Farmington man's book offers tips to 'power up' job searches

Everyone wants to get the magic job offer, ace the interview, find a million dollars worth of free advice and choose a job instead of letting it choose

you.

A local man has some concrete advice about how to make those dreams come true. J. T. (Tom.) Buck, a Farmington resident, co-wrote the 1997 book.

"101 Ways to Power Up Your Job Scarch" with William R. Matthews and Robert N. Leech, published by McGraw-Hill and available in local bookstores.

lished by McGraw-Hill and available in local book-stores. Buck works for Infinite Learning in Birmingham which organizes internal leadership academies for companies. In tough economic times, that includes helping people look at what the future holds. "Normally, we offer several days of training every year," Buck said. "We do a lot of workshops to help people think through their next career move."



Local author advises job-seekers

Attending job fairs and sending out a few resumes isn't enough for college graduates to land a job today.

"If you are graduating in April, May or June, it might be a little late at that point, said J. T. (Tom) Buck.

The junior, or even sophomore, year is a good time to start.

Buck's expertise in helping people find jobs is part of a book, '101 Ways to Power Up Your Job Search,' which he co-wrote with William R. Matthews and Robert N. Leech. Also, he works for Infinite Learning in Birmingham, a company that designs and implements corporate leadership academies and training.

Though economic times are tough, spring graduates can take some specific steps to beat the recession blues:

Match your values — Find companies with similar values to your own and schedule informational interviews with companies you'd like to join. These interviews and the start of the similar values to your own and schedule informational interviews with companies you'd like to join. These interviews and the start of the start of the start of the similar values to your own and schedule informational interviews with companies you'd like to join. These interviews the start of the start of the start of the similar values to your own and schedule informational interviews with companies you'd like to join. These interviews and schedule informational interviews with companies you'd like to join. These interviews are successed as a succession beautiful to the successio



views show you are a self-starter and give you an "in" when a company is hiring.

Attitude Counts — Do not go into interviews with an entitlement air about you. A little humility works wonders. It shows that you know you are going to have to work hard and earn entry into a company. Show how you are ready to go to work at full intensity and make a contribution.

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11's confidence, not aggression, Buck said.

Internships — Seek out internships to get real experience. Use these opportunities to develop skills and network for botential jobs. Even one or two-week assignments during holiday breaks are worthwhile.

Work for Less — Be willing to start with less money than you wanted if the opportunity for growth and experience is there. In the long run, this will have a more satisfying payeff for you.

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ter — Volunteering allows you to leverage the skills you develop while volunteering and adds to your growing network of professional contacts.

"There's so many opportunities out there for community service," Buck said. "To have community service, "Buck said. "To have community service on your resume shows a little bit about your character. As you meet people in volunteer activities, you may meet a job contact."

Some students are thinking about the job market even earlier than college. Buck's company did career preparation for high school students at Detroit Country Day School with training on interviews.

While his company doesn't

try Lay School with the company doesn't offer classes to the general public, he suggested checking into community education programs and classes at community col-

Editor's Note: Mr. Buck is not related to reporter Sue Buck.





