity for growth. Must have WordPerfect 6.1 and Lotus 1-2-3 skills, knowledge of mortgage documents, be detail oriented and analytical. If you are organized, work well with a team, and meet these requirements, reply to:
Mortgage Corporation of America
23026 Northwestern Hwy.
Suite 100
Southfield MI 48075
Fax: (810) 350-3939
Attn: HR -Documents

MORTGAGE LOAN OFFICER
Experience preferred. Must have reliable transportation. Salary plus commission. Some leads supplied. E.O.E. (810) 772-4098 Ask for Terry

500 Help Wanted General

MORTGAGE LOAN CLOSER
Non-Conforming mortgage lender interviewing for Loan Closer. Must be familiar with title clearance and document preparation. Strong salary and benefit package, opportunity for advancement. Fax resume to: 810-967-6900, Attn: Personnel Dept. EOE

MORTGAGE LOAN OFFICER
Make the move to a company that will reward you for your experience as a seasoned professional. State wide mortgage lender with demonstrated success has rare opening for a proven producer. Our highly competitive compensation structure is geared for the motivated individual that is in need of innovative programs, competitive products and a highly qualified support staff. Full benefits. EOE. To schedule an interview fax resume 810-997-6900. Attn: Personnel Dept.

Mortgage Processor
Fast growing, non-conforming wholesale lender needs experienced, detail-oriented processor. Top wages & benefits, excellent working conditions. Send or fax resume to:
EMF, 25800 Northwestern Hwy., Ste. 875, Southfield, MI 48075. Fax: (810) 799-4150

NC LATHE OPERATOR
Experienced Set-up and run precision machined aircraft parts. Full benefits. Hytrol Manufacturing Inc., Garden City. (313) 261-8030

NC MILL OPERATOR
Experienced Set-up and run precision machined aircraft parts. Full benefits. Hytrol Manufacturing Inc., Garden City. (313) 261-8030

NOVI CO. Seeking right person to grow with us. Prior experience. Shipping/Receiving, fork lift, rack & shelving erection all helpful. Salary $15-20K dependent on experience. Benefits package of health, dental, 401K, Stock Purchase, Life, General Manager, 27547 Hesse Dr., Novi, MI 48375

NOVI FLORIST seeks full & part-time experienced silk designers for fresh, silk & dried floral arranging. Call Kim or Cheri at 810-347-0044

OIL CHANGE TECHNICIAN
Pentzer 10 Minute Oil Change - Experienced or will train. Full or part time positions available. Apply in person 34630 W 8 Mile, Farmington Hills, 1 mile west of Farmington Rd or call for appointment. 810-476-1313

OPERATIONS MANAGER
World's largest commercial cleaning franchiser is seeking a professional individual to assist our franchise owners in the Detroit metropolitan area. Successful applicants must have a minimum of 3 years experience in the industry, as well as good communication skills. Knowledge of cleaning procedures, training, chemical usage, equipment purchases, work scheduling, job start-up & onsite supervision required. We offer a $1850/mo base to start + commission + bonus, health insurance & auto allowance. Professional appearance & attitude a must. Please call Jim Gabel at (810) 936-0040 or fax resume to (810) 936-0049

OPPORTUNITY KNOCKS RIGHT NOW
We're looking for a few highly motivated sale consultants to staff our La-Z-Boy Furniture Galleries in Novi Service Drive at Twelve Oaks Mall.

We're looking for high-energy people who:
- Are enthusiastic & creative individuals who enjoy working in a friendly and professional environment.
- Are interested in home furnishings & interior design, but may not necessarily have previous sales experience.
- Understand the importance of outstanding customer service.

We offer these advantages:
- Excellent compensation with advancement opportunities
- Comprehensive benefits package, including medical coverage, retirement plan and more
- Attractive retail work schedule
- You'll be part of a proven national program developed and supported by the La-Z-Boy Chair Company, one of America's largest furniture manufacturers.

Applications are now being accepted for full time sales positions. To learn more about a retail career with our successful and growing company, visit today. All replies will be held in strict confidence.

La-Z-Boy Furniture Galleries
27754 Novi Rd.
Novi, MI
810-349-3700

OPTICIAN DISPENSER
Experienced, full or part time. Excellent salary, hours, & medical. Bob, 313-565-5600

PACKAGING
Tier 1 quality automotive metal stamping plant seeks persons interested in full-time packaging position on day & afternoon shifts. Experience helpful but not necessary. Excellent benefits package. Apply in person at E & A Manufacturing, 300 Industrial Dr., Plymouth

PAINTERS
Come join our team! Minimum 5 years experience, 40-65 + hrs/wk. Paid overtime. Secure with work year-round. Small tools & reliable transportation a must. Great pay for serious individuals. Mastercraft Coatings, Inc. (313) 531-5300

PAINTERS & PAINTER HELPERS Looking for neat, responsible person. Must have valid transportation. Full time. Call Mike. (313) 697-8127

Paint Store
Full time positions with benefits available for Counter Sales & Warehouse. Send Resumes or apply in person: UNITED PAINT, 23361 Telegraph Rd, Southfield, MI 48034 (Drug Test Required)

PANEL WIRE PERSON
excellent hourly benefits. Apply in person: JIC Electric, 6900 Chase, Dearborn.

PARTS DELIVERY PERSON
Seeking full time parts runner for growing office machine dealership. Must have good driving record & good knowledge of tri-county area. Benefits provided. Retirees welcomed. For info call Rob at: (810) 478-0003 Ext. 215

PARTS & Service counter person Cougar Cutting (810)348-6644 Novi

PART-TIME EVENINGS Monday through Thursday starting at 4 PM. Clerical position. Some computer experience required. Call for further information, 313-416-4901.

DON'T BE JUST ANOTHER FACELESS NAME IN THE CROWD...
Personalize your classified ad with your company logo.
Ask your salesperson for details
313-591-0900
810-644-1070

500 Help Wanted General

OAKLAND COMMUNITY COLLEGE
PARAPROFESSIONAL - CIS PART-TIME
Oakland Community College is currently seeking applications for the position of Paraprofessional in the Computer Information Systems Lab at the Royal Oak Campus.
Minimum Qualifications: Associate Degree in Computer Information Systems. Successful completion of the Clerical Skills Battery. A valid Michigan driver's license.
Competitive salary and excellent benefits.
Applicants must complete an application form. Requests for applications will be accepted through 4:30 p.m. on Thursday, December 19, 1996. Contact the OCC Job Hotline at (810) 540-1579 and refer to Position No. 96C-75.
OCC is an Affirmative Action/Equal Opportunity Employer

OAKLAND COMMUNITY COLLEGE
PARAPROFESSIONAL - RC PART-TIME
Oakland Community College is currently seeking applications for the position of Paraprofessional in the Instructional & Information Resources Center at the Royal Oak Campus. The position supports faculty, students and staff in academic content areas and developmental writing, including the use of various software applications.
Minimum Qualifications: Associate Degree in Liberal Arts or Science or equivalent course. Or: General Studies Associate Degree must include ENG 131, ENG 132, and either 6 credit hours of Science or 4 credits in Math. Successful completion of the Clerical Skills Battery. A valid Michigan driver's license.
Competitive salary and excellent benefits.
Applicants must complete an application form. Requests for applications will be accepted through 4:30p.m. on Thursday, December 19, 1996. Contact the OCC Job Hotline at (810) 540-1579 and refer to Position No. 96C-66 / 71.
OCC is an Affirmative Action/Equal Opportunity Employer

PART-TIME/TEMPORARY MECHANICAL INSPECTOR
Canton Township is accepting applications for the position of Part-time Mechanical Inspector. $20 per hr. This is a temporary part-time position working up to 20 hrs. per week. Township vehicle will be provided. Considerable knowledge of mechanical ordinances relating to heating and refrigeration appliances and installation. Considerable experience as a mechanical contractor, including experience on a wide variety of heating and refrigeration construction and installation projects. Possession of a current valid Mechanical Contractor's license as issued by the State of Michigan and State of Michigan Registration as Mechanical Inspector per Public Act 54. Possession of current, valid MI driver's license and an excellent driving record with no more than two (2) points on current driving record. Applicants may be required to apply for copy of current driving record, at own expense, through the Secretary of State. Applications may be picked up at the Canton Township Personnel Division, 1150 S. Canton Center Rd., Canton, MI 48188 or send a self addressed stamped business size envelope to above address to request "Mechanical Inspector" application form. Job description form must be completed in its entirety and on file in the Personnel Services Division prior to 4pm, Dec. 19, 1996. the Charter Township of Canton does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. An Equal Opportunity Employer

PART TIME/TEMPORARY PLUMBING INSPECTOR
Canton Township is accepting applications for the position of Part-time Plumbing Inspector. $20 per hr. This is a temporary part-time position working up to 20 hrs per week. Township vehicle will be provided. Considerable knowledge of municipal ordinances relating to plumbing equipment and installations. Considerable experience as a journeyman Plumber including experience in a wide variety of plumbing construction and installation projects. Possession of a current valid Journeyman Plumber's license as issued by the State of Michigan and State of Michigan Registration as Plumbing Inspector per Public Act 54. Possession of current, valid MI driver's license and an excellent driving record with no more than two (2) points on current driving record. Applicants may be required to apply for copy of current driving record, at own expense, through the Secretary of State. Applications may be picked up at the Canton Township Personnel Division, 1150 S. Canton Center Rd., Canton, MI 48188 or send a self-addressed stamped business size envelope to above address to request "Plumbing Inspector" application form. Job description will be posted at the Township Administration Building. Completed Township applications form must be completed in its entirety and on file in the Personnel Services Division prior to 4pm, Dec. 19, 1996. The Charter Township of Canton does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.
An Equal Opportunity Employer.

PENSION PLAN ADMINISTRATOR
Large Southfield CPA and Consulting firm seeks an administrator/recordkeeper for its pension plan practice. Ideal candidate must have very strong accounting, communication and organizational skills. Bachelors Degree in related field preferred as well as 1-3 years experience in pension plan or third party administration. Competitive salary and benefits. Please send resume and salary requirements to Ms. Parker, P.O. Box 691, Southfield, MI 48037 or fax 810-352-0018.
An Equal Opportunity Employer

PEOPLE-PERSON
Fast growing company expanding in area. Seeking a few positive, motivated individuals for several positions. Call 810-552-9943

PLUMBER - Journeyman (M/F) Minimum 5 years experience. Must have tools. 810-220-2741

PLUMBING SERVICE TECH
Needed for well established growing company located in Western suburb. Great exposure to several different aspects of the plumbing industry. Company vehicle provided. Excellent benefit package including 401(k) with match, profit sharing and educational reimbursement. Applicant should have 3 to 5 years experience in residential/commercial service. Competitive wages to correspond with experience. Call Ray at: A.J. Desbrosse Son Plumbing & Heating Company 810-477-3626

BROOCK REALTORS
Robert Bake REALTORS
Chamberlain REALTORS
Observer & Eccentric Classified Advertising

500 Help Wanted General

PLASTICS
Technicians needed to operate, troubleshoot & repair high speed automated plastic injection molding systems. Requirements include:
- Mechanical, Electrical or Industrial Certificate, degree, or related experience preferred
- desires "hands on" position
- Self-Starter
- Team Oriented

We offer:
- Training
- Full Benefit Package
- Excitement & Challenge
- Future Opportunity
- Morning & Evenings Appts Available

Send resume history/resume to PLASTICS, P.O. Box 85815, Westland, MI 48185

PLYMOUTH/CANTON AREA Real Estate company has openings for a few select individuals. We can teach a successful career to the right attitude. Training & assistance. For information about career orientation and aptitude test, call Neil Kichener now at: (313) 453-6500

PRESS OPERATOR/ DIE SET-UP
Clean, efficient metal stamping facility seeks associates experienced in working with progressive dies & presses. Set-up experience helpful. Excellent benefits. Salary based on experience. Apply or send resume to: E & E Manufacturing, 300 Industrial Dr., Plymouth, MI 48170 (across from Unisys)

PRINTING
BINDERY - full time, with overtime, for busy print shop. Attractive benefit package. Send resume to PO Box 84443, Troy, MI 48099

PRINTING PRESS/ BINDERY OPERATOR
1 & 2 color A.B. Dick printing presses & associated bindery equipment. Experienced or training desired. Call Adam at (313) 455-4411

PRINTING PRESS OPERATOR
Southfield printing production firm has openings for full time experienced Rydbl 3302 Press Operator AB Dick 9810 knowledge helpful. Good pay & good benefits. Call (810) 557-0558

PRINTING
Print shop seeks press/bindery worker to join our Quick Print Team. Experience preferred or will train. Full time, good pay, benefits, bonus plan. Send resume or contact Ken at Print-Works, 27210 Haggerty Rd #A19, Farmington Hills, MI 48331. Phone 810-477-0880 Fax 810-489-9168

PROCESS SERVER
Needed part time to service Detroit, Oakland, Wayne. Must have automobile. Leads provided. 810-478-7795

Production Control Supervisor
Responsible for supervision of shipping office associates, daily customer contacts, inventory accuracy, and managing debits and credits

Dock Supervisor
Responsible for supervising the dock foreman associates, directing traffic, auditing, filing discrepancy reports and maintaining warehouse organization

* Both positions require 2-3 years experience in shipping/receiving or customer service, knowledge of computer systems and previous supervisory experience. We offer a competitive salary and benefit package. For consideration, please submit your resume with salary requirements in confidence to:
Crown Group Livonia
31774 Schoolcraft Rd.
Livonia, MI 48150
attn: Human Resources

PRODUCTION
For more than 25 years MEDAR, INC has been a leader in providing software solutions to industrial manufacturers worldwide, primarily in the areas of resistance welding and machine vision. The efforts of more than 300 creative and talented employees have fueled Medar's continued growth. Presently, we are now looking for self-motivated candidates with strong interpersonal skills to fill entry-level positions in the areas of mechanical assembly, wiring, circuit board assembly and test.
We offer the right people an opportunity to become an integral part of our growing organization. Medar offers a competitive starting wage with an excellent benefit package and an opportunity for challenge and advancement
Apply in person with resume or send resume to
MEDAR, INC
38700 Grand River Avenue
Farmington Hills, MI 48335
Attn: Human Resources
EOE

PROGRAMMER
For test equipment manufacturer experienced in C++ environment for programming suite. Prefer person with ISR, Windows and Network programming background
313-513-5620 ask for Tim or Bill
Trestron Corporation, Livonia

PROGRAMMER
(PICK BASIC) sought by National Healthcare Claims processor based in Southfield, MI. Must be experienced in writing software. Any background in PICK (BASIC, Windows NT, C++, Internet, Pharmacy, Communications is plus. This is a full time position offered position with excellent pay and benefits. Applicants must be highly valued and able to work independently and as part of a team. Please send resume in confidence to PHO-GRAMMER, P.O. Box 577, Southfield, MI 48037 or FAX to 810-352-3714 or call at 810-208-9317

PROPERTY MANAGER
Management firm specializing in condominiums is seeking a self motivated responsible property manager who takes pride in their work. Applicants should have a background in basic detail oriented and possess good communication skills. Please fax or Submit resume to Property Manager PO Box 7254, Ann Arbor, MI 48107

PROPERTY MANAGER
Burningham Realty is now looking for professional who is self-motivated with strong marketing and management skills. On-site experience with suburban apartment communities is a must. Great benefits and opportunity. Please send your resume with salary desired to: Box 61308
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia, MI 48150

PROPERTY MANAGMENT
National Company seeks a resident manager couple for a self storage facility. Leasing, general office & phone skills a must. Salary, benefits & apartment included. Call Mon-Fri from 9am-5pm at (810) 616-8848

PURCHASING ASSISTANT
OIS - A high tech company located in Northville, serving the commercial and military avionics market, is searching for an entry level Purchasing Assistant to work full-time in our Purchasing Department. The candidate should have some entry level experience in issuing purchase orders and be familiar with MS Word, Excel, and Windows Software. Duties include daily correspondence with vendors, data entry, filing, tracking and monitoring purchase requisitions, OIS offers competitive salary and a complete benefits package. Qualified candidates should submit their resume to: OIS Human Resources Department SL, 47200 Five Mile Road, Northville, MI 48167

PURCHASING/ WAREHOUSE
UNIVERSAL Standard Medical Laboratories has a full time position available in their Purchasing Department. Previous Purchasing experience would be helpful. Computer skills and knowledge of computer inventory is required. Competitive wages and an excellent benefit package. Apply in person Mon-Fri from 10am-4pm at USML, 26500 Northwestern Hwy., Southfield, MI 48076

PUT A LITTLE JINGLE IN YOUR POCKET-BOOKS!!
Holiday pay, cash bonuses, overtime pay, Temp-to-Hire insurance.
Assembly Electronics Assembly
Machine Shop Sorters
Light Industrial Warehouse
Wireman - 6 mos. experience
Call Today!
SNELLING PERSONNEL SERVICES
LIVONIA, 313-266-6500
SOUTHFIELD, 810-352-1300
AUBURN HILLS, 810-373-7500
TAYLOR, 313-284-0777

QUALITY ASSURANCE SUPERVISOR
Manufacturing organization, specializing in tube fabrication for the automotive industry is seeking an experienced Quality Assurance Supervisor to join our team at our Walled Lake, MI plant. The qualified candidate should possess a Bachelor Degree, ideally in Quality Assurance, 5-7 years experience, preferably, in automotive parts inspection processes and proven working knowledge of quality assurance techniques including quality planning, SPC, variable inspection and QS9000. Supervisory experience required.
We offer a competitive salary and benefit package. Qualified candidates should submit resume and cover letter AND SALARY REQUIREMENTS to:
Human Resource Manager
Rykes Tubular Metal Forge Co.
3180 Dallavo Ct
P.O. Box 315
Walled Lake, MI 48390-0515
Fax: 810-669-6340
EOE M/F/D/V
WE PROMOTE A DRUG FREE WORKPLACE!!

REAL ESTATE HOSTESS to hold licensed agent. Noon - 6pm Thur. Sat. Sun. Light clerical duties. Call Bernadette (810-656-0600

GREAT LAKES STRATEGIES, L.L.C.,
a Kansas City Based Consulting Firm
PLEASE EXPENDING ACCOUNT PLAN ADMINISTRATOR
The qualified candidate will handle all aspects of processing Health Care and Dependent Care reimbursement. Responsibilities include reconciliations to manage the accounts. Responsibilities include reviewing, verifying and processing claims, batch processing, generating checks, producing balancing reports, billing clients and responding to client inquiries.
Qualifications include: Microsoft Word, computational skills, strong organizational skills including attention to detail, excellent customer service skills, conflict resolution skills as well as the ability to handle numerous clients simultaneously. Medical claims processing experience or benefit administration experience a strong plus.
STERLING PLAN ADMINISTRATOR
The qualified candidate duties will include processing stock option grants, exercises and cancellations on an automated system, preparing and balancing reports, answering inquiries from plan participants coordinating with transfer agents, administrators and as well as preparing and distributing participant communications
Qualifications include: excellent written and verbal communication skills, ability to be self-directed, strong analytical skills, considerable knowledge of stock processing and administrative applications (Microsoft), familiarity with stock options, attention to detail with high scanning accuracy, and an Undergraduate degree or at least 2 yrs experience in a corporate Great Lakes Strategies offers competitive salary and a comprehensive benefit package. For confidential consideration, submit resume and salary history to:
GLS
2100 E. Maple-Ste. 100
Birmingham, MI 48009
Great Lakes strategies requires a drug free environment. Drug testing is a required step in the employment process. EOE

AGENCY DEVELOPMENT SPECIALIST
Here's a great way to make the most of your skills with a growing industry leader-Nationwide Insurance.
We're currently looking for an Agency Development Specialist in the West Bloomfield area to solicit appointments for agents by phone, gathering information from customers and informing them of our products and services. You'll also be called upon for general office support and other customer service functions. To qualify you need to be a self-starter with at least 2 years' office experience and good phone personality, keyboard and interpersonal skills. Some evening hours required.
This could be a great way to grow professionally... while enjoying an attractive starting salary. Interested? Mail or fax resume today to: NATIONWIDE INSURANCE, Attn: Jeff Radin, 6241 Orchard Lake Road, West Bloomfield, MI 48322. FAX: 810-539-9075.
NATIONWIDE INSURANCE
Nationwide is on your side
An Equal Opportunity Employer M/F/D/V

500 Help Wanted General

REAL ESTATE SALES
Earn what you're worth—be in control of your life. First year income potential in excess of $50,000. Excellent training available through new in-house training center. Call Eric Rader, (313) 261-0700
Real Estate One Michigan's Largest Real Estate Company

RECEPTIONIST/GREETER
PART TIME POSITION
Infinity of Farmington Hills has position opening for experienced, people oriented, outgoing person. Duties will include handling phones, greeting customers, operation, possible follow-up phone work and some light clerical duties. Great opportunity in beautiful luxury car dealership. Please call for appointment
(810) 471-2220

RECEPTIONIST WANTED for Burmingham area salon. Hours available from 8:30-2, 5 days/wk. Good phone skills and neatness. Apply in person: 867 E. Maple, Birmingham 810-540-3262

RECRUITER
We are a rapidly growing professional corporation with offices in Oakland and Macomb Counties. We are the 40th most successful company in the US in our industry. As a result of continued growth, we are seeking a seasoned recruiter to help develop the department. Experience in contingency search helpful, but experience recruiting multi-level positions essential. You will be mature, self-motivated, have good common sense, be results oriented and possess excellent oral and written communication skills. If you desire to get off commuting and into a salaried position with competitive compensation, please send resume and salary expectations to:
ATTN: KAREN
FOLLMER, RUDZEWICZ & CO.
12900 Hall Rd., Ste. 300
Sterling Heights, MI 48313

RENTAL REPRESENTATIVE
Ryder Transportation Services, nationally recognized leader in the truck rental & leasing industry, has a full time employment opportunity available in the Livonia area. This position requires heavy customer contact both in-person & over the phone, completing rental agreements, selling and taking care of customers. To qualify you must possess excellent communication skills and the ability to work independently. Ryder offers a competitive salary, a 401k plan and advancement opportunities to the right candidate. Some college preferred. For consideration, send your resume to: Ryder Transportation Services, 37517 Schoolcraft, Livonia, MI 48150. Attn: Rental Supervisor. Fax: 313-464-5567
Drug Free Workplace is a Condition of Employment
EOE

REPAIRMAN
Restaurant equipment. Please send resume to: Jim Thompson, P.O. 730, Dearborn, MI 48121

REPAIR TECHNICIAN
for janitorial, vacuum, auto scrubbers and floor polishers. Experience helpful, but not necessary. Pay commensurate with experience. Call, 1-800-780-2098

RESIDENTIAL ROUGH FRAMERS
If your not working out, getting paid enough, or not getting enough hour, call us today. Dependable Framing, Building Company, (810) 305-7770

500 Help Wanted General

RESEARCH ANALYST
Cushman & Wakefield, one of the largest international real estate firms, is seeking a motivated self starter for the position of Research Analyst in the Southfield office.
This position within the Research Services department will be responsible for maintaining Cushman & Wakefield's proprietary database, generating periodic reports of market conditions and providing support to other service lines. Excellent communication (oral & written) and interpersonal skills are a must, along with a Bachelor's degree in business (or related field) or equivalent experience. Personal computer experience and a working knowledge of Microsoft Windows is essential.
If you possess the knowledge and skills necessary to thrive in a fast-paced, dynamic environment, we offer a salary in the mid to high 20's, excellent benefits and a genuine career opportunity. For immediate consideration, please send or fax resume and cover letter to:
Ms. Marian S. Aarny
Cushman & Wakefield
of Michigan, Inc.
Victor Center, Suite 100
27400 Northwestern Hwy.
Southfield, MI 48034
Fax: 810-353-5768
An Equal Opportunity Employer
No Phone Calls Please

ASSISTANT MANAGER
For retail photography studio. Hourly plus commission. Benefits available. Mr. Bloomfield area. Fax resume to 810-855-2197. Ph (810) 855-4300

RETAIL ASSISTANT MANAGER - full time position available for busy specialty market located in Livonia. We are looking for a highly motivated, mature, responsible individual with supervisory & grocery retail management experience. Benefits include medical with dental, vacation & retirement. Reply Box 61293 Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia, MI 48150

RETAIL DIRECTOR OF OPERATIONS
Retailer with 2 stores in the suburban Detroit area is looking for a Director of Operations. Must have retail experience. Highly competitive salary. Call & ask for Brian: 810-953-1212

RETAIL
Position open at well established specialty furniture store. Join our team and work in an interesting and fun environment. Must be reliable, responsible and willing to work some evenings and weekends. WILL TRAIN! Apply in person between 10am & 3pm
JIMMIES RUSTICS
29500 W. Six Mile, Livonia

RETAIL SALES
Sales Clerk & Assistant Manager positions. Aggressive & personable individuals with a love for providing arts supply store. Experience helpful. Permanent full time with benefits. Apply at: Northwest Blueprint Co., 13450 Farmington Rd., Livonia

ROOFING CREWS
& INDIVIDUALS need to fill immediate openings. Must have own truck, tools, and equipment. Be experienced and dependable. Year round work with a stable company and performance bonuses. Contact, K C Construction at (313) 425-6272

ROOFING LABORERS
No experience required. Must have transportation. $7-$10/hr. (810) 740-5017

ROOFING SHINGLERS - Work year round, good pay, full time. Full crews too! Car a must. Excellent working conditions 313-329-1918

SECURITY OFFICERS
NOVI - PLYMOUTH - WIXOM area. Full and part-time. Students and retirees especially welcome. $5.75 to $8.00 hourly. Call for interview/appointment.
SANFORD SECURITY SERVICE
(800) 521-8145

SHIPPING/RECEIVING CLERK
Needed for machining company. Medical benefits, 401K plan. Apply at Innovative Floor Covering, 13250 Newburgh Rd., Livonia 1 block south of I-96

500 Help Wanted General

SALON MANAGER/ RECEPTIONIST
needed for busy Plymouth salon. Job responsibilities will include: daily operations, ordering & promotions. Fashionable with outgoing personality. Starting in December. Please call, (313) 455-6833

SCREEN PRINTER - Experienced, full-time. Pay negotiable. Livonia Trophy & Screen Printing. (313) 464-8181, ask for Scott.

SEAMSTRESS
Part time to work on earthquake 13 trawler, in our Birmingham store. (810) 645-6088

Security
NEED EXTRA $$$ FOR THE HOLIDAYS?!
Now hiring full and part time security personnel for office, retail and financial locations near you!
- $6.75-$8.00 Start Wage
- No Experience Required
- Free Uniforms & Training
- Paid Holidays/Vacations
- Medical/Dental & Vision Benefits

Must Have Clean Criminal History
Hey Men & Ladies!
6:30am to 4:00pm at
NATION WIDE SECURITY
23800 W. Ten Mile Rd.
Southfield (810) 355-0500
6734 S. Telegraph Rd.
Taylor (313) 292-1280 or
301 W. Michigan Ave.
Ypsilanti (313) 480-1122

SECURITY OFFICERS
NOVI - PLYMOUTH - WIXOM area. Full and part-time. Students and retirees especially welcome. $5.75 to $8.00 hourly. Call for interview/appointment.
SANFORD SECURITY SERVICE
(800) 521-8145

SHIPPING/RECEIVING CLERK
Needed for machining company. Medical benefits, 401K plan. Apply at Innovative Floor Covering, 41160 Joy Road, Plymouth.

MANAGER TRAINEE
RED HOT OPPORTUNITIES
MANAGER TRAINEE
OPEN HOUSE
SATURDAY, DECEMBER 14, 9AM-1PM
SES STAFFING
2851 HighMeadow Circle, Suite 100, Auburn Hills, MI 48326
Come meet our Managers and learn about our exciting entry-level Manager Trainee opportunities. Enterprise Rent-A-Car is the largest rental car company in the U.S., with over 2600 locations. We're looking for enterprising people, preferably college degreed, for entry-level Manager Trainee positions to add our Detroit Metropolitan and Northwest Ohio expansion. Bring your resume to our OPEN HOUSE. Call to RSVP, get directions and set-up a time for a formal interview.
Enterprise rent-a-car
SES STAFFING
1-800-688-8367
EQUAL OPPORTUNITY EMPLOYER

BIG APPLE BAGELS
Accepting applications for new store
FULL & PART TIME
- Counter Cashier
- Baker/Asst. Baker

must be 18 years old
- No Experience Necessary
- Flexible Hours

BIG APPLE BAGELS
23334 Farmington Rd.
Farmington
In downtown shopping center next to 99¢ Store across from TJ Maxx
Apply in person

Sales Opportunities
With the Nation's Largest Department Store!
JCPenney, Westland and Twelve Oaks now has openings for new sales associates. Apply now, and discover the advantages of working for the nation's largest department store! We offer excellent training programs to sharpen your selling skills. High earning potential based on personal sales in some departments. Generous merchandise discounts at any JCPenney location. Plus, you only have to average 25 hours a week to qualify for these great benefits:
- Medical and Dental Insurance
- Savings and Profit Sharing Plans
- Paid Vacations and Holidays
- Term Life Insurance...and more!

Applications are being accepted at the JCPenney, Westland and Twelve Oaks Personnel Office, during store hours.
JCPenney
An Equal Opportunity Employer M/F/V/H

We are looking for shooting stars
First Mercury, a rapidly expanding insurance provider, needs to fill six key "full time" customer service positions.
- Current insurance license a plus but not required
- Potential earnings up to $24,000
- Insurance licensing training provided
- Good speaking and listening skills required
- Excellent growth potential

Outstanding Benefits
- ✔ Health and Life insurance
- ✔ Paid vacation and sick time
- ✔ 401 (k) retirement plan
- ✔ Paid training
- ✔ Team oriented work environment

For more information, contact Jocelyn Moryc at (810) 358-4010
FIRST MERCURY FINANCIAL CORPORATION
An equal Opportunity Employer