EMPLOYMENT

500 Help Wanted General

ADMINISTRATIVE ASSISTANT
Word Processor/Receptionist

Wade Trim and a fast paced consulting firm has a full time, long-term temporary assignment for a skilled, client oriented and highly motivated self starter in our Plymouth office as a Word Processor/Receptionist. This position requires a knowledge of WordPerfect for Windows, the ability to type 30+ WPM and 2 years of relevant work. Wade Trim offers Medical, Dental, STD, LTD life insurance, paid holidays, vacation & personal days, and a simple IRA investment. If you would like to be considered for this opportunity, please forward your resume with your current & salary history in confidence to:

Wade Trim - G
PO Box 2025
Plymouth, MI 48170-0924
An Equal Opportunity Employer
and Affirmative Action Employer

APPLIANCE INSTALLER
Tools, plumbing skills & references needed. Call (810) 624-0195

APPLY NOW!
YOU'RE LOOKING!
WE'RE HIRING!
Short Order help cooking on a multi-cooking back, serving Monday - Friday 8:30 - 5:00 Sam-2pm at 32416 Industrial Rd. Garden City 313-427-5300

APPOINTMENT SETTERS
For our Northville office
Full time, 9-4 Monday - Friday
& Saturday, 10am - 1pm
Part time, 9-1 or 5-9pm
Alternate Saturdays
up to $7 plus commission
Gain experience in a fast
Call Sherry
1-800-933-9210 ICU

APT CARETAKER COUPLE
Well maintained Southfield Royal Oak Maintenance experience. Salary & appt. (810) 352-2559

APT GENERAL HELPER
Full time grounds & light maintenance for Detroit apartment complex (Penn Hills Cir. Mon-Fri. 8-3. 313-241-0779
An Equal Opportunity Employer

ARCHITECT
DRAFTSMAN (mf)
Experienced in school, commercial projects. Auto CAD experience a plus. Send resumes to Romas & Associates Inc., 30000 Telegraph, Suite 333, Bingham Farms, MI 48025 (810) 540-0147

ARCHITECTURAL
DRAFTSPERSON
Needed. Residential/Multi-family. Knowledge of Auto CAD. Send resumes to Residential Builder, Attention Sheri, resumes to Group Manager, 4844 Oak Hollow, West Bloomfield, MI 48322

ARE YOU the right person? UPS Work Study partnership is a production activity fulfilling life-long skills. $14.$16/hr. benefits. Apply MON 13101 Lewis Rd. Plymouth

ART CONSULTANTS
Very High Earnings!
Full or part time
Complete company training furnished. Working with a gallery in your area. Must possess a solid track record, professional and sensitive personality. Call Ann 810-280-2560

ART INTERESTS?
We are looking for well educated personable individuals with an energy and a blend of relationship development and picture framing. Experience preferred, we will train dependable, well motivated. Full time and part time. Please apply in person at:
FRAMES UNLIMITED
1010 Telegraph Rd
Corner of Maple & Telegraph
in the Bloomfield Plaza
FRAMES UNLIMITED
2842 W. Maple Rd.
Corner of Maple & Maple
in the Somerset Plaza
FRAMES UNLIMITED
27831 Orchard Lake Rd.
corner of 12 Mile & Orchard Lake in the Orchard 12 Plaza

ASSEMBLERS
Earn $ 8 per hour
Call Mark or Pat at the Temp Solutions 341-2911 Longterm
$8.$10/hr
EXPRESS SERVICES
313-467-5153

ASSEMBLERS
Daily and Week Pay available
Farmington Hills, Wixom area
Work Permits welcome
Light & Heavy assembly
MAYDAY RESOURCES
(810) 827-1163

ASSEMBLERS
WANTED
Plymouth Area

- Must have experience
- Must be able to lift 50 lbs.
- Must have reliable transportation
- Benefits offered
- Able to work Saturdays and Sundays

City Wide is interviewing today!
Jerry or Gail
(800) 926-6908
Onsite

ASSISTANT TEACHER needed part time. Infant, toddler and preschool programs. Afternoon, evening and weekend hours. Apply at West Bloomfield and ALSO Nursery Assistant position available. AM and PM. Oak Park area. Call (810) 661-7605

ASSISTANT MANAGERS
Entry level, $16,000 mo. Will train the right people. Full time
Call Amy (313) 455-0186

ASSISTANT MANAGER COUPLE
Dependable couple desired to assist in managing a mid size apartment community in the Southfield area. Previous experience preferred. Great benefits and apartment included.
Call (313) 274-4765

ASSISTANT MANAGER POSITION
now available. Up and coming apartment community. Call today and remember to select Relay, experience preferred. Excellent benefits 401(k), vacation, health care, and much more. Call for interview.
ask for Ray 313-422-7984

ASSISTANT MANAGER
Dependable couple needed to assist in managing a mid size apartment community in the Southfield area. Previous experience preferred. Great benefits and apartment included.
Call (313) 274-4765

AUTO BODY
REPAIR TECHNICIAN
Blue Cross, retirement plan available. Need to be state certified. I Car certified a plus
Apply in person
HOLIDAY CHEVROLET
30550 Grand River,
in Farmington Hills

AUTO BODY TECH
High quality a must! Excellent pay and benefits, suburban shop
(810) 471-5744

Auto Body Technician
Auto Body Helpers
High volume shop, latest equipment. Fully paid medical, dental, vision and vacations. Retired Collision 35946 Grand River, Novi
(810) 478-7815

AUTO BODY TECH
Top pay & benefits. Must be state certified. Prefer I Car & ASE. Call Jim
(313) 697-7931

AUTO DEALER SERVICE
TECHNICIAN 4 additional technicians needed to keep up with rapid growth. Must be state certified, have good work references, and be a team player. ASE certification a plus. Apply in person to Jaguar of Troy 1815 South Rochester Mapleleaf
Ask for Bob Gumore

● AUTO DEALERSHIP
Westside Chairman's award winning Ford dealer has immediate openings. Excellent benefit package including 401(k), health, life insurance 5 stay work week, large shop with huge customer base & management team with combined 17 years at this dealership. We need
• Porter
• Asst.lance Service Advisors
• Lube Technicians
• Light Duty Technicians
• Air Condition Technicians
Apply in person or fax resume to
(313)421-1300
North Brothers Ford
33300 Ford Road
Westland, MI 48185
Attention Jody Flowers

AUTO DETAIL - Full time part time. Prefer experience but will train. Interior cleaning exterior rub & wax. $30 per car. (313) 459-8068

AUTO DETAILING/
LUBE TECH
- $7 hourly
- Full time employment
- 4-day work week
- Medical, dental insurance
- 401k plan
- Paid vacations

Apply in person Livonia Car Care 36251 5 Mile Rd at Levan EOE

AUTO FLEET SALES ASSISTANT
Position responsibilities include invoicing delivery, scheduling, computer work and some fleet customer contact. Some flexibility of hours 30-40 per week. We offer competitive compensation, hospitalization plans, dental & vision plans, 401K, opportunity for advancement & incentives
Apply to
Karl Horsten
Switch to LaRiche
Lou LaRiche Chevrolet
Corner of Plymouth & Haggerty Roads, in Plymouth
(313) 453-4500

AUTO GLASS INSTALLER
With Experience
(313) 382-2626

AUTOMATION
ENGINEER
Plymouth based manufacturer requires a degreed automation engineer with a background in automatic assembly, automated machinery. Candidate will be involved with design, retrofit & maintenance of new & existing systems. Applicant required to have experience with one or more of the following sensors, PLC's, pneumatics, fabrication, welding, tool room equipment & blueprint reading. Auto Cad, basic computer skills. Ideal position for ambitious, motivated person with mechanical aptitude. Pay is commensurate with experience. Apply E & E Manufacturing, 300 Industrial Dr. Plymouth, MI 48170

AUTO MECHANIC
For busy Plymouth repair shop. Must have one or more years experience, own tools. High pay plus benefits. Contact Mike 313-453-3900

AUTOMOTIVE INSPECTOR
Needed immediately. Detroit area. Will train
TTS 313 427-2070

AUTOMOTIVE LEATHER
SEATS
National company has positions available for drivers to take seats in & out of new cars. Must be quality oriented, good with hand tools. Drug free with a clean driving record only.
Call for appointment
1 800 699-1078, ext 236

AUTOMOTIVE
OIL Changers and Light Service Techs. Earn $400 to $500 per week. Apply in person. Fotos, Mon-Fri. 21530 Nov. Road, between 8 & 9 Mile Roads

AUTOMOTIVE
LIVONIA
AUTOPLEX
Is in need of professionals to fill positions due to expansion
- Sales Agents
- Mechanics
- Service Advisors
- Auto Porter

Apply for these positions at
34501 Plymouth Rd., Livonia
Or call (313) 425-5400

AUTOMOTIVE
TECHNICIANS
Experienced Certified Brake & Front End Technicians needed for Livonia locations. Excellent pay & benefits. Contact Ken McCarthy at (810) 350-3047 for immediate consideration

AUTOMOTIVE
TECHNICIANS
GOODYEAR STORES
Excellent pay - potential of $60,000 plus per year. Benefits, medical, dental prescription, paid vacation and holidays, uniform and training. ASE & plus State Certification. Call (810) 624-8111

AUTOMOTIVE
TIRE INSTALLERS
Experienced Tire installers earn up to $9 per hr. If you are one of the best and are a hard worker, we have a position for you! Entry level Trainee positions $6 per hr. available
"Come Join The Belle Tire Team"
Apply at
BELLE TIRE
433 W. Ann Arbor Rd. Plymouth
313-453-5300
42409 Grand River, Novi
810-348-4348

AUTO PARTS
West side Ford dealer needs experienced counter person. Two years minimum! Food parts experience. Blue Cross Blue Shield, 401K, paid vacation. See Chris Lochrie or Mark Hurford
BLACKWELL FORD, INC.
41001 Plymouth Rd
Plymouth, MI 48170

AUTO PORTER
Immediate opening full time. Apply in person to Bob Jeannotte Pontiac - GMC, 14945 Sheldon Rd., Plymouth or Call John Jeannotte at
(313) 453-2500

AUTO PORTER
New car department needs reliable person with good driving record for porter. Blue Cross/Blue Shield, vacation pay. Apply in person to
New Car Manager
Livonia Chrysler Plymouth
30777 Plymouth Rd., Livonia

AUTO SERVICE MANAGER
TRAINEE 1-3 years, 45 hours/week. Salary, bonus, benefits
810 524-1500, fax 524-2461

AUTO
TECHNICIANS
For busy state of the art Plymouth/Canton Goodyear store. Full benefit package. 401K. Excellent Compensation. School & Training
Call Mark.... 313-454-0440

AUTO TECHNICIAN. Transmission shop needs experience installer & rebuilder. Must have own tools. Good pay/benefits. Call (810) 349-1020

BEAUTIFUL YMCA camp in NW Oakland County seeks year round outdoor environmental education instructors. Must be enthusiastic, caring & have an interest in working with children. Competive salary plus room & board.
(810-887-4533

BEAUTY SALES
Incoming Phone Orders
to $8 hr. + Benefits
Major supplier. No Weekends.
Employer Pays Fee.
EMPLOYMENT CENTER AGENCY
(810) 969-1030

BECOME A MEMBER
OF TEAM IRGII
A growing company seeks individuals to business to business non sales telephone research positions. Challenging, full time opportunity for Advancement Salary benefits include health care. Contact Fax 810-978-3010 or mail to
IRGIII Dept.
31200 Dequindre
Sterling Hgts. MI. 48310

BEHAVIOR COACHES,
SOCIAL WORKER AIDES, AND
DIRECT CARE WORKER
Wanted to work with developmentally disabled consumers. $7 per hour to start. Training provided. Flexible hours. Western Wayne County and Downriver areas. Immediate openings. Call 313-341-2300 EOE

BINDERY
General Hand Bindery Workers with basic printing knowledge. Full time and part time positions. Good pay & benefits. Apply at
Sleepers Dixie
Redford, MI. 48239

BECOME A
METER READER
40 Positions Available
ENTECH PERSONNEL Services, Inc., is looking for reliable people with valid driver's license and transportation to read electric meters.
Interested Persons should have
- A Valid Drivers License
- Reliable Transportation
- Must be 18 years or older
- Must be able to show proof of insurance

Call to set up an appointment
810-528-8092

BOOK SHOP
Position open for body man. Apply in person 32000 Ford Rd, Garden City.

BOOKKEEPER/
ACCOUNTANT
Southfield company needs energetic, self starting Bookkeeper with experience in financial statement, general ledger, trial balance, accounts payable and accounts receivable, and payroll for multiple companies. Minimum 3+ years experience with some college or accounting degree. Compositions skills a must. Knowledge of Solomon a plus. Friendly, casual environment. Qualified candidates send resume/salary history to:
Bookkeeper Position
19785 W. 12 Mile Road
Box 1819, 019
Southfield, MI. 48076
or Fax 810-948-1833

BOOKKEEPER FULL CHARGE
for Birmingham Service Company. Heavy computer experience required. Full Benefits. Salary commensurate with experience. Send resume to: Personnel Department, 30600 Telegraph Road, Suite 2156, Birmingham, MI 48025 or Fax to 810-644-6071

BRIDGEPORT OPERATOR
5 yrs. minimum detail experience. Excellent wage & benefits. Call Alta Manufacturing. (313) 641-8800

BRIDGEPORT
OPERATOR
Experience necessary. Must have tools. Good pay & benefits. Redford area 15720 Dale, Detroit
(313) 533-5277

BRIDGEPORT OPERATOR
5 years minimum detail experience. Excellent wage & benefits
Call Alta Manufacturing.
(313) 641-8800

BURNER
FOR electric eye from ¼ inch to 8 inch plate for fabricating shop. Overtime and full benefits. Apply in person National Steel and Aluminum Fabricators, 12725 Fenkline, in Livonia

BUS DRIVERS WANTED Full time and Part time for Metro Airport 24 hour shuttle service. Must have CDL-DP license and be flexible for hours and weekends. Apply in person at 27980 Northline Rd. between Inkster & Middlebelt, Romulus, MI

BUYER
TROY based retailer has immediate opening for purchasing professional. Growing, 20 store retail hard goods chain. Ideal candidate is detail oriented with excellent communication, organizational and computer skills. Terrific opportunity for creative self-starter. Competive salary and benefit package. Mail or fax resume with salary history attention Karen Dameron/The Toy and Hobby Shop Inc., 3310 W. Big Beaver #138, Troy, MI 48084 Fax 810-649-0660

CAD/CAM
OPERATOR
Prototype sheet metal automotive supplier, 2-3 years experience with manufacturing expert, CAMAND & Autocad. GD&T knowledge is a plus. Send resume & wage requirements to:
Commerce Industries, Inc.
PO Box 930173
Wixom, MI 48393
E O E

CAD OPERATOR
Design/Detail of Automation components and End Effectors looking for auto industry. AutoCAD experience required. Excellent opportunity in growing firm.
Fax resume to. (313) 454-1536
OR Call 9am-3pm, CPI Products, Plymouth, MI. (313) 454-1090

CAREER OPPORTUNITY
TRUCK DRIVER
to deliver products in Metro area via 22 ft. van. Not available. Must have excellent driving record & be able to pass DOT physical. Heavy lifting required.
TRUCK HELPERS
to assist truck drivers in delivery of products. Heavy lifting required.
Excellent benefits. Salary commensurate with experience. Please apply in person at:
Pella Window & Door Company
2000 Haggerty Rd.
(1/4 blk. N. of Mapleleaf, Mall)
West Bloomfield, MI. 48322
EOE

CAREGIVER FOR Ebony
Women. Live in position. 2-3 nt or & days/wk. Good wages. Call 8-5pm 313-467-8230

CARE GIVER/TEACHERS needed for Troy area day care for 2-5 yr. olds. Experience preferred
(810) 689-8009

CARING DEPENDABLE person needed to work part-time in our Clarkston home with trainable developmentally delayed 9 yr. old child. $7.00-$8/hr Call 810-620-0010

CARPENTER
Experienced, full time for Farmington Hills Apt complex. Benefits Call Mon-Fri., 9-5pm 810-851-0111. EOE

CARPENTERS + LABORERS
Saw persons & Layout person
Novi area
Call Tru-Crafts 517-223-9208

CARPENTERS
Needed with at least 2 years experience. Excellent pay. Full health & life insurance. Call FARMINGTON CONTRACTING 810-477-9466

CARPENTERS - Rough framing. Full time. Must be reliable. Health insurance. JW Thompson. (810) 437-0263

CARPENTERS/ROUGH
Experience preferred. Must be dependable. Must have transportation. Blue Cross/Blue Shield available. Call 313-554-3261

CARPENTERS
Service/quality based company needs clean cut, reliable, quality-oriented finish carpenter for full-time position. Experience a must. 313-325-7275

CARPENTERS
WANTED with experience in insurance repair. Must have own tools and transportation. Benefits available, paid holidays. Call (810) 851-2142 between 8-5.

CARPENTERS wanted for rough carpentry. 2 positions open: laborer who is willing to learn the trade and experienced carpenter who can read a blueprint. Top pay. 810-628-6986

CARPET CLEANERS
needed. Truck mounted units. Experience preferred. Full-time pay. Hourly & commission. Call Adam at: 810-548-3600

CARPET INSTALLERS
Good pay. Lots of work. Must be experienced. Call anytime
(313) 525-5210

CASH APPLICATION SPECIALIST
Needed for national home infusion company. Must have experience with cash postings to individual patient account. Send resume to: Attn JM, 17197 N. Laurel Park Dr., Suite 540, Livonia, 48152 or fax 313-462-2781

CASHIER CLERK
FULL/PART time. Lake Center Plaza, Orchard Lake Rd., West Bloomfield (810) 682-3668

CASHIER
FOR self serve gas station. Part time evenings, flexible hours. Will train. Start today. Apply in person at Sandy's Marathon, 14 Mile & Middlebelt, Farmington Hills

CASHIER
Full time for office building sunday shop. Daytime hours. 810-647-5630

CASHIER/GIFTS & SNACK SHOP
Mon-Fri. Benefits. Up to $8.00/hour. Excellent working conditions. 13 Mile & Telegraph (810) 644-5000

CASHIERS
Full and part time, afternoon, & midnight hrs. Benefits 90 days competitive wages. Apply at Hop In, 7450 W. Grand River, Howell or 1870 N. Milford Rd., Highland or 7620 M-36, Hamburg

CASHIERS NEEDED full and/or part time. Excellent benefits, discounts, vacation, medical, dental and disability. Contact Colleen or Dal 2015 W. Stadium, Ann Arbor (313) 665-7755

CASHIER/TICKET SALES AGENT
wanted for Metro Airport shuttle service. Must be flexible for any hours any shift. Apply in person Mon-Fri 9am-4pm at 27980 Northline Rd between Inkster & Middlebelt Romulus MI

CASHIER
$8.00/HR.
Part time Afternoons & evenings
Apply in person at
Mayflower Party Shop 824 S. Main, Plymouth. Sue Tess or Val

CATALOG
ORDER DESK
$7.50-$10.00/hr.
We need enthusiastic people to answer the phones & assist our customers who are calling to place orders. We provide paid training plus complete benefits in an upbeat office environment, full time day & evening shifts available.
Call: 810-351-5630

CDL DRIVERS
To drive and operate vacuum trucks and waterblasting equipment for industrial service contractor. Must join Teamsters. Call Monday-Friday 8am-5pm (313) 945-6464

CEMENT FINISHERS &
LABORERS
With experience. Union pay scale. Health Care Coverage and other fringe benefits. Commercial flatwork experience required. Wixom based company.
(810)960-1090

CENTRAL CONVEYOR CO.
15400 Allenwood Rd. Redford Twp., MI 48239 is currently accepting applications for the following positions
- Assemblers
- General Factory Labor
- Saw Person

Previous experience is preferred but not necessary. Applicants may call 313-794-2547, apply in person, or mail resume to the above address.

CERTIFIED TECHNICIAN
Needed for expanding marine Commerce Twp. Great pay and environment. Call (810) 926-8100

CHILDCARE ASSISTANT
Needed for home center, 7am-1pm Mon-Fri. $5/hr
Call Amy (313) 513-5478

CHILDCARE GIVER
Whitney Bloomfield Nursery School is seeking mature, responsible care givers for part-time work. Flexible hours a must. For appointment call
810-642-0110
An Equal Opportunity Employer

CHILD CARE
Provides needed comfort, kindness & pre-schooled Farmington Hills
810-471-1022

CHILDCARE PROVIDER needed in our home for 1 year old boy. Full time and part-time hours available. Must be dependable and enthusiastic. Salary $750 to $5 per hour plus benefits. Ask for Amy.
810-644-9354

CHIROPRACTIC OFFICE Asst
Full time. Benefits
Phone: 810-533-3115
Computer Experience a Plus
Fax: 810-533-2246
Mail: Dr. Stuhlman
Will train to take x-rays & exams
Birmingham Area
(810) 644-9495

CLEANERS NEEDED
Auburn & Adams
(810) 759-3700

CLEANERS NEEDED
Part-time evening. Try your hand at immediate start. $6/hr 810-334-4466, after 6pm 313-282-9117

CLEAN HOMES with The Old Maid Service in the Novi & the surrounding area. 810-478-3240

CLEANING OFFICES
Mon - Fri., early evening, part time, 3+ hours. Plymouth or Farmington areas. Call (810) 615-3534

CLEANING PERSON - full time, $7 hr. to Westland apt. complex
313-729-5090

CLERK POSITION
Law firm has immediate opening for a Clerk position on a full or part time basis for switchboard relief and general office/clerical work. Computer experience helpful. Some heavy lifting and deliveries. Reliable transportation required. Starting wage $6.50 to $7.50/hour. No phone calls please. Send a resume of your work history with references to
Clerk Position
Mogan Johnson
P. O. Box 8587
Bloomfield Hills, MI 48303

CNC MILLING
CENTER
OPERATORS
Set up capability required
Air conditioned factory
with great benefits and lots of overtime
Call, Fax or Visit
MOELLER MFG. CO.
42938 Mayflower Oaks Blvd
Plymouth, MI 48170
Phone 313-416-0000
Fax 313-416-2200

CNC SERVICE
TECHNICIAN
German machine manufacturer seeking Service Technician. Mechanical, electrical, hydraulic background. Travel, competitive wages and benefits. 401K. Fax resume to 810-852-5162 or call 810-852-9403

COLLECTOR
COLLECTION & CREDIT
COORDINATOR
For Livonia firm. Ideal candidate will possess 3-5 years of collections experience include phone work. Legal experience a plus. Our company offers a full benefits package with a competitive salary. Send resume/salary history to 31778 Enterprise Dr. Livonia MI 48150
Attn HR Collector

COLD HEADER
OPERATORS
Leading global fastener supplier has immediate openings. We offer excellent wages & benefits including choice of health plans, dental, 401K, prescription & tuition refund. Send resume, fax or apply in person.
HUMAN RESOURCES
KAMAX - G. B. DUPONT
500 W. Long Lake Rd.
Troy, MI 48098
FAX - 810-679-9123

COLLECTIONS
Standard Federal Bank has the following immediate openings in the VISA Department in its Troy headquarters

VISA COLLECTOR
Qualified candidates will advise customers of their responsibilities under credit agreement and counsel them regarding any budget payments. Minimum one year collection experience required

COLLECTION PROCESSOR
Responsible for establishing, maintaining and documenting files and records as well as preparing returns, legal forms and typing correspondence using WordPerfect. Monitors bankruptcies assuring Proof of Claims are filed and cardholders are complying with the terms of the plan. Records, analyzes and applies payment items. Lotus 1-2-3, WordPerfect, and basic accounting skills required

We offer a competitive salary and attractive benefits package. Qualified applicants please send resume to

STANDARD
FEDERAL BANK
Savings/Financial Institution
Human Resources and Employment
7600 West Big Beaver Road
Troy, MI 48084
Standard Federal
Equal Opportunity Employer

COMMERCIAL LAUNDRY - equipment route operator seeking dependable and motivated person for delivery/installations. Prospective candidates should possess an excellent driving record and be local. Some overnight travel is involved. $8-$9/hr. to start plus benefits. Min 60-90 day pay review. Apply in person 30655 W. Pontiac Trail, between Middlebelt & Merriman at Milburn.

SYSTEM OPERATOR
4500 Attendant Rd. Redford resume and salary requirements to
Ron Yoder
12350 Sears Dr
Livonia, MI. 48150

NETWORK TECHNICIAN
for Novell Netware environment with responsible for installation, maintenance and support of network and PC hardware and software to end users within the company. Must have NT Workstation experience. Novell 4.12 preferred. Unix a plus. Excellent benefits and competive salary. Send resume & salary history to
Clover Communications, Inc.
PO Box 44
Novi, MI 48375
Attn Debbie Nilsson-NT
EOE

computer
APPLICATION
TESTER
Self starter needed to head software testing. Responsibilities include testing, writing test plans, releasing software and improving product quality. Testing experience & plus. Send resume to K.J. Law Engineers Inc. 42980 W. 9 Mile, Novi MI 48375 Attention: DKA
EOE

COMPUTER GRAPHICS
Immediate opening for entry level computer graphics pre-press production. Must have QuarkXpress experience! Call. Mail or Fax resume
Dynamic Color Publications, Inc.
Attention: Thomas L. Hartman
32905 W. 12 Mile Rd., Ste. 210
Farmington Hills, MI 48334
Phone: 810-553-3115
Fax: 810-553-2246

Computer Inventory Control
Salary, expense acct. & auto. Coast to coast travel. Personnel Data Report. 810-374-1500

COMPUTER operator-for mailing service, will train on our software. Must have knowledge of data transfer, $15-$18/hr. benefits, reply P.O. box 51314, Livonia, MI 48151-5314

COMPUTER PROGRAMMERS
needed for full/part-time positions. Knowledge of Microsoft Access (VDA), MS front page & data base. Experience required. Interactive Systems Group, Inc. reg at aol.com (810)237-5438, fax (810)227-5829

COMPUTER
PROGRAMMER
AS400 RPG
EDI/Auto Manufacturing experience. Minimum 3 years experience. Fax resume to: ESM Group, Fax (810) 344-9304

COMPUTER SERVICE REP
Immediate entry level opening servicing PC & Novell Network environments. Statewide travel required. We offer a competitive salary & benefit package. Please send resume & salary requirements to:
HRCTS, 29200 Franklin Rd
Southfield, MI 48034

COMPUTER
TECHNICIANS
Experienced and entry level positions available. 3 Metro locations. Benefits and advancement opportunities. Pay based on experience. Please call Personnel 9am-3pm. 810-353-0351

SUPERVISOR FOR remodeling & painting company. Person with advanced carpentry & painting skills. Capable of running a small crew, own truck plus tools required. Excellent opportunity for the right person. Call (810) 661-0037, leave message

CARPENTERS HELPER
wanted $6-$8 per hour. Experience helpful. Immediate pick up.
(810) 759-7309

Construction
TILE MECHANIC
Experienced Tile Mechanics & Helpers wanted for Stamas, Inc.
Call 810-360-9589

CONTACT LENS CLERK
Entry level position. Will train. Organizational skills a must. Location Farmington. Apply 9:00am-1:00pm, Mon-Fri. Interviews at time of applying
1603 E. 8 Mile Rd.

CONTROL PANEL Wiremen & Machine tool Electricians. Earn up to $18 per hr. Standard Home, P.O. Box 85803, Westland MI 48185. EOE

COUNTER HELP & DRIVERS
needed for local wine shop. Full or part-time. Flexible hours. Contact Ron or Al at: 810-649-6464

Assistant Home Delivery Manager

PART-TIME

We are seeking an individual to work on our very busy Livonia newspaper circulation department. Hours are: Wednesday, 1:00pm - 6:00pm; Thursday, 2:00pm - 7:00pm; Friday, 1:00pm - 6:00pm; Saturday, 5:00pm - 10:00pm; Sunday, 8:00am - 11:00am. The person on this position is responsible for contact with newspaper carriers, handling service to our customers, preparing various reports, processing money deposits, dispatching newspapers and other clerical duties. Requires a high school diploma or equivalent, 1 to 3 years experience communication skills, ability to lift 35 pound bundles of newspapers, good organizational skills, knowledge of data input and word-processing. Must be able to be 30 years up. We are a smoke and drug-free workplace. EOE.

To apply call Kris at (313)953-2277

Computer Operator

PART-TIME

We are seeking an individual to work part-time in our Livonia office. Must have basic knowledge of computer data entry and an understanding of computer terms. Computer operations experience is preferred, but not essential. We provide on-the-job training. This is an entry level position. Person selected will monitor and control computer operations for business, production and IS systems, verify accuracy of operations by checking logs, consoles, screens or printouts, monitor equipment, print reports; process user requests and provide basic customer service for bulletin board subscribers. Hours: Monday & Tuesday 3:00pm - 11:00pm, Saturday 7:00am - 4:00pm. We are a smoke and drug-free workplace. Call Fax resume to: 313-951-2025 with salary requirements.

LAID OFF

COMPUTER PROFESSIONALS

Operation Able has training opportunities that will prepare you for:

CNA - NOVELL CERTIFICATION

Job search assistance is included. Funded by the U.S. Department of Labor. Eligible persons pay NO FEE. Age 40 and over.

Call now to see how we can work for you!

(810)-443-0370
(800)-922-4473

Ask for department LAN
EEO/AA/ADA

Operation ABLE

MORTGAGE CLOSING COORDINATOR

At Old Kent, we strive for excellence in the quality of our products and services and in our relationships with people. We believe our employees are our most important asset. We currently have an opening for the position of Mortgage Closing Coordinator located in Farmington Hills.

We are seeking an enthusiastic individual to service the needs of our customers. The qualified candidate will have at least one year of experience in closing FHA, VA, and conventional loans, excellent customer relations skills, superior level of initiative and computer experience. Old Kent offers a competitive salary and benefits package and an excellent working environment. To be considered for this opportunity, please send your resume to:

OLD KENT
Human Resources Department
Attn: MCC
26899 Northwestern Hwy.
Suite 100
Southfield, MI 48034
or fax (810) 223-4751
An Equal Opportunity Employer

PERSONAL BANKER

Old Kent is currently accepting applications for the position of Personal Banker. This position is responsible for the maintenance of positive customer relations through the efficient handling of account openings, closings, questions, problems, sales and cross-selling of bank products and services.

The ideal candidate will have previous banking experience, strong sales ability and excellent customer relations skills.

This is a part-time position (20 -25 hours per week). Old Kent offers an attractive compensation and benefits package, including:

- Health/dental/life insurance
- Paid vacations/holidays
- 401K retirement plan
- Banking services discounts

For consideration, please complete an employment application at 300 W. North St., Brighton, MI or submit resume to Old Kent, Human Resources, ATTN PB97, 26899 Northwestern Highway, Southfield, MI 48034.
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OLD KENT

You Are Invited To A...

Career Night

LEARN ABOUT:

- Evaluating a Broker
- Income Potential
- How to Get Started
- Pros & Cons of a Real Estate Career
- Training Programs & Licensing
- Meet a Multi-Million Dollar Sales Associate and learn some of her special methods and a "rookie" agent & gain some insight to how they work.

You are cordially invited to come in and visit our State-of-the-art facility in West Bloomfield and learn crucial information about our industry.

The Michigan Group, Realtors has offices in Wayne, Oakland, Washtenaw and Livingston Counties.

Refreshments will be served. There is no charge but space is limited. Phone in your reservation.

TIME: 7:00pm-8:15PM

DATE: Thursday, Jan. 30th

7499 Middlebelt • North East corner
14 Mile & Middlebelt

For Information or Reservations please call
Steve Leibhan or Sharon Spindler at
(810)851-4100
...THE SIGN THAT SELLS

INDEPENDENT

Contractor Driver

Contractor Driver responsible for putting paper in stores and newspaper vending boxes.

CONTACT:
Roger Schlee(Wayne County)
(313)953-2239
Katie O'Neill(Oakland County)
(810)901-2551

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