EMPLOYMENT

500 Help Wanted General

PLUMBING SERVICE TECH
Needed for well established growing company located in Westland/Auburn. Great exposure to several different aspects of the plumbing industry. Company vehicle provided. Excellent benefits package including 401 (k) match, profit sharing and educational reimbursement. Applicant should have two to five years experience in residential/commercial service. Competitive wages to correspond with experience. Call Ray at A.J. Dachelle Son Plumbing Heating Company. (810) 477-3626

PLUMBING & SEWER RELATED SERVICES
Guaranteed year-round employment. Earn average $30,000 last year. Benefits included. Call for interview: (810) 585-8285

POLICE OFFICER
The Charter township of Redford Police and Fire Civil Service Commission is accepting applications for the position of CERTIFIED POLICE OFFICER for the purpose of establishing an eligibility list.
AMONG THE REQUIREMENTS: Applicants must have sixty (60) semester hours or ninety (90) quarter hours of college credit and be certified or certifiable as a Police Officer in the State of Michigan.
VISION: Minimum 20/ten corrected in 1 eye, no color blindness.
SALARY: $31,858 to $42,211 after five years. Excellent benefits. Maximum age 35 years.
Apply in person Monday through Friday from 8 AM. to 4 PM. in the
PERSONNEL OFFICE
15145 Beech Daly Road
Redford, Mi., 48239
PHONE: 313-538-9224
Until 4 PM. of the closing date, January 17, 1997.
NOTE: The Township offices will be closed Tuesday, December 31, 1996 and Wed., January 1, 1996.
Copies of college transcripts and MLEOTC certification (OR Michigan State Police letter of certifiability) must accompany the application. Applicants who fail to provide these documents when filing the application will be denied entry to the written examination.
The Charter Township of Redford is an equal employment opportunity employer.

PORTER
Full-time. Various hotel duties. Apply at Days Inn Hotel, 30655 Plymouth Rd., between Levan & Newburgh Rd. in Livonia.

PORTER
NEEDED to maintain the cleanliness of new & used vehicles, inside & outside of dealership. Other duties include: gassing cars & running errands. Must have a good driving record & be able to work full time. Apply in person at:
EINHARD BMW
4065 Maple Road at Telegraph
Bloomfield Hills, MI

PRE-SCHOOL TEACHERS
Child care center will be happy to welcome head teachers and assistant teachers for pre-school children, ages infants to 5 yrs. Associates or Bachelors degree is required for head teacher positions. Childcare experience required for all. Salary is subject to qualifications. Please call Debi at (810) 333-3228 or send resume to: Educational Director, 24000 Lahser Rd., Southfield, Mi 48034

PRESS OPERATOR/ DIE SET-UP
Clean, efficient metal stamping facility seeks associates experienced in working with progressive dies & allied. General tool room knowledge helpful. Excellent benefits. Salary based on experience. Apply or send resume to: E & E Manufacturing, 300 Industrial Dr., Plymouth, MI 48170 (across from Uniseys)

PRINTING PRESS OPERATOR
Quality 2 color AB Dick Operator. Clean, non-smoking environment. Experience necessary. 313-427-3090

PROFESSIONAL FURNITURE
driver & delivery person wanted. If you are reliable and good at what you do, ...let's talk! Ten Penny Furniture, John Ten Penny (313) 421-6070

PROOFREADER
THE Berlene Group Advertising & PR is accepting resume for part time proofreader. (810) 901-3759

PUBLIC RELATIONS & Event Coordinator - Must have experience in public relations. Old World Canterbury Village. Send resume to the attention of S. Aldridge, 2369 Joslyn Ct., Lake Orion, MI 48360.

REAL ESTATE SALES
Earn what you're worth--be in control of your life. First year income potential in excess of $50,000. Excellent training available through new in-house training center. Call Eric Rudder (313) 261-0700
Real Estate One Michigan's Largest Real Estate Company

RESTAURANT & OFFICE COMPLEX now hiring: Maintenance & Cleaning Staff. Flexible hours & good pay. Call 810-650-1389

RETAIL ASSISTANT MANAGER - full time position available for busy specialty market located in Livonia. We are looking for a highly motivated, mature, responsible individual with supervisory & grocery retail management experience. Benefits include medical with dental, vacation & retirement. Reply to Box #1285 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia, MI 48150

RETAIL DIRECTOR OF OPERATIONS
Retailer with 2 stores in the suburban Detroit area is looking for a Director of Operations. Must have retail experience. Highly competitive salary. Call & ask for Brian:
313-963-1212

RETAIL MANAGER
New upscale specialty store. Must be experienced in retail management. Corporate store in Troy for expanding national company. Fax resume today to: 1-318-543-4559.

ROOFING CREWS & INDIVIDUALS need to fill immediate openings. Must have own truck, tools and equipment. Be experienced and dependable. Year round work with excellent pay and performance bonuses. Contact K.C. Construction at (313) 425-6272

ROUGH CARPENTERS & CLEANERS - Benefits & wages paid on time. Weekend work available. Celebrity Building Company: (810) 305-7775

SEASONAL LABORER CITY OF TROY
$6.50/hr. Outdoor manual labor work. April 1 to October 31. Must be at least 18 or high school grad or have GED. Must have valid Michigan driver's license and good driving record. APPLY NOW to: Personnel Dept., 500 W. Big Beaver, Troy.
An Equal Opportunity Employer

SHIPPER - Needed immediately. 2 years shipping experience. High Lift certified. Entry level. Flat rate, self motivated. For interview Call Tina 810-473-1950 x 31

500 Help Wanted General

ROUTE/SERVICE REPRESENTATIVE
Van Dyne Crotty, Inc., a profitable, growing leader in uniform rental and textile service, has a route service opening in the S.E. Michigan area requiring an ambitious, high-energy, customer service oriented team player with excellent communication skills and safe driving record.
We offer a competitive base salary, bonus potential, medical & life insurance, 401(k) retirement plan and opportunity for advancement. Apply in person or send resume to:
Van Dyne Crotty, Inc.
Attn: Service Manager
45700 Port St.
Plymouth, MI 48170
(313) 207-0200
An Equal Opportunity Employer

SECURITY GUARDS
Accepting applications Monday & Tuesday only, Dec. 30th & 31st, 8am-10pm. Pay up to $8 an hour plus benefits. Must have valid Michigan drivers license and dependable transportation. Locations in Livonia & Redford. No experience needed, will train.
Apply in person:
31401 W. 8 Mile Rd.
Livonia, Michigan 48152.
An Equal Opportunity Employer

SIDEWALK SHOVELER ROUTES
Must have own truck, 4 wheel drive not needed. Top wages, guaranteed income (313) 422-3232

SNOWPLOWERS
Drivers needed, good wages, guaranteed income. Call (313)422-3232

SNOWPLOWERS
With own truck. Subcontract work. Top $$$$ + (313)422-3232

START NOW!
Corporation expanding. Need to fill 15 positions by Jan. 1st. No experience necessary. If not making up to $525/wk..... Call (810) 552-0031

SUBSTITUTE TEACHERS
Van Buren Public Schools (Belleville) has openings for substitute teachers. Please phone the Personnel Office at 313-697-9123 for an application packet.

SUPERVISOR
5 to 7 years supervisory experience in heavy equipment manufacturing. This is a hands-on position, requiring experience in dealing with large assemblies. Hydraulic and electrical experience is helpful. A college degree in engineering is preferred, but not required. No phone calls. Indicate position and send resume to: Voest-Alpine, 28975 Smith Rd., Romulus, MI 48174 Attn: WH

SURFACE GRINDER
Experience preferred. Union shop. Blue Cross/Blue Shield, holidays, 401(k). Both shifts 55 hrs/wk. Nov. 910-347-1230 after 1-3-97

TAX PREPARER
Seasonal income Tax Preparer needed for preparation of individual computerized tax returns. Experience a must. Please call 313-278-5320

TEACHER
Oakland County independent elementary school (K-8) seeks Spanish teacher, 4 days per week beginning in January. We are an equal opportunity Employer. Send or fax resume:
810-647-4239
Box #1370
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

TEACHER - Part-time for college prep high school. Certified in biology/genetics to start 2nd semester. Certification required. Send resume & references to Box #1448
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

TEACHERS AIDES
Full & Part time positions available. Paid benefits. Call after 10 a.m.
810-478-3111

TEACHERS - for part-time, evening positions. CADD/Engineering & Accounting/Administrative Assistant. Apply by Jan. 6 to Connie Schutt, Troy Continuing Education, 201 W. Square Lake Rd., Troy, MI. 48098. 810-879-7599, ext. 3104, or Fax 810-879-6810
An Equal Opportunity Employer

TEACHER & TEACHER ASSISTANT
Needed immediately for Bloomfield pre-school. Early childhood preferred. Full or part time. (810) 646-5770

TELEMARKETER
Commercial insurance agency seeks outgoing, pleasant individual for specialty insurance program. Experience preferred. Flexible pa.-time hours available. Please call Lisa Arthur at 810-540-3131

TELEPHONE & NETWORK WIRING INSTALLER
Experienced. Call Kathy at 313-535-3400

THE WALL STREET JOURNAL
has immediate openings for part time CARRIERS in the Southfield, Farmington, Troy, Bloomfield, W. Bloomfield & Rochester areas
SALARY $6.00 AN HOUR PLUS
21¢/mile auto allowance
Start time: 2:30AM
Not under 18 yrs. of age
Must have minimum automobile coverage.
Please Call
The Wall Street Journal
810-689-7448

TOOL & DIE POSITIONS
Available for the following:
ID/OD Grinder, Wire EDM, Surface Grind. 401(k) & health insurance available. Apply at: 4965 Believile Rd., Canton.

TOOL MAKER
For precision gages. Jig grinder, wet grinder, top rate, benefits. Up grade considered. (313) 427-2270

TRAVEL AGENT
Exciting & rapidly growing travel agency looking for a career minded travel counselor with 1-2 years experience required but not necessary in vacation & corporate travel. Must be able to work with minimal amount of supervision. Please forward resume to: Uniglobe West Side Travel, 31126 Plymouth Rd., Farmington Hills, MI 48331 or Fax to: 810-788-1193

TRAVEL AGENT - Highly professional, strong, corporate, leisure and sales experience. Excellent salary & benefits. Westland. 313-729-1400

UNION DED-TRU
Experience preferred. Union shop. Blue Cross/Blue Shield, holidays, 401(k). Both shifts 55 hrs/wk. Nov. 810-347-1230 after 1-3-97

VISUAL MERCHANDISER Help put together our fashion image and try on a new career at Sears. If you can visualize how to present a new look, we'll put together an exciting package, with great opportunities, great benefits, great schedules. Send resume to:
Sears Store, 27600 Novi Road, Novi MI 48377, Attention: Human Resources. Come check out the career side of Sears!
EOE/Affirmative Action Employer

WALL CREW/STRUCTURAL concrete laborers, experienced. Call Craig Engel, Peter A. Basile Sons, Inc. (313) 591-4200 EOE

500 Help Wanted General

VOCAL MUSIC TEACHERS
Van Buren Public Schools has openings for three vocal music teachers. Please send letter of application with a copy of certification and transcripts to the Personnel Office, 555 W. Columbia Ave., Belleville, MI 48111, by Jan. 3, 1997.

WAREHOUSE 2ND. SHIFT
ACO HARDWARE
SHIPPING DEPARTMENT
Lift at least 50 lbs. work in variable temperatures (depending on season, good math and reading skills required. Starting time 4 PM. Starting pay $6.15. hour, 90 days $9.00, pre-employment drug test. Send letter of interest to: Attn: Human Resources, 23333 Commerce Dr., Farmington Hills, MI., 48335-2764.

500 Help Wanted General

WAREHOUSE POSITIONS AVAILABLE
with growing home medical equipment company. Good benefits and wages. Valid drivers license required. Apply in person 47784 Halyard, Plymouth (M 14 & Beck Rd.) (313) 459-3115

$1000's POSSIBLE READING BOOKS
Part time, at home. For listings, call toll free 1-800-218-9000, Ext. R-9673 record

502 Help Wanted-Office Clerical

ACCOUNTANT WITH computer skills. Interesting and varied work with National real estate franchise. Call Mr. Conrad at 810-349-4550

502 Help Wanted-Office Clerical

ACCOUNTING CLERK
Livonia printing company is seeking a full-time, take-charge person. Computer experience necessary. Accounting thru trial balance a must including A/R, A/P, Payroll & inventory Control. Fax resume with salary requirements to: (313) 513-3678

ACCOUNTING
Entry Level Position
At local manufacturing company for young or mature individual. Some data entry/computer experience is a must for this diversified and interesting job. Fax your resume to Judi. (313) 491-1950

ACCOUNTS PAYABLE
Home medical equipment company in Plymouth. Full time. Fax resume to: 313-459-4545, Attn: John.

502 Help Wanted-Office Clerical

ACCOUNTS PAYABLE
Farmington Hills firm seeking qualified individual for their accounting department. Qualified candidates must have computer experience and knowledge of Excel.
$10-12 Per Hr.
Temp to Perm
ARBOR TEMPS 313-459-1188

ACCOUNTS RECEIVABLE ACCOUNTING CLERK
Excellent opportunity for individual with some accounts receivable experience. Need to be detail oriented & organized. Excellent benefits & working conditions. Non smoking office, full time. Please apply to: Joel at 810 355-1000, Joe Panian Chevrolet, 28111 Telegraph, Southfield

FIND IT in Classified

502 Help Wanted-Office Clerical

ADMINISTRATIVE ASSISTANT
Farmington Hills manufacturer seeks articulate detail oriented support person with excellent math and writing skills for full time position. Duties include answering phones and helping run front office. Experience with Windows and Word Perfect desired. Ability to speak Spanish a plus. Please call 24 hours a day: 810-788-6231.

ADMINISTRATIVE ASSISTANT & BILLING ASSISTANT
Positions available, in our fast-paced office, for efficient, organized individuals. Send resume to:
Association Benefits Company
24600 Northwestern Hwy
Southfield, MI 48075
ATTN. Ms. Ross

502 Help Wanted-Office Clerical

ADMINISTRATIVE ASSISTANT
Controller. For automotive manufacturer in Westland is looking for Administrative Assistant. Must have MS Word and Excel experience. Excellent organizational and time management skills required. Please fax or send your resume to: 313-728-2275
29035 Wedo Dr, Westland, 48185

ADMINISTRATIVE ASSISTANT
Southfield based commercial real estate company seeks an experienced individual. Qualified candidate should have experience in Word Perfect Windows 6.1, Excel and have an excellent telephone demeanor and strong interpersonal skills. Shorthand experience a plus. Send resume in confidence to Andrew Maia, 27777 Franklin Road, Suite 950, Southfield, MI 48034 or fax (810)352-0788.

502 Help Wanted-Office Clerical

ADMINISTRATIVE ASSISTANT
Livonia office seeks full time person with good communication skills and Microsoft experience. (313) 464-6630

ADMINISTRATIVE ASSISTANT
OFFICE ADMINISTRATION
Career openings with mid-sized companies for experienced Secretaries who wish flexibility and a personal atmosphere. Opportunities both long and short term. Suburbs and Detroit. Salary $9.00-$14.00/hr. Call Sophia
Farmington/Livonia Birmingham
473-2931 646-7861
Advantage Staffing

AUTO DEALERSHIP
Accounts payable dealership experience. Excellent pay and benefits. Bob Dusseau Lincoln Mercury Farmington, Kathy Dee (810) 474-3170

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from

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For giving us the opportunity to serve you...
For making our jobs meaningful & worthwhile...

From all of us in the classified department:
Thanks for a great year!

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