Jr. Clerk

INSURANCE CO.

357-2010

357-2010

OFFICE HELP
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Future Openings
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Office Machine
Operators
Typists
Secretaries
Secretaries
Secretaries
Secretaries
Secretaries
Office Machine
Operators

An Equal Opportunity Employer

TYPISTS and STENOS All Areas

965-7000

ALSO

Female Help Wanted 3-20 Miscellaneous Female Help Wanted 3-28 Domestic PART time Dental Assistant wanted, experience helpful, but not necessary. KE 2-8600 NDABLE baby sitter in some, 5 days, i pre-school-Mile-Telegraph area. 338-4154

WILL baby-sit, your transpor-tation, 50c per hour, 453-0639. LITE babysitting, \$25 per week. Plymouth and Telegraph. Call weekdays after 5:30. 534-1805 MATURE person to babysit, 4 days a week, in my home Farmington area. After 6 pm.

WOMAN to come at 8:00 to get children off to school, and a little housework. 474-4877 Full time, afternoon shift. 142 bed extended care facility. Excellent pay and benefits beverly MANOR CONVALESCENT CENTER 24500 Meadowbrook Road NOVI 477-2000

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Westland

AD.T. PROTECTION SERVICES 5488 SCHAEFER RD. DEARBORN, MICH. 582-3020 An equal opportunity mployer

R.N.'S, L.P.N.'s

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rehabilitation facility. Novem ber opening. Apply in person Mon., Tues., 9 a.m.-1 p.m.

MEDICOS 22355 W. 8 Mile Rd. Just W of Woodland Medical Clinic

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POT Time
To Time
Cleaning shift 9 a.m.-2 p.m.
Cleaning office buildings, \$2.20
per hour Sday week, 5 hours
and have own transportation.
33-45 years. Merriman-Plymouth
Rd. area. Also Novi area. Call
between 2 and 5 p.m.
349-5660

PRESSER ilk and wool combine apable of top quality ew plant.

FLAIR CLEANERS

535-3494

NEEDED. Dependable lady for housecleaning one day per week. Couple with no children, light Ironing. Own transporta-tion. Must have references. 9 Mile, Farmington Rd. area. 474-6520

SECRETARY, Personnel e perience, typing 50, sho hand, 100, \$550 month DOMESTIC help, 2 days week, pleasant surroundings, 453-7242 3-2C Food and Beverage SHORT ORDER COOK, nights, 3 p.m.-12 midnight. Farmington area. MA 69097

hand, 100. \$550 manth.
MEDICAL RECEPTIONIST.
Experienced. Insurance forms
knowledge. Open.
LEGAL SECRETARY. Down-town. \$550 - \$650.
GENERAL OFFICE. Down-river. \$350 - \$400. EXPERIENCED short order cook. Apply 2 p.m.-10 p.m. Ginny's, 20050 Grand River, Farmington (Grand River-Mid-diebelt area) FACTORY GAL. Fast. Nea Experienced. Open Solary. Employer Pays Fee WAITRESSES, full time, good wages and benefits, hospitalis-ation, etc. Apply in person after 4 p.m. Botsford Inn. 28000 Grand River, Farmington. Employment 477-6481

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noons and days, 142 bed extend ed care facility. Excellent pay and benefits.

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CONVALESCENT CENTER

24500 Meodowbrook Rd.

NOVI 477-2000 RESTAURANT 49110 Grand River Wixom RECEPTIONIST Assistant for orthodonic office in Farming-ton. Write qualifications and salary expected to, 28452 Meadowiew Dr., Farmington, Michigan 48024. Top wages and tips 349-9788

MATURE woman. Experienced in general restaurant, apply in person. 158 North Center Street, Northville.

irret, Northylle.

COOK'S ASSISTANT
Permanent position. Call
interview appointment.
Williamsburg Convalesce
Center
21017 Middlebelt
476-8300

3-2D Miscellaneous

PART-TIME small machine pro-duction work. Very easy to learn, Must live in Farmington area. Call between 9 a.m.-474-7200 NURSING HOME DIETARY AIDE tractive position for ma-re person interested in part ne work 5 days per weeks oking knowledge required, ntact Mrs. Hunt. PART TIME AFTERNOONS
Dependable woman over 23 to
work part time on afternoon
shift recording burglar shad fire
alarm signals. 40 hours weekly
during 10 weeks training
period, Starting rate: \$2.59
hourly to \$3.59. 477-7374

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EASTLAWN
ONVALESCENT HOME
High St., NORTHVILLE
349-0011 Farmington 477-6410 349-0011 month, in rice area in Bellow month, in rice are in Bellow month, in rice area in Research month, in rice area in rice area.

Female Help Wanted Female Help Wanted

Automotive Interior

Trim Development

Candidate must be capable of working from Engineer-ing and/or Styling Information, fabricate seat pads when required and develop detail seat cover patterns for styling show and production trim use. Minimum Experience - 10 Years

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HEAD TEACHER for private nursery, five mornings; Livenla Bentley area. Previous nursery-kindergarien, experienced preferred, 9-10 a.m., 8-9 p.m., only.

454-3814

Permanent Staff Co. GIRL Friday, part-time, no bookkeeping. 353-0034 ACCOUNTING Clerk, \$475+.
Fee paid. Familiar with computer operation or insurance
bookkeeping. Southfield. Call
Mrs. Evans, Suburban Personnel.
477-9840 WOMEN needed for bottling work in Northville Laboratories. No experience necessary, 349-1500

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PART TIME
Experienced Good salary and fringes including company paid hosoital insurance, vacations, tolidays.

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Top salary, Immediate open-ings in Southfield, Birmingham and NW Detroit area. HILLSTROM & ROSS AGENCY Suite 100, One Northland Dr. SOUTHFIELD 354-2360

GENERAL OFFICE for small factory. One girl. No bookkeep-ing involved. Experienced, in-dustrious person. \$425 to start. Send resume to 322 Hamilton, Flymouth.

DENTAL Assistant, experi-enced, minimum age 23. Garden City. 522-2180 NURSES AIDES rmaneat, full time, after-ons and days, 142 bed extend-care facility. Excellent pay d benefits.

JR. SECRETARY to \$450. Fee paid. Good typing, shorthand 60, prefer some experience. Northland. Call Mrs. Evans, Suburban Personnel. 477-9840

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Part time work, housewives or
girls in northwest Detroit area.
Hours: 9 a.m.-l p.m. or 1 p.m.
5 p.m. Good salary plus bonus.
For interview, cail 341-9712 SECRETARY to \$550, fee paid. For international sales organ-ization. Over 25. Experienced. Southfield. Call Mrs. Evans, Suburban Personnel. 477-9840

IMMEDIATE OPENINGS On Temporary Assignments asting 1-2-3-4 or more weeks

ng 1-2-3 Clerical Typing Bockkeeping machine Mohawk operators Keypunch operators CALL OR VISIT Northland

Keys...CALL OR ... Northlond Geneuries X ... Dearborn Jerriz Michigan Ave 561-2330 E Downtown 965-4300 XELLY GIRL ... Aual opportunity employers

3-3 Male or Female

Dicto Secretory ... \$525-\$550 Employer pays fees. Call 274-7764 for interview at 22187 Michigan Avenue, Dearborn, 8:30 a.m. to 8 p.m. Permanent Staff Co. 3-3 Male or Female

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OBSERVER NEWSPAPERS 36251 SCHOOLCRAFT AT LEVAN - LIVONIA 261-8600

Female Help Wanted 3-2E Office/Clerical Female Help Wanted 3-2E Office/Clerical

DENTAL ASSISTANT for Re-captionist position. Experienced only need apply. Box 126. O bserver Newspapers, 3623: Schoolcraft, Livonia, West Six Mile Road, Livonia, Michigan, 48150.

2 Dicta Typists \$95 Immediate openings for high school grads with some ex-perience who want to learn on our latest IBM equipment. Call. 255-2555 for interview at 18234 W. 7 Mile Rd. (near Southield X-Way) from 8:30 a.m. to 8 p.m. to start. Automatic advance-ment. Southwest location. Call 274-7764 for interview at 22187 Michigan Avenue, Dearborn, 8:30 a.m. ta 8 p.m.

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Livonia—Attractive girl, 1830, neat and capable of meeting the public. Permanent position. Typing required. 421-5660. HARRY S. WOLFE

CO. 32398 Five Mile Road Northland area. Wants girl with private passenger autorating experience. Need girl with ability to handle auto desk or potential to grow into position. Good income Poten. TIAL FOR RIGHT GIRL. GENERAL office work, for 1 girl office. Must be efficient typist, Responsible for customer invoicing, taking orders, and quotationa, 8 am. to 3 p.m. 5 days a week. Ten Mile and Telegraph, Southfield, Call Mr. Nicolaides after 6 p.m. 332:1227

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Experienced. 837-877
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Typing, shorthand, filling.
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Stort of \$80-\$90
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SERVICE, INC
25165 Grand River
(Across from Redford
Community Hospita)
Redford, Michigan

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Experienced for distributing company in Livonia. We use NCR Class 31 Bookkeeping machine. Send replies to Observer Newspopers, Inc. Box #142, 7 36251 Schoolcraft Rood, Livonia, Michigan 48/50,

MANPOWER, INC. 26049 W. 5 Mile Rd.

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GIRL Friday, light typing, some bookkeeping and payroli work, full time, one girl office, for contracting firm, Garden City. 427-8520

GENERAL OFFICE, Invoicing, payroll, some typing, 20-30 hours per week, Fenkell, Tele-graph area. Send resume to

Female Help Wanted 3-3 Male or Female 3-26 Sales/Agents

SALESWOMEN interested the field of interior decoration CARLIAKE
COUPLE
Middle-sged, full time
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773-2893 868-0151

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TOPPER'S

906 Plymouth Rd., Redfor

SECRETARY
Need Key Secretary for manufacturing company's Detailed sales office. Southfield Rd.-Mile area. 5 days, 8:30 anning. Secretary and secretary area. Secretary and secretary and

3-2F Part-Time/Temporary

WOMEN over 16-earn \$35 part or full time. No car needed. Call KE 1-9606 DRIVERS. Star cab.

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358-5550

OPENINGS available now for full time cashler, wallresses, cooks, bus boys and dishwash-ers at Big Boy Restaurant, 23515 Southfield, north of 12 Wile Ed.

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LPN'S \$3.20 Hour to Max. \$3.72

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state office needs men and
ownen, full or part time.
Excellent commission.
Coll Mr. Veil
MacLEAN REALTY
255-3070 3-7 Situations Wanted, Male

AMBITIOUS MAN, 23, desires career in lumber; three years experience: yard, sales, super-vision. Doug. 477-3518 3-8 Situations Wanted,

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BABYSITTING — Garden City, for pre-school children, Experi-enced middle-aged lady, 422-8183 ellable.

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425-0052

COUPLES—with cateforthe blists. Northwest area only, 39-6397 pm, phone

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MATURE responsible womanwishes full or part time work.
Experienced in accounts receivable, payable, payroll, payroll taxes, typing. 453-0741

MOTHER wishes babysitting for 1 or 2 children. Reasonable, dependable. 7 Mile-Middlebell area. 476-0593

3-9 Situations Wanted, Male/Female

RECALL: Baby sitting my il-censed home. Plymouth and inkster Area. 281-7751 ACCOUNTANT, part time, all phases. Tax reports, financial statements, etc. 352-7409

3-10 Education, Instruction LAPIDARY instruction starting October 28, from 7 p.m.9 p.m. Tuesday, Wednesday or Thurs-day for 7 weeks maximum, 4 students per night, \$20. Call 626-5998

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LAUN BABY Sitter, your own trans-portation, Preschoolers, Any. Ume anyday, 5 Mile-Beech Day men's clothing in Livonia Mail, Reward. 453-6550

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WOULD LIKE a ride to War-ren and Livernois, starting time 7 am. - quitting time 3:30 p.m. 6 Mile-Levan. 522-0453 6 Mile-Levan. 522-0453

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