

ral **500** Help Wanted Genl

### BUSINESS COORDINATOR

Our growing, professional Southfield company is looking to add two top-notch Business Coordinators. We've been continually recognized as the best in the industry. Our job is to provide

phone service to our customers. You must carry yourself well, deal with people & solving problems. Starting salary \$20-\$24,000, with quarterly bonuses that put current staff on \$30K in 10' (Blue Cross, life, disability & sick). Send resume Healthy Options, P.O. Box 250 Farmington Hills, MI 48333-2004.

**CLAIMS REPRESENTATIVE**  
Nationwide Insurance, the nation's 4th largest property/casualty insurer, has an immediate opening for experienced auto/motorist damage claims rep. Qualified candidates possess a minimum of 2 years' experience in the field. For consideration, send resume and salary history to: Director of Claims, Nationwide Insurance, 1000 North 17th Street, Columbus, OH 43261. Equal Opportunity Employer.

Nationwide is a leader in the industry in claims technology. In addition to a pleasant work environment, Nationwide offers a competitive salary, comprehensive benefits package. Please submit resume with all requirements to:

**Claims Manager**  
Wayne, Grzybowski

**NATIONWID  
INSURANCE**  
601 Tower Drive  
Suite 400  
Troy, MI 48068  
Fax: 610-828-1206

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**EOE M/F/D/V**

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**INSURANCE**  
Commercial and Personal  
Customer Service Reps.  
Producers/Sales  
Many Openings  
Experienced Only  
Fees Company Paid

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**Ann Bell Person**  
24044 Bingham Pointe Dr

**INSURANCE**  
CSR • Personal Lines • E  
FULL TIME  
Also  
PART TIME  
810-644-6980

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**INSURANCE**  
Experienced adjusters need

Damage claims for large firms.  
Company. Send resume to:  
Box 5154, Southfield, MI 48034  
or call:  
(810) 337-2500

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Insurance

 PERSONAL

**PERSONAL LINES**  
Needed for last placed, multi-state insurance agency. Excellent salary & benefits. Send resume in confidence. Box #1402, Attn: 252 Observer & Economic News, 36251 Schoolcraft Rd., Livonia, MI 48150

**INSURANCE  
WORKER'S COMPENSATION  
ADJUSTER**

Growing stable company. 3+ years experience. Good benefits. Excellent opportunity. Mail resume to: Branch Manager, 810-350-1710 or P. O. Box 1000, 810-350-1710.

**INTERIOR DESIGN**  
For a large office furniture dealership in leading manufacturing office furniture and panel systems. Full-Time Position. Interior Degree Required. Computer since Helpful. Mail or Fax Resumes. BT Office Products International, Attn: Furniture Manager, 26241 Mound Road, Warren, MI 48092

**INTERIOR DESIGNER**  
Professional with 1 to 2 year experience in window treating measuring and calculating. Must have an eye for color. Fair for fabric. Call 313-455-4203 or fax resume 313-455-4032

**INTERVIEWERS**  
Ducker Research Co. is seeking  
qualified individuals for its Sales  
Part/Full hrs. NO S.E.A.S.  
Trn/In or Army (810) 8-  
**IF YOU ARE** computer literate  
possess clerical skills, and would  
learn inventory management  
you need to apply for a position  
w/ us. We offer competitive pay  
complete training and advancement

opportunities. We also offer a comprehensive benefits package with dental. Contact John Holcomb, career counseling specialist at Sterling Scale Company. Phone 1-800-331-9932. Fax 1-800-556-9931.

**INVENTORY CONTROLLER**  
Entry level. Accounting background. No experience necessary. Salary \$16,000. Send resume to: A. M. 34150 Industrial Rd., Mpls. 55451

**LABORATORY MANAGER**

**JANITORIAL**  
IMMEDIATE part time even-  
ings in Troy and Farmington.  
Couples welcome and ex-  
perienced helpful. (313) 4-

**JANITORIAL**

- OFFICE CLEANERS • Even up to \$7/hr. to start.
- BUILDING & AREA Superintendents • Evenings, up to \$4/hr. to \$6/hr. in Southfield, Dearborn, Plymouth, Livonia areas. 810-4

**JANITOR**  
RESPONSIBLE and pro-

**JOB COACH**  
Coach to work with develop-  
disabled adults on commu-  
High school diploma req-  
O.E.D. Call Pat to set up an  
(81C) 837-1215

Full & part-time positions.  
ment, photo & phones. Day  
& week-ends required. V  
Call Anne. 810-3485

48-5830 | Call Anne. 810-348-5