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Employment

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500 Help Wanted General

ARTISTICALLY INCLINED
$7.75 per hour to start
If you enjoy using your creative abilities then come Down & apply for a chance to work in a job that will challenge you! We will train. Over-time & Saturday work may be required. Raise & promotions based on job performance. We offer a good benefits package as well as a fun atmosphere. potential Casual attire. Apply in person: North American Photo, 27451 Schoolcraft (at Inkster) Livonia, Mich.

ASPHALT WORKER
Need equipment operator to run road grader and dozer- experience in finish grading a must. Also seeking asphalt paver operator, distributor truck driver and laborers for grade and paver crews. Union wages apply. Please apply at: Metropolitan Asphalt Inc., 13000 Newburgh Rd., Livonia.

ASSEMBLERS
Looking for experienced people. Apply in person, Advantage Tech Inc., Mon.-Fri. 8am-4pm. 14731 Helm Ct. (M14/Sheldon), Plymouth.

ASSEMBLY PEOPLE needed experienced in manufacturing computer & industrial cable assemblies. Call 248-299-0994

assembly
"SOME ASSEMBLY" REQUIRED
SERVICE TECHNICIAN
ProTek "Assembly Services, Inc. is an aggressive, Midwest regional company providing assembly services to retailers. We are looking for dynamic, committed people with strong work ethics to grow with us. Strong earnings potential based on your willingness to work. Benefits package. NO SALES.
Contact ProTek at (888)357-2453 ext. 6020, or apply online at: www.protekassembly.com

ASSISTANT MANAGER
Mid-size apartment community requires your maintenance and landscaping skills, prior on-site or nearby. Competitive salary & benefits including pension. CALL: (734) 455-3880

ATTENTION!
Auto Service Center is looking for degreed professionals with the following experience:
Automotive Technician
Administrative Assistant
Accounting / Finance
Contact Jim at (734) 591-1100 ext 269 or fax to Brant's attention at (734) 591-1217

ATTENTION:
Person to work on installation crew, $10/hr. to start. Full benefits after 90 days. "Will train". Must have good driving record. Apply to Box #1913:
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

ATTENTION RETIREES!
Heslop's is looking for good, dependable people to fill the following positions:
Order Pickers
Order Packers
Order Inspectors
Receiving Dept. Clerks
Previous experience not necessary, we will train you. Call for an interview, apply in person Monday thru Friday 9-3 or send resume to:
Heslop Inc.
22790 Heslip Dr.
Novi, MI 48375
(248) 348-7050
or fax (248) 344-4342
$8.00 per hour to start plus benefits. Ask for Jeff

TECHNICIAN - Strong diagnostic, computer & interpersonal skills. Auburn Hills & Plymouth area. Resume to: Diagtech Svcs. Fax, 810-953-0292 or PO Box 295, Grand Blanc, MI 48439

AUTO BILLER
Detroit Area's #1 Ford Dealer is seeking an individual to fill a full time position as an Automotive Biller. Experience preferred. If you are interested apply within at:
Bill Brown Ford, Inc.
32222 Plymouth Rd.
Livonia, MI 48150
(734)421-7000

AUTOBODY REPAIR
Must have tools, 40% or hourly.
Maaco Farmington
(248) 442-8512

AUTO BODY TECH
Need Body Tech for busy Westside Dall Dealership. Please send DRPS and plenty of work. 401K and paid vacations. I-Car Cert. or will pay for training. Call or apply in person GORDON CHEVROLET, 31850 FORD RD., GARDEN CITY
(734)427-6200

AUTO BODY TECHNICIANS
CRESTWOOD DODGE
(734)421-5700

AUTO BODY TECHNICIANS
Immediate openings for full-time experienced body shop technicians. Must be state and I-car certified. Ability to perform heavy repairs, all makes and models. Excellent insurance benefits, multi D.R.S. accounts, and opportunity to be part of one of the nation's fastest growing dealership chain. Apply in person Mon.-Fri., between 8AM and 6PM. Bring resume and/or recent references.
Mel Farr Collision Center
10550 W. 8 Mile Road
Ferndale
Equal Opportunity Employer

Auto Dealer has position opening for entry level F & I Manager. Develop new F & I department. Process paper work, sell after-sale items. Must understand customer satisfaction and be versatile. Great opportunity. Please contact for Appointment, Infiniti of Farmington Hills/Suburban Acura. (248)471-2220

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Top pay for experience.
Full-time with benefits.
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High volume dealership in the Farmington Hills area is in need of an experienced Auto Deal Coster that can keep up with the fast pace!
If you are an ambitious, hard-working individual with experience in the coding of vehicle sales paperwork including, used cars, leases, retail and dealer trades, we have the perfect position for you!
Excellent pay & benefits!
Please fax current resume to:
BOB SAKS TOYOTA
(Fax (248)699-7191
Attn. Sandy Domton
Office Manager
(248)699-7083

AUTO DEALERSHIP
Office Manager/Controller
Candidate must have auto dealership experience. Strong supervisory/organizational skills. We are a 25 year old company with several employees here 25 years or more. Top benefits, car, profit sharing, 401K, health insurance, etc. ALL REPLIES CONFIDENTIAL. Toyota Ann Arbor, Inc., P.O. Box 981338, 2067 Washtenaw Ave., Ypsilanti, MI 48198.

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BODYSHOP
America's Corvette Dealer
Looking for an aggressive person to handle Bodyshop maintenance & vehicle detailing. We offer a complete health care program, 401K & paid vacation. Please apply in person & ask for
Dennis Farrand,
Jack Gauley Chevrolet,
7020 Orchard Lake Rd W.
Bloomfield

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The best candidates will have 3-5 years of metal-forming experience. Excellent pay & benefits. Located in Livonia.
Send resume to: Box #1740
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Livonia, MI 48150

AUTOMATION MANUFACTURER has immediate opening for experienced Machinist who can read & work to blueprints; Competitive wages, excellent benefit package. Apply at Accum-Matic Systems, 11973 Mayfield, Livonia. E.O.E.

AUTO MECHANIC-Experienced in Engine R & R and general repairs. Five day work week, $40K/benefits. 734-522-3328

AUTO MECHANICS / Tire Technicians / Maintenance
Full service Firestone. Pay negotiable. Full-time. Benefits, 401(k). Darrell: 248-553-2622

AUTOMOTIVE
Gordon Chevrolet has immediate openings for the following positions:
Heavy Engine Technician
General Service Technician
Signing bonus for the right person, to join our Great Service Team call Rick Thornsberry at (734) 458-5270

Automotive
PARTS SHIPPING/ RECEIVING CLERK
Needed for large volume R.V. dealership. Excellent entry level opportunity to join our growing organization. Great compensation, benefit and training package available.
Call Cathy Scott 734-697-2500

Automotive
PARTS COUNTERPERSON
Experienced & Trainee Positions Available
If you are self-motivated, with excellent customer service skills, we offer an attractive compensation, benefit and training package. For an opportunity to join our growing organization, call Cathy Scott 734-697-2500

AUTOMOTIVE SALES/ LEASING CONSULTANT
Position opening available for experienced, customer oriented Sales Consultant. Sell & Lease luxury automobiles at the Premier One customer satisfaction Infiniti dealer in the country. Infiniti of Farmington Hills. Contact Roy Coons (248)471-2220

Auto Oil Change Tech
Automotive oil change/tire technician. Full or part-time. No Sundays or evenings; room for advancement. Benefits including hospitalization insurance, employee discounts, paid vacation & uniforms, and 401K retirement plan. Earn up to $10.00 per hour. Apply in person:
DAVIS AUTO CARE, INC.
807 Doheny Dr.
(In the Northville Industrial Park Off of Northville Road, West of 7 Mile)
248-349-5115

Automotive
Tired of spinning your wheels?
Then take your career full speed ahead as part of our renowned organization, one of the world's foremost tire manufacturers. Currently we have openings for:
Service Managers
The candidates we seek should be ASE certified, customer service oriented, and highly dependable. Previous work experience preferred.
Commercial Sales
The self-motivated individuals we seek should possess a successful history of sales experience, preferably within the tire industry.
Stop spinning your wheels and enjoy an attractive compensation package, and excellent benefits. To join our dynamic, fast-paced team, please call us TOLL FREE, 24 hours a day, 7 days a week at:
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$8-$10/hour. Will train.
Maaco Farmington, 248-442-8512

AUTO PARTS COUNTER SALES
CRESTWOOD DODGE
(734)421-5700

AUTO PARTS
COUNTER PERSON
Wholesale only. Hours: 8am-5pm. Good pay, benefits, profit sharing. Call (313) 255-1122

AUTO PARTS
Counterperson for Luxury Car Dealership. Customer caring organization needs competent individual to service our customers in an efficient manner. Person must be team oriented, reliable and motivated. Experience preferred but willing to train. Contact Doug Manaras, (248) 614-3185

AUTO PARTS DRIVER
CRESTWOOD DODGE
(734)421-5700

AUTO PARTS DRIVER
Full & part-time drivers needed. Must have good driving record and neat appearance. Retirees welcome. Benefits. Apply in person: 30406 Ford Rd.
Garden City
Ask for Bob 734-261-2800

AUTO PORTER
Bonus pay plan opening. Full time with overtime available. Benefits. Farmington Hills.
BOB SELLERS PONTIAC
Doug Martin (248) 478-8000

AUTO PORTER/ DETAILER/ SHOWROOM
Large dealership has 3 positions to fill. Full and part-time positions available. Must have a good driving record. Excellent benefits. Right pay for right person. Apply in person to:
HINES PARK
LINCOLN-MERCURY
40601 Ann Arbor Road
Plymouth
734-453-2424

AUTO PORTER
Jaguar of Troy is seeking individuals to work in their service and prep-departments. Excellent opportunity for ambitious individuals. Apply in person:
1815 Maplelawn
(inside Troy Motor Mall)
ask for Service Manager

AUTO PORTERS
Auto dealer needs New Car and Service Porters. Must have good driving record also. Customer Service Rep will train; some automotive knowledge a plus. Must have good people and communication skills. Excellent pay plan and benefits. No weekends. Apply within to Tony Slipcek.
PLYMOUTH MITSUBISHI
200 Ann Arbor Rd.
Plymouth
(734) 207-7800

AUTO PORTERS
EARN BONUSES!
GASOLINE AWARDS!
PRIZES!
Several positions start immediately. Full/part-time. Good driving record required. Full benefits. Lot Manager position also available. Contact Steve Clement.
Lou LaRiche Chevrolet
40875 Plymouth Road
Plymouth & Haggerty Rd.
in Plymouth
(734) 453-4600

AUTO PORTERS
We need 2 Used Car and Service Porters. Excellent pay and benefits, great working environment. Call Mark Schubert
(734) 453-3600
SUNSHINE HONDA

AUTO PORTER
USED CAR DEPT.
Full time opening for a hard-working individual! Good driving record a must! Apply in person to Steve Smyth, Used Car Manager.
DICK SCOTT DODGE
684 W. Ann Arbor Road
at Main Street, Plymouth
(734) 451-2110

AUTO RENTAL TRAINEE
Trainee. To $55K.
248-203-0000
Fax: 248-203-0047

AUTO SERVICE PORTER
Join a winning team! Rapid growing Saturn facility in need of a Service Porter. Must be a team player. Please contact Saturn of Southfield, Attn: Mike Williams, (248) 354-6001

AUTO TECHNICIANS
CRESTWOOD DODGE
(734)421-5700

AUTO SERVICE ADVISOR
We have a rare opportunity to join our Service Sales team! If you're looking to move your career to the next level this could be for you! We need a customer focused, organized individual to assist our expanding customer base. Ideal candidate will have 2 years service & sales background preferred. We offer a busy shop, great clientele, stable work environment and an excellent compensation package! BC/BS, Dental, Life Insurance, 401k, vacation and more. 5 day work week - No Saturdays. Come in & check us out!
See Steve Clement,
Service Manager,
LOU LARICHE CHEVROLET
40875 Plymouth Rd.
Plymouth, MI 48170
(734) 453-4600

AUTO SERVICE CONSULTANT
Gordon Chevrolet has a great new pay plan! It includes: an hourly rate plus commission, with a company car allowance! We are searching for experienced Service Consultants who can take care of our customers needs. We offer BC/BS, dental coverage, 401K and paid vacations, holidays and uniforms. To join this great Service Team in this very busy shop contact Rick Thornsberry at (734) 458-5270 or apply in person to 31850 Ford Rd., Garden City.

AUTO TECHNICIAN TRAINEE
Excellent opportunity for ambitious, automotive career-minded individuals. Apprenticeship program with hourly rate. Gordon offers factory training. Pay up to $14/hr, plus benefits & a chance to work on the best. Contact Jaguar of Troy at: 248-614-3183

AUTO
USED CAR PORTER
Mon. - Fri. work week. Hourly plus bonus. Livonia Chrysler Plymouth, 30777 Plymouth Rd., Livonia, MI (734) 525-5000. Jim Arminiak.

AUTO
WANTED new car Sales Assistant. Must have good people skills & positive attitude. Hourly & bonus. Monday through Friday. Contact Diane Manuel (734) 525-5000

TELLERS
FULL AND PART-TIME
Metrobank - a community bank serving the Farmington, Farmington Hills, W. Bloomfield area for 35 years is seeking customer service representatives. One year teller experience preferred or equivalent cash-handling experience. Excellent communication skills needed.
Metrobank offers an excellent benefit package and competitive compensation to our full time employees and partial benefits and competitive compensation to our part time employees.
COME JOIN OUR TEAM!!!
Please send resume indicating position you are interested in:
Metrobank
37000 Grand River Ave. #200
Farmington Hills, MI 48335
Attn: Human Resources Dept.
Or fax to: (248) 473-9385
Drug Testing is part of the pre-employment process.
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BANKING POSITIONS
File Clerks, Receptionists, Loan Processors
ARBOR TEMPS 482-1166

BATHTUB REGLAZER
Will Train!!
Must be dependable & have good driving record. 734-459-9900

BATTERY TECHNICIAN
Electrical/mechanical aptitude helpful. Will train. Competitive salary & benefits. Send resume to: Battery, 32543 Schoolcraft Rd., Livonia, MI 48150.

BAYPOINTE GOLF CLUB now hiring for the 1999 season-Proshop Staff, Starters, Bag Room, Grounds Crew. Full and Part-time. Competitive wages & golf privileges. 4001 Haggerty, W. Bloomfield (248) 360-0600

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Part time. Builders books. References. Good pay.
(248) 352-2220.

banking
CHECK PROCESSING SUPERVISOR
Standard Federal Bank, member ABN AMRO group, has an immediate opening for a Check Processing Supervisor in its Troy location.
Responsibilities would include assisting with supervising the afternoon check processing staff. We also assume the duties of the shift manager in his/her absence. Candidates should have good mathematical aptitude, strong supervisory skills and the ability to work in a deadline oriented environment. Experience in a supervisory position and in a check processing environment is desired. Hours are Monday through Friday from 6:00 p.m. until 1:30 a.m. or until completion of daily processing. Some overtime will be required.
We offer a competitive salary and complete benefits package. Please submit resume to:
Standard Federal
Human Resources Dept.
2600 W. Big Beaver Rd.
Troy, MI 48084
Fax: (248) 637-2759
EOE, M/F/D/V

banking
TELLERS
Standard Federal Bank, member ABN AMRO Group, has immediate openings for hourly and salaried Tellers in the West Bloomfield/Farmington Hills/Orchard Lake areas.
Light typing, good mathematical aptitude, and customer service skills required. Experience as a cashier helpful. Teller training in Troy. We offer a starting salary of $330/wk. and an attractive benefits package.
Apply in person
Tuesday, Mar. 23,
9am-1pm at:
STANDARD FEDERAL BANK
West Bloomfield Branch
6120 Maple Rd. West
West Bloomfield, MI 48322
Or complete an application at:
STANDARD FEDERAL BANK
Human Resources Dept.
2600 W. Big Beaver Rd.
Troy, MI 48084
Fax: (248) 637-2759
Equal Opportunity Employer M/F/D/V
Standard Federal

BLUE PRINT MACHINE OPERATOR
Experienced Operator preferred but will train the right candidate. Full time and we offer competitive wages and benefits. Apply at: Northwest Blue Print & Supply Co., 13450 Farmington Rd., Livonia.

BONAVENTURE SKATING CENTER
Part-time. Variety of duties. 16 yrs & over, seniors welcome. $6.50/hr. Farmington Hills. Call Mr. Findlay: (248) 476-2201

BOOKKEEPER
Distributor of consumer goods needs reliable full charge bookkeeper through trial balance. Fax resume with salary requirements to . 734-261-0790

BOWLING CENTER needs week-end cleaning person & floor help. Mature. Apply in person: Plaza Lanes
42001 Ann Arbor Rd. Plymouth
734-453-4880

PLASTICS RESEARCH CORPORATION
TRANSFORMING PLASTICS INTO INNOVATIONS
JOB FAIR
FOR
PRODUCTION MACHINE OPERATORS
Isn't it time you worked for an organization that recognizes good employees?
Tremendous growth has lead to our search for energetic and dedicated individuals who can work 1st, 2nd and 3rd shifts as
Production Machine Operators.
Requirements: High School Diploma or GED equivalent, DRUG FREE, basic math knowledge, good attendance and willingness to support a team atmosphere.
We offer a great package that includes:
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Let Plastics Research Corporation be the key to your future.
Apply in person during our
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SATURDAY, MARCH 27, 1999
Between the hours of 10:00am - 3:00pm only
3200 Robert T. Longway Blvd.
Flint MI 48506
(Located between Center and Dort Hwy.)
No phone calls please
An Equal Opportunity Employer

EXPERIENCED SUPERINTENDENT
Needed for residential builder, for upscale residential subdivision. At least 5 years supervision experience minimum. Wage based on qualifications. Health insurance/profit sharing provided. Please fax resume with salary requirements to:
Attn: Doug
fax: (734) 455-0815

BUILDERS / TEACHERS
Earn major $$$ teaching part-time. Building or remodeling experience a must. Phone Glenn at: (734) 266-8091

BUILDING INSPECTOR/ PLAN EXAMINER
City of Southfield
Performs on-site inspections and reviews construction plans for conformity to laws, zoning ordinances, and building codes. Requires high school degree or equivalent; one to 2 years plan review experience; 3 years experience in building inspector OR 4 years construction experience in the building trades or project superintendent. Must possess an in-depth knowledge of BOCA codes and related standards and the ability to apply this knowledge in the field; registration as Building Inspector and Plan Reviewer under Act 54, or ability to obtain registration within six months; valid driver's license and good driving record; effective communication skills. Salary range: $39,100 - $50,600, plus comprehensive benefit package. This is a continuous recruitment. Apply at: City of Southfield Human Resources Department, 26000 Evergreen Road, Southfield, MI. 48075
EOE M/F/H/V DRUG FREE WORKPLACE

BUSINESS PROFESSIONALS: International consulting firm seeks individual to open local office. Our unique structure in the area of employee evaluations & assessments ensure success for the right person. Call Mike Priest at (800) 600-2909 Ext. #104 or fax letter of interest to: (254) 776-4526 www.profiles-international.com

BUYER
Industrial repair company seeks experienced Buyer for full-time. Immediate opening. Candidate must be organized and have extensive computer skills.
Mail or Fax resume to:
PSI Repair Services
attn: Sheila Zajac
11900 Mayfield
Livonia, MI 48150
Equal Opportunity Employer

CABINET MAKERS
Experienced builders needed. Minimum 2 yrs. experience. Benefits offered. Call: (248)288-5656

CAD DESIGNER
Audio visual design company seeks full-time experienced CAD person. AutoCAD 13 or higher, 3D preferred. Benefits. Please fax resume to: 248-478-5679 or call: 248-478-5620

CALIBRATION TECHNICIAN
Experienced Technician needed for field calibration of mechanical devices. Experience in pressure, temperature, and/or dimensional for on-site calibration work. Excellent opportunity with growing company. Full benefits with 401(k). Send resume to: Cech Corporation, 11675 Belden Ct., Livonia, MI 48150 or FAX to: (734) 513-6757

SMALL kitchen & bath remodeler seeks carpenter experienced in all phases of construction. Call Mike 248-390-3877

CARPENTER APPRENTICE
Established Livonia kitchen remodeling Co. has 2 positions for apprentice installer training program. Must have good basic carpentry skills. References required. Great opportunity.
(734)261-0222

CARPENTER
FINISH, ROUGH, & INSURANCE REPAIR EXPERIENCE.
Full-time + benefits.
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EXPERIENCED CARPENTERS
Very busy residential rough framing crew. Great pay!
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CARPENTERS
Full time, experience needed. Good transportation a must. Top pay for right people. Insurance available. Ask for Wanda
734-455-1414

CARPENTERS
$30+ / year. Benefits, 401K. C.J. Lindt or Rick: (734) 947-9000

CARPENTER - With remodeling experience. Experience with drywall, plumbing, electrical, ceramic and paint helpful. Must have own transportation & tools. Honest, reliable, motivated.
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InterFirst
If you're looking for career growth, InterFirst has plenty of opportunities for you. Already one of the nation's top-volume wholesale mortgage lenders, we're determined to be number one. One of the ways we're expanding our business is by accelerating the career growth of our mortgage banking professionals at a rate that's giving fast-track new meaning. We're looking for motivated high-achievers who are anxious to prove themselves and their ability in a fast-paced, constantly changing, invigorating culture.

Administrative Assistant - Marketing Department
Ability to provide superior professional and confidential assistance in a fast-paced, diverse working environment is essential. Requires at least 2 years' proven experience, exceptional communication skills and extensive skill sets in MS Office 97, including Word, Excel and PowerPoint. ***Job Code AA1219***

Clerical Assistants - Corresponding Lending Department
Perform general office tasks which includes answering phones, filing and data entry. Ideal candidates will be multi-task oriented. Excellent entry-level opportunity. ***Job Code CLA1812***

Credit Analyst - Underwriting Department
Assist with analysis and underwriting of mortgage file and provide quality customer service. Requires mortgage industry knowledge and effective problem-solving and teamwork skills. ***Job Code CA1805***

Customer Service Representative III - Customer Service Department
Responsible to problem solve, act as liaison between clients and departments, answer questions regarding underwriting, rate locks, closing and general processing issues. Requires excellent telephone/communication and self-motivation skills, knowledge of mortgage banking, and the ability to support junior staff. ***Job Code CS/CSR1801***

Document Preparation Specialist - Closing Department
Review, input, process, print and fund both standard and specialized program closing packages, and support junior and customer service staff on closing document technical issues. Requires effective detail/work management and organizational skills, and thorough knowledge of loan closings. ***Job Code CF/DPS1803***

Senior Document Preparation Specialist - Closing Department
Resolve technical issues/operational problems and provide training and technical support to document preparation staff. Requires good organizational, problem-solving and staff training skills, and working knowledge of loan closings. ***Job Code CF/SDPS1803***

File Reviewer - Underwriting Department
Review underwriting loan packages to ensure adequate documentation in accordance with investor requirements. Requires self-sufficiency, self-motivation and ability to function in a production environment. A college degree in finance or business preferred. ***Job Code FR1805***

Funding Clerk - Customer Retention Department
Schedule and process the funding of all loans closed at our Customer Retention Center; maintain CRC tracking systems to ensure complete and accurate data. Requires proficiency in data entry, strong accuracy and multiple tasks management skills. ***Job Code CRFC1820***

Quality Assurance Analyst - Quality Assurance Department
Complete verbal quality assurance loan audit. Requires the ability to analyze and interpret adverse findings and begin investigations, and excellent telephone/communication, organizational and interpersonal skills. ***Job Code QA1809***

To be part of the dynamic wholesale mortgage banking team at InterFirst's Ann Arbor headquarters, as well as the challenging career opportunities and generous personal and financial rewards we offer, please send your resume to:

WHOLESALE MORTGAGE LENDING
InterFirst
A Division of ABN AMRO Mortgage Group, Inc.
Attn: Recruiting Department
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Ann Arbor, MI 48108-3258
Fax: (734) 997-2802
e-mail: alex.marz@abnamro.com
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