



WHETHER YOU'RE HIRING OR LOOKING FOR WORK, OBSERVER ADS GET RESULTS

Female Help Wanted

H SCHOOL, Grad. Shorthand
no fee, some figure typing.
Southfield. Salary. \$475-\$500.
for City Employment. 835-7004

INSURANCE AGENCY needs
with experience to handle
mobile desk. Rating, under-
writing, renewal. Southfield.
Salary open based on ex-
perience. 357-2010

**BOOKKEEPER
FULL CHARGE**
Full books thru trial bal-

the books and their bal-
ances, reports, statements,
orders and invoices,
and salary and benefits.
Resume to Box 110, c/o
Everett Newspapers, 36251
Alderbrook, Livonia 48150.

CITY OF NOVI
Financial help wanted, typing,
and, ability to run office
machines. Apply at City Asses-
sors Office, 43560 Grand River
Extension 31, 349-4300

**WARD CLERK
RECEPTIONIST**
Small medical facility, full
time, Monday thru Friday, 7-30
hours. Please send resume to
Director of Human Resources,
10000 E. 15 Mile, Suite 100,
Livonia, MI 48150.

ADS

SECRETARY wanted, my
office 9:30 a.m. to 7 hours
to 5:45, Monday thru Fri-
day. Call after 6. Halstead
and River area. 477-1170

—LINE PLASTICS INC.
now hiring female opera-
tors for midnight shifts No
experience necessary. FULL
TIME—Permanent.
CALL 477-5430

SECRETARY
Full time, must have experi-
ence in bookkeeping and typ-
ing. Good salary, benefits, 4:20
to 6:00 p.m. Good pay and benefits.
Call for details. Call Sam Egan-
sky, Overseas Motors, Li-
ons. 477-4845

**TELEPHONE
OPERATOR**
Temporary. Full time, must
be 1 year experience, salary
negotiable. For further infor-
mation contact:
**PLYMOUTH
STATE HOME**
452 1500

equal opportunity employer

COUNTING Clerk, \$435. 15
Must be good at figures.
Write: Farmington, Call Mrs.
Sims, Suburban Partners 477-9545

BOOKKEEPER
a girl office, hours are
fair, good pay, some
typing typing. Experienced only
ad apply.

Call Mr. Gelt
Gianni Floral Fashions
538-4650

RECEPTIONIST-Secretary, ex-
perienced, some credit back-
ground, pleasant, pleasant
voice, 1 girl office,
health, benefits include paid
vacation, insurance, in Red-
ford, 233-6350

COLLEGE GIRLS
Register Now
For Summer
This Summer
day work available on day
afternoon shifts. Apply at
449 W. 6 Mile Rd.
WELLY LABOR DIV.
Use South Entrance
(please bring id when

applying!

AMPO girl, must be licensed, weekends, Charisma, 37270 S Mile Rd., Livonia. 432-9804

WEDDING CONSULTANTS:
Work in one of Detroit's most interesting and lucrative fields. 3 evenings per week, must have car, will train.
Call Mr. Gelt
GiGi Floral Fashions
538-4650

BOOKKEEPER, full charge, A office, post ledgers, prepare statements, tax returns.

PLASTIC MACHINE OPERATORS
Assembly workers, three shifts, taking applications, no experience necessary.
AC PRODUCTS INC.
1682 Brookfield, Livonia
261-3260

**ART TIME
PER CLERKS**
and public contact per-
exible hours, 2-9 p.m.
1 wpm, good penman-

PERSONNEL DEPT.
Y 8 A.M.-5 P.M.

ER COMPANY
Rd., Livonia
ty employer

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