This Classification Continued from Page C10.

506 Help Wanted-Medical

Human Resource Manager

If you are creative, enjoy working in beautiful surroundings and are looking for an opportunity to grow your search is over. We are a progressive premier health care facility looking for a professional able to hire only the best personnel and manage all employee relations including WESC, workman's compensation and benefits administration. Send Resume or apply in person to Peachwood Inn, 3500 W. South Blvd., Rochester Hills, MI 48309

INSURANCE CLERK
Full time for dermatology office. Must have 2 yrs recent experience in all facets of insurance billing.
Call 248-477-9081

LAB CLERK
needed for internal medicine practice: Canton. Will train. Fax resume to 313-981-5764 or send to: 5050 Edward 5730 Lilley Rd., Canton, MI 48187

LPN / MA
Fast-paced upbeat Southfield pediatric practice - 3-5 days per week. Call Ms. Sheldon (810) 358-0420

MEDICAL ASSISTANT - Full time for busy dermatology office. Experience required. Good salary & benefits. 810-353-0818

MEDICAL ASSISTANT
Rochester - Adams area. Part time, more & back office. Ask for Sherry (810) 652-2929

506 Help Wanted-Medical

INTAKE SPECIALIST

Blue Care Network of Southeast Michigan, a suburban-based HMO seeks an intake specialist responsible for the receipt and completion of requests for authorization of outpatient procedures and/or surgeries, inpatient admissions and referrals.

Requirements include two years of college credits in nurses, social science or a health related field, including a college level medical terminology course. Knowledge of ICD-9 and HCPCS coding required. Two years of experience in health care and/or health insurance setting required.

Please respond in confidence to:
BLUE CARE NETWORK OF SOUTHEAST MICHIGAN
HUMAN RESOURCES
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MARKETING IS EVERYTHING!

The concept is Caretel, where health care is given in a hotel environment. Our company is looking for someone who can visualize our innovative concepts and translate them into a Marketing program. Creative writing, advertising and public contacts is required. If interested, please call Ann at (810) 299-4112

506 Help Wanted-Medical

MARKETING DIRECTOR

We are a premier health care facility looking for a professional that can put together the right marketing program. Experienced in Marketing to give us a new edge as well as possessing the ability to communicate with the elderly. If you are looking for a challenging career then Peachwood Inn is the place for you. Interested candidates should send a resume or apply in person to:

Peachwood Inn
3500 W. South Blvd.
Rochester Hills, MI 48309

MEDICAL ASSISTANT - full time in top dermatology office in Farmington Hills. Must have at least 1 yr medical office experience or training. Call 810-553-2900

MEDICAL ASSISTANT
Part time for busy, 4 doctor office. Must have experience. Call Marsha at: (810) 569-4234

MEDICAL ASSISTANT
Full time. Experience preferred. Large medical practice. Excellent salary and benefits. (810) 362-2770

MEDICAL ASSISTANT
Full or part-time. Enjoy working with patients? We need a friendly, outgoing assistant preferably with experience. Commensurate wage offered. Call (313) 425-0500

MEDICAL ASSISTANT
for ophthamology office in Southfield. COA preferred or will train the right person. Send resume to:
Box #1472
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36251 Schoolcraft Rd.
Livonia, MI 48150

506 Help Wanted-Medical

MEDICAL ASSISTANT
Northland Family Planning has a part-time position, approx. 20 hrs. at our Westland location. Well, Fri. Sat. Opportunity to support and assist women during their 1st & 2nd trimesters. Ultrasound experience preferred. Please call Mon-Fri, 9am-4pm 313-721-8222

MEDICAL ASSISTANT - full time for busy Westland Dermatologist. Dependable, hard working. Fax resume to: 313-729-6435.

MEDICAL ASSISTANT
1 yr. experience. Part time, afternoons. Livonia area. 313-261-1740

MEDICAL ASSISTANT
Permanent part-time, 25 hours per week. No evenings or weekends. Canton. (313) 981-1554

MEDICAL ASSISTANT - mature, experienced needed for OB/Gyn. Excellent benefits. Must have pleasant manner. Fax resume to: 313-525-8160

MEDICAL ASSISTANT
Part time Saturday & today for busy Livonia Urologist. Experienced. Call Gail (810) 474-0555

MEDICAL ASSISTANT
Busy 4 physician OB/GYN group looking for full-time MA. Excellent benefits. Livonia area OB/GYN experience preferred.
Call Debby: (313) 464-9055

MEDICAL ASSISTANT
Part-time for family practice in Livonia. Monday & Thursday evenings, and alternating Saturday's 8am to 1pm and vacation coverage. Experience preferred (injections, EKG, phlebotomy) (313) 427-3504

MEDICAL ASSISTANTS

experienced medical assistants urgently needed for immediate openings. Excellent entry points available. EKG's, Allergy shots & vitals. Multi specialty experience a plus. Competitive salary & temp to hire opportunities. AAMA certification a plus. Call Megan at Tempro Medical to schedule an appointment.
810-356-1336

MEDICAL ASSISTANTS

We have full and part-time positions available for Medical Assistants to work at our offices in Sterling Heights, Dearborn, Westland and Redford Medical Centers. To qualify, you must have successfully completed a Medical Assistant program and possess excellent customer service skills. We offer competitive salaries and flexible benefits. Please forward your resume to: Henry Ford Health System, One Ford Place, Suite 4D, Dept. C/F, Detroit, MI 48202. FAX (313)876-0114. AA/EOE.

MEDICAL BILLER
Experienced. Approximately 25 hrs./wk. Knowledge of Medicare/Medicaid. Southfield. Call Paula or Sandy in A.M. only (810) 569-1770

MEDICAL BILLER - Experienced. MGA experience need only apply. Position available immediately. Internal medicine office, in Southfield. Call Lori 810-356-5273 or 687-2933 for fax resume to (810) 356-5868

FULL TIME Medical Billing Manager. Experience required. Weight Watchers. Send resume to Box #1272
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

MEDICAL BILLING ASSISTANT
Full time for fast paced Westland office. Must have recent experience in all areas of billing & be detail oriented. Good pay & benefits. Send resume to: PO Box 85097, Westland, MI 48185

506 Help Wanted-Medical

Medical Billers
BILLING SUPERVISOR
Durable medical equipment company in Royal Oak area seeking full time billing Supervisor to oversee daily functions of busy office. Duties will include managing a staff of 10-15 employees, handling billing questions, keeping current with billing requirements/issues, authorizing refunds, trouble shooting problems, keeping Director updated on department issues, conducting meetings, making appropriate personnel decisions as needed by Director of department. 3-5 years supervisory experience in Billing Department required. Must have commercial insurance and experience. Qualified candidates please send resume along with salary requirements to:
Billing Supervisor
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MEDICAL BILLING SUPERVISOR
Strong background with MBA system & computers. Full time position, $13 to $18 an hour.
Please call: 313 425-5200

MEDICAL COLLECTION
Orthopedic office in Livonia. City seeking a 5 yr. experienced collection person. Must have computer knowledge, Medicare & Blue Cross experience. Salary commensurate. Fax 313-261-5.. Good benefits. Send resume to:
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Livonia, MI 48150

MEDICAL OFFICE
Billing Clerk and Receptionist needed for Cardiology Practice. Recent references required.
(810) 258-2888 ext 210

MEDICAL OFFICE in Royal Oak has full-time position. Non-smoker. Light answering phones, filing, copying. Call after 4pm. 810-288-0406

MEDICAL OFFICE

Medical clinic in W. Bloomfield looking for a Medical Receptionist and Medical Office Manager. Would prefer to have some internal or general medicine background. MBS experience helpful, but will train. Looking for professional individuals who enjoy working in a busy office.

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Harper Associates, 29870 Middlebelt, Farmington Hills, MI 48334
810-932-1170, Fax 810-932-1214

Medical Receptionist. Friendly & mature. Full or part-time. Opthalmology. Omicid Medic. Computer. Royal Oak/Novi areas 810-486-1957

MEDICAL RECEPTIONIST - full time in top dermatology office in Farmington Hills. Must have at least 1 yr medical office experience 810-553-2900

MEDICAL RECEPTIONIST
Full time for busy Troy OB/GYN. Experienced. Benefits. Call Kathy/Karen (810) 643-7520

MEDICAL RECEPTIONIST
Curbside medical center, Westland, with pleasant personality wanted for busy Southfield Physical Medicine office. Full time, benefits, competitive salary. Please send resume to North-land P.M. & R., 20900 Greenfield Rd., Suite 407M, Southfield, MI 48075 Attn: Personnel

MEDICAL RECEPTIONIST
Experienced. Part time. Afternoon and Saturdays. Livonia area. Call: (313) 261-1740

506 Help Wanted-Medical

MEDICAL
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★ EAST POINTE
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Driving of company vehicle required. Must have a valid drivers license and excellent vehicle record.
We offer a competitive salary and benefits package, including life, health and dental insurance, 401(k) and QUEST stock option plans. For immediate consideration, please apply Monday - Friday, 11am-3pm at: Quest Diagnostics, 4444 Giddings Rd., Auburn Hills, MI. EOE/M/F/DV

MEDICAL PLACEMENTS

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- Phlebotomists
- Medical Receptionists
- Medical Billers
- Medical Transcriptionists
- Radiology Technologists
- Medical Clerical/Secretarial

Call Melanie at Tempro Medical
810-356-1333
to schedule an interview
or fax resume to
810-356-1333.

MEDICAL RECEPTIONIST
With experience to work in office with fully computerized patient and business services. Full time, salary commensurate with experience. Dearborn area. Fax resume to: 313-562-4580

MEDICAL RECEPTIONIST
Fast paced Westland office seeking an experienced receptionist with medical insurance background for full time position. Good pay and benefits. Send resume to: P.O. Box 85097, Westland, MI 48185

MEDICAL RECEPTIONIST
Rapidly growing medical practice has unique opportunity for the right medical receptionist. Must have computer experience and deal well with people. Full time with competitive wages and benefits. Farmington Hills area. Janet, (810) 615-4368

MEDICAL RECEPTIONIST needed for busy podiatric office in Plymouth, approx. 30 hours per wk. Dependable, experienced person preferred. 313-459-9260

MEDICAL RECEPTIONIST/ BILLING
Mature individual needed for podiatric office. Send results to: 32200 Northwestern Hwy., Suite 809, Southfield, MI 48034.

MEDICAL RECEPTIONIST
Full and part time receptionists in Southfield and Garden City. Computer experience preferred. Send resume to: Robinson Beale Associates, 30900 Ford Rd., Suite F, Garden City, MI., 48135

MEDICAL RECEPTIONIST
Full-time position open at busy Family Practice in Plymouth Minimum 2 yrs. experience. Knowledge of keyops & Epic hours required. Benefits. Call Mr. Clifford Moore at Family & Sports Medical Center. 313-455-2970

506 Help Wanted-Medical

MEDICAL RECEPTIONIST
Friendly, organized person needed full-time for Ophthalmology practice in Livonia. Experience in computer skills a plus. Send resume to: Office Manager, 29927 Six Mile, Livonia, MI. 48152

MEDICAL RECEPTIONIST
Livonia area. Full time for busy office. Must be organized and able to work hard. Lots of patient contact. MBS system insurance knowledge helpful. Good phone manners a must. Salary, depending on experience. Benefits. Call 810-478-4639

MEDICAL RECORDS
Full time for busy Royal Oak oncology practice. Filing, phones, forms. Experience preferred.
Fax resume to: (810) 335-1824

MEDICAL SECRETARY & MEDICAL ASSISTANT (Full or part-time). Two person office, must be willing to perform both jobs. Will train. Apply in person with resume between 2-3pm on Tues or Thurs at: 30777 Cumberland Rd., Ste 450, Southfield, MI 48075 in the Advance Building

MEDICAL TECHNOLOGIST
MT/MLT (Generalist) - full time position - day shift to operate a landed menu urgent care laboratory in the Farmington Hills area. Must be able to work independently. Phlebotomy experience. Submit resume to:
Citation Clinical Laboratories
23775 Northwestern Hwy.
Southfield, MI 48075

MEDICAL TECHNOLOGIST
Specialized processing supervisor for Large hospital affiliated lab. MT/MLT Degree required. Full time position - afternoon shift. Generous pay and benefits. Management, computer skills and educational experience desirable. Submit resume to:
Citation Clinical Laboratories
23775 Northwestern Hwy.
Southfield, MI 48075

MEDICAL TECHNOLOGIST
BI-WEEKLY: $1,203-$1,586
Must be registered with the Medical Technologists of the American Society of Clinical Pathologists.
CONTACT: Oakland County Personnel Dept. 1200 North Telegraph Rd., Dept. 440, Pontiac, MI., 48341-0440.
810-858-0530
http://we.co.oakland.mi.us
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Part time for Troy physicians office with flexible hours. Fax resume to: Fax 810-524-0934 or Call 810-524-3622

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Medical Information Services
1500 E. Medical Center Drive
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506 Help Wanted-Medical

NURSING DIRECTOR

Multi-specialty health center seeking a Nursing Director. Ideal candidate will possess a min. 5 yrs. working experience in an ambulatory setting, a min of 3 yrs. supervisory experience. All interested parties please forward resume to:
Human Resources
Box #1432
Observer & Eccentric
36251 Schoolcraft Rd.
Livonia, MI 48150

OFFICE MANAGER/BILLER
Very pleasant GYN practice is looking for an experienced office manager with expertise in medical billing. Competitive salary & benefits. 810-557-1820

OFFICE MANAGER
Great opportunity for Office Manager with Internal Medicine experience in medical billing. Send resume to:
Call/Fax resume to Louann:
Harper Associates, 29870 Middlebelt, Farmington Hills, MI 48334
810-932-1170, Fax 810-932-1214

REGISTERED PHYSICAL Therapist To supervise Rehabilitation Center. Must have experience and excellent people skills. Excellent pay and benefits. Please send resume to: Holly Physical Therapy, 3045 Grange Hall Rd., Holly, MI 48442, Attn: Bevery Hall. or Fax to: 810-634-5995

RN
FOR expanded role in cardiology office. Responsibilities include: patient education, cardiac rehabilitation, imaging, coordination clinic, BSN, ACLS required with critical care/ER experience preferred. Send resume to: Cardiology Associates of Birmingham, 32270 Telegraph Rd., Ste 100, Bingham Farms, MI 48025

RN/LPN
PRIMARY nursing positions available for 64-bed facility. Full or part-time mornings, 8 or 12 hour shifts available. Apply at St. Jude Convalescent Center, 34350 Ann Arbor Tr., Livonia. 313-261-4800

RN OR LPN
Needed 3-7 days per week plus vacation relief for Beverly Hills pediatric office. Call Marlene after 10am at (810) 644-5826

RN'S, LPN'S, CNA's
Part time, all shifts available. Apply at Peachwood Nursing Center, 3500 W. Maple, West Bloomfield or at Middlebelt Nursing Center, 14900 Middlebelt Rd., Livonia.

RN'S - LPN'S - needed for three offices (5 locations), specialty practice, benefits, flexible hrs.
810-478-5300 ext 14.

RNS/LPNS
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Livonia, MI. 48154
(313) 427-9175

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Home Care Agency needs RN and Visit Nurse/Case Manager. Excellent wages and benefit package. Please call Judy or Jackie. (313-522-1018

SECRETARY PART TIME
Bloomfield Firm seeks experienced, professional secretary. 2-3 days/week. Person must be dependable, organized and precise. Excellent telephone and computer skills required. Please call: (810) 645-7150

SOCIAL WORKER
We are looking for that right someone who has the ability to market the facility and community. Hospital experience preferred. If you would be interested in joining our Social work/Activations team, send resumes or apply in person to
Peachwood Inn
3500 W. South Blvd.
Rochester Hills, MI 48309

TECH POSITION
Refractory skills a must, certification a plus. Flexible hours. Ophthalmology office, W. Bloomfield
Call Susan: (810) 855-1873

506 Help Wanted-Medical

RECEPTIONIST -FULL TIME
With knowledge of medical billing, to work in a busy OB-GYN office. Contact Ruth at (810) 542-7141

RECEPTIONIST - Full-time. Experienced. Resume to: FEC Mgr., 29275 Northwestern Hwy #100, Southfield, MI 48034. Or fax to 810-353-7645

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Northwest ENT offices. Experience required. Pleasant, fast paced, friendly atmosphere. 313-454-0099

RECEPTIONISTS
Terrific new openings for friendly people in Farmington Hills, Novi, & West Bloomfield. Must have at least 2 years experience in a very busy office. Call/Fax resume to Louann:
Harper Associates, 29870 Middlebelt, Farmington Hills, MI 48334
810-932-1170, Fax: 810-932-1214

RECEPTIONIST/TELEPHONE
Part time. Experience preferred. Busy internal medicine practice. Drayton Plains area. 313-623-0800. Call Gail (810) 362-2770

REGISTERED PHYSICAL Therapist To supervise Rehabilitation Center. Must have experience and excellent people skills. Excellent pay and benefits. Please send resume to: Holly Physical Therapy, 3045 Grange Hall Rd., Holly, MI 48442, Attn: Bevery Hall. or Fax to: 810-634-5995

RN
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RN/LPN
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RNS - LPNS - needed for three offices (5 locations), specialty practice, benefits, flexible hrs.
810-478-5300 ext 14.

RNS/LPNS
PART-TIME, DAYS & MIDNIGHTS
Apply in person:
Manchester Manor
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Peachwood Inn
3500 W. South Blvd.
Rochester Hills, MI 48309

TECH POSITION
Refractory skills a must, certification a plus. Flexible hours. Ophthalmology office, W. Bloomfield
Call Susan: (810) 855-1873

THERAPIST POSITIONS

The Detroit Medical Center (DMC) is offering a career's worth of diversity, challenge and responsibility to qualified professionals. One of the region's largest academic medical centers, the DMC is an integrated, health system consisting of seven hospitals, multiple ambulatory sites and a variety of cutting-edge programs and services. It serves as the teaching and clinical research site for Wayne State University, the third largest medical school in the United States. Positions are available at the Rehabilitation Institute of Michigan for the following Therapists:

PHYSICAL THERAPISTS

Several full-time and contingent staff P.T. positions available in such areas as: spinal cord injury, brain injury, stroke, geriatric disorders, amputee disorders, sports medicine, orthopedics, and sub-acute care. Therapists knowledgeable in multiple clinical areas are preferred.

Candidates must have a Bachelor of Science degree from an accredited Physical Therapy program and be licensed by the State of Michigan to practice as a P.T. Reply to Job Code #4WB00.

SENIOR OCCUPATIONAL THERAPIST/ASSISTIVE TECHNOLOGY

We are seeking a Senior Occupational Therapist to work in the Assistive Technology Program (ATP). The ATP is dedicated to opening doors for the disabled, and is committed to the philosophy of matching technology to the client, rather than attempting to mold the patient to use the technology. Based on in-depth evaluation, our clinical team is able to recommend the most appropriate device to bridge the gap between a client's residual ability and his/her goals. The ATP is actively engaged in a variety of research projects to increase the general knowledge base on assistive technology and to continue to develop state-of-the-art equipment and techniques to assist individuals with disabilities.

Candidates must have a Bachelor's degree in Occupational Therapy or a certificate in O.T. from an accredited program. Current registration with the AOTA and a minimum of three years' experience in a clinical area in order to acquire the skills for specialized patient treatment are required. A solid foundation and working experience in assistive technology is also required. Spinal cord injury experience is preferred.
Reply to Job Code #4WD12

The Detroit Medical Center offers competitive salaries and comprehensive benefits. For consideration, please reference respective Job Code number and NOEC0113, and send/fax your resume to: Kathy Mihelich, Human Resources, DMC Employment Center, 3740 John R, Detroit, MI 48201, fax: 313-966-7447. An equal opportunity employer.

Wayne State University
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