EMPLOYMENT

500 Help Wanted General

CARPENTRY
FORMICA REPAIR PERSON
(Part Time - Flexible Hours)
$15.00/Hr.
We require a part-time person to refinish various laminate recliners at our Metro Detroit area locations. Applicant must be done at night or on sundays. If you have experience and all necessary tools, please call:
Mr. Caramanico
Fitness USA Health Spas
(810) 737-7200

CARPET CLEANER
Elegia Carpet Cleaning is growing & has a full time position available for a client oriented, people oriented individual. Carpet cleaning experience necessary. We offer good pay & good benefits. Call Mon. thru Sat. between 9am at (313) 292-3400

CARPET CLEANING TECHNICIANS
Earnings To $20,000-$30,000/Yr. + Training & Other Opportunities
- Latest Equipment & Vans
Excellent Benefits & Team Atmosphere
Stanley Steamer International, Inc.
23000 Commerce Drive
Farmington Hills, MI 48335-2922 (248-476-9000)
EOE

CARPET CLEANING TECHNICIANS
Day & evening shifts available. Paid on-the-job training that will lead to certification. Royal Oak area. Hard working, dependable individuals should call (810) 549-4040

CASE MANAGER
A non-profit vocational rehabilitation agency in Bloomfield Hills. Must have experience working with persons with disabilities and a BA in a social service field MA preferred. Please send resume to: Personnel Office, 117 Tark St., Pontiac, MI 48341. EOE.

CASHIER
For busy westside building materials dealer. Seeking a friendly and excellent people & telephone skills. Apply at person to Office Manager, Mon. thru Fri. 8am.-5pm. 41900 Ford Rd., Canton, Mich.

CASHIER FOR Oakland County Sport Dealer. Experience preferred. Apply in person at Suburban Toyota Hwy., 14 Mile & Opdyke, Troy. (At Troy Motor Mall)

CASHIER FULL & flexible part time, friendly, smiling faces. Perfect job for homemaker. Woodward & Long Lake area. Call Brian Pager 810-518-4600

CASHIER
Full time, part time. Medical, dental & more. Apply at Mobil Mart, 14 Mile/Orchard Lake Rd. Ray at 810-471-2620

CASHIER/SALES
PALLO BAKERY SUPPLY. Full/part time. Benefits. Apply: 22151 Coolidge, Oak Park, MI

CASHIER/SALESPERSON
Large sporting goods store in Wayne. Full-time or part-time. (313) 721-7244

CASHIERS
All shifts available. Starting pay $5 an hour. Paid training. Benefits & college tuition. Full & part time. Opportunity for advancement. Apply in person at Mobil Oil, 1545 W. Ann Arbor Rd (at Sheldon), Plymouth, MI EOE.

CASHIERS - Mornings, afternoons & weekends. Ideal for students. Washington Square, 6130 Canton Center Road, Canton.

CASHIERS - part time eves. & weekends, apply at Middle Origin, 33151 Grand River, Farmington (near Drake)

CASHIER
Job work in Downtown Birmingham, Evenings & weekends. Flexible hours. Benefits. 810-540-9690

CASHIER
$8 PER HOUR
Part time, evenings. Apply in person Mayflower Pub, 30000 Grand River, Exit 8 Main St., Plymouth. See Tina or Vick.

CATALOG ORDER TAKERS
Upscale catalog company needs well spoken people to take incoming phone orders. Permanent, part-time evenings & weekends. $7/hr. Apply at 22790 Heslip Dr., off of 9 Mile, btwn. Novi & Meadowbrook Rds.

CENTERLESS GRINDER HANDS
experienced for tool manufacturer in Novi area. Call (810) 348-8350

CHILDTIME
Children's Center
Individual sought for Center in Farmington Hills to prepare home cooked meals for a large group of children. Full time, benefits & 401 K. For more information please call 810-402-8555 EOE.
CHILDTIME.

CHILDCARE ASSISTANT
position available for an in-home daycare. Patience & kindness toward children are a must. Call after 6pm: S. Redford area 313-937-1718

CHILD CARE
Provider needed for infants, toddlers & pre-schoolers. Farmington Hills. 248-471-1022

CITY OF LIVONIA
The City of Livonia is seeking qualified applicants for FULL-TIME AND/OR PART-TIME PERMANENT AND/OR TEMPORARY employment opportunities for the following positions:
SEASONAL LABORER I
$6.45 First Season
$6.95 Second Season
SEASONAL LABORER II
$6.95 First Season
$7.45 Second Season
Applicants must be 18 years of age, U.S. citizens or resident aliens with the right to work in the U.S., must have reached their 18th birthday by date of employment and have a valid driver's license and an acceptable driving record.
APPLY IN PERSON TO: Livonia City Hall, Civil Service Dept., 3rd Floor, 33000 Civic Center Dr., (5 Mile & Farmington Rds.) Livonia, MI. 48154. (313) 421-2000, Ext. 294. Office Hours: 8:30am. TO 5:00pm.
NO RESUMES ACCEPTED
An Equal Employment Opportunity Employer M/F/H

CITY OF WAYNE
PARKS & RECREATION DEPARTMENT
RECREATION SUPERVISOR: Starting salary $30,544. Applications are being accepted to establish a Recreation Supervisor eligible list. This position is responsible for planning and directing all programs and leisure activities sponsored by the department. Applicants must have a Bachelor Degree in Recreation or Physical Education and three years prior experience in conducting recreation programs. Must have a valid Michigan drivers license with no more than three current points on driving record. Applicant may be required to apply for copy of current driving record, at two expense, through the Secretary of State. Applications are available in the Personnel Department, 3355 S. Wayne Road, Wayne, MI 48184. Complete application along with copy of educational requirements must be received in the Personnel Department by 4:30 p.m. on June 12, 1997. Resumes without completed applications will be rejected.
The City of Wayne is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

★CIVIL ENGINEER★
Must be registered & know sea plan design. Flexible hrs. 810-355-8620

CLEANERS - Part-time, night help needed. Troy, Birmingham area. Great for Homemakers. (810) 524-9652 Page 810-607-8112

CITY OF WAYNE
PARKS & RECREATION DEPARTMENT
The City of Wayne is accepting applications for the following part-time positions:
Figure Skating Director: $12.60/hr. This position is responsible for the I.R.I. and/or U.S.F.S.A Figure Skating Programs; maintains good public relations for the skating program through communication with parents, community, business and governing bodies; supervises skating professionals and other duties associated with the program. Must be an I.S.I. Associate Member (Certified Coach) with a minimum of three years experience in the field of Figure Skating. Preferred qualifications include active membership in U.S.F.S.A. and P.S.A.
Banquet and Facility Coordinator: $10.50/hr. This position is responsible for the coordination of activities in banquet rooms and other department facilities. Must have a High School diploma or equivalent. Preferred qualifications include three years prior Banquet Facility management and/or marketing experience or equivalent work experience and college/university Hospitality Management program education.
Applications are available in the Personnel Department, 3355 S. Wayne Road, Wayne, MI 48184. Completed applications must be received in the Personnel Department by 4:30 p.m. on June 16, 1997.
The City of Wayne is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

CLEANERS, Supervisors, Window Washers & Floor Refinishers needed for Janitorial Co. on the Livonia area. Evening shift, part-time available. Couples welcome. 248-615-1111

★★ CLEANING OFFICES ★★
Mon-Fri., early evening, part-time, 3- hrs. Plymouth, Farmington, Livonia & Redford. (810) 515-3554

CLEANING PERSON
Meticulous detail oriented individual needed for cleaning position at large apartment community in Westland. $7/hr. to start. Apply in person The Landings Apts. 7000 Lakeview Blvd., Westland, MI 48185. 313-729-5650

CLEANING PERSON - maintain builders & sales office. 20-30 hrs. per week. Canton. Call Tami at 313-364-1250

CLEANING PERSON wanted for luxury hair & nail salon. Full time, benefits available. $6.50/hr to start Call 313-459-8600

CLERK
Troy CPA firm seeks a file clerk. Some filing required. $8/Hr. Full Time Days. Call for immediate interview 810-969-0287

CLERK
For Southfield law firm. Miscellaneous office duties, some heavy lifting & deliveries. Responsibilities are varied. Typing skills helpful. $6.50/hr. starting wage. (810) 350-0080

CLERK, FULL or part-time available, 7 eleven, Novi. Any shift, 24 hours, 7 days. Fun friendly environment. Pleasant working conditions. Apply in person in the Personnel Department by 4:30 p.m. on June 12, 1997. Resumes without completed applications will be rejected.
The City of Wayne is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

CLERK/MESSENGER
Experienced Clerk needed in Farmington Hills law firm. Full time, dependable with motor vehicle, please call Kim at 248-489-9600

$ $ CLOSERS $ $
KAYAK POOLS, the leader in the industry is seeking seasoned in home sales associates for immediate positions.
- High Commission Structure
- Pre-Sell, Pre-qualified Appointments
- Our Owners Call Us
Join the exciting field
CALL NOW!! 1-800-31-KAYAK

CLOSING DEPARTMENT
Immediate opening, experience preferred. Will train right person. Farmington, Birmingham area.
Fax resume to 810-642-0206 or send to Title Insurance, 1600 Woodward, Suite 101, Bloomfield Hills, MI 48304. Attn: Kathy

CNC MACHINIST
Experience required. Excellent salary, benefits, 401(k). Apply at: Kales Co., 1363 Anderson, Clawson (off Crooks just S. of 15 Mile) 248-435-6225

CNC MACHINIST
Central mill operator experienced with Fanuc Controller. Benefits, days, overtime. Call Industrial Molders, 12926 Stark Rd., Livonia. 313-425-7100

CNC PROGRAMMER/ MACHINIST
Due to continuous growth, machine tool builder is looking for Application Engineers for both Grand Rapids and Plymouth offices. Duties include instructing customers in the use and programming of new CNC Lathe and Machining centers. Minimum 5 years programming & machining experience. Send resume to: Flair Machinery Sales, 14600 Keel Street, Plymouth, MI 48170.
An Equal Opportunity Employer

COBOL
Programmer/ Analyst
A growing, leading-edge company is looking for a COBOL developer to join our fast-paced Information Technology Dept. We require a minimum of 6 mos. business work experience. Our technical environment consists of distributed platforms connected over Frame Relay WAN connections to a centralized data center. Location of Transplant is Ann Arbor. Please fax your resume to:
(810) 351-9830

COLLECTIONS
COLLECTORS
Troy telecommunications firm seeks Collectors. Experience helpful. Call today for immediate interview 810-646-0287 or fax resume to 810-649-1568

COLLECTIONS
Executive Business Systems, with over 51 years in the communications industry has a full time opening in our busy Troy Credit Department for a Commercial Collections Coordinator. Candidates need to have experience in computerized receivables, good communication skills and a desire to work in an exciting, fast-paced environment. Commercial Collections experience is a plus. Our company paid benefits include Blue Cross for you and your dependent, life & disability insurance, matching 401K, tuition reimbursement and more. Send or fax resume to: Attn: Human Resources Dept., Executive Business Systems, 1700 W. Big Beaver, Suite 100, Troy, MI 48084 or fax (248) 649-5508 or call our main line at (248) 649-8100 Ext. 800
An Equal Opportunity Employer

AHOY! AHOY! Global Admiralty Firm in need of persons of top-rate quality. Ideal conditions with career opportunities:
Alert College Graduates with leadership potential are adaptable to nationwide coordination of clients. Task is to direct and indicate activities in relation to the central office. Salary $22,000 - $25,000, with a chance to move out and up. Send resume to:
Box 1896
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

COMMERCIAL MOWING CREW
Pay level according to experience & ability. Benefits available.
Call (313) 953-0885.

COMPUTER NETWORK Technician. Certified Novell Engineer. Experienced with LAN/WAN technologies and computer hardware maintenance. Mi Dj Contract Troy Schools Personnel Office. EOE/AAF. 248-689-0600

Community Association Manager
Condominium management company seeking Managers who have journal communication skills, customer service oriented, financial background, computer skills and can meet a deadline. Send resume to:
TRIAD MANAGEMENT
7115 Orchard Lake Rd., Ste. 310, West Bloomfield, MI 48322

A FAST GROWING Computer Software Company has entry level positions available as customer support specialist. The successful candidate should possess excellent communication skills. We will train however prior experience is a plus. Out of state travel is required. Comprehensive benefits package. Starting salary range $18,500-$20,000/yr. Fax or send resume to: TWS Systems, 29550 Five Mile Rd., Ste 100, Livonia, MI 48154
FAX 313-421-6388 Attn Personnel

INFORMATION SYSTEMS TECHNICIAN
The corporate headquarters of A&W Restaurants, Inc. offers a unique opportunity for an experienced IS professional. Requirements are as follows:
- 2 years of college with emphasis on computer related courses
- Minimum of 2 years experience maintaining trouble shooting microcomputer based networks
- Minimum of 2 years experience with Lotus applications
- Experience with client server applications is a strong recommendation
- Ability to interact well with people

We offer a competitive salary and excellent benefit package. If you feel your qualifications match our requirements, please fax or mail your resume to:
A&W Restaurants
17197 N. Laurel Park Drive
Suite 500
Livonia, MI 48152
Fax: (313) 462-2081
EOE

A GROWING NATIONAL medical practice management company is looking for individuals to fill immediate openings in our Maintrame/PC Cobol environment. We offer a competitive salary & benefit package. Please forward your resume & salary requirements to: HR/Programmer, 29299 Franklin Rd., Southfield, MI 48034

COMPUTER CUSTOMER Service Representative For NW area. Minimum 1 year customer service. To work in installation and support of restaurant applications. Excellent salary and benefits. Good communications skills a plus. For an appointment call: (248) 356-0700 or fax resume to (248) 356-0109

COMPUTER OPERATOR
Full Time
$16,000 to Start
38 year old West Bloomfield computer firm has immediate opening for a 40 hour & week afternoon shift. Ideal candidate would be a dependable person who desires a career. We will completely train the right candidate, regardless of experience.
Responsible for the operation of multiple systems, supporting users and network communications. Ideal candidate would be a recent graduate or someone with a strong interest in computer operations, who has an excellent wage and benefit package. Interviews will be held this week. Contact David Gipalstro at: (810) 539-3000 (at the corner of 12 Mile & Orchard Lake Rd.)
Fitness Management Corp.
7091 Orchard Lake Road
Suite 300
West Bloomfield, MI 48322

COMPUTER PROGRAMMER WEB MASTER
Dynamic web development firm looking for Web Master fluent in multiple programming languages, experience in server administration, familiarity with variety of OS a must. Send resume to: Flair Communications Agency, 1000 Oak Hollow, West Bloomfield, MI. 48323.

CONSTRUCTION
Assistant Superintendent/Service Carpenter needed for established West Bloomfield Builder/Developer. Send resumes to Office Manager, 4969 Oak Hollow, West Bloomfield, MI. 48323.

CONSTRUCTION LABOR needed. Drivers license a plus, full time. (810)360-3807.

CONSTRUCTION LABORER
General clean up. Must have own transportation. Full time, $7/hr. Beverly Hills, Joan: (810) 258-2756

Construction Laborers & Supervisor
for Southwest company, skilled in carpentry, building & remodeling. Full or part time. 810-354-3213

CONSTRUCTION SUPERINTENDENT
position available with well established residential builder. 3-5 yrs. field experience & construction experience required. Send resume to: JRDC, Attn: Leo, 31700 Telegraph Rd., Suite 120, Birmingham, MI. 48025.

CONSTRUCTION WORKERS
Are you over 18, looking for work that offers good pay, a flexible schedule & the opportunity to learn the construction business? Call (810) 540-2870

CONTROLLER
Accountant with strong interpersonal skills and a desire for more operational involvement needed for an accounting manager position with a growing, closely-held, medium size manufacturing company. Responsibilities include general ledger accounting, coordination of human resource & benefits issues, and general resource for President. Salary is commensurate with experience. Please submit salary history and resume to:
Michelle
27777 Franklin Rd., Suite 1200
Southfield, Michigan 48034

CONTROLLER
Mid-sized distributor of exotic hardwoods seeks a self-motivated person w/good organizational & computer skills. Team player. Salary to $40,000 plus benefits. Steel industry experience a plus. Forward resume:
Controller
2000 Town Center #1360
Southfield, MI 48075
FAX: (248) 354-0087

CONVEYOR ASSEMBLY
Must have knowledge of basic shop machines, be able to read blue prints. Call for an appointment. 313-854-0110

COOKIE DECORATOR/ GENERAL HELP
Cookies by Design/W. Bloomfield & Rochester Hills, grade Lahbart time. Artistic ability, cake decorating experience helpful. W. (810) 534-4029, Rochester, (810)-656-3005

COORDINATOR
EXECUTIVE, one of the leaders in business communications equipment has a full time opening in Troy for an individual with excellent customer relations skills to respond to requests for changes to be made to their communications equipment. The position will require accuracy, good follow through skills and familiarity with computerized order processing. Our company paid benefits include Blue Cross for you and your dependent, life & disability insurance, matching 401K, tuition reimbursement and more. Send or fax your resume to: Attn: HR Manager, Executive Business Systems, 1700 W. Big Beaver, Suite 100, Troy, MI 48084 or fax (248) 649-5508 or call our main line at (248) 649-8100 Ext. 800
An Equal Opportunity Employer

COUNTER HELP, BEAMSTRESS.
Pastries. Full time. Bakery. Plymouth or Dearborn Heights. (313) 541-0487

COUNTER & MISCELLANEOUS Duty/Receptionist/Hairstylist. Call Air (313) 691-1212

COUNTER PERSON
Dry cleaning store. Full & part-time. Northwestern Hwy. & 12 Mile Rd. area. Ask for Bob (810) 356-6013

COUNTER PERSON for building supply company. Salary commensurate with experience. Building supply knowledge helpful.
Smede-Son Steel
12584 Inkster Rd., Redford.

COUNTER PERSON
Needed for dry cleaner in 8 Mile/275 area. 9 AM - 3 PM. Mon-Fri. Must be dependable. (313) 464-7767

COUNTER SALES
For paint & decorating store. Will train. Full time, benefits. Apply: Parkway Paint, 31600 W. Ann Arbor Rd. Plymouth

CORPORATE MARKETING REPRESENTATIVE
If you:
- Have Prior Business to Business Telemarketing Experience
- Have Excellent Phone Presentation Skills
- Are Naturally Enthusiastic
- Are Ready to Represent A Leader In The Fitness Industry for over 40 years

You Receive:
- $8/hr. to Start/Paid Weekly
- Deluxe Benefits
- Excellent West Bloomfield Work Environment
- Mon. Fri. 8 a.m. - 4:30 p.m. Work Schedule
- A Challenging position in our new Corporate Fitness Division

To schedule an interview, call:
Fitness USA Health Spas
Mr. Kenney
(810) 737-7200
Fitness USA HEALTH SPAS

COUNTER SALES
Full-time for Southfield law firm. Must have reliable car. Experienced helpful. Call Julie at (810) 353-5858

COURIER
RELIABLE courier to deliver and pick-up medical documents on Westside. Must have own car. Paid mileage. Call: (248) 978-0720

CPA/BOOKKEEPER
Small growing Livonia CPA firm seeks full time person with experience in computerized general ledger, financial statement, bank reconciliation & payroll & sales tax reports (mostly Korean, Chinese & Japanese clients). Fax resume & salary requirements to: 313-942-9466

CPA
FULL time. Minimum 5 years experience. Excellent benefits. Send resume to: Bates, Butler, Rottman, Lesler & Kingston, PC., 32871 Middlebelt Rd. Suite 200, Farmington Hills, MI 48334, Attn: Mr. Kingston

CPA OR CPA CANDIDATE
1+ years of experience in audit, tax, write-up. Send resume to: Skillman, Boyle & Pollack, P.C. 1301 W. Long Lake, Ste. 245, Troy, MI 48098.

CREDIT/COLLECTIONS
Large diversified company looking for entry level collections personnel. Strong telephone presentation & phone contact helpful. Send resume to: One Town Square, Suite 1913, Southfield, MI 48076. Attn: DS.

CREDIT/ FINANCE
We are a nationally known, fast growing, third party lessor of high-tech equipment and searching for a highly motivated person to assist in our Debt Recovery Department. Responsibilities include credit analysis of customer accounts, sale/placement of debt/lease streams with financial institutions. Applicants should possess business degree, financial statement interpretation, interested and qualified applicants should send resume with salary requirements to:
Debt Placement
25525 Orchard Lake Road
Farmington Hills, MI 48334

CUSTOMER SERVICE Representative for warehouse and distribution company. Must have computer, phone, and filing skills. Shipping/receiving experience helpful. Send FAX resume to: 313-864-4850

CUSTOMER SERVICE
Nationally connected organization requires career oriented representative who possess good communication skills. Excellent salary and benefits. Mr. Newton at 248-737-0677 between 10am and noon.

CUSTOMER SERVICE
Challenging opportunities are available for motivated individuals to receive in-bound sales orders.
Opportunities include:
- Daytime & evenings shifts
- Part time & full time shifts
- Advancement opportunities
- Paid training
- Incentive programs

Must have excellent communication skills, keyboard ability and the motivation to earn $8-$11 per hour, average. Sales experience is preferred. Call today to speak to an Employment Specialist.
American Bird and Wildlife Factory
www.abwf.com

CUSTOMER SERVICE
Permanent, part-time. 36-38/hour, depending on experience. Fax resume: Attn: Ms. 313-464-1338

CUSTOMER SERVICE REPS
Immediate openings. Flexible hours. $6.50 per hour to start. Call Steve or Ray at 313-261-8790.

CUSTOMER SERVICE
Northville. Must be detail oriented, have great phone skills, and data entry experience for this fast paced office. Evaluation hrs. $8-7/hr.
(810) 474-5000
Express Services

CUSTOMER SERVICE
$6-$10/hr. + Our busy office needs top notch service-oriented person for office duties, answer phones to schedule repairs/upholstery cleaning. A good phone voice and computer experience desired. Work with great people & enjoy good pay & benefits. Stanley Steamer International, Inc.
23000 Commerce Drive
Farmington Hills, MI (810-476-9000)

CUSTOMER SERVICE
IMMEDIATE OPENING
Problem solver needed for local floor covering outlet. Scheduling repairs, flooring inspections, and computer input. Must have good following skills. Previous flooring experience a plus. Apply in person or fax resume: Providence Floor Covering, 13200 Newburgh Rd., Livonia, MI 48150
Fax: (313) 953-4111

DELIVERY PERSONS
Flex time. Part-time. Retirees, students welcome. Must have good driving record. Apply in person: at Bumper to Bumper, 33611 Plymouth Rd., Livonia, Mich.

DEPENDABLE TOW Truck Driver, experienced in flatbed & tools for afternoon shift. 313-631-1303 for interview.

500 Help Wanted General

CUSTOMER SERVICE REP
$8.00/HOUR
Immediate full time position located in the central Detroit area. Candidate must have:
- Inbound and outbound calling experience
- Proven customer service background
- Excellent communication skills
- Ability to multitask and data entry skills
- Some college education

Excellent opportunity with fast growth company. Call today for information or fax resumes to Karen:
ACRO SERVICE CORP.
(313) 581-1100, Fax: (313) 581-1217

CUSTOMER SERVICE
CATALOG ORDER DESK
$7.50-$10.00/hr.
We are a growth company looking to answer the phones & assist our customers who are calling to place orders. We provide paid training plus competitive benefits in an upscale office environment.
Call: 810-351-5630

CUSTOMER SERVICE CAREERS
New part time & full time openings Automatic raises. Promotions. Temp to perm available. Days & evenings. Sunshine Plus, Inc. Jon America's fastest growing career opportunity. Paid training. Add to your paycheck earnings.
Call today:
- Excellent communication skills
- Typing 20 wpm
- Flexibility & willingness to learn
- Pleasant telephone voice

Troy, Southfield, Plymouth, Auburn Hills, Detroit and Romulus.
Call Jon Johnson today
Birmingham Livonia
646-7600 473-2931
Advantage Staffing

DESKTOP PUBLISHING
Mac. Full time. Benefits. Ask for David. Work: 313-541-7000 Home: 810-466-3638

DETAILER
Detailer of Automation components and End Arm tooling for auto industry. Mechanical experience required. Excellent opportunity in growing firm. Fax resume to: (313) 454-1638 OR Call 9am.-3pm., CPI Products, Plymouth, MI. (313) 454-1090

DEVELOPMENT SPECIALIST
Fund-raising professional, with excellent communications skills sought by major metro area cultural organization. A minimum of two years of progressively responsible experience and a genuine interest in grants (MACA experience is plus), corporate sponsorships and relationship-building skills required. Strong work ethic and team spirit are a must. Computer literacy in Windows, Office 97 program and Fund Master helpful. We are a dynamic, growing institution looking for a self-starter who is organized, has a high energy, self-starter, drive. Competitive salary and benefit package and compensation requirements for:
Human Resources
MUSIC HALL CENTER FOR THE PERFORMING ARTS
350 Madison Avenue, Detroit, 48226
No phone calls please.

DIESEL MECHANIC MECHANICS HELPER
must have valid driver's license & experience helpful-salary negotiable-full benefits. Drug free workplace. Equal Opportunity Employer
(810)465-1315.

DIETARY PERSON
PART-TIME. Apply between 8-4pm at: American House, 14265 Middlebelt Rd., Livonia.

BELLEVILLE CLS Group Home looking for highly motivated & flexible persons to work with young, high functioning DD males, must be 18 yrs. or older & have valid Michigan drivers license, 1995 or newer. Afternoon & midnight shifts available. $5.90 unlimited. $6.10 WCLS trained. A good driving record a must. Call: 313-397-9655

TOP PAY FOR DIRECT CARE STAFF
Assisted Living Communities seeks highly motivated care givers with a passion for quality care of the elderly. Home like environment, 1-7 staffing ratio. Starting at $8.30, including incentive for CENA's. $7.30 for non certified care givers including incentives. Call Tues., Wed. & Thurs.:
Auburn Hills: 1-800-756-6199
Farmington Hills: 1-800-968-0787
Livonia: 1-800-726-2525
Warren: 1-800-753-1044

Direct Care
LOOKING FOR A CAREER INSTEAD OF JUST A JOB?
JARC (Jewish Assoc. for Residential Care) is a progressive agency with the highest standards for client care. We believe our wages and benefits are the best in the area. Benefits include retirement plan, choice of three medical insurance plans, life insurance, tuition scholarship program

DIRECT CARE STAFF
Full, part-time and on-call positions. Valid Mich. driver's license and High School or GED grad required. Will train. Must complete MORC or WCLS training a plus. Afternoon or weekend shifts. $7.00-$8.75/hr. Apply Mon. - Fri. 9-4pm. Jewish Home for Aging, 29699 Franklin Rd., Southfield, MI
An Equal Opportunity Employer

DIRECT CARE STAFF
Accepting applications for full time, part time. Unlimited $6.25. Trained $8-$9. With insurance benefits. Downtown area, 9-5. 313-842-0540

DIRECT CARE STAFF - Afternoon shift for lovely group home in Garden City. We pride ourselves on quality care. $6.25-$6.75/hour. Good benefits. Call Jeanette: 313-458-0178

DIRECT CARE STAFF
Openings on all shifts in lovely group home in Dearborn Hts. $6.25-$6.75 per hour & good benefits.
Call Tamiki: (313) 274-1880

DIRECT CARE STAFF
Assistive group home of Plymouth needs caring staff for midnight & afternoon shifts. $6.25-$6.75/hour & good benefits. Call Garry: 313-420-0678

DIRECT CARE STAFF
Caring staff needed for lovely home. Weekends, overnights, days & afternoons, and full-time afternoons. $6.25-$6.75/ hour & good benefits. Call Diane: 313-532-9732

★ • DIRECT CARE STAFF
For Canton Group Home serving 3 females who like to go on fun outings. Call 10am to 5pm at: 313-981-9336

DIRECT CARE STAFF - Must be 18 yrs. of age, have a high school diploma or GED & valid drivers license. $6 - $6.25 to start. After 30 days - $6.75. Add about our $250 hiring bonus. Flexible hours & benefits available. Call between 10am-3pm. Canton area call: 313-397-6939 or 313-451-9528 Northville area call: 810-348-4728 W. Bloomfield area: 810-788-2864 Milford area call: 810-685-8218

DIRECT CARE STAFF
needed for Canton home. Full-time, afternoons. Call between 10am-2pm, Mon.-Fri. 313-454-9182

500 Help Wanted General

DIRECT CARE STAFF
Previous experience with developmentally disabled adults preferred. $6.50-$7.00 an hour to start. Excellent benefits & training provided. Call programs listed below.
REDFORD
313-532-8138
LIVONIA
313-591-8272
313-591-0272
CANTON
313-397-3735
For further information call:
313-255-6296

DIRECT CARE Staff
needed for AFC home in Novi. Full time or part time. All shifts. Prefer experience in Human Services/Psychology. If interested contact Lori at: (248) 474-2763

DIRECT CARE STAFF
Immediate openings, all shifts. $6.35 per hour. Call 10AM-3PM.
Lincoln Park (810)474-0260
Belleville (313)699-5543
or Belleville (313)699-3808
Canton (313)981-8338
Dearborn (313)277-8193
Dearborn Hts (313)562-1182
Westland (313)326-4361
Taylor (313)292-1748

DIRECT CARE STAFF
WANTED: Dependable, caring staff for 2 well maintained homes. Variety of shifts available. $6.35/Hour
Westland (Cherry Hill/Newburgh) Call Tina at (313) 326-4394
Livonia (Newburgh & Seven Mile) Call Lani at: (810) 474-0283

DIRECT CARE STAFF
"It Takes A Special Person".
Your commitment to a dedicated daily living skills staff will be a most welcome addition in helping to care for developmentally disabled adults in a family style community setting. Full or part time hours are available. Applicants 18 years old or over with a safe driving record and a stable transportation. Starting salary $6.50/hr. unlimited $4.70/hr. Medical trained. Excellent benefits available. If honesty, dependability and a caring personality describe you. Please call (313) 459-2763 or 427-7919 or 753-7927 An Equal Opportunity Employer

DIRECT CARE WORKER
GROUP HOME openings in Northwest Wayne County. Valid drivers license, paid training, competitive wage and benefits. Call:
(313)663-5637
(313)677-7929

DIRECTOR OF FINANCE & ACCOUNTING
A multiple store retail operation seeks an individual with a minimum of five years experience who will be responsible for financial analyses, financial planning, budgeting and cash management, budgeting and financial budget reports. Must be computer literate and have the ability to communicate effectively. We offer a competitive salary and a comprehensive salary and many benefits including 401K, medical, life and disability insurance, paid holidays, health insurance, tuition plan and profit sharing. Please forward your resume to: Box 4997 on The South Lyon Herald, 101 N. Lafayette, South Lyon, MI 48178

DIRECTOR OF MAINTENANCE
Peachwood Inn is now accepting resumes for the position of maintenance. We are a long term health care facility located in Rochester Hills. We are looking for someone with all around mechanical skills. From electrical and nuts to plumbing. If you are a jack of all trades and work well with others, we have a job for you.
Please fax or send resume to:
Peachwood Inn
3500 W. South Blvd.
Rochester Hills, MI 48309
Attention: Jamie D'Angelo
Fax: (248) 852-6048

DISPATCHER
Fast-growing temporary service seeking after-hours dispatcher. Hours: 11am-8pm, Mon-Fri, occasional Saturday. Benefits offered. Westland staff position. (313) 206-1466

DISPATCHER
FLOOR Covering Outlet has an immediate opening for a Dispatcher. Schedule installation of carpet and wood floors. Candidate must have good follow up and people skills. Apply in: Innovex Floor Coverings, 13250 Newburgh, Livonia, MI

DISPATCHER - part time, for armored car company, $8/hr to start, some experience helpful, call Linda Tuse or Thurs. 313-545-5131

DISPATCHER/ SUPERVISOR
R & L TRANSFER, one of the largest family owned LTL motor freight carriers, is accepting applications for full time Dispatcher/Supervisor trainee. Must have knowledge of Detroit and surrounding areas, freight handling/warehouse experience and management experience with ability to work in a fast paced environment. We offer competitive salary, benefits, 401k complete package to include 401(k). Apply at or forward resume to:
43 French St.
Ypsilanti, MI 48198
Fax 313-481-1998
NO CALLS PLEASE
M/F/V/D

DOG GROOMER
Experienced only need apply. Send resume to: 2219 Old Newburgh Rd., Novi, MI. 48377 or call 248-624-1140

DOG GROOMERS
Experienced for busy pet shop. Also will train under apprentice program. No fees. Skinny. (313) 459-2220

DOOR INSTALLERS
Door truck and sales. Large Dispatch service will earn you up to $1000/week. Please call (313) 532-8444 Ext. 13

DRAFTPERSON - Project Manager Person with knowledge, experience in residential kitchens, baths, measures, draw, estimating of cabinetry, store countertops, start-to-finish. Able to implement, with knowledge, experience in design & turn into a highly detailed set of working drawings. Communication skills and ability to read with others a must. Resumes: DeGuilio Kitchen & Bath, 7241 W. Maple Road, West Bloomfield, MI 48009 or Fax: 248-626-0056

DRAPERY WORKROOM MANAGER
30-40 flexible hours per week. Detailed experienced only need apply. Excellent working conditions. $18,000-$19,000 per year plus benefits. Apply in person or send resume to: Baker Street Draperies, 32720 Grand River, Farmington, MI. 48336. 10-6 Mon. & Thurs. & 10-6, Wed., Fri. & Sat.

VENDING ROUTE SALES
- Paid training
- Competitive commission pay
- Benefits
- Growing Company

Honest, dependable people with good driving records call 8am-4.30pm:
(313)207-8363

DRIVER, FULL TIME Tractor/Trailer with current CDL for building supply company. Apply at: SMEDE-SON STEEL, 12584 Inkster, Redford.

DISCOVER THE BENEFITS OF WORKING WITH US.

It takes talent, determination and uncompromising commitment to quality to become an automotive supply industry leader. At JAC Products, we've done that with an innovative management structure that works in tandem with our employees. Together, we've set record sales of roof racks and other accessories, and we are continually striving to set new standards in automotive supply products. We are currently looking for the following positions to join our Ann Arbor based company:

SHIFT SUPERVISOR
2nd Shift
The selected applicant must have at least 3-4 years' experience in an injection molding environment as well as in a supervisory capacity. Familiarity with statistical process control and general safety rules and regulations required. Excellent written communication and leadership skills a plus. Experience in an automotive background is preferred.

TOOL MAKER
2nd Shift
The selected candidate should have the ability to repair damaged molds, evaluate/suggest mold design improvements, and fabricate mold design equipment details without detailed print. Additional requirements include the ability to counsel and direct mold repair technicians; and diagnosis molding problem for root cause.

MAINTENANCE TECHNICIAN
The successful candidate will possess a minimum of 7 years' experience in general maintenance with a background in a general manufacturing environment. Familiarity with electrical, mechanical, hydraulic, carpentry and light fabrication required. Ability to read and understand electrical and hydraulic blueprints and mechanical drawings a must. A minimum of two years' experience in injection molding preferred.

JAC Products offers attractive salaries/wages and benefits. For immediate consideration, please forward your resume and salary requirements, indicating position of interest, to: **Human Resource Department, JAC Products, Inc., 1801 E. Ellsworth, Ann Arbor, MI 48108.** An Equal Opportunity Employer.

JAC Products, Inc.

A Job Where Everyone Fits In.

Now Hiring
Our New Novi store is seeking people to fill over 100 Full- and Part-Time positions
Imagine how much fun it would be to work for the leading specialty electronics retailer. We're looking for energetic, courteous individuals who enjoy the excitement of working in a fast-paced environment.

- Appliance Sales Reps
- Computer Sales Reps
- Music Sales Reps
- Home Audio/Video Sales Reps
- Car Audio Sales Reps
- Retail Management
- Customer Service
- Non-Commissioned Sales
- In-Store Technicians
- Computer Technicians
- Loss Prevention
- Stocking
- Shipping and Receiving
- Delivery Truck Drivers
- Car Stereo Installation

Job Fair Location:
• Travel Lodge
21100 Haggerty
Northville, MI 48167
Located in Novi at 8 Mile Road and Haggerty
Dates and Hours: May 27-31, 9am - 7pm

BEST BUY
Just the store you've been shopping for.