## 504 Help Wanted-Dental

DENTAL ASSISTANT
Full time for Farmington specialty office. Experienced, outgoing, team player. Call (248) 474-8434 Dr. Page. (810) 698-4029

DENTAL ASSISTANTS AND RECEPTIONISTS-EXPERIENCED
Our employees aren't just employees, thus they are the HEART OF OUR UNIVERSE. Call Peak Performers at: (248) 477-5777
No Fees EOE

* DENTAL ASSISTANT *
Immediate opening for a chair side dental assistant in friendly modern office in W Bloomfield. Excellent pay & benefits for energetic and enthusiastic experienced assistant. Please call Carol or Mary at (810) 626-7100 for more details

DENTAL ASSISTANT
FULL-TIME, NO WEEKENDS
We are looking for a career oriented personal to join our established staff. If you have dental assisting experience and are looking for a long term position, We offer medical benefits, paid vacation & sick days, bonuses, and retirement plan. Call Karen to arrange an interview at: (248) 559-8818

DENTAL ASSISTANT
Full-time. Experienced. Begin $12-14 an hour plus benefits. (248) 642-6430

DENTAL ASSISTANT
Experienced. Part-time. Quality, friendly office. Southfield / Farmington Hills (248) 827-1220

DENTAL ASSISTANT
Progressive dental practice in Royal Oak seeking an experienced dental assistant 20 hrs per week. Evenings OK. Call (248) 398-9528

DENTAL ASSISTANT
Specialty office seeking an energetic, highly motivated person to assist clinician in an endodontic practice. Willing to train. Benefits available. Bring resume to 28001 Dorothy Hills Area. Call Mon-Fri 10am-4pm (248) 647-7933

DENTAL CARE CORPORATION is seeking caring individuals for the following positions

DENTISTS
REGISTERED DENTAL HYGIENISTS
Motivated team players needed immediately for our East and West side facilities. We provide competitive wages and benefits. Fax resumes or call. Salary requirements to: (248) 557-1441 mail to: Crystal DeLong American Dental Group, 32614 Telegraph Rd, Ste 300, Bloomfield Hills, MI 48304

DENTAL HYGIENIST
for active periodontal office, experienced, full time. Call 8:30 am to 5. Mon., Wed., Fri., 248-350-2220 or Tues., Thurs., 313-292-4232

DENTAL HYGIENIST
1 part time. Plymouth office. 313-454-1070

DENTAL HYGIENIST
Part-time hours
(248) 349-4111

DENTAL HYGIENIST
perio office 3 days. No Saturdays or evenings. Telegraph & Maple (248) 642-3345 or 642-3346

DENTAL HYGIENIST
Bloomfield, Monday 8-2, Thursday 8-5. Experienced individual to join our team. Call (248) 642-0400

DENTAL HYGIENIST
Full/part-time. General practice. Excellent benefits, 401k. 313-691-6808

DENTAL HYGIENIST
Needed for Monday & Friday. Call Pat Please call 248-143-3003

DENTAL HYGIENIST
Do you want to work for an environment that is friendly, caring, family oriented? Do you want to have your own schedule? We want you! Part time in our Livonia office. (313) 591-3636

DENTAL HYGIENIST
Seeking an additional team member for Tues & Thurs. Work hours on calendar. Fun, friendly office with emphasis on teamwork/relations. Modern beautiful Southfield office (248) 356-8790

DENTAL HYGIENIST
Personable, competent 2 days per wk. for Optometric office in Dearborn Hts. (313) 563-3400

DENTAL HYGIENIST
Experienced. Early Morning 1-6 for friendly Novi office. Please call (248) 478-2628

DENTAL HYGIENIST
Farmington Hills general practice looking for part time Hygienist. Ask for Marcia at (248) 780-8748

DENTAL HYGIENIST - experienced, needed for 2 Saturdays per month, Bra_Jackson Jackson - Royal Oak area. 248-280-0255

DENTAL HYGIENIST
Experienced & personable. Part-time, Tues. & Thurs. Birmingham 10/ Dequindre. 810-979-0600

DENTAL HYGIENIST
Part time, friendly professional, highly motivated person to join our progressive team. 10 Mile / Beech Call Anita (248) 354-6264

DENTAL / ORTHODONTIC ASSISTANT
For Orthodontic office in Farmington Hills. Full time. Experience in medical/dental desired. Good with people especially children. Excellent salary, medical and other benefits. Mature person desiring long-term employment in a caring, patient oriented atmosphere. Call Kathy at (248) 478-8300

DENTAL POSITION - terrific opportunity to work in caring professional dental office in Rochester area. To learn more call 248-652-3663

DENTAL PROFESSIONALS
DOCTORS, HYGIENISTS, RECEPTIONISTS, ASSISTANTS
Modern group practice opening in the Farmington Area. Excellent working conditions with career opportunities for the right individuals. Send resume or letter of interest to:
P. O. Box 1916,
Dearborn, MI 48211

DENTAL RECEPTIONIST
Experienced, friendly, professional needed for team oriented, fully computerized, fee-for-service practice in Canton. (313) 981-4040

DENTAL RECEPTIONIST
Part or Full time for progressive Novi dental team. Ortho experience helpful. Dentech computer system desired. Competitive wages & benefits. Call Carol at (248) 471-0348

DENTAL RECEPTIONIST
Livonia area office seeking an enthusiastic, responsible person who enjoys people. Insurance billing and computer knowledge very helpful. Full time benefits and salary based on experience. Call Sandy at calls Monday (313) 422-1729

DENTAL RECEPTIONIST needed for Farmington Hills general practice. Dental experience required. Full time with benefits. Some evenings and Saturdays. (248) 478-6330

DENTAL RECEPTIONIST: Specialty practice is looking for a qualified person to join our front office team. This person must have dental experience and be self-motivated, organized, articulate and empathetic. Call (248) 357-3100

DENTAL TECHNICIAN
HELLO CERAMIST!
Make a career move now! Run your own ceramics lab. Dental Full or part time. Flexible hours. Paid vacations. Call Robert (313) 531-8300

DENTAL TECHNICIAN
Metal Bracket position available. Willing to train the right person. Auburn Hills area. (248) 373-3353

EXPERIENCED, ENTHUSIASTIC Dental Assistant. Call Our Warren office provides great benefits & flexible conditions. Call (810) 751-2040

## 504 Help Wanted-Dental

EXPERIENCED, PART-TIME Orthodontic Assistant with Ortho records knowledge needed for progressive group in Westland. Top salary for proper candidate. 313-722-5130

FRIENDLY, ORGANIZED person w/computer knowledge for Front Desk and some chairside assistance. Full time / flexible. (248) 651-0730

FRONT DESK
Full or part time for Livonia family dental office. Must be experienced, dependable & friendly. Insurance & computer knowledge. 313-464-3430

MEDICAL ASSISTANT
for oncology practice in Livonia. Part-time. Must be experienced & flexible. Call (248) 477-9809

OFFICE MANAGER/ RECEPTIONIST
Kind, courteous, conscientious person needed. Computer experience helpful (248) 855-5433

ORAL SURGERY PRACTICE
Pleasant, energetic RECEPTIONIST. Full-time - Billing & computer knowledge necessary. Farmington Hills (248) 553-2990

ORTHODONTIC ASSISTANT
Part time position available for orthodontist. Approx. 3 days per week. Mon.,Tues., Thursday. Experience preferred but not required. People skills are essential. Call Mary or Peggy (313) 459-4430

★ ORTHODONTIC ★ ASSISTANT
Our busy Livonia office is looking for a motivated team player. Experience is desired. Willing to train the right person. Outstanding benefits & no weekends!! (248) 471-1555

PART-TIME POSITIONS
Available for Waxing & Porcelain Depts. Experience is must. Call Anne 425-7533

RECEPTIONIST- PART-TIME
Some experience. Variable days. Knowledge in assisting & dental insurance. Wisdom (248) 624-1910

## 506 Help Wanted-Medical

ADMINISTRATIVE ASSISTANT
Part-time for plastic surgery practice in Farmington Area. Diversified position. Typing, insurance follow-up, surgery, boarding. MS experience helpful. Flexible hours. Call Lynn (248) 476-7787

ASSISTANT
Livonia - Novi Area
Must be hard working, responsible and a people person. Great benefits - best and most interesting job in town! $11 per hour depending upon experience. Call 248-349-5559

ATTN: LPN'S consider this career change. W/ Grandfather family is looking for a home aide. Responsibilities include, light care, errands, cooking, housekeeping. Great pay, benefits & health insurance. Call Sue (248) 738-1278

BILLER
Full time. Experience preferred. Computer experience a must. Large medical practice. Competitive salary. Excellent benefits. Call Peggy (248) 362-2770

BILLER
LIVONIA AREA
$12 per hour depending upon experience. Full time, Flexible hours. You need to be responsible & hard-working. If you are looking for a career home & place to grow, call (248-349-5559

BILLER
Seeking experienced individual to assume responsibility for assigned accounts. Insure that information on computer system is complete and accurate. Submit insurance claims & claims follow-up to conclusion.
Qualifications include Medicare insurance, 2 yrs experience in hospital or physician office, knowledge of CPT, HCPCS, MSP issues and Medicare Part A & B, and effects on hospital reimbursement.
Interested candidates may complete application or submit resume to Human Resources, GARDEN CITY HOSPITAL, 6245 N. Inkster Rd., Garden City, MI 48135

Billers
Medical Billers
Our Central Clinic Receivable Office is accepting resumes for the following full time positions
Physician Billers
Qualified candidates must possess a minimum of three years' experience with professional billing, hospital billing is desired. Must be able to provide accurate in-depth follow-up to satisfy aged receivables for multi-specialty practices.
Emergency Physician Billers
Candidates must possess two to three years billing experience, hospital billing a plus.
An excellent benefit package accompanies these challenging opportunities. Qualified candidates should fax or mail their resume to Cathy Seccia, Human Resources.
Botsford General Hospital
28050 Grand River
Farmington Hills, MI 48336
FAX: 248-471-8454
An Equal Opportunity Employer

BILLERS to $16/hr.
Many excellent opportunities!
RECEPTIONIST to $13/hr.
Nice offices in Detroit & Southfield
MEDICAL ASSISTANT
Requires EKG experience, Livonia
RN/SURGICAL BOARDER
Call Kate, resume to Laurel
248-932-1170, fax 248-932-1214.
Harper Associates, 29070 Middlebelt
Farmington Hills, MI 48334

Busy Ophthalmology practice in Canton is expanding. Needed:
• RECEPTIONIST
• OPHTHALMIC TECHNICIAN
Full or part time. Flexible. Experience preferred. (313) 459-7650

CAREER MEDICAL OFFICE MANAGER/ TEAM PLAYER
Staff scheduling, TQM, excellent people & organizational skills, problem solving, self starter & motivator. Computer skills are required: Quickbooks, Lotus/Excel, MS Word. Medical practice, inventory control, ICD-9, HCPCS & CPT, Diversoft Software, A/R, accounts payable, over 5 yrs. experience. Send resume & salary requirements to Box #2210 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia, MI 48150

CENA'S
Days & Afternoons
Apply in person
Maryanne Manor
15475 Muirfield
Livonia
313-427-9175

CHIROPRACTIC ASSISTANT
wanted for part time position. Experience in front desk position a plus. Rochester (248) 656-1011

## 506 Help Wanted-Medical

CERTIFIED HOME HEALTH AIDE
A full time home health aide position available. Must be state certified and have 1 year experience in nursing facility. Must be willing to work Saturdays plus 4 weekdays. Reliable transportation need. $7.25 to $7.75/hr plus mileage and benefits. Send resume to: Restoration Home Health Care, 20755 Greenfield, Suite 900, Southfield, MI 48075 or FAX (248) 559-3093

CERTIFIED MEDICAL ASSISTANT
Pediatric group practice seeks qualified certified medical assistant. Prior experience with children preferred but not essential. Requires high level of competence, pleasant personality and good communication skills. Full time position in our Canton office. Full benefits with paid time off policy. Send resumes to: Sandy McCracken, 4336 Ford Rd. Suite 1000 Ypsilanti, MI 48197

CLERICAL POSITION
with Lincoln Park Pediatric practice. Willing to train a quick learner. Full/part time (313) 953-8874

CLERK-BLOOD BANK
full time, days shift, hospital based lab. Previous clerical experience helpful. Apply in person or send resume to:
HCL
23775 Northwestern Hwy
Southfield, MI 48075

CNA'S, ALL shifts and an Activity Director. Full time with benefits. Please apply in person. Mon-Fri, 8 to 4 or send resume. Vanoy Nursing Center, 3323 Vanoy Rd. Wayne, MI 48184. 313-326-6600

CNA'S/M.A.R.C. TRAINED
Full & part-time, all shifts, flexible hours. Kind hearted people with Old Fashioned values to join our team of caring Service Specialists.
APPLY IN PERSON
WALTONWOOD ASSISTED LIVING RESIDENCE
Mon Fri 9-4pm
3280 Walton Blvd.
Rochester Hills, MI 48309
(between Adams Rd. & Squirrel Rd.)

CNA'S
needed for all shifts, part or full time. Excellent wages & benefits. Call Colleen at 313-326-1200 or apply at Hope Healthcare
38410 Cherry Hill
Westland, MI 48185

CONTINGENT LPN'S wanted. All shifts. 74 bed skilled nursing home. Great benefits. Homey atmosphere. Call Cleo Lewis at Marian Luther Memorial Home, South on Greenfield. (248)437-2048

DENTAL ASSISTANT
Farmington Hills general dental practice has an opening for a Dental Assistant 3 or 4 day position available, some evenings, no Saturdays.
(248) 476-8330

DERMATOLOGY
FIN, LPN or MEDICAL ASSISTANT
Experienced only. Excellent benefits. Full time. Plymouth / Ann Arbor area. Call Jean 734-996-8703

DIRECT CARE AIDE/ HOUSE-KEEPING & DIETARY COOK
Full & part-time. Top wages. Livonia (810-347-1000

EEG TECHNICIAN
Model diagnostic company based in Farmington Hills. Flexible hours. 10-15 hours week. Call Andrea
(248) 737-4608

EXCERCISE PHYSIOLOGIST OR EXPERIENCED FITNESS CONSULTANT
Full or Part-time, Livonia area. Also Aerobic Instructor (313) 425-5544

EXPERIENCED ULTRA Sound technician needed for busy cardiology practice. Full & part time positions available in multi-site office. Fax resume or call 810-773-5530

Front desk
Looking for a friendly dental desk person to work in a Dermatology practice. Send resumes to: Dermatology at 6330 Orchard Lake Road, Suite 200, West Bloomfield, MI 48322

FRONT OFFICE PERSON
Busy Endocrine practice in need of experienced front office person full time. Flexible hours. Send resume to: Barbara, Michigan Endocrine, 1635 W. 12 Mile, Suite 220, Berkley, MI 48072

FRONT OFFICE POSITION
for busy Gastroenterology practice in Livonia. Part time to include some evenings and Saturday. Please call Val (313) 421-5454

GROWING MEDICAL supply company seeks a customer service representative. Medical background preferred. Call (248) 685-3859 or fax resume to: (248) 685-8847

GROWING MEDICAL supply company seeks a customer service representative. Medical background preferred. Call (248) 685-3859 or fax resume to: (248) 685-8847

Home Health Aides
Certified Home Health Aides
Nursing Assistants
Homemakers
Live-ins
For private duty home health care. Must be experienced, dependable, and have reliable transportation. We offer:
• Flexible scheduling
• Pay based on experience
• Shift differential
• Mileage reimbursement
• Paid holidays
• Benefit package for full time
If you're interested in joining a rapidly growing agency, please call or apply to:
Livonia Home Care Services
15712 Farmington Rd. Livonia
(Two blocks N. of 6 Mile)
(313) 422-9250

LAB AIDE
Evenings, 3pm-11pm. Please call after 7pm. Detroit Bio-Medical Lab, 10 Mile/Grand River, Farmington Hills (248) 471-4111

LAB TECH
For busy Endocrine practice performing tests. Must be experienced with proper credentials. Send resume to: Barbara, Michigan Endocrine, 1635 W. 12 Mile, Suite 220, Berkley, MI 48072

LIVONIA DOCTORS OFFICE
2 positions available
GENERAL OFFICE
Mon-Tues-Wed & Fri. 8:30am-2:30pm
MEDICAL RECEPTIONIST/BILLER
Experience Necessary
Monday, 30m approx 8:30am, Tuesday, 1hr approx 1:30pm, Wednesday, 30m approx 8:30pm, Friday, 2pm-approx. 7pm. And every other Saturday, 7:30am-approx. 2:30pm
Please call • (313) 476-5222

LPN CONTINGENT
All shifts for HERITAGE FORD VILLAGE Assisted Living. Apply in person at the Freedom House Monday, 9/15, from 9:00am-11:30am and 1:30pm-4:30pm, and also on Friday, 9/19, from 9:00am-11:30am.
15101 Ford Rd., Dearborn

LPN/TPN - for floor & supervision of nursing staff at internal medicine & cardiology practice in Mt. Clemens. 2yrs minimum supervision experience, and extensive cardiology experience preferred. Phone Judy or Lori (810)-463-1326 or fax resume (810-463-0329

LPN/TPN - Full time for pediatric division, multi-specialty Doctors office. Experience preferred. Fax resume to (313) 542-2475

X-RAY TECHNICIAN
Required for registry shifts. Call Tracy Ann Arnoe or Jerry 248-353-1155 x109

Biller / X-ray, Podiatry
Must be a detailed, organized professional with a pleasant personality. Must have experience. Send resume:
Box #2245
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

## 506 Help Wanted-Medical

MA PHYCOLOGIST or MSW
Treatment for closed head injury patients. Oak Park, Romulus Part-time. Will train. Resume, Dr. Frank, 948 Monroe, Detroit, MI 48226

MATURE & EXPERIENCED individual for Southfield rehabilitation facility front office. Duties among many includes scheduling patients, medical records, answering phones & significant therapist/physician/attorney contact. Good communication skills, a must & computer experience preferred. Competitive compensation package. Fax resume to 248-352-8398

REIMBURSEMENT SPECIALIST
Rancate & Associates of McKesson General Medical, is seeking to fill a position in our Livonia office. This position is responsible for creating claim/billings to insurance carriers, managing accounts receivable and ensuring successful collections of monies for claims. Qualifications include 3 yrs experience in medical billing and collections (Medicare and Medicaid), strong medical terminology, background, detail orientation with strong investigative skills, ability to meet deadlines, strong oral/written communication skills.
We offer a comprehensive compensation and benefits package. Send resume w salary requirements to:
Rancate, Inc.
Attn: Bill Lee
P.O. Box CN3325
Livonia, MI 48151
EOE M/F/D/V

MEDICAL ASSISTANTS
we have several full time and various part time openings for Medical Assistants experienced in Vein Puncture, EKG's & injections. Some of jobs become "temp to hire" opportunities. If you are looking for flexibility, competitive pay & competitive salary call Marnel at Tempro Medical to schedule an interview
248-356-1334

MEDICAL ASSISTANT - full time, experience a must for internal medicine office in Great Lakes area. Call Troy area (248) 362-2770

MEDICAL ASSISTANT
For Livonia allergy practice. Experience in allergy preferred. Full time. Call (248) 478-5221

MEDICAL ASSISTANT full time position available in Livonia. Prior medical experience preferred. Call Between 11 & 5 (313) 261-3290

MEDICAL ASSISTANT - for Dearborn internist. Full time, experience required, great benefits. (313) 561-3386

MEDICAL ASSISTANT
Part time 1 yr experience Livonia area 313-261-1740

MEDICAL ASSISTANT
Part time, busy family practice must know blood pressure, electrocardiography. Wonderfulcare. Hours 8-2 (248) 476-2429

MEDICAL ASSISTANT needed for W. Bloomfield family practice. Part time position available. Please call 810-737-5598

MEDICAL ASSISTANT
Full time OB-GYN
Call Gwen 248-557-5900
Call Barbara 248-358-5904

MEDICAL ASSISTANT
Experienced general practice Call Teresa at 313-981-2422 West Oaks Drive, Novi, MI 48377

MEDICAL ASSISTANT
Experienced only X-Ray, EKG, phlebotomy, venipuncture are required. Fax or mail resume. Northville Nephrology Associates, 44175 Grand River, Suite 100, Novi, MI 48375

MEDICAL ASSISTANT
Full time benefits for busy internal medicine practice. Call Lisa at (313) 561-4540

MEDICAL ASSISTANT for a Beaumont Medical Group, Endocrinology, experienced preferred. Dependable, pleasant, computer skills. Full time, benefits package. Resume to 23321 Rensselaer, Oak Park, MI 48237

MEDICAL ASSISTANT
Needed for busy Southfield office. Clinical background desired. Full time. Benefits. Send resume & cover letter to 35210 Nankin Blvd., Suite 301, Westland, MI 48185

MEDICAL ASSISTANT
Full time position for busy Southfield office in Southfield. Experience preferred. Send resume to: Dr. Gaffney, 15901 W. 9 Mile, Suite 618, Southfield, MI 48075

MEDICAL ASSISTANT
Part-time, 20-25 hrs week. Clerical & clinical. Plymouth dermatologist. Ask for Lucia. (313) 459-3939

MEDICAL ASSISTANT - full time. Experienced in phlebotomy & EKG's for busy cardiology office in Farmington Hills. Contact Denise (248) 932-3700

MEDICAL ASSISTANT / LAB TECH
For busy psychiatric physicians office. Part-time entry level positions available for Livonia area. Call Tony (810) 443-0238

MEDICAL BILLER
Experienced Only
Full-time for growing company. Fax resume: (313)210-7301

MEDICAL BILLER, Full time, excellent benefits & benefits. Call Warren area, P.T. Clinic (810) 751-0667

Medical Biller & Medical Assistant
Experienced only for OB/GYN in Novi. Full/part time. 248-347-6100
Or Fax Resume 248-347-6104

MEDICAL BILLER
Minimum 2 yrs experience. Medical Manager on Apple computer. Send resume to: Billing Manager, PO Box 6376, Plymouth, MI 48170

MEDICAL BILLER & MEDICAL ASSISTANT
Experienced only for OB/GYN in Novi. Full/part time. 248-347-6100
Or Fax Resume 248-347-6104

MEDICAL BILLER
Minimum 2 yrs experience. Medical Manager on Apple computer. Send resume to: Billing Manager, PO Box 6376, Plymouth, MI 48170

MEDICAL BILLER / MEDICAL ASSISTANT
Needed NOW
For long & short term temp assignments & some temp-to-hire positions. Minimum 1 yr. exp. Must be flexible. Must settings with competitive pay!
Travis Staffing
(248) 354-4100

MEDICAL BILLING/ PATIENT RELATIONS REPRESENTATIVE
Local medical billing management company seeks full time medical biller/ patient relations representative with 3-4 years experience. Knowledge of Medicare, Medicaid, Blue Cross, and traditional insurance claims required. Case Management/ Collections experience a plus. Interested candidates please send resume along with SALARY REQUIREMENTS to:
MBMP
P.O. Box 1351
Royal Oak, MI 48068
EOE

MEDICAL RECEPTIONIST
We have part & full time openings for experienced medical receptionists. Good communication skills, customer service orientation a must. Competitive salary. Call Rita at Tempro Medical, 248-358-1334

MEDICAL RECEPTIONIST
EXPERIENCED. Call between 11 & 5pm (313) 261-3290

MEDICAL RECEPTIONIST
for North Western Office. Will train. Call 248-399-5005

## 506 Help Wanted-Medical

MEDICAL PLACEMENTS
Temporary & "Temp to Perm" positions for:
• Medical Assistants
• Phlebotomists
• Medical Receptionists
• Medical Billers
• Medical Transcriptionists
• Radiologic Technologists
• Medical Clerical/ Secretarial
Call Marty at Tempro Medical 248-356-1335 to schedule an interview or fax resume to 248-358-1333.

MEDICAL RECEPTIONIST
Part time, hours negotiable, 48 hours experience necessary. (248) 476-2420

MEDICAL RECEPTIONIST
Experienced in billing. Full or part time (313) 729-3060

MEDICAL RECEPTIONIST
Full-time position for new multi-specialty practice in Livonia. Medical office experience required. Fax resume to: 313-542-2475

MEDICAL RECEPTIONIST - position open in Plymouth for experienced person with medical assisting background. Benefits. Call Mr. Moore at Family & Sports Medical Center 313-455-2900. Fax resume to 313-455-3405

Medical Receptionist
To work in a fast paced, internal medicine & pediatric office in Farmington Hills. Full time. Must be energetic and have good people skills.
(810) 477-5608

MEDICAL RECEPTIONIST
Experienced for busy metropolitan surgeons office. Knowledge of medical insurance billing a plus. Excellent salary/benefit package.
FAX resume 313 681-0036.

MEDICAL RECEPTIONIST
Livonia
$11 per hour depending upon experience. Must be a people person, hard working & responsible. Experience preferred. This will be the most rewarding job you've had! Call 248-349-5566

MEDICAL RECEPTIONIST/ PHYSICAL THERAPY TECH/CLERK
(Full-Time)
Growing Physical Therapy Co. is seeking individuals to join our provide coverage at our new outpatient rehab centers throughout Southeast, MI.
• Medical Office experience a plus
• Physical Therapy Tech experience preferred
• Must be willing to travel.
Send resume with salary history to: Human Resources, PO Box 1351, MI 48342 FAX: (248) 333-0276
An Equal Opportunity Employer

MEDICAL RECEPTIONIST
Experienced general practice. Send resume to: Box #187, 43422 W. Oaks Dr., Novi, MI 48377

Medical Receptionist
Experienced full time for Farmington Hills dermatology office.
Call: (248)478-0523

MEDICAL RECORDS
Three positions for Ann Arbor, Canton and Southfield Medical Offices. Send resume to: Frances Kaufman, 3100 Pontiac Trail, Ann Arbor, MI 48103
Or fax. (313) 995-2418

MEDICAL SECRETARY
Full time position. Excellent secretarial duties, transcription. Send resume to: Fertility Institute, Livonia Center, 31006, Canton, MI 48187

MEDICAL TRANSCRIPTIONIST
Full time. Mature experienced for busy internal medicine office. Good benefits. Troy area
Medicale, 248-362-2770

MEDICAL TRANSCRIPTIONISTS
Consider the exciting field of emergency medicine and join our growing medical transcription service! Experience with transcription is helpful but not required. Our company offers:
• Shift premiums
• Flexible scheduling
• Productivity bonuses
• Comfortable office environment
• Excellent wages & benefits (including 401k)
Please send a cover letter & resume to: David Fisher, 20000 Haggerty, Ste. 100, Ann Arbor, MI 48105, or Fax (313) 995-7913

MEDICAL TRANSCRIPTIONISTS
To work as Independent Contractors.
Requirements:
• Minimum 1-2 years experience
• Excellent skills in grammar, punctuation, medical terminology
• 486 Computer/modem
• Minimum 4 hours/day
Excellent home-based opportunity for MTs
(248) 477-8125

MRI TECHNOLOGIST
Part-time day/afternoon shift position for MRI Technology, ot to work in our medical office located between Providence, Novi and Grace Hospital, Detroit.
ARRT required. Registered MRI Tech preferred.
Please submit detailed resume or fax to Ann Borkholt 248-424-5437
PROVIDENCE
Hospital and Medical Centers
Employment Services
22253 Greenfield, Ste. 310
Southfield, MI 48075
EOE

NURSE AIDE class now forming. Work for the best. Beautiful home setting. Call Ann at Lutheran Home Memorial Home, South Lyon. Contact Cindy at (248)437-2048

NURSE ASSISTANTS
Homestead Health Care services has openings for Nurse Assistants on our specialized Alzheimer facilities. High school diploma or equivalent required. We make this an attractive alternative to nursing homes. Full time & Part-time positions are available on all shifts in Royal Oak, Troy and Southfield. Excellent and competitive salary & benefits package. Interested individuals should call to arrange an interview: Detroit (248)828-5044 or Nancy at (248) 355-5634

Office Assistant/ Secretary
Immediate position available for a person with a will, energetic and professional appearance. Good communication skills a must, experience in Word Perfect necessary. Excellent benefit package offering medical and dental coverage for under $50.00 per month, pension plan, T.S.A. Attendance bonus up to $650.00 per month, paid holidays & sick hours. Interested persons apply within. EOE
Mercy Ballbrook
873 W. Avon Road
Rochester Hills, MI 48307

OFFICE MANAGER years experience, computer knowledge a must. Opn. experience preferred. Competitive salary & benefits P.O. Box 3457 Farmington Hills, MI 48333

## 506 Help Wanted-Medical

OPHTHALMOLOGY PRACTICE in W. Bloomfield needs experienced contact lens technician. Call Cathy: (248) 737-6955

OPTICIAN DISPENSER - Experienced. Excellent benefits, salary & hours. Full or part-time. No evenings or Sundays. Call Bob (313) 565-5600

OPTICIAN DISPENSER - OGMD practice. Experienced. Excellent benefits, salary & hours. No evenings or Sundays. Full or part-time. Plymouth locations. Call Bob: 313-565-5600

OPTICIAN
Full-time. Some experience preferred. Southfield area. Days 248-352-3435 Eves 248-305-6537

ORAL SURGERY ASSISTANT & RECEPTIONIST
Experienced. Full time. Excellent fringe benefits. Call 248-547-6836

PART-TIME PHYSICIANS office-computer posting and billing experience preferred. Medical knowledge of insurances. Send resume or letter of introduction to Grace Hospital, MOB 1345 B. Woodward, Suite 202, Bloomfield Hills, MI 48302

PATIENT REGISTRATION CLERK
Part time position on the afternoon shift. Responsibilities will include processing personal insurance data, answering phones and other related duties.
Qualified candidates must possess a high school diploma or equivalent, typing speed of 35 wpm and knowledge of medical terminology and insurance. Prior medical office experience in registration or related field is preferred. If interested, you may apply in person or send resume to:
Personnel Department
GARDEN CITY HOSPITAL
6245 N. Inkster Rd
Garden City, MI 48135
(313) 458-3400

PHARMACIST - STAFF
Full time, midnight shift in Livonia. 7 on / 8 off. Benefits available. Contact Sandy Taylor. (313) 513-7229

PHARMACIST- LICENSED
Part-time for out-patient Oncology practice. IV's experience preferred necessary. Responsible for pharmacy inventory management & drug information. 15-20 hours a week. Call Liz: 313-271-5577

PHARMACY TECHNICIAN Full time, 12 noon-8pm. Benefits available. Team Care Pharmacy. Contact: G. Taylor (313) 427-7229

PHLEBOTOMISTS
Full-time and part-time contemporary openings on day shift for hospital based lab. Previous experience required. Apply in person or send resume to:
HCL
23775 Northwestern Hwy.
Southfield, MI 48075

PHYSICAL THERAPIST wanted part-time position growing to full time position in Livonia area. Interested in joining a progressive in advanced care physical therapy office setting. Excellent pay and working environment for orthopaedic training preferred. Manual therapy skills a plus. Call Jeff at Mon - Thurs. (248) 847-5877

PHYSICAL THERAPIST
Work with TBI adults in rehabilitation center in Brighton area. Full-time, 9am-4pm, from Oct. 15 thru Jan. 1 with 2-3 days per week. Excellent salary package. Call Wilbraitock Rehabilitation Center at (810) 227-4019 fax 810-227-4022

PHYSICAL THERAPIST
Seeking experienced Physical Therapist director for out-patient clinic in Plymouth/Canton community. Full and part time. Competitive salary and benefits. Call: (313) 455-7000 Fax resume (313)-455-4423

PHYSICAL THERAPY OFFICE PROFESSIONAL
Front desk/transcription experience. Full-time w/benefits 248-851-6999

PSYCHIATRIST/THERAPIST
CLINIQ needs psychiatrist who is willing & eligible to join HAP or QMM plan. Also needed the right psych, fully licensed, MSW. Call (313)-277-0456 (810)-772-0015

RECEPTIONIST/BILLER
PART time for busy allergy practice. Farmington Hills and Livonia locations. 24-28 hours per week. MDS experience preferred. Call Cathy 248-477-8427

RECEPTIONIST/BILLER
EXPERIENCE needed for busy Southfield Physician's office. (248) 352-7600

RECEPTIONIST
Busy outpatient Sterling Warren has full time position available. Must have experience with good organizational skills, personable & highly motivated. Call Debbie 313 536-0005

RECEPTIONIST
Experienced, friendly, organized, computer entry. (13 Mile & Telegraph). Call Kay: (248) 433-3399

RECEPTIONIST FOR doctors office
Typing skills necessary.
Part-time hrs. flexible.
Redford area. (313) 937-8155

RECEPTIONIST FOR internal medicine office. Good communication skills. Knowledge of medical terms. 30-40 hours. Call Maureen: 248-442-1400

RECEPTIONIST
FULL time. Experienced for Southfield ophthalmology practice. Experience necessary. (248) 569-6714

RECEPTIONIST
Part-time with possibility for busy Cardiology office in Livonia. Must be highly motivated with interpersonal skills. Competitive salary. Call for interview 313-464-3251

RECEPTIONIST
SELECT HEALTH CENTERS, a managed care subsidiary of Detroit Macomb Hospital Corporation, has an opening (including week ends) PART-TIME position for our Ann Arbor Westside Health location for an Appointment Receptionist.
Duties will include extensive patient contact in person and by telephone, appointment book and chart pulling, billing via an automated system. Candidates should have a high school diploma with preferably one year experience in a medical office setting, with knowledge of outpatient physician billing, ICD-9-CM and CPT-4 Recognition.
Applicants should submit a resume to:
SELECT HEALTH CENTERS
Attn: Human Resource Director
7050 S. Rochester Road
Pontiac, Michigan 48057
NO PHONE CALLS PLEASE
EOE

RECEPTIONIST, Troy doctor seeks experienced receptionist for full-time position. Excellent benefits. Call 248-822-7003. Or fax resume to: 248-822-6402

REGISTERED NURSE
Part-time RN with at least 2 years general Oncology experience desired for busy Ann Arbor area Gynecologic Oncology practice. Responsibilities include patient assessments, teaching, chemo administration & dressing. Work course requires 15-20 hours a week. Call Liz at: 313-271-5577

RN & Home Health Aide
For home health care agency
(248) 651-0544

RN
OB/GYN office in Farmington Hills. 2 days/wk. Experience preferred. (248) 626-9911

RN ONCOLOGY CLAIMS REVIEW
Minimum 3 yrs. Oncology experience. Windows Computer. Good communication skills, great assignment. Send resume to: HAP, 26777 W. 12 Mile Rd., Ste. 300, Southfield, MI 48034 or fax to Dan: 248-357-4008

RN-SHIFT SUPERVISOR
Full time days - 8 or 12 hour shifts. Responsibilities include supervision as well as staff nurse duties in 64 bed facility. Must be RN with long term care experience. BSN preferred. Excellent compensation. Apply: St. Joseph Community Hospital, 1220 Ann Arbor Trail, Livonia. 313-261-4800

RN'S, LPNS & CNA's
All shifts available. Alegis Home Associates (313) 878-0520

## 506 Help Wanted-Medical

RN DISABILITY CASE MANAGERS
Aetna US Healthcare, the nation's largest group and managed care company is seeking FUI Disability Case Managers to actively participate in the Case Management of a new and expanded medical disability program.
These positions offer a challenge for Registered Nurses with excellent communication and organizational skills. Case Management/Workers Comp experience a plus.
Requirements: RN currently licensed in the State of Michigan; 3 yrs clinical experience; keyboard/computer skills; CDMS and CCM preferred. We offer a competitive salary and benefit package. Qualified applicants, please send resume and salary history to:
Human Resources
Aetna US Healthcare
26957 Northwestern Hwy.,
Suite 140
Southfield, MI 48034
Equal Opportunity Employer
M/F/D/V
NO PHONE CALLS PLEASE
RN

MEDICAL OFFICE
Contingent position to work in Corporate Health Services located in Novi and Southfield. Selected candidate will be assisting with medical care for associates, pre-employment and executive physicals.
Current MI RN licensure required. Self-motivated, experience in an office setting preferred.
Fax resume to (248) 424-5437 for consideration. To be scheduled for testing of RN openings, please call our Job Opportunities Hotline at: (248) 424-3171

PROVIDENCE
Hospital and Medical Centers
Employment Services
22253 Greenfield
Southfield, MI 48075
EOE

RN's/LPN's
Part time midnights.
Apply in person:
Maryanne Manor
15475 Muirfield
Livonia
313-427-9175

RN UTILIZATION REVIEW
Minimum 3 yrs. ER ICU clinical experience. Computer skills, ICD-9, CPT Coding. Good communication skills. Knowledge managed care issues is HCP, 25499 W 12 Mile Rd., Ste. 380, Southfield, MI 48034 or fax to Don 248 357-4008

SCHEDULER FOR home health agency. Responsibilities include scheduling recruiting & driving skills. Have health care experience. Excellent, good wages & benefits. Call Mon thru Sat., 9 to 5 313 482-7244

SEEKING EXPERIENCED RN willing to work 20-25 hrs per wk including two Sat. per month for medical practice in Livonia. Only Infertility experience helpful. Must be independent/self-motivating. Call 9 to 4 Mon. - Fri. (248) 347-5565

SPEECH LANGUAGE PATHOLOGIST
Opening for full time speech therapist to work with traumatically brain injured adults in a day treatment program. Experience w/TBI preferred. Excellent wage & benefit package. Call Ann at (810)227-0119

TOP PAY
Courtyard Manor an assisted living community is seeking applicants for these positions: LPN's, Direct Care Aides, Receptionist & housekeeping all the following locations:
Livonia 1-800-396-0577
Farmington Hills 1-800-396-0587
Wixom 1-800-753-1046
Livonia 1-800-736-2046

ULTRASOUND TECHNOLOGIST
Part-time, 2 to 3 days per week. Farmington Hills Area
(248) 471-0675

UNIT CLERK
Full-time, part-time, and continguent Unit Techs and Unit Information Assistants are needed. Prior one year recent experience as a Unit Tech or Health Unit Coordinator. Accurate typing or word processing at 20 wpm is also required.
You may pick up an application in the Lobby of the Providence Pavilion, Mon-Fri., 8am-4pm or mail resume to:
PROVIDENCE
Hospital and Medical Centers
Employment Services
22253 Greenfield, Ste. 310
Southfield, MI 48075
EOE

UTILIZATION REVIEW
BSN or RN with degree is needed for long term contract at major HMO.
• Two years U/