504 Help Wanted Office-Clerical

Purchasing
Typist
Free
NE area Mature gal, outgoing personality $7,000 Call Zelda 559-0160
KAY TURNER PERSONNEL
18280 W. 10 Mile
Southfield

SECRETARY, experienced, diversified work for Manufacturer's Representative. Excellent salary and benefits for the right person. 8-30 to 5 PM.
358-2616

CAREER-ORIENTED BOOKKEEPER
Work in beautiful suburb. An established and friendly office. Even your full charge bookkeeping will be a pleasure $1,000 Call Lee 353-8500.
SNELLING & SNELLING

GIRL FRIDAY for small equipment company. One girl office. Telephone, bookkeeping, typing. Excellent future for right person. Livonia area. Reply in Box 928 Observer & Eccentric, 36251 Schoolcraft, Livonia, MI 48150.

SPUNKY SECRETARY
Nice suburban boss needs bubbly capable person to handle boss office. Lots of public contact. Light shorthand. Hurry! $500 Call Carol, 557-6500
SNELLING & SNELLING

RECEPTIONIST
and General Office for busy contractor. Some light bookkeeping experience needed. Reply by informal letter stating experience & desired salary. Box 521 Observer & Eccentric, 36251 Schoolcraft, Livonia, 48150

GENERAL OFFICE & TYPIST
Immediate full time opening for general office work with emphasis on typing. Must have ability to type at least 55 WPM.
Other activities include weekly payroll computation, handling phones, filing, and misc. office duties.
Pleasant surroundings. Good fringe benefits. Salary $600 to $640 per month to start.
Apply In Person
ENVIRO-FAB
12540 Beech Daly
Detroit, Michigan
255-2400

BOOKKEEPER
For small Residential Building Co. and other related construction activities. Send resume stating experience and desired salary. Box 326 Observer & Eccentric, 36251 Schoolcraft, Livonia, 48150

GENERAL CLERK-TYPIST
FULL TIME
Phone for an appointment
Federal Mogul
555 Amelia Plymouth
453-3628
An Equal Opportunity Employer

EXECUTIVE SECRETARIES, corporate and challenge. Work located Birmingham, Garden City, law office, Real Estate, probate, business, corporate. Immediate opening. Excellent training, shorthand, dictaphone, bookkeeping. If interested, let's talk career benefits
642-9399

BOOKKEEPER
General bookkeeping ability, needed for this suburban location. Definite room for advancement with this large company. Excellent benefits included. $600 range. Call Gail Gibson 353-6500
SNELLING & SNELLING

SECRETARY Full Time
Position offered in a young progressive company for an aggressive young lady wanting to acquire professional experience. Typing, shorthand, proficiency for figures, an asset. Apply in person at 32028 Capital, Livonia, Mich.

Keypunch Operator
Full time days, minimum 2 years experience on 029 or 129, permanent position. Call Miss Harmer 9 to 4, weekdays at
349-5000

WANTED recent High School graduate for work in legal office beginning Sept 1. Must have excellent office skills
355-6144

Girl Friday
General office girl for full time position with typing and shorthand experience. Call Miss Harmer 9 to 4, weekdays at
349-5000

MATURE SECRETARY in office at Plymouth and Middlebelt, require typing 40 WPM and shorthand. Phone Mon thru Fri, 3-5 PM
522-4100

BOOKKEEPER
for executive relocation firm located in 10 Mile, Woodward area. Minimum three years general bookkeeping experience required. Successful applicant will handle accounts payable, accounts receivable, office payroll, client billings, bank deposits and cash flow. Ability to post general ledger desirable but not essential. Send resume of qualifications and experience to Box 104 Observer & Eccentric, 36251 Schoolcraft, Livonia, Michigan 48150

ADVERTISING Agency requires experienced shipping receptionist, 20 to 25 years. Must like meeting the public, type well and be experienced well groomed. Will train for our switchboard. Call Addie 353-2000

SECRETARY
MANAGERIAL ASSISTANT
Southfield Electronics Firm has multi faceted position for individual with typing and shorthand skills, good phone personality required. Busy office with instate and outstate business. No travel involved. Must be willing to accept responsibility and challenge. Salary commensurate on education and experience. Call for appointment. 9 AM - 3 PM.
353-0830 Ext. 67

GENERAL office. Typing, telephone. Southfield area. 12 Mile Evergreen. 8:30 to 3 PM. 5 days per week. Pleasant atmosphere
552-8061

Permanent
STAFF
Company
Try Typing!
Firft job? Try Southfield employer who pays personnel service fee and $285 month for your average typing. Like phones and friendly faces? Call 559-7755 or come to 26828 Southfield, (open till 8 PM).

RECENT HIGH SCHOOL graduate wanted for full time receptionist position in builders office in Troy. Must be excellent typist, shorthand required.
689-8107

504 Help Wanted Office-Clerical

Permanent
STAFF
Company
Jr. Secy
Young" Or more mature" Southfield employer pays $500 month plus personnel fee for average typist with like shorthand or data. Call 559-7755 or come to 26828 Southfield, (open till 8 PM).

SECRETARY with good skills willing to train as Legal Stenographer. Salary commensurate with experience and ability. One man law office 644-1020

Permanent
STAFF
Company
Person Friday $130
Start for Livonia employer on busy variety job. Accurate typing and "life detail" New boss pays personnel service fee. Call 261-2111 or come to 20313 Plymouth (inter-vance) till 8 PM.

KEYPUNCH operator. Plymouth area, experience required, salary dependant upon experience. An equal opportunity employer. Call Mrs DeMarco.
453-3910

Permanent
STAFF
Company
Take Charge Bookkeeper
Small Westland company pays $170 $200 plus super benefits for full charge person. Call 261-2111 or come to 20313 Plymouth (open till 8 PM) Personnel

CLERK-TYPIST small sales office in Southfield. Typing minimum 50 wpm, varied duties. Good salary and benefits
559-5400

Permanent
STAFF
Company
Phone In Livonia
High school grad with average and neat appearance will take front desk job $100-$125 week to work in nice surroundings. Call 261-2111 or come to 20313 Plymouth (open till 8 PM) Personnel

WANTED Full Time general office clerk typist, experience preferred. Please call for interview appointment after 10 AM
358-7035

Permanent
STAFF
Company
Super Duper!
Super Dynamic Secy
needed by a super boss. Want a job you can really care about? Work for top executive of travel agency who pays $135-$150. Call 559-7755 (till 8 PM) Personnel

RECEPTIONIST, sharp girl to handle front reception desk. Typing ability and nice personality. 7 Mile-Southfield area. Salary depending on experience. Call Mrs Tuthill Monday through Friday, between 9 and 5.
353-2500

TIGER
TICKET WINNER
Janice Silver
21875 Coggin
Farmington, MI 48024

But you must call the Promotion Dept. of the Observer & Eccentric by 5 PM Tuesday, August 13, 1974 to claim your TWO FREE TIGER BASEBALL TICKETS. 261-3500 Ext. 271.

CONGRATULATIONS!

Permanent
STAFF
Company
Like Livonia?
No special skills needed to earn $120 a week. Like to work on own? Stable work background? Employer will train on packaging operation. Call 261-2111 (till 8 PM) Personnel

BOOKKEEPER mature, auto parts wholesale and retail. Salary open. Call mornings or evenings. GR 4-4109

Permanent
STAFF
Company
Like Training" Livonia"
Lite typing is all you need to start on busy job in Livonia. NO EXPERIENCE NEEDED to earn $550-$450 while you train to operate computer. Call 261-2111 or visit us at 20313 Plymouth (open till 8 PM) Personnel

EXPERIENCED in bookkeeping and light secretarial duties. Permanent position. Benefits, prefer automobile dealership plus experience. Mon thru Fri. Livonia Overseas Motors Inc
427-4840

Permanent
STAFF
Company
Bride Beginner Typist"
Major Warren company has spot for you. Earn $100 week, good benefits and fast advancement. Call 759-1161 or come to 8222 12 Mile Rd (till 8 PM) Personnel

CLERK, temporary for office Rochester area, near Crittenton Hospital. 17 or older. $2 hour. Mr Ziegler
652-1000

Permanent
STAFF
Company
Top Man's Secy
Good skills and efficient attitude needed by top man in Warren company. Employer pays personnel service fees plus $600-$675 month. Call 759-1161 or come to 8222 12 Mile Rd. (open till 8 PM)

OFFICE GIRL. Experienced preferred, but not necessary. To work in woman's apparel shop in downtown Birmingham. Call Mr. Shagol, 10am to 5pm
647-0956

504 Help Wanted Office-Clerical

CLERICAL receptionist wanted for Dr's office. Experience necessary. Redford Twp. area.
537-8155

Permanent
STAFF
Company
Clerk Trainee
North suburban employer pays $425-$450 month for your late typing and knack with numbers. Good work attitude may important. Call 542-3143 or come to 24385 Woodward, (open till 8 PM) Personnel

Permanent
STAFF
Company
No Experience?
That can be a problem unless you're shopping for a job at Permanent Staff Company. Late typist? Like general office job with extra training and good advancement? Call 542-3143 or come to 24385 Woodward (open till 8 pm) Come get a good job Personnel

SENIOR Clerk typist, good opportunity for girl in rapidly growing firm. Must have pleasant appearance and personality. Type 60 to 70 wpm. Minimum 3 years experience. Prosperous Southfield location. Benefits. First Properties Corp
353-2424

Permanent
STAFF
Company
Ad Secy $700
Stimulating job with top executive of advertising agency. Employer pays employment agency fee for your good skills. Call 478-1213 (open till 8 pm)

SECRETARY, dependable, pleasant. Located in Birmingham at Maple and Telegraph. Full time 40 hour week. Need to start Sept 1. Typing required, shorthand preferred but not a must. Salary open. Beautiful office. Friendly boss. Call for interview.
642-0220

Permanent
STAFF
Company
Easy To, Please
employer needs brite general office person with pleasant phone manner and bite but accurate typing. Earn $150 week. Call 478-1213 (open till 8 pm)

FULL TIME SECRETARY for busy 1st girl office. Typing required. Light shorthand and some office experience preferred. Salary open. Call.
464-3706

Permanent
STAFF
Company
Oak Park Order Desk
$100 week plus commission goes to person with telephone poise and late typing. Apply school service appointments and handle late office varieties. Call 478-1213 or come to 24385 Woodward (till 8 pm) Personnel

SUBURBAN bank has two openings for clerks, full time, in our bookkeeping area. Call and ask for personnel
642-1200

Permanent
STAFF
Company
First Job" Farmington
Brite beginner wish good typing skills will earn $100-$115 week in lively general office setting. Nice co-workers, nice boss who pays personnel service fee. Call 478-1213 or come to 30752 Grand River, Farmington (open till 8 pm)

AD Agency in Troy requires Secretary with good typing skills.
643-6540 Ext. 212

Permanent
STAFF
Company
Talkative?!!
Small but lively office needs order desk clerk who "catches on quick". Some work experience? Earn $120-$150. Call 478-1213 (till 8 pm) Personnel

GAL FRIDAY, bookkeeping experience required. Small office of people needs girl to handle invoicing, typing, accounts receivable, petty cash, and general office duties. All accounting handled in main office. Hours 8 to 4 p.m. Monday to Friday. 8 Mile between Merriman and Farmington Rds. Call
478-1347

Permanent
STAFF
Company
Good With English
Well spoken high school grad can start on customer contact. Average typist earns $125-$135 from thoughtful employer who pays personnel service fee. Call 478-1213, (open till 8 pm daily)

CLERICAL, steady part time for Farmington area. Flexible hours on Saturdays. Send age, phone number, and qualifications to T. Francis, P.O. Box 3202, Grosse Pointe, Mich. 48236

BOOKKEEPER
FULL CHARGE
Salary commensurate with experience. All fringe benefits, paid holidays, and Blue Cross. Fast moving office, must be located Farmington, 15 Mile area.
642-9393

SECRETARY for small newspaper rep firm. Applicant should be fast and accurate typist. Northland area $130 per week. Call Phil Carter.
444-6395

GENERAL OFFICE
Experienced typist, basic office machines, diversified duties. Modern office located near the Livonia Mall.
478-2610

KEYTAPE, Keypunch operators needed 1st, 2nd, & 3rd shift. Good pay and benefits. Macomb Computer Services.
355-4590

INVENTORY CONTROL
Experienced girl preferred but will train person with good figure aptitude. General office duties, filing, typing, telephone. Fringe benefits. Call 522-7774 or apply in person, 13195 Wayne Rd. (at Industrial) Livonia.

504 Help Wanted Office-Clerical

BOOKKEEPER
Automobile dealership experience only need apply. Must be qualified to post all journals and reconcile same. Blue Cross, Insurance, pension plans, other fringe benefits. Apply in person to Mrs. Grimes, Colony Chrysler Plymouth, Inc., corner Ann Arbor Rd. at Lilley in Plymouth.

SECRETARY
Full time 25 or older. Excellent wages. Plaza Lanes. 453-4880
421-8042

LEGAL SECRETARY
Birmingham area. Hours 9A.M. 5.30P.M. Salary up to $180. Some experience preferred. Immediate opening.
645-0250

Girl Friday
Executive secretary to real estate broker and investor. Some knowledge of real estate necessary. Farmington area. Send brief job history, salary requirements, etc. to Box 496, Observer & Eccentric, 36251 Schoolcraft, Livonia, MI 48150.
Our people know of this ad.

MANUFACTURER'S REPS near 8 Adams Square. Brilliant, responsible, independent secretary, good with figures. Pleasant phone rapport. Call 9-4 30
647-6777

BOOKKEEPER
for 5 person department, growing company. At least 5 years' experience, construction preferred. Mr Tuck
858-2630 545-1130

RADIO Dispatcher Trainee, Plymouth Merriman area. Plymouth Taxi Cab Fleet. Work any shift.
GA 1-5681

EXPERIENCED KEYPUNCH OPERATORS
Full time openings on afternoon and midnight shifts. Company paid benefits.

Computer Services
Greenfield & Rotunda 271-8900

SECRETARY for regional office. Sharp, mature experienced. Good phone personality. Type well. Shorthand or dictaphone. Attractive surroundings, convenient location.
353-0206

RECEPTIONIST
Wanted for executive office of large National Co located in Southfield. Apply in person daily, 10am to 3pm

LITTLE CAESAR ENTERPRISES INC.
24700 Northwestern Hwy
at 13 Mile
Suite 103, American Savings Bldg

GENERAL OFFICE, must be familiar with all phases of office procedures. Good typing and shorthand skills, bookkeeping background, trial balance. 13155 Stamford, Livonia
522-4323

BOOKKEEPER
Experienced bookkeeper wanted for executive office of large National Co located in Southfield. Apply in person, daily, 10am to 3pm.

LITTLE CAESAR ENTERPRISES INC.
24700 Northwestern Hwy
at 10 Mile
Suite 103, American Savings Bldg

EXPERIENCED LEGAL SECY. Farmington Law Firm, type 60 W.P.M., Shorthand, 109 W.P.M. Call Mrs Stewart
474-6350

ROBINS PRODUCTS CO.
is now hiring Female Operators for all shifts. No experience necessary.
23717 Research Dr.
Farmington Hills
478-1840

SECRETARY
$850 plus Shorthand, typing, writing, organizing. Master medical, person to handle all phases. Prefer home in Bloomfield Write Box 494, Observer & Eccentric Newspapers 36251 Schoolcraft Rd., Livonia 48150

SECRETARY
Required immediately, experienced Girl Friday-Receptionist! Type; maintain production records and posting of some Salary, 5 days-week.
ROBINS PRODUCTS CO.
23717 Research Dr.
Farmington Hills

EXPERIENCED TYPIST. Construction background, must have knowledge of payroll and bookkeeping, small office, Grand River and Middlebelt, good salary, plus benefits
477-8181

Legal Secretaries
Experienced-Good Skills
Fee Paid by Employer
HILLSTROM & ROSS AGENCY
Southfield
557-3007

SECRETARY, Southfield Mfg agent, starting approximately August 15. Mature, experienced in automotive. Dictation. Routine correspondence.
Bookkeeping. No age limit 358-3726

TYPIST
TYPIST FOR Fast moving job in Birmingham location. Diversified duties, shorthand helpful. Forward letter or resume, including salary desired to Box 474, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Mich. 48150

CLERK TYPIST, insurance office, Farmington, good benefits. Call
478-1444

Bookkeeper
Full Charge, must be capable through trial balance. Salary open. Reply at P.O. Box 105, Bloomfield Hills, Michigan, 48013.

YOUNG WOMAN for perpetual inventory control. Good with figures. 40 hour week. Will train. $2.75 per hour to start plus Blue Cross. See Mrs. Frederick, Kay and Kay Tile Co., 20001 West 7 Mile at Evergreen.

504 Help Wanted Office-Clerical

KEYPUNCH OPERATORS
10 Needed Immediately
See Marvann Burns
26049 5 Mile Rd at Beech Daly

GIRLPOWER
Div. Of MANPOWER Temporary Services
Will Give You All The Help You Need
An Equal Opportunity Employer

506 Help Wanted Sales

WOULD you like to earn beautiful jewelry and gifts? Have a Sarah Coventry fashion show in your home. For more information about hostess specials, call
274-2756

CONDOMINIUM SALES. Weekends, must be able to work weekends. For appointment call between 1 and 7 PM
626-2993

TELEPHONE SOLICITOR
Moving & Storage Co. based in Warren requires mature woman with pleasant telephone manner and typing ability. Part or full time. Call Miss Sands.
393-7472

TWO YOUNG MEN
To help expand out new office in Northwest area. Recent graduate. Background in accounting or business administration. Training program to be filled to bonding and insurance position. Salary open. Full employee benefits program, paid vacation, etc. Ask for E. Pashkovich
255-3090

MANAGEMENT Trainee. Young neat man needed to assist me in business. No experience necessary. $600 per month plus Company benefits. If you qualify. Start immediately
547-5176

Associate Broker
to manage our Plymouth office in the fastest growing area in Michigan. Join our dynamic management team in residential real estate business. Mortgage money readily available through our 50 million dollar wholly owned mortgage corporation subsidiary. For confidential interview call M. Carlson at George Smith Realty. 453-4840.

MAN 19 to 22 years of age, retail sales, possible management. Excellent benefits and wages. Individual must be responsible, clean handwriting
548-3025

FABRIC SALES WOMAN
Prefer Woman over 25 with knowledge of Fabrics, to be responsible for Ordering, Receiving, Display, Etc. This is a full time salaried position. For appointment call

SINGER CO
NORTHLAND
356-8899

WANTED Experienced, full time sales person. Immediate opening in Men's Quality fashion store. Apply in person. Mr. Buckland. The Board Room, Somerset Mall, Troy.

ADVERTISING SALES
Part time-seasonal. Excellent opportunity for a person with field sales experience who knows the Birmingham area, likes to set own hours, and prefers not to be tied down. Work with Sales Manager selling display advertising to local businesses. Your work will be valued by the community. Each year builds on the previous one. Generous commission.
642-3881

CASHIER
Mature woman needed to work 12 to 7 daily. Thursdays till 9 PM. All day Saturday. Southfield area specialty goods store. Call Hal Quimby.
399-8484

AVON
BILLS UPAID? VACATION UNTHINKABLE? Don't be unnerved. Avon Representatives make extra money in their spare time. Pay those bills - take that trip. Interested?
352-2962 427-4000
645-0455

DON'T wait another second, call now to find out about this great opportunity in Queen's Way to Fashion. Call Dorothy 645-1456 or
649-5422

YOUNG AGGRESSIVE SALESPEOPLE
Will train for furniture sales. Good fringe benefits.
JOSHUA DOORE INC.
Call Mr. Cassidy
425-9401

WE ARE WILLING to teach young men with a selling personality or even experienced salesmen the fascinating Mini Computer, Electronic Satellite Calculators, how to sell and program them. Salary plus commission. Fringe benefits. For an appointment call

An Equal Opportunity Employer

EARN $$$
No money need be demonstrator for TOY CHEST. THE ONLY PARTY PLAN WITH 6 MONTHS WRITTEN GUARANTEE! We offer price items to hostess, top commission.
LO2-2150 838-5844

SALESWOMAN
Mature woman needed to work 12 to 7 daily. Thursdays till 9pm. All day Saturday. Southfield area specialty goods store. Call Hal Quimby.
399-8484

RED CARPET REALTY
Now has openings for new or experienced Sales Consultants 60% net commission plus bonuses, free license training. Company paid advertising, paid health and life insurance, unlimited floor calls, computer and multi-list service. Cars available. Be your own boss. Livonia and area.
CALL FRED RICHTER 522-3500

PRUDENTIAL Insurance Company of America seeking a person to take over established agency. No experience necessary, excellent starting salary and fringe benefits. Call 8-2213 Mr. Lou Massie.
An Equal Opportunity Employer M/F

506 Help Wanted Sales

Sales Positions
Immediately Available in our Somerset Mall Store. Part sales experience required. Knowledge of Sporting Equipment, Men's Clothing, Women's Apparel or Gifts. Full or Part-time. Salary plus Commission. Paid hospitalization, vacation, liberal employee discount.
Apply
Abercrombie & Fitch
2799 Somerset Mall
Troy, Mich
Monday-Friday 10am to 10pm

WE want an individual who believes in his own ability, who is not afraid of hard work and who expects to be compensated accordingly. To the individual who qualifies we offer a permanent business career with a growth track of our national organization. Send personal data to Box 369, Garden City, Mi 48135 or call
425-2050

A JOB FOR TODAY'S CONDITIONS
Part or full time year round hours, approximately 30 dollars per hour training, personal, 45% discount. Over 18 years of age. Prefer female
Queensway to Fashion
Jim or Pat 476-5174
Berk 476-1646
Diane 427-6064

CONTRACT WALL COVERING MAN
Needed for metropolitan Detroit and Eastern Michigan. Experienced only need apply. Must be reliable contractors helpful. Excellent growth potential for the right person. Call B. Stoller between 4pm-9pm
616-942-2650 219-293-5688

Insurance Opportunity
Wanted: Successful Life - Casualty Agents who are interested in building their own commercial lines agency in Tri-County area. We supply 170 lines of Insurance including guts financing. Salary up to $15,600 per year plus bonus for 36 months. All fringe benefits, comprehensive training program. You supply ambition and hard work. If interested in building your own security call C. Bagans, Warren area, 756-1150. Ed Moore, West area, 283-5151. C. Vollberg, Northwest area, 625-8100

CASHIER
BAG SALES
Full time 18 years and over. Able to work Sun. & Evenings. Experienced preferred. Call Manager
PHILLIP'S SHOES NORTHLAND
444-4282

INTERESTED IN A CAREER IN REAL ESTATE?
Call TODAY for an interview
Westland-Livonia
Gary Cook - 721-8400
Livonia-Farmington
Tom Kuster - 476-9100
Plymouth-Northville
Vern Hackett 455-5200

chamberlain
FEMALE FULL TIME help for Gourmet Food Shop "Good Stuff" 26555 Evergreen at 10½ Mile Rd., Travelers Tower Bldg.

REAL ESTATE
WE guarantee you will receive your license. School starting September 5th. A fabulous money making opportunity for those who work. Aggressive, growing office. Broker teaches class. Ask for Miss Rogg
LEXINGTON 261-8555

SEE for yourself, local Amway Distributors are enjoying extra income. We show you how. For interview
455-8591

C & B
HOME PARTIES
Now training demonstrators to show gifts, gadgets, toys, and home decorations 20% commission from the first dollar! Plus Christmas bonus FREE kit. No backorders. Computerized
455-6255 - 526-9058
729-6190 - 734-2421
Also Booking Parties
29% To Hostesses

SALESLADY
Mature Apply Pease Paint. 107 N. Center, Northville

MOTHERS-HOUSEWIVES
SELL Avon Products
For the whole family
FREE KIT
Top Pay - Cash Bonus
MERRI MAC
FAMILY SHOPPING SERVICE
WRITE OR CALL
837-1402 or 231-8024
623-2689

EXPERIENCED SALESLADY wanted. Full or part time. Call Expectation Shop. Ask for manager
646-1440

REAL ESTATE
Evening classes starting now! No experience necessary but you must be career minded, neat appearing and like people.
WEEKLY DRAW
up to $200 while receiving on the job training. I take an interest in your success. Don't think you can't do it until you call.
MR. FLOYD
476-6161

REAL ESTATE. No experience required. We will train you. Must have 21 Weeks draw. Call Mr. Floyd
476-6164

507 Help Wanted Part Time

PART TIME Medical Secretary, for filing, light typing, insurance forms. Reply Box 520 Observer & Eccentric, 36251 Schoolcraft, Livonia, Mich 48150.

EXPERIENCED interviewers wanted to work part time from our Farmington Hills business office. Evenings and weekends. Some days. Call Mrs Foisy, between 1-3
477-1703

HIGH SCHOOL MEN
Sign of the Beefeater
is now taking applications for
PART TIME HELP
Must be neat and have transportation. Apply in person between 2-4 pm at:
7467 N. Wayne Rd., Westland

CAS ATTENDANT part time, 11:30 AM to 2:30 PM Monday thru Friday, plus 8 hours Saturday. Must be neat and energetic. $2.20 to $2.50 per hour. Plymouth, Telegraph area
533-9650

SECRETARIAL help, 10 to 15 hours per week, in the Grand River, Middlebelt area, Farmington.
478-0912

MATURE WOMAN for 31 month old Mon., Wed., Fri. Mile, Greenfield. Own transportation.
968-0197

507 Help Wanted Part Time

PHONE CALLING
Earn $2.50 per hour plus bonus. Work days, or evenings in our Southfield offices. Call Mr. Kerr.
559-5612

PERMANENT PART-TIME
Approximately 20 per week. Hours flexible. General Office skills. Apply by mail only. MICHIGAN CLAIMS SERVICE, 32983 Hamilton Court, Suite 213, Farmington Hills, Mich 48024

TEACHING Mother wishes reliable babysitter for 2 girls, own transportation, 2 or 3 days weekly. 12 Mile, Middlebelt area
851-7455

McDONALD'S
Now that the summer is just about over, it's time to be thinking of that extra cash to be made on a part time job while the kids are in school.
We now have part time positions open on our day shift. Flexible hours, we provide uniforms. Apply in person.
McDONALD'S
OF BLOOMFIELD
MIRACLE MILE SHOPPING CTR
2209 S. Telegraph
334-3766

BABYSITTER, Tuesday and Thursday, 7:30 AM -4:30 PM. September through April, my home. Plymouth at Merriman
425-4588

HANDYMAN
WANTED FOR Part time to work for Interior Designer. Must have own transportation and references. Call 9 AM to 5 PM weekdays
353-4555

TOP $$ for reliable babysitter. 7:15 to 5pm light housekeeping optional. Own transportation. 11 Mile - Evergreen area
477-3230

PART Time serviceman for mobile homes. Good job for man on afternoons
459-0949

LOOKING
For some Do-it-yourself job security in these uncertain times" Your local Amway Dist will show you how to get it with a profitable part time business of your own. Phone for appointment
522-8528

Plymouth PART TIME
Mondays through Friday, 12-6 pm. Apply in person. Nankin Hardware 39191 Ford Rd. Westland

PART time office work for reliable woman Northville
349-3082

508 Help Wanted Domestic

CO-ED, youngish or sprightly, under 65 woman to be light housekeeper for piling newspaper couple, prepare 2 meals room, board and cash. Reply box 521 Observer & Eccentric Newspapers Inc. 36251 Schoolcraft, Livonia, 48150

TEACHER needs dependable woman or college student to send girl 6 and 8 year old to school, cleaning 7 AM to 10 5 days. 9 Mile, Telegraph
355-7435

CLEANING Woman for Fridays own transportation, references Farmington Hills area
474-8037

TEACHER desires babysitter in my home Warren, Inkster area References required
278-8102

CLEANING Woman, 1 day per week, own transportation necessary. References required Middlebelt - 14 Mile area. Call
626-7230

SITTER, Westland. Dependable my home only 7-8 AM and 3-6 PM. Light housekeeping. $40
721-6071

WORKING mother needs Nana to take care of 4 year old in exchange for room and board. Birmingham area. Call Linda After 4 30
645-5167

BABY SITTER few times a week during day. Own transportation, recent references. 11 Mile - Lahser
353-8550

MATURE PERSON living near Pierce Elementary, Birmingham needed to care for 3 and 6 year olds rest of summer and part time when school begins. Reasonable wages Call Mrs Pidek at work, 583-9434 or home
[illegible]

DOMESTIC help needed, 1 day a week, your choice. Southfield.
557-2615

MOTHER'S Helper wanted, older woman preferred, for one child and light housekeeping. More for home than wages.
522-2909

TEACHER desires warm, reliable person to care for little girl enter. kindergarten Adams School area Birmingham. Your home.
644-6505

YOUNG High School girl wishing day babysitting. $25 week. 7 Mile, Inkster area. Call after 5 PM
525-1353

HOUSEKEEPER COMPANION
Live-in, must drive, very pleasant surroundings. Elderly couple. Other help References 399-9634 10 no answer, call.
354-3444

TEACHER needs mature babysitter, to watch schoolage children 2 boys, 7-9 from 3.30 to 6.30 pm, home, starting Sept. your transportation. Rochester area
651-2373

WANTED baby sitter, five days a week 7 AM - 3 30 PM, our home or your house
559-4594

TEACHER needs reliable sitter for school year. 7 Am to 4 30 Pm children 2½ to 6. Lahey and Pond Rd area
455-2991

HOUSEKEEPER-Light cleaning Townhouse Care for 4 year old 11-30 am to 4 30 pm daily. Beech Daly September. Please call evenings.
642-6232

CLEANING WOMAN
for apartment complex, steady, 5 days week, top pay
Twin Arbor Apartments
Ask for Martins
453-2800

RELIABLE woman needed to care for 2 girls 12-6 pm weekdays must have own transportation. Orchard Lake - 10 Mile area. $30 week. Call after 6 pm
477-9196

BABYSITTER, half time teacher needs sitter for 2 school age children. Lahser, 5 Mile - Merriman area.
261-6554

TEACHER needs loving care for 2 boys 8 mos and 4 year old 8 Am to 5 Pm
643-8187

BABYSITTER needed 10 30 pm - 8 AM. Mother of 3 year old girl works midnights. Near 15 Mile and Adams After 6pm
644-5081

Middleaged, experienced woman, live in, to care for fine alert elderly couple, both ambulatory, in Southfield. Require a patient, experienced woman with a driver's license not necessary to have own auto! Must be able to take complete responsibility of keeping apartment clean and cooking some meals and administering to their needs. Only those who have had experience need apply. Your own room. $100 per week, call Mrs Snow weekdays between 8-30 and 5 pm, for further information.
642-3470

MATURE honest woman in Rochester area wanted to care for 2 girls, Monday, washing and ironing. Friday, cleaning
651-6186

LIVE-IN Housekeeper Babs sitter. 1 child.
535-9329

508 Help Wanted Domestic

HOUSEKEEPER, capable, experienced for fine Wabeek condominium home. Long Lake, west of Telegraph 2 adults, 3-5 days. Preferably 9 am through dinner. Excellent salary, references required, own transportation preferred. Telephone
851-2311

PART TIME housekeeper, Fri. Sat. Sun. $20 per day, live in or out, cleaning and most household duties. 9 to 5 daily. 557-6266 After 5 pm
851-4293

LOCAL woman for house cleaning. 1 day, 6 hours, $3 per hour. Own transportation, or 2 mornings 8 to 11 30. Birmingham. 644-2624

BABYSITTER and light housekeeping for 3 and 4 year olds. Mon. day through Friday. 9 am - 5 pm. Maple, Telegraph area. Refer.
851-5884

SITTER wanted, within walking distance of Tory School. One kindergartner, one pre-school. Mondays, Wednesday, Friday. Call after 6 pm
642-7266

LIVE-IN Housekeeper. Troy area. Top Salary. Must drive. Own car not necessary. Recent References.
645-3776

LIVE in companion needed for elderly woman, must drive. Own room, board, cash plus many benefits in lovely home in suburbs.
681-2171

MATURE Woman to babysit, my home, full time, 2 pre schoolers. Farmington area. Call after 5
474-2960

BABYSITTER, September through June. Kindergarten age child. Ingersoll near 10 Mile. Must be responsible, firm, kind and energetic. Willing to do light household chores. 8 am to 4 15 pm. My home, must drive. Must have references. Landon Meadow Subdivision
522-1404

MATURE WOMAN needed to sit for teacher's two pre-schoolers. Own transportation. Farmington Hills
477-3994

510 Help Wanted Couples

HUSBAND and Wife team. Office cleaning, part time evenings. Plymouth, Newburgh Rd area
995-1420

Caretaker Couple
Needed for large Plymouth area complex. Wife to handle cleaning. Husband to handle maintenance. Excellent salary plus apartment and benefits. No pets. No children. Call Mr Sukenic
557-7707

512 Situations Wanted Female

BABYSIT in my home, licensed in Birmingham. Beautiful equipment and much experience
642-8122

BABY Sitting, by responsible 16 year old girl, references. Days, evenings in Vale, Schoolcraft area
423-0105

GENERAL housekeeping, experienced, own transportation, references.
427-0649

GIRL 21 desires child care work, week nights after 3 PM, weekends. Excellent references, own transportation. Lori
642-7232

EXPERIENCED Lady wishes light housework, baby sitting. Tues only. References After 6pm.
538-4208

CHILD Care days, between Hix & Haggerty Rds on Jan 3rd
478-6219

Going on a trip? College age girl stays with your children. Available into November. No hourly babysitting. Experienced References.
851-4383

BIRMINGHAM Mother will babysit, our own transportation, reasonable. 15 Mile and Coolidge area
642-2711

FORMER Kindergarten-Supervisor teacher desires temporary or permanent position. Experienced. Licensed home & years experience
535-1037

HOUSEKEEPING 2 young ladies for day work. 5 days 10-3 30 Birmingham area. Own transportation.
FE 5-9534

HOUSECLEANING own references. Bloomfield area, evenings or weekends
646-6025

GENERAL HOUSEKEEPING Experienced. Own transportation. References. West of Telegraph
422-6272

Experienced mature sitter for varied aged children. Parents School age. Reference
828-8341

COMPANION to elderly person or convalescent. Days only. Ref 2-1953

WANTED Children to care for days or afternoons. Your transportation 28963 Dawson Garden City
522-9184

EXPERT ALTERATIONS and mending, store experience. Livonia area
GA 1-4499

BEST MAIDS Bringe the best to you. Experienced personnel. Fully insured. Transportation furnished.
968-8154

514 Situations Wanted Male

YOUNG man wishes to run errands on the Middlebelt - Ann Arbor Trail area. Call Darrel
GA 1-8901

HIGH school student looking for work such as window washing, car washing or lawn mowing. Call Rick
GA 1-8901

CARPENTER and Painter, 15 years experience panelling, counter tops, ceilings, etc. Reasonable prices. Free estimates.
453-2636

MOVING? 2 men will assist you or completely move you. Experienced. Reasonable
726-0368

HOUSES & eaves, troughs & interior paintike Experienced Reason. able. Call
647-5650

PAINTING
Two experienced college students. References. Free estimates. Rom.
477-8987, Chris
[illegible]-1588

EXPERIENCED male janitor, clean offices evenings After 5 PM
557-8164

Experienced painting interior exterior. Yard work. Light trees trimming. Light hauling. Reasonable rates. garage cleaning. FE 1-7250 or
FE 9-0742

514 Situations Wanted

SPECIALIZING IN flower beds. Light hauling and garage cleaning. Birmingham area
332-0771

CAN DO ANYTHING
LAWN MAINTENANCE,
Window Washing, Painting, etc.
Call Paul at
422-6789

516 Situations Wanted Male-Female

GRAPHIC Artist experienced in logos, line illustrations, graphic design and layout. Reasonable rates, quick service, call Kris.
548-9284

EXPERIENCED NURSES AID desires to take care of the sick in the home or hospital. Reasonable. Call
836-1147

BABY SITTING, your transportation, 9 Mile - Middlebelt area.
474-1630

518 Education Instructions

REMEDIAL Reading. Learning problems, reading disabilities. MA, certified teacher. Farmington schools recommendations
476-7242

MEDICAL
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• Commercial Foods-Mornings 1 hr daily
• Building Maintenance-Mornings 1 hr daily
• Dental Assistant-Mornings 2½ hr. week
Some college training desirable but not required. Dental assistant applicants must have at least 2 years experience and hold a current and or dental hygienist certificate. Applicants should send letter of application along with resume which includes salary expected to Box 518 Observer & Eccentric 36251 Schoolcraft Rd. Livonia, Michigan 48150

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351-1844

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