4-1 Help Wanted, Male

MAN TO head small office. Opportunity to learn computer programming. Age preference 22 to 30 years. Accounting background helpful but not necessary. 27303 W. 8 Mile at Inkster.

STEAM CLEANER OPERATOR
Day Shift
Excellent opportunity for advancement. Good fringe benefits.
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25900 W. 8 MILE RD.

ACCOUNTANT GENERAL
Young draft deferred man needed for general accounting position in small manufacturing firm. 1-3 yrs. of general accounting experience with emphasis on accounts payable. College background helpful but not required. Must have accounting supervision potential. Salary to $500 per month, depending on experience. Outstanding fringe benefits. Ideal working conditions and new plant in Farmington area.
Apply in person Monday - Friday 10 a.m. to 3:30 p.m.
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28600 Halfwood Court, Farmington
(Nr. Halstead Rd. and Gd. River)
An Equal Opportunity Employer

4-2 Help Wanted, Female

MEDICAL Typist, Dictaphone. Start immediately. Rush. Towne/Temp. 963-7221

RECEPTIONIST - Typist. Start immediately. Rush. Towne/Temp. 963-7221

Doctor's Receptionist
$345
Take Complete Charge of Business Office. Only 5-day week. Will train as assistant. Call Jill North.
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REDFORD TWP. OFFICE of the Observer Newspapers is looking for a full time Receptionist who can type and has a flair for writing. This permanent position can turn into an exciting career with Michigan's No. 1 twice weekly newspaper group.
Apply in Person to
Jeanne Beck
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Insurance Sales	draw 800
Keypunch, train	325
Secretary, experience	325
Call Jeannie	
Personnel Secretary	$260
General Office	300
Telephone Operator	375
Claims Assistant	350
Insurance Clerk	300
Teller, no experience	350
Assistant Manager	445
Call Lois	
Customer Correspondence	$350
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Service Representative	400
Typist	350
Record Clerk	325
Jr. Steno	350
Lab Assistant, sharp	450

255-1340

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PORTER
For restaurant. Northwest area. Steady evenings. Good wages. Apply in person only to Russ Haut before 8 a.m.
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24010 W. Seven Mile at Telegraph

TYPIST
Accurate, Mature, Reliable
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Accurate typist and neat appearance will land you this $400. Benefits. Fast raises. Call K. Reed. Snelling and Snelling. 352-6600

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Do you have 10 hours or more weekly? Could you use $25 up in income? Investigate if you would fit in our plan to pick up and deliver Fuller Brush orders. 20,000 ladies are. Phone Mr. Kobberstad.
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Type, file, some bookkeeping. Must be sharp sal. Call Kim Clark now! Snelling & Snelling. 353-6500

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851-10500 JO 6-9709

CLEANING lady wanted for small home. Farmington area. Call Mrs. Kay, Weekdays, GA 3-1153, Weekends, 476-6272.

LADY to assist with pre-schoolers. Experience and/or college required. $1.35 per hr., approx. 8 a.m.-1.30 p.m. Lee's Children Nursery, Plymouth. 453-5550

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Wanted, 2 Operators with some following in Livonia area. Above average earnings plus fringe benefits. Call Tues. thru Sat.
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5722 W. Maple Rd., Orchard Lake
851-1050 JO 6-9709

BABY SITTER and light housekeeper, preferred one and call basis, for substitute teacher Tuesdays and Thursdays. References. Own transportation. 8 Mile-Middlebelt area. 477-7288

SECRETARY. Legal, for Livonia law office. Must be experienced. 425-6350

BOOKKEEPER
Well established bookkeeping firm in Westland desires the service of experienced bookkeeper through trial balance and related work and taxes. Some typing required. Telephone for appointment. 33045 Cherry Hill Rd., Westland. Mr. Richard Spisak. PA 1-4720.

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Start at the top here. National firm wants top secretary for VIP. $420. Call Sue Stuart now!
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GIRLS TO DEMONSTRATE ROLLER massager using electricity. Minimum earnings, 30% of products purchased at demonstration. No experience necessary. Excellent training provided free. Training will be available during holiday vacation. Call after 6 p.m. and weekends.
KE 7-4560

BARMAID and waitress, nights. P.G.'s Lounge, 9910 N. Telegraph. 537-0477

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Prestige Personnel Agency in Livonia is attaining an alert, aggressive, well adjusted person. Experienced or will train. Salary plus fringe benefits. Miss Holmes, 255-1340

BALESLADY experienced preferred. Must have transportation and initiative to work 25 years or older. Betty's Dress Shop. Farmington Downtown Center. 476-5316

TEACHER requires lady to sit with Livonia second grader, early morning hours, five days a week. Call after 4:30 p.m. GA 2-7329

EXPERIENCED waitresses: days and nights. Thunderbird Inn. 14707 Northville Road. Plymouth. GL 3-2200

WOMEN for nurses aides, 25-60 years of age. Apply 385 W. Ann Arbor Trail, Plymouth.

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18 or Over
Day or Night
Experience helpful but not necessary.
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RECEPTIONIST. Attractive 20-27 years old to work 3-4 days per week. Livonia Mall area.
GR 6-3110, GR 6-3111.

GENERAL CLEAN-UP girl. Farmington Village Club House. $1.25 an hour to start. Call Bill Bartlett for appointment. 476-3181.

LADY WANTED to clean office. Plymouth.
Call after 6 p.m. 453-6162.

CLERK TYPIST for general office duties. Must type 55 w.p.m. Experienced only.
425-5600.

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MATURE WOMAN for occasional child care. Livonia. Call 261-7487.

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GA 1-8300.

CLEANING WOMAN 6 or 8 hours. Monday and Friday. Joy Road. Merriman area. 427-3571.

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7 Mile-Middlebelt

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DENTAL Receptionist. Experienced to work part time for Southfield dentist. Must be excellent health, neat, ambitious and willing to take further training in chair side assistant. Phone 559-2900 or observer Newspapers, 33425 Grand River, Farmington 48024.

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High School graduate, age 18-35. Experience preferred but not necessary. Must type 40 W.P.M. accurately, work in a girl office in Dearborn. Call for appointment. Liberty Loan Corp. Mr. Long.
NO 3-3466

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FULL AND PART TIME
Applicants with good Math Aptitude and recent Clerical, Cashier or Business Related experience preferred. 20 years of age and over.
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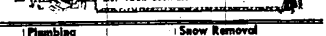

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