

151 Female Help Wanted

GENERAL CLERICAL

Electronic firm located in west Birmingham is seeking highly motivated graduates with some clerical, typing and numerical skills. Apply in person 8:30 AM to 4 PM, Monday thru Friday.

OWNI
SPECTRA INC.
24000 Highland Ck.
Farmington, Mich.
A life-affirmative active employer.

MARKET research and consulting company in Birmingham has a position for highly motivated and typist. Excellent preferred pay and benefits. Full time, in pleasant surroundings. See references. 65-1452

TELLERS

Immediate openings for experienced tellers in large suburban bank. Salary commensurate with experience.

CCS PERSONNEL 559-5140

GENERAL office, some additional responsibilities. Apply to: **PARSONS** 559-1116

SUPERVISOR-UST-JET
Direct mail - printing company. Must be experienced in subediting and proofreading. Apply to: **PARSONS** 559-1116

Are You This Woman?

Over 25, intelligent, communicative, one who is willing to assume responsibility and learn all aspects of a career on a personal basis. If you are, you will be calling Phyllis Griffin.

255-5000

PAYROLL - Insurance clerk, 12 months experience. Apply to: **PARSONS** 559-1116

COOKS HELPER

Full time part time. Call at 4 PM. **KE 7-0740**

GENERAL

Time - week experience in payroll and bookkeeping. Typing required. Apply to: **PARSONS** 559-1116

BOOKKEEPER

Must be experienced. Wholesale experience desired but not essential. Salary negotiable. Call Miss Horner weekdays, 9 to 4 PM.

349-5000

ROMAN as assistant in Birmingham. Good skills will earn opportunity to 1200 in West. Apply to: **PARSONS** 559-1116

SECRETARY

FOR Law firm in B. Bloomfield. Good skills will earn opportunity to 1200 in West. Apply to: **PARSONS** 559-1116

EXECUTIVE TYPIST

Needed now at KELLY GRIFF. If you are interested come to our office at 2949 W. 6th Ave. near Midway. Apply between 9 and 3 PM Monday thru Friday and put in your application.

KELLY SERVICES

522-4020

OFFICE Manager, full charge bookkeeper. Dependable, mature, stable change type. Salary, \$4,800.00 - \$5,000.00. Benefits, Fee Paid.

TYPIST

For purchasing Department. Occasional work. Other than speed. Benefits. Salary \$250 per week. Fee Paid.

SECRETARY

Full Charge Bookkeeper for Westland Company. Full Dental, Optical, and Medical benefits. Salary open.

ACCOUNTS

Supervisor, 2 - 3 years experience. Salary \$4,800.00 - \$5,000.00. Full Charge Bookkeeper for Westland Company. Full Dental, Optical, and Medical benefits. Salary open.

SECRETARY

Full Charge Bookkeeper for Westland Company. Full Dental, Optical, and Medical benefits. Salary open.

STAFF

Like Creative People? We don't like typing! Use free time to make money. Apply to: **PARSONS** 559-1116

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Nugget Restaurant. Full time part time. Apply to: **PARSONS** 559-1116

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Manager's Secretary \$600.00. Apply to: **PARSONS** 559-1116

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EMERGENCY ROOM CLERK

Part time, midnight position available for individual with minimum 1 year hospital experience. Weekends and holidays only. Starting salary \$10.00 per hour. Apply to: **PARSONS** 559-1116

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