EMPLOYMENT

500 Help Wanted General

PALACE SPORTS & ENTERTAINMENT
Pay off your Holiday debt by working with us part-time!
We welcome you to our 1997 JOB FAIR
Monday, January 13, 4:00-8:00 pm
At the Palace of Auburn Hills
Part time positions available in all of our events depts.
Work with us for a month or all year round. The Pistons are not again - come and watch them as they make their way to the Playoffs!
We provide EXPLOSIVE PARTIES every month, TICKETS to various events, a variety of DISCOUNTS toward purchases in area retailers, and an optional health care package.
Interviews offered on the spot. Applicants must be 17 or older. Call: (810) 340-0144 with questions or to set up an interview. (810) 377-0144 for more information
AN EQUAL OPPORTUNITY EMPLOYER

PAYROLL SPECIALIST
Growing Cell Opportunities! Team Atmosphere!
Payroll 1 Inc. Is Hiring! All....
National payroll company headquartered in Royal Oak seeks enthusiastic individual to provide our clients with exceptional customer and payroll service.
QUALIFICATIONS:
• Superior telephone skills
• Firm grasp on basic math skills
• Computer experience
We offer growth potential with competitive wages and benefits. To inquire, send resume and salary history to:
Payroll 1, Inc.
Attention: Dept. H/Ad010997
P.O. Box 54
Royal Oak, MI 48067
An Equal Opportunity Employer

PERSONAL LINES Experienced CSR interpreting insurance policies applied and of computer experience required. 810-362-3303

PETROLEUM
WANTED Petroleum Mechanics. Full time. Heavy duty truck Mechanic, master certified Diesel Driver - Liquid bulk transport work in SE Michigan area. Home daily. Good pay, comprehensive benefits, paid vacation. Good equipment. Requirements: CDL with Hazmat, clean driver's license, driving record. Pass DOT. Send resume/history to: P.O. Box 2023, Birmingham, MI. 48012
or FAX 810-644-5089

PHARMACY TECH
Experienced Pharmacy Technician. Excellent pay & benefit package. Opportunity for advancement. Apply at:
Sav-On Drugs
6310 Telegraph
Bloomfield Hills

PHOTOCOPY/ MAILROOM PERSONNEL
The fastest growing provider of on-site Office Support Services in America has immediate openings. Good customer service skills, the desire to be customer focused and a work ethic are the primary requirements for a fast paced opportunity in a satisfying TEAM-ORIENTATED job. We offer a competitive salary and benefits package, annual increases, and career advancement. If you are selected, a training package will be designed specifically for you to match your skills with our requirements. If you would like the opportunity to join ICON's team, please send your resume to: Operations Manager, ICON, 6681 N. Haggerty, Suite 300, Canton, MI 48187
(810) 474-3031 EOE

PHOTOGRAPHERS
EARN extra $$ photographing weddings. If you have the desire to be the best, contact us to join our team. We are the nation's oldest and most respected family photography firm. You must be available Saturdays, have transportation, skills and equipment. We provide the finest training in our industry. Part time or full time positions at:
(810) 948-9500

PHYSICAL EDUCATION TEACHER
Detroit, Livonia, White Lake/Waterford. Will assign qualified and certified person for part time position teaching Physical Education in non-public elementary school, grades K-8. Phone call to (810) 647-9030 for interview immediately.

PICTURE FRAMER
Experience custom framer. Full/part-time. Novi Picture Center Gallery.
(810) 380-0470

PLANT WORKER
for manufacturing plant. Please send resume to: N-16709 Early Street, Plymouth, MI 48170.

plastics
NEW YEAR - NEW CAREER
Challenge awaits you as a TEAM member in Hydraulic Hose Fabrication opening in our Westland plant. Genuine hands-on knowledge required in the operation and repair of machines which make, label, and handle plastic containers. We offer an excellent benefit package and GREAT opportunities.
• Insurance after 90 days
• Raises
• Shift Premiums
• Attendance Bonus
• Paid Vacation & Holidays
Apply today at 1351 Hix, Westland, MI 48185. (EOE)

PLUMBER & HELPER
Licensed plumber and journeyman plumber, with benefits. Call after 5pm, (810) 455-0600

PLUMBER JOURNEYMAN Minimum 5 years experience. Must have tools. (810)220-2741

PLUMBER & PLUMBER'S HELPER
For well established company. Full time with excellent benefit package. Call between 8am - 4pm.
(313) 455-7474

PLUMBERS HELPER
Experienced. Full time. Benefits. (810) 437-1277

PLUMBING SERVICE TECH
Needed for well established growing company in Oakland County area. Excellent benefit package including 401(k) with match, profit sharing, education and reimbursement. Applicant should have three to five years experience in residential/commercial service. Competitive wages to commensurate with experience. Call Ray at A.J. Danbloise Son Plumbing & Heating company.
(810)477-3620

PRESS BRAKE OPERATOR
We are seeking an individual experienced in all phases of layout, set-up and processing of material thru to thickness and with 10' Pan Brake. Must have thorough knowledge of CNC back-gauging and techniques required for 4 ft. thru 14 ft. equipment. Full benefits package without sharing and competitive pay. Apply to Western U.S. Fabricating, 1847 Haggerty Rd., Walled Lake, MI.

500 Help Wanted General

PRESS OPERATOR
A growing print facility in Livonia has an excellent opportunity for an energetic individual who can work independently and as a team player. Must have 2 yrs. experience. MUST Dick 9800 Series Presses and T-head for 1 & 2 colorwork. Great benefits including 401(k). Call Mike at 313-525-5500

PRESS OPERATOR/ DIE SET-UP
Clean, shop-work environment facility seeks associates experienced in working with progressive dies & assembly. Excellent tool room knowledge helpful. Excellent benefits. Salary based on experience. Apply or send resume to: E & E Manufacturing, 300 Industrial Dr., Plymouth, MI 48170 (across from Unisys)

PRESS OPERATOR/PRINTING
Business forms printer needs person with 1-2 yrs. experience on offset presses. Good career opportunity. Redford area. Call Sandy, Apply H/R Mgr., Continuous Forms, Inc. 12238 Woodbine, Detroit, MI 48239
FAX: 313-255-0677

PRINTING
Livonia print shop seeks experienced person for customer service/office manager. Duties include customer service, estimating, ordering and submitting. Good wages & benefits.
Call Nick: (313) 522-0410

PRINTING/MAC OPERATOR
Business forms printer needs a person w/some Mac knowledge. Will train. Redford area. Excellent salary & benefits. Apply H/R Mgr., Continuous Forms, Inc. 12238 Woodbine, Detroit, MI. 48239
FAX: 313-255-0677

PRINTING PRESS OPERATOR
Quality 2 color AB Dick Operator. Clean, non-smoking environment. Experience necessary. 313-427-3090

PRO PROCESS SERVER
Immediate position to serve legal papers in South/Downriver area
313-928-9550

PRODUCTION ASSISTANT ENTRY LEVEL
We're a successful and growing automotive manufacturer, firm looking for an ambitious person to join our team. Duties will include deliveries and pickups, general office maintenance and general duties in our production/art department. Candidate must be organized, resourceful, detail-oriented and team player. Send resume to: J.R. Thompson Company, Attention: Kurt, P. O. Box 2117, Farmington Hills MI 48333

PROGRAMMER
VB & SQL programmer who can work in both native and NT environment. MS SQL server certification desired. Top $ paid to the right candidate. Send resume to: BWP, P.O. Box 2710, Farmington Hills, MI 48333-2719.

PROJECT ENGINEER
Are you looking to work for a company that pushes cutting edge technology products and markets worldwide? If you are then look to us. Due to our increased business, we are expanding our engineering department which has created additional openings for a Project Engineer with design experience in automated or heavy industrial equipment and/or special machines. BSME and 3 years minimum experience required. Must have outstanding communication skills and be organized by a strong background in direct customer contact or sales experience. We offer a competitive salary and benefit program including 401(k) match and profit sharing. Send resume and salary history to:
NLB CORPORATION
Attn: Engineering Supervisor
29830 BECK RD.
WIXOM, MI. 48393-2824
NO PHONE CALLS PLEASE
An Equal Opportunity Employer

PROJECT MANAGEMENT position available for Farmington Hills environmental firm. Must have degree or equivalent experience. 810-477-4030 ext 106
An Equal Opportunity Employer

PROJECT MANAGER TRAINEE
To $30K. Salary, benefits, bonus.
Personnel Data Report
810-524-0300 Fax: 810-524-2461

PROPERTY MANAGEMENT
Assistant Manager positions available in Metro Detroit to assist on-site property manager in the operation of a large apartment complex. Previous management, maintenance, or construction experience a plus. Must live in the (no pets). Must be organized and detail oriented. Salary commensurate with experience. Send resume with salary history and salary requirements to: Property Management (ARM), P.O. Box 9154, Farmington Hills, MI., 48333-9154.

Property Management
ASSISTANT PROPERTY MANAGER
Individual with strong experience in budget preparation, escalations and financial analyses to assist in the day to day operations of a commercial property portfolio. Duties will include tenant service calls, lease administration, construction bidding, file maintenance, etc. Mail or fax resume with salary requirements to: The Hayman Company, P.O. Box 7777, Troy, MI 48006. Fax: 810-879-2430

PROPERTY MANAGERS
needed for an Oakland County property management company. We are looking for individuals, strong in supervisory and management skills, who can manage multiple residential communities and have a minimum of 2 years experience. We want those who can 'GET THE JOB DONE'. Send resume to: Elise & Company, 30600 Telegraph Rd., Suite 1200, Bingham Farms, 48025 or fax 810-433-7615

PROTOTYPE DEVELOPMENT
• EXCELLENT BENEFITS
• OVERTIME AVAILABLE
• CROSS TRAINING
Grips & Fixture Design & Build
CNC Programming & Operators
Pre-Production Epoxy Tooling & Part Fabrication
Plastic Duplicating/Lamesang
Wood & Die Model
CNC Operators
MACHINE BUILDERS
Five years experience, assembly machines & fixtures. Electrical, Pneumatic/Machining skills a plus
MACHINE DESIGNERS
Auto CAD experience. Manual Design. Assembly Machines. Fixtures Secondary Machine.
Mail or Fax Resume to:
Attention: Human Resources
LEAR CORPORATION
1511 Keel, Plymouth, MI 48170
Fax 313 414-3710
EOE M/F

PSYCHOLOGY / SOCIAL WORK Great opportunity for students. Afternoons, midnights and weekend shifts available. Farmington 810-478-1854

PUMP TECH/MECHANIC - fluid transfer tech with 3 years plus experience in hydraulic applications. Hydraulics training, preventative maintenance, troubleshooting, & field operations required. Send resume to: MPC, 8631 W. Jefferson, Detroit MI 48209. EOE

PURCHASING - Looking for self-motivated individual for our Purchasing Dept. Data entry experience needed, full time with benefits. Apply at: Northwest Plumbing Co., 12450 Farmington Rd., Livonia

500 Help Wanted General

PURCHASING
Dynamic international manufacturer seeks degreed Purchasing Professional with minimum 10 years experience purchasing production/MRO materials and services plus aid in manufacturing technical aspects and assertive, tactful interaction with suppliers. Convenient Western Wayne County location. Competitive salary/benefits/bonus package. Please fax confidential resume to: 313 397-7330 or mail to Purchasing (bu) 41730 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia, MI 48150

QUALITY ASSURANCE SUPERVISOR
Opening exists in Quality Assurance Supervisor. Position requires direct customer contact, automotive PPAP submittals & training. Chosen candidate must have 5 years experience. Excellent benefits. Salary commensurate with experience. Excellent CMM experience helpful.
CALL 1-810-669-3121
FAX 1-810-669-6930

REAL ESTATE SALES
Earn what you're worth—be in control of your life. First year income potential in excess of $50,000. Excellent training available through new in-house training center. Call Eric Rader, (313) 261-0700
Real Estate One Michigan's Largest Real Estate Company

RECEPTIONIST
POSITION available, Farmington Hills season. Full time $6 an hour plus benefits. Please call Antone or Judy at 810-626-8020

RECRUITER
We are a rapidly growing professional consulting firm with offices in Oakland and Macomb Counties. We are the nation's most successful company in the US, in our industry. As a result of continued growth, we are seeking a seasoned recruiter to help develop this department. Experience in contingency search helpful, but experience recruiting multi-level positions essential. You will be mature, self-motivated, have good common sense, be results oriented and possess excellent oral and written communication skills. If you desire to get off recruitment and into a seasoned position with competitive compensation, please send resume and salary expectations to:
ATTN: KAREN J
FOLLMETT, RUDZEWICZ & CO.
12900 HALL ROAD
SUITE 500
STERLING HEIGHTS, MI 48313

RENTAL REPRESENTATIVE
Ryder Transportation Services, nationally recognized leader in the truck rental & leasing industry, has a full time and part-time employment opportunity available in the Livonia area. This position requires heavy customer contact both in person & over the phone, completing rental agreements and assessing customer needs. To qualify you must possess excellent communication skills and have the ability to work independently. Ryder offers a competitive salary, 401k plan and advancement opportunities to the right candidate. Some college preferred. For consideration, send your resume to Ryder Transportation Services, 3751 Schoolcraft, Livonia, MI 48150. Attn: Rental Supervisor.
Fax: (313) 464-5567
Drug Testing is a Condition of Employment. EOE

RENTAL REPRESENTATIVE
Ryder Transportation Services, nationally recognized leader in the truck rental & leasing industry, has a full and part-time employment opportunity available in the Saginaw area. This position requires heavy customer contact both in person & over the phone, completing rental agreements and assessing customer needs. To qualify you must possess excellent communication skills and have the ability to work independently. Ryder offers a competitive salary, 401k plan and advancement opportunities to the right candidate. Some college preferred. For consideration, send your resume to Ryder Transportation Services, 720 Outer Dr., Saginaw, MI 48601. Attn: Rental Manager.
Fax: 517-753-1711
Drug Testing is a Condition of Employment. EOE

Repossession Manager
with experience for a large repossession co. 313-538-0419

RETAIL ASSISTANT MANAGER - full time position available for busy specialty market located in Livonia. We are looking for a highly motivated, mature, responsible individual with supervisory & grocery retail management experience. Benefits include medical with dental, vacation & retirement. Reply to Box #1269 Observer & Eccentric Newspapers 36251 Schoolcraft Rd Livonia, MI 48150

Retail **Heslop's**
Fine China & Gifts is looking for Store Manager position. Applicant with possess 3-5 yrs. high volume store management experience with a successful track record. Fax resume to or mail to Heslop's, 27790 Hesloop Dr., Novi, MI 48375 Attn: Rentonnel
NO PHONE CALLS
WILL BE ACCEPTED

Retail Full-Time
SALES PROFESSIONALS
NOT YOUR BASIC RETAIL CAREER
If you're looking for more than the basic in a career, look beyond a basic retailer. For years a leading Furniture Retailer, WORKBENCH is well known for their ability to provide and its products. We currently seek customer service oriented individuals with an interest in design to work in our New stores. Prior retail experience a plus.
In addition to sales incentives & benefits, we offer a draw against sales commissions that could earn you more $$ or better - it's all up to you. For immediate consideration, call or mail resume to: WORKBENCH, 26000 Ingersol Drive, Novi, MI. 48375. PH. 810-349-8300 EOE
Workbench

RETAIL NOW HIRING entry level Assistant Manager and Sales Associates. Must have high energy and flexibility. We offer generous discounts and fun atmosphere. Apply today. PAULS RIVAL,34249 Shoals, 631 N. Wayne Rd., Westland, MI 48185.

RETAIL SALES **Heslop's**
the leader in china & giftware, is looking for experienced Sales Help. $7 an hour to start. Benefits, 401K & more. Beachum, 810-348-7000. Rochester, Lake 810-375-0623

500 Help Wanted General

Retail
Merchandise Flow Supervisor
HUDSONS. We are looking for experienced individuals to oversee the merchandise flow activities for our selling floor and at our stock rooms. Full time job with 32 hours available at our Summit Place and Lakeside stores. Early morning availability and previous supervisory experience necessary. Competitive salary and excellent benefits. Apply in person at:
Hudsons Summit Place Mall
269 N. Telegraph
Pontiac, MI
Hudson's Lakeside Mall
14200 Lakeside Circle
Sterling Heights, MI
EOE

ROOFERS NEEDED
truck & tools helpful.
(313) 397-9540

ROOFING CREWS & INDIVIDUALS needed to fill immediate openings. Must be self-motivated, have tools, and equipment. Be experienced and dependable. Year round work available. Good pay and performance bonuses. Contact K.C. Construction at (313) 473-6272

ROOFING SHINGLERS -Work year round, good pay & on time. Full time tool Car a must. Excellent working conditions. 313-326-1916

SALES MERCHANDISER
Sales organization representing national Company seems to be aggressive, self-motivated individual with reliable transportation for part time entry level sales/merchandising (24-32 hours per week). Above average wage, flexible day time hours, mileage. Please send resume to: Retail Department, P. O. Box 1600, Farmington Hills, MI., 48333 or FAX to: 810-489-8693

SCHEDULER needed for fast paced carpet store. Knowledge of carpet or vinyl a must. Apply at Metropolitan Floor Covering, 13250 Newburgh Rd., Livonia, jct 1 block S of I96.

SECURITY GUARD
Joe Fawaz Chevrolet-Geo has an immediate opening for a PART-TIME SECURITY GUARD. Weekends and evening shifts available. Must provide excellent references. Please apply in person
JOE PANIAN CHEVROLET-GEO
28111 Telegraph
Southfield

SENIOR BUYER
Equipment manufacturer seeks qualified candidate to coordinate activities involved with purchasing raw materials, services such as hydraulic, pneumatic, electrical and power-train components. Must have purchasing experience in a manufacturing environment. Please forward resume and salary requirements to:
Coe Press Equipment
5540 Sterling Drive
Sterling Hts., MI. 48310
Attn: A. Ward

SERVICE DISPATCHER
TempCo Mechanical Contractors has an immediate position available for a Service Dispatcher at its office located in Farmington Hills. Potential candidates should possess initiative & enthusiasm with good organizational and analytical skills. Prior HVAC/Mechanical service experience & computer skills are preferred. Daily activities include:
• Dispatching service calls to Field Service Technicians
• Data entry
• Scheduling
• Report generation
• Customer service
• Contract administration
• Billing
As an industry leader, TempCo has the ability to offer a challenging position with a competitive salary, 401K plan, group health & life insurance.
Please send or FAX resume & salary requirements to:
TempCo Mechanical
Cindy Hamilton
24383 Indoplex Circle
Farmington Hills, MI 48335
Fax: (810) 471-5278
Attn: Personnel

SERVICE TECHNICIAN
Fastest growing making systems company in Livonia is looking for a service technician for its Livonia & Lansing locations. ASAP!
• Competitive hourly wage with benefit program
• Car provided
• All tools provided
• Electronic experience required
Mechanical experience a plus
SEND OR FAX RESUME TO:
MASCoSource Manager
4000 Dunckel Road
Lansing, MI 48910
Fax 517-887-0917

SHAMPOO PERSON
Needed for W. Bloomfield Salon. Call (810) 851-3373

SHEARS/PRESS BRAKE OPERATOR needed for steel Fab Shop. Prefer someone familiar with machine set up experience needed. Call after 10 AM. (313) 458-3980

Shipping Helper-Full Time
Fast growing manufacturing company in Livonia has an opening for a full time Shipping Helper. Light data entry, picking and packing.
Apply in person Mon-Fri, 3-5pm, fax or send resume to:
Human Resource Director
Dubois Engineering
11565 Farmington Rd.
Livonia, MI 48150
Fax: 313-261-0640

Shipping & Receiving
Grow with a busy Southfield sales co. We have a full time opening for an energetic detail oriented person. Some heavy lifting required. Pay relates to experience and abilities. Benefits. Apply at 21211 Bridge St. (S & Telegraph), Southfield, MI 48034

SHIPPING & RECEIVING
Hi-tow license and computer skills required. Dry shipping experience helpful. Day shift position must have daytime's license. We offer competitive wages, full benefits package, 24 days vacation, 401k, 7 license a plus. Attractive salary and comprehensive benefits package. Self motivated oriented, organized, self starter who thrives on a challenge, send resume to:
MERRILL LYNCH
Attn: Jack
P. O. Box 815
Bloomfield Hills, MI 48304

TECHNICIAN
Largest Telecommunications Company in the blockwell area for private residence, seeks a technician to service and maintain payphones in the 810 and 313 area code. Salary $500/wk plus full benefits. Experience preferred but will train. Please send resume to: P.O. Box 2502 Farmington Rd. Southfield, MI 48034 Or fax to 810-334-6282 Attn: Jack

TECHS NEEDED
DSS installers/surround sound techs needed. Experience, tools & transp required. $1,000/wk. 810-356-0664

TELEMARKETERS
For lending institution, professional environment. Good verbal skills to survey our prospective customers. Full and part time available. Will train. Advancement opportunities.
Excellent benefits. Fax resume to:
David Sobie 810-855-2031

500 Help Wanted General

TELEMARKETER
Commercial insurance agency seeks outgoing, pleasant individual for telemarketing position. Experience preferred. Flexible part-time hours available. Please call Lee Arthur at 810-540-3131

TELEMARKETERS
UP to $8,000 hour, day shift, Livonia
Call Mr. Hoffman 248-477-5560

TELEMARKETING EXPERIENCE
Home Improvement from $500 plus per week. Full time, part time, evenings & weekends. Call Roberts 313-255-0050 or 810-478-2446

Telemarketing
MPI currently has full and part time job openings. We offer:
• Weekends off
• Hourly pay
• No Quota's, No Commission
• Benefits including Health Care
Work for a leader in the telemarketing field (19 years in the business). Call Mon - Fri., 9 - 4pm
Midwest Publishing
Farmington Hills
(810) 489-0900 WESTWEST
(810) 643-9378

TELEPHONE INSTALLER/ Technician
Entry-level & experienced career opportunity. Competitive salary plus a 401K plan, Health Care Medical, dental, optical insurance. Apply: 26400 Haggerty Road, Farmington Hills or call for an appointment, 810-489-0000, ext 202

TELEPHONE TECHNICIANS
CTS UNITEL INC. a fast paced growth oriented telecommunications company need entry level Lineman, salary commensurate with experience and PBX telephone systems. Will train and certify. We offer a competitive salary and benefits including medical and 401k plan.
Mail or fax resume to:
CTS UNITEL INC.
Attn: Operations Manager
2065 Finkster Blvd.
Bloomfield Hills, MI 48302
FAX: (810) 334-5999
PHONE: (810) 334-5600 Ext. 490

TELLER, PART-TIME
Flexible hours, $6.85-$8.60 per hour, possible benefits. Experience preferred. Call Bill Kenney
Send resume to:
SOC
CREDIT UNION
4555 Corporate Dr., Troy, MI
48098 Attention: Joanne Green

TEMPERFORM CORPORATION
ENTRY LEVEL POSITIONS - Machine Shop Experience
MAINTENANCE WORKER - general electrical & mechanical experience. Knowledge of hydraulics and welding helpful.
Call (810) 349-5230

TEMPORARY WORK that could lead to full time position in Farmington area with K-Mart. Apply or inquire Mon-Fri 9-5 at Kelly Services, 27000 Hesloop, K-MART 810-651-1750, ext. 1

THEATRE HELP
Large chain seeking seeking faces to fill 30 positions. Livonia area. Call (313) 261-4423

THREAD ROLL OPERATORS
Leading global automotive supplier has immediate openings. We offer excellent wages, full benefits, overtime, choice of health plans, dental, 401-K plus profit sharing. Send resume, fax or apply in person:
Kamax America, Inc.
KAMAX - G. B. DUPONT
500 W. Long Lake Rd.
Troy, MI 48098
FAX - 810-879-9123

TIG WELDER
With all around experience operating all phases of machine and lathe machines. Minimum 2 years experience. Must have references. Fax resume & salary requirements to: 313 273-4867

APPRENTICE - PNEUMATIC & ELECTRIC repair person. Experience needed. Must have excellent mechanical & electrical ability.
Send resume to:
Air Center, Inc.
General Manager
2175 Stellantis Way
Troy, MI 48083

TOOL & DIE POSITIONS
Available for the following:
ID/OD Grinder, Wire EDM, Surface Grind, Mill, Lathe, Benchwork. Also available. Apply at: 4985 Bellevue Rd., Canton.

Tool & Die Shop Trainee
Full time. Experience a plus. Must be reliable. (810) 477-1243

TOOL MAKER
For precision pages. Jig grinder, wire grinder, lapping, benefits, job grade considered. (313) 427-2270

TOOL MAKERS
• MILL HAND
• LATHE HAND
• REMOVAL HAND
• SURFACE GRINDER
Experienced only need apply. Must have background in production/epoxy gaging. Premium benefits. Please apply at:
Tool Mac, Inc.
12170 Globe Rd., Livonia
1 blk. E. of Newburgh
N. of Plymouth Rd.
(313) 591-0020
or Fax (313) 591-9434

TOOL MAKER top rates, benefits, 401K, Quality machine shop. Call 8401 E. 7 Mile Rd. Detroit, MI. 313-891-8600

TOOL ROOM - Machinist with experience to set and operate Bridgeport points. Engine Lathe, Radial Drill, etc. Must be self motivated. Overtime and assembly helpful! Call 810-624-2410, Ext. 310 & leave message.

TOOL SHOP helper with some experience. (313) 326-6200

TOP NOTCH COMPENSATION FOR TOP NOTCH MANAGERS
Real Estate Company is seeking highly experienced individual for residential property management position. Strength in budget control, management, marketing and collections. Only highly qualified candidates need apply. Forward resume to:
Selective Enterprises, Inc.
c/o Edie Pulcini
27855 Middlebelt Road, Suite 130
Farmington Hills, MI 48334

TOW TRUCK DRIVERS & MECHANIC
Must have experience in AAA. Mechanic must be state certified. Ask for Russ: (810) 645-2206

TOW TRUCK DRIVERS
New salary specialists. Cash and Auto Club Towing. Full & part time. Experience helpful. Will train. Good pay, benefits. Apply in person at: 6375 Rue Ste., Westland

TRAVELADVENTURES/ COMPUTER INVENTORY TRAINEE
To $30K. Personnel Data Report.
810-524-1900; FAX: 810-524-2461

TRAVEL AGENT
Corporate agent, 2 years experience. Excellent pay and benefits.
Call Rudy:
(810) 478-4015

500 Help Wanted General

TRANSPORTATION
IMMEDIATE OPENINGS!
Career opportunities with rapidly growing companies in Plymouth, Dearborn, and Romulus. Positions:
• Hi-Lo Drivers
• Good work experience
• Warehouse - will train hi-lo
• Dispatchers
• Good work experience
• Billing clerks
• Good computer skills
Temp to hire. 3 shifts
477-3900 846-7663
Advantage Staffing

TRAVEL AGENT
Full time position. 3 years minimum experience required. Call for interview:
(313) 455-5744

TRAVEL AGENT - Highly professional, strong, corporate, leisure and sales experience. Excellent salary & benefits. Westland. 313-729-1400

TRAVEL AGENTS
High volume Royal Oak agency seeking full time cruise and leisure agents. Minimum 1 year experience. Benefits. 810-258-9600

TRAVEL AGENTS
Suburban Travel/American Express in Rochester is interviewing for full time agents. Excellent salary & benefits. Fax resume to: 810-651-0157

TRAVEL AGENT
With Sabre Corp and sales experience. Across from Oakland Mall. Part or full-time.
Fax 313-855-7555

TRAVEL PROFESSIONAL
Rapidly growing Corporate travel agency has immediate opening. Successful candidate will have 5 years experience. State-of-the art work environment. Competitive pay and benefits. Please call Mary at: Class of Travel, L.L.C.
(810) 356-2772

TRUCK DRIVER
Immediate openings for DTR drivers with (Class A) CDL. Apply at: Mechanic skills required. Benefits, hourly, overtime. Send resume or apply at DST Industries Inc., 34304 Goddard Rd., Romulus, MI 48174
Fax 313-941-0489

TRUCK DRIVER - Stake Truck Driver for steel fabrication Shop. Responsibilities include loading, tensile tests, recording material payments & material pick. Applicants must possess valid Class A CDL license. Apply in person: U.S. Fabricating, 1847 Haggerty Road, Walled Lake, MI.

TYPESETTER with own equipment or take work home. Experienced to work out of print shop. Good pay, benefits, bonus. Good customer base already established. Call (313) 261-5460 or Fax to (313) 261-2781.

UNISON DEO-TRU
Experience preferred. Union shop. Blue Cross/Blue Shield, holidays, 401(k). Both shifts 3:30 to 11:30. Now accepting applications. Call 810-347-1230 after 1-3-97

VALET
EXPERIENCE needed Thurs-Sat evenings. Novi, Royal Oak locations. Valid Michigan license required. Call Lexus Novi or Lexus Northwest
810-788-4251

VETERINARY ASSISTANT
Experience preferred. Pet Supermarket required. Small animal hospital Farmington Hills. 810 626-1854

VETERINARY HOSPITAL
Kennel Manager, full and part-time. Experienced. Bloomfield Hills area. (810) 334-0040

VETERINARY HOSPITAL has an opening for a full time & part-time person. Will train. Must be reliable. Duties include pet care & office procedures. Reply to P.O. Box 858607, Westland, MI. 48185

VOCAL MUSIC TEACHERS
Van Buren Public Schools has openings for three vocal music teachers. Please send letter of application with a copy of certification/vitae to the Personnel Office, 555 W. Columbia Ave., Belleville, MI 48111, by Jan. 3, 1997

WAITRESS FULL time nights, experience in food & liquor. Apply in person Mr. Z'S Sports House, 27331 Five Mile Rd., Redford

WALL CREW-STRUCTURAL concrete laborers, experienced. Call Craig Engel, Pete Arn, A. Balse Sons Inc. (313) 591-4200 EOE

FASTENER DISTRIBUTOR in Farmington Hills seeks warehouse help. Job description: driving forklift, shipping & receiving, filing orders, light hi-lo driving. Mon. thru Fri., 8:30am to 5pm. Full benefits. Call or fax resume: Jay Cee Sales & Rivet, 32861 Shiloh Ct. Farmington, MI 48334 & Farmington Rd. (810) 478-2150

WAREHOUSE COORDINATOR
Minimum 3 years experience. Must have computer knowledge.
Responsibilities
• Inventory control
• quality checks
• shipping/receiving management
• customer service.
Please send resume & salary requested to:
1300 N. Campbell Rd.
Royal Oak, 48067
Attn: Colleen

WAREHOUSE
FARMINGTON HILLS
A national manufacturer of warning systems has an immediate opening for a mature responsible individual. Duties include shipping, receiving and general maintenance of warehouse. Must be able to lift 70 pounds and have prior forklift experience. Good numerical and verbal skills with strong attention detail are essential. Past UPS Mail-Shift experience helpful. Excellent salary and benefits. Please send resume to: Victaulic Company of America, 34200 Mound Road, Farmington Hills, MI 48335

WAREHOUSE HELP
Full time. $7.25 an hour. Mon-Fri. Please apply in person at:
5950 Executive Drive, Westland

WAREHOUSE HELP
Full time. Mon-Fri from 8am to 4pm. No experience necessary. Must have valid driver's license. Westland area. Call Ann Scott at 1-800-456-2998

Warehouse + Light Training
HIRING TODAY!
Local import/export co. is hiring. No experience necessary. Light training. Time for advancement. 313-523-7833

WAREHOUSE OPPORTUNITIES
large distribution center is expanding its operation. We have immediate full time openings for warehouse workers in our clean, modern facility. Must be able to lift 50 pounds and have coordination. Experience preferred but not necessary. Also in need of a reliable person and part time stock clerks for day shift. Competitive wage, and full benefit package for full time employment. Apply Tues. thru Fri., 9am to 3pm. Berkley Center, 23105 W. 9 Mile Rd., Novi, MI.

WAREHOUSE PERSON
for rapidly growing industrial bearing & power transmission distributor in Livonia. Responsibilities of the position include: daily cycle count of inventory, reorganize shelves & product, packing product, distribute warehouse supplies.
Ideal candidates would possess the following:
• Strong communication skills
• Able to work independently or in groups
• Take initiative without prompting
• Maintain an accurate inventory
Individuals with these skills should apply at or fax resumes to:
Bearing Service Inc.
13400 Newburgh Rd.
Livonia, MI 48150
Fax 810-462-3779
Equal opportunity employer

500 Help Wanted General

WAREHOUSE WORKER
Attention shift for automotive parts supplier. Good pay & full benefits. Fork lift licensing and 2 years experience required. Please send resume & salary history to:
Harada Industry of America,
28333 Telegraph, Suite 275
Southfield, MI 48034
NO PHONE CALLS PLEASE

WAREHOUSE
$6.50 to $8.50 per hr.
Temp to Hire
Long/short term
Reliable/Dependable
Great opportunities in the Plymouth Livonia area. Must be hardworking, dependable & capable of heavy lifting.
ARBOR TEMPS. 459-1166

WELDERS
Experienced Mig-Welders needed for trailer hitch manufacturer in Canton. Clean working environment. Benefits. Apply at: DRAW-TITE, INC., 40000 Van Born Rd., Canton, MI.

502 Help Wanted Office Clerical

ABILITY? Opportunity? Office Phones, Receptionist, Microsoft Windows, Troy & Ann Arbor.
313-996-1040

ACCOUNTANT
Part-time Accountant. Must know taxes. Mature preferred. Computer knowledge helpful. Southfield area.
810-569-2566

ACCOUNTING CLERK
Apartment locator office located in Southfield is seeking an experienced individual to perform general office duties which include posting, tenant leases, recording rental payments & billing invoices. Must possess computer literate. Call 810-358-5670

ACCOUNTING/ DATA ENTRY CLERK
Multi-franchise organization in Farmington Hills seeks a full-time data entry clerk to work in its accounting department. Desired qualifications for candidate include: ability to use proven 10-key, Macintosh, accounts receivable and general accounting skills. If you are interested, please fax resume to (810) 489-0361, or send to Human Resources, 27000 Hill Road, Farmington Hills, MI 48333-9072, EOE

ACCOUNTING
Growing computer equipment firm seeking individuals with accounting experience. Exposure to payables/receivables and various computer software preferred. Will train. Salary commensurate with experience. Resumes to: Accounting Representative, P.O. Box 5188, Southfield, MI 48086-5188 E.O.E.

ACCOUNTING
TEMPORARY
• Full Charge Bookkeeper, Bloomfield, Non Profit firm. May go permanent. Exp req.
• Tax Accountants, Birmingham, Exp req.
• Jr. Accountant, St Clair Shores
• Payroll Clerk, Pontiac. Must have exp
PERMANENT
• Full Charge Bookkeeper, Novi construction firm, to $30K
• Jr. Accountants, Sterling Heights, downtown, fresh grads welcome, great paid benefits. Salary range $25K-$28K
• Bookkeeper, Walled Lake construction. Accounts receivable, accounts payable, bank reconciliation, good spreadsheet skills. To mid $20s
Are you a Fresh College Grad, trying to land that first job, but all you hear is "no experience"? Come and work for us as a temporary employee. Accountant Trainee and gain that experience you need. Temporary jobs can run long the office, typing, clerical, bookkeeping, filing experience. Business experience and proficiency in Microsoft Office/Windows required. Part-time possibly developing to full-time. Resumes to: Robinson, 300 S. Maple, #230, Birmingham, MI 48009

Administrative Assistant
International firm seeks full time entry level position. Capable individual to act as support to executive. Duties include: phone, handling customer calls, creating letters and proposals, supply requests to distributors and customers. Computer literate, strong phone skills required and have pleasant phone personality. Full benefits package, dental, 401k, profit sharing and 401(h) plans. Apply by resume only to: human Resource Manager, P.O. Box 5470, Northville, MI 48167 or fax to (810) 380-8730

ADMINISTRATIVE ASSISTANT
Growth-oriented, customer-driven business in the employee benefits industry seeks versatile, detail-oriented organizer to assist CEO. Must possess top-notch oral/written communication skills. Proficiency in WordPerfect, Excel and shorthand required. Desktop publishing experience helpful. Competitive wages and excellent benefits include medical, life insurance, 401k and profit sharing and wage history to:
H R Administrative Assistant
P.O. Box 3039
Birmingham, MI 48012-3039

ADMINISTRATIVE ASSISTANT
Mid-sized marketing communications firm with modern, comfortable office is seeking a top-notch support person with excellent multi-tasking skills to assist financial/human resources department. Candidate must be professional, detail-oriented and computer literate (WordPerfect 6.0, Windows) and have excellent grammar, organization and communication skills. This position would report to executive management. 401(k) and great benefits! Send resume/salary requirements to:
Box #1434
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

Administrative Assistants
Receptionists
Urgent needs for experienced clerical and administrative support staff
• Earn top pay
• Long term and temp-to-full time opportunities
• Many openings in Livonia and Plymouth
• Additional Software Training Available
Interested candidates please call for an immediate appointment
313-522-4020
KELLY SERVICES
EEO

ADMINISTRATIVE ASSISTANT - temp-to-perm in Livonia for busy sales VP. This is a great opportunity for a real go-getter.
Call ETD Temporary Services
An Equal Opportunity Employer

502 Help Wanted Office Clerical

ACCOUNTS RECEIVABLE
Growth, wholesale distributor in Livonia looking for person with cash application & customer follow up experience. Benefits. Call Bob for interview 313-261-7600

ACCOUNTS RECEIVABLE
Immediate opportunity with large, fast paced home improvement company. Great career opportunity for individual with willingness to learn. Call Sal Schmidt: (313) 462-2500 / Ext. 113 OR send resume to: 17370 Laurel Park Dr. North, Livonia, MI 48152

ACCOUNTS RECEIVABLE CLERK
ACCOUNTS PAYABLE CLERK
Multi-location company seeking high energy, motivated dedicated self starters with good organizational skills & work ethic for both full-time accounts rece