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FARMINGTON ACRES

USE OF TELEPHONE

Magazine Writer Notes Efficient Practices Which Help in Daily Contact With Others by Wire

The subject of telephone conversations is given considerable attention in a recent issue of the magazine System and Business Manage.

"A really good business man or woman," asyst the article, "knows how to use the telephone properly. Just notice how your best executive uses his telephone and note the difference. He does not nature, its ring by a fautous 'Hello.' He says-'Sales Department, Irnes speaking,' in a decent, courteous mainer, and from this point on carriers on his conversation in amortinal and courted in the conversation in a more and the conversation in amortinal and courted in the conversation in the conversatio

seems that home carries on many constraints of the days a sasimes that the other party's time is as valuable as his own and consequently does not help of the point of brusqueness—simply business-like. He never quarrels or argues over a telephone, and the point of brusqueness—simply business-like. He never quarrels or argues over a telephone, represent the point of the point of brusqueness people in the use of the telephone, such as the necessity of being absorbed in the point of th

Mrs. Joseph Palmer and Mrs. ugh McIntyre were Detroit cal-

STRESSES BUSINESS

Another point often ignored, says the author of the article, is that telephone conversations in officer are usually overheard by one's associates, and the impression of one's ability can be made or marred by the manner in which he or she represents the organization in the hair presents the organization in the hair resents the organization in the handling of telephone conversations.

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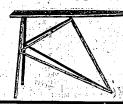
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DAN A. McGAFFEY, Judge of Probate Aitrue cony,
Florence Doty,
Deputy Probate Register,
PELTON & McGEE,
Attorneys for Administrator,
Puntiac, Michigan.

Henry F. Gage, Attorney, 720 Transportation Building, Detroit,

April 26-May 10

Henry F. (5age. According to the County of Calcium, Michigan.

Mortdage Salæ—Deraulth having been made for more than thirty days of Calcium, and the County of Calcium, and the County of Calcium, and the Calcium

In the Probate Court for the Country of Oakland.

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A true copy,
Florence Doty,
Deputy Probate Register,
April 26—May 10.