

502 Help Wanted Office-Clerical
NURSES-EXPERIENCED
Full & Part Time. Experienced in all areas of nursing. Good salary and benefits. Call 477-7373.
RN'S - LPN'S
Full or part time, evenings and weekends. Modern nursing home. Excellent salary and benefits. Call 477-7373.
OAK HILL Nursing Home 477-7373

WANTED Receptionist for Doctor's office in Livonia. Must be experienced. Call 477-7373.
NURSES AIDES
All ability, full or part time. Training classes now forming for nurses aides. Good pay and benefits. Call 477-7373.
OAK HILL Nursing Home 477-7373

504 Help Wanted Office-Clerical
SECRETARY
Good typing and shorthand for beautiful Southfield Company. \$600.00 fee paid.
Lois Ray Personnel 559-0560
LEGAL SECY
Suburban firm, excellent typing, shorthand and dictation. 1 year experience needed. \$650 plus fee paid.
Lois Ray Personnel 559-0560

GENERAL OFFICE
Tight but accurate typing could qualify you for this profitable position. Opportunity plus friendly congenial working atmosphere. Fringe benefits. \$500 per month to start.
CORPORATE STAFF 17385 W. 10 Mile Southfield 559-5666

500 Help Wanted

GENERAL FOREMAN
Experienced in managing people in the rubber or plastic molding industry. Needside plant. Competitive salary and employee benefits.
Send resume and salary requirements to Box #764 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd. Livonia, Mich. 48150.

POWDER METALLURGIST
Prefer someone with Turgsten Carbide experience.
CHIEF ENGINEER
Requires previous management experience in all phases of machine parts engineering and production. M.E. degree preferred.
We are a medium sized manufacturing company located near a major University in a beautiful recreation area of the South.
Send resume in confidence to: Box 754, Observer & Eccentric, 36251 Schoolcraft Rd. Livonia, Michigan 48150

mart
A Division of S. S. Kresge Co. with stores in United States, Canada, Puerto Rico, Australia

THE WORLD'S FASTEST GROWING DISCOUNT DEPARTMENT STORE IS COMING TO PLYMOUTH

We Are Now Interviewing For The Following Positions:
• Bookkeepers-Office Cashiers
• Merchandise Employees for: Curtains-Draperies Ladies Apparel Shoes Automotive Home Improvement Military-Military Lawn and Garden Health and Beauty Aids Camera-Jewelry Toys-Sporting Goods Appliances
• Maintenance-Cleaning Day and Night
• And Many Other Categories
Experience Preferred-Not Essential Full Time-Part Time-Evenings 18 years old and over
Kmart Offers A Full Range Of Company Benefits That Include:
Paid Vacations • Free Life Insurance • Paid Holidays • Stock Purchase Plan • Paid Sick Leave • Paid Pension Plan • Free Hospitalization • Sickness and Accident Disability Insurance • And Many More
Apply Daily Mon. thru Fri. 9 a.m. to 12 noon & 2 p.m. to 4 p.m. Starting Sept. 16, 1974 Location 5725 Sheldon Rd. and Ford Rd. Plymouth
An Equal Opportunity Employer

504 Help Wanted Office-Clerical
ASST. CONTROLLER
Large suburban company needs top light person with degree and supervisory accounting experience. Must be aggressive and energetic. Must be experienced. Refresher training available.
ALIS JOHNSON PER. 1516 Farmington Rd. 435-3000

ASSIST. BOOKKEEPER
Experienced. Diverted sales with full time. Apply to person. Call for Miss Frisman. 36251 Schoolcraft Rd. Livonia, Mich. 48150.
BOOKKEEPERS
Large corporation seeking experienced with full charge bookkeeping. Excellent growth potential and benefits. Salaries \$550-\$700 per month.
CORPORATE STAFF 17385 W. 10 Mile Southfield 559-5666

SECRETARY
Fortune 500 company in beautiful, new suburban office seeking Secretary for interesting and diversified position. Good typing, light shorthand, and dictation. Fringe benefits, automatic merit raises. Growth potential. \$700 monthly.
CORPORATE STAFF 17385 W. 10 Mile Southfield 559-5666

FARMINGTYP
\$550 No Fee
Top Farmington firm needs good typist for fast advancement department. You'll use your skills and learn lots more with generous salary.
THE FREE AGENCY 364-2110 9-10 p.m.

TELLER TRAINEE LIVONIA \$500 No Fee
No typing or experience necessary. If you are a person who likes making the public, then you are. Good math ability and pleasant manner most important.
THE FREE AGENCY 364-2110 9-10 p.m.

SECRETARY - REAL ESTATE
Full time, excellent salary. Fringe benefits. Call 477-7373.
SECRETARY - REAL ESTATE
Full time, excellent salary. Fringe benefits. Call 477-7373.

ACCOUNTANTS
Suburban companies seeking Business Office Managers. Must have accounting degree. Salary, \$13,500 to \$20,000.
CORPORATE STAFF 17385 W. 10 Mile 559-5666

GENERAL OFFICE
In 1990, Fee Paid. Good typing. Call Mrs. Evans. Southfield, Michigan 48150.

Field Installation Representative
Specialized automation manufacturer needs installation representative with mechanical and electrical background. Complete fringe benefits and company car.
LEADING DIVISION 42300 W. 9 Mile Northville, Michigan 349-4500

Immediate Openings!
We train you for permanent full or part time positions:
• Bookkeepers
• Machine Operators
• General Clerical
Eager to learn? If so, we need you to help fill several positions available at our Main Branch Office. Some public contact experience desired, but not necessary. Our training program allows you to earn as you learn. Experienced - all the better!
Explore the possibilities of a career with exciting growth and advancement opportunities. Interested? Apply in person 9:30 a.m. - 3 p.m. Tuesday, September 24th, at the Employment Department.
NATIONAL BANK OF DETROIT
North Terminal-Stratford Plymouth, Michigan
An Equal Opportunity Employer M/F
We Hire the Handicapped

504 Help Wanted Office-Clerical
RECEPTIONIST
Experienced, bookkeeping degree, general office. New Southfield area. Competitive salary. Call for appointment. 3 AM to 5 PM.
EXPERIENCED
Experienced Receptionist. Typing, shorthand, and dictation. Salary \$500-\$600.
LIVONIA LOVELY \$550 No Fee
Work in Livonia for this super new group of professional people. Your day will pass as you enjoy pleasant group, friendly, and handle correspondence. Much variety.
THE FREE AGENCY 364-2110 9-10 p.m.

JR. CLERKS
We have openings in our BIRMINGHAM office for individuals with 1 year general office experience. Typing speed 45 WPM and good telephone voice. Opportunity for advancement, good fringe benefits.
CALL MRS. BEILING 765-8600 ext. 329 MICHIGAN MUTUAL INSURANCE GROUP An Equal Opportunity Employer

STAFF
Receivables-\$600
Postal company needs your light bookkeeping experience in their busy office. Your new employer pays placement service fee and provides excellent benefits and growth potential. Call Monday thru Friday, 9-11 AM.
SNELLING & SNELLING, INC. 558-5400

SECRETARY
Attractive career position for V.P. Controller. Excellent typing and shorthand needed. Excellent salary and top benefits.
Apply Personnel Dept. NATIONAL BANK OF SOUTHFIELD 26500 Northwestern, Southfield, Mich. 354-5250 An Equal Opportunity Employer

STAFF
Oak Park Figure Clerk
Your track for numbers and accurate typing will start at \$110 week, at variety packed job. Nice boss and friendly co-workers are waiting for you. Call 563-4141 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
BIRMINGHAM LAW OFFICE
Needs responsible figure clerk for part time position. 9-11 AM. 563-4141 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

LEGAL SEC. for busy firm
Must have good skills, legal experience and drive on responsibility. \$700 or so to start in this challenging position.
ACCURACY PERSONNEL 642-3500 Birmingham 358-2010

Medical Insurance
A girls needed immediately for 4 to 4 weeks temporary assignments. Must have experience in medical insurance for in Patient building of suburban hospital. Apply now between 9 and 3 PM, 29449 W. 6 Mile, Livonia.
KELLY SERVICES

500 Help Wanted

Accounting Clerk
N suburban business needs school grad who's good with figures and accurate with typing. No experience necessary. We pay for your training. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
RECEPTIONIST
for a growing child health center. Insurance experience needed. Evening work. Call for appointment. 354-9990

STAFF
Typist-General Office
With suburban company will pay the placement service fee for bright typist who likes lots of variety. You'll earn \$110-\$125 week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
PART TIME general office opportunity
Available in Farmington. Must be accurate typist. \$1 per hour. Realistic. 477-7373

504 Help Wanted Office-Clerical
DATA CONTROL CLK. MIDNIGHT SHIFT
If you have at least one year of experience in adding machine experience and have a Data Processing background, you may be able to fill this position in our Data Processing Department. Call Mrs. Lane. 525-7235.
ALLIED SUPERMARKETS, INC. An Equal Opportunity Employer

SECRETARY
General Office Help. Typing, filing and answering phone. Office located in Bloomfield Hills.
Call 338-4033
TROY
Available - luxurious 3 bed room town house. 2 1/2 baths. Finished basement. Many extras. \$425 month plus security deposit. Call any day except Sunday. 642-9698

STAFF
Cheerful Secretary
needs to start in start in casual NW office. You'll handle correspondence for sales department. Must have good typing and shorthand. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
VARIETY STAFF \$525
Top Troy firm needs your typing and office skills. Enjoy a great variety. Super benefits. Act now!
Lois Ray Personnel 559-0560

STAFF
Receivables-\$600
Postal company needs your light bookkeeping experience in their busy office. Your new employer pays placement service fee and provides excellent benefits and growth potential. Call Monday thru Friday, 9-11 AM.
SNELLING & SNELLING, INC. 558-5400

STAFF
On Your Own Sec'y
Farmington office needs reliable person with light experience and life insurance. Start at \$100-\$150 month at fast advancement. No permanent service fee. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
COST CLERK
experienced in accounting. Must be accurate. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Good Figure Clerk?
You'll earn \$110-\$125 week for your track with numbers and accurate typing. No experience necessary. We pay for your training. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
RECEPTIONIST
3 days week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

POLICY TYPISTS
PREMANS FUND AMERICA figure typists and dictation operators. Experienced preferred, but not necessary. We are located in Southfield and offer excellent fringe benefit program and pleasant working conditions. Salary commensurate with experience. If qualified please call. 563-5770
BOOKKEEPER
Full time, starting salary \$550 a month. Ask for Chart. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Accounting Clerk
N suburban business needs school grad who's good with figures and accurate with typing. No experience necessary. We pay for your training. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Typist-General Office
With suburban company will pay the placement service fee for bright typist who likes lots of variety. You'll earn \$110-\$125 week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
PART TIME general office opportunity
Available in Farmington. Must be accurate typist. \$1 per hour. Realistic. 477-7373

COMPUTER TRAINING
Great opportunity in data industry! Company will train staff beginners in computerized data processing. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
SNELLING & SNELLING 353-6500
SECRETARY
2000 month, mostly in a full time office. Equal opportunity employer. 353-6500

504 Help Wanted Office-Clerical
SECRETARY
To 1990. Full time. Heavy dictation. Extensive phone experience required. Matur. 1 Mile Troy. Call Mrs. Evans. 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

WE NEED
People interested in any type of office work. All skills for temporary work. Apply between 9 and 3 PM at 29449 W. 6 Mile, near Middlebelt.
KELLY SERVICES
WANTED
mature woman for part time. Typing, shorthand. Small pay part experience helpful. One hour. Near E. 19000 James Coasim. 477-7373

STAFF
Sec'y - Super Job
With suburban employer will pay you \$100 month for your typing and office skills. You'll be good right away. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
GENERAL OFFICE
mature woman, approximate age 35, part time. 2 days with full time position. Fringe benefits. Farmington. Apply for appointment between 9 and 3 PM. Ask for Beverly. 477-7373

STAFF
On Your Own Sec'y
Farmington office needs reliable person with light experience and life insurance. Start at \$100-\$150 month at fast advancement. No permanent service fee. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Good Figure Clerk?
You'll earn \$110-\$125 week for your track with numbers and accurate typing. No experience necessary. We pay for your training. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
RECEPTIONIST
3 days week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

POLICY TYPISTS
PREMANS FUND AMERICA figure typists and dictation operators. Experienced preferred, but not necessary. We are located in Southfield and offer excellent fringe benefit program and pleasant working conditions. Salary commensurate with experience. If qualified please call. 563-5770
BOOKKEEPER
Full time, starting salary \$550 a month. Ask for Chart. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Accounting Clerk
N suburban business needs school grad who's good with figures and accurate with typing. No experience necessary. We pay for your training. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Typist-General Office
With suburban company will pay the placement service fee for bright typist who likes lots of variety. You'll earn \$110-\$125 week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Typist-General Office
With suburban company will pay the placement service fee for bright typist who likes lots of variety. You'll earn \$110-\$125 week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Typist-General Office
With suburban company will pay the placement service fee for bright typist who likes lots of variety. You'll earn \$110-\$125 week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

504 Help Wanted Office-Clerical
Gal Friday
Near, accurate typist, personable. Some shorthand, 2nd office in Southfield. Advancement, fringe benefits. 9 AM to 5 PM.
352-6530
TRANSCRIPTION
Typist, 3 1/2 hrs. work. Salary based on skill. 352-6530
AN OPPORTUNITY KNOCKS
Typing once the door for person. Suburban company. Work from home. Call Mrs. Evans. 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

REGISTER LOCALLY
Work a day, a week, a month, or longer.
Position Open for Sec'y-Typists
Switchboard Oprs. Key punch Oprs. Office Skills.
Witt Girl
Call 545-6828 For Office Nearest You

STAFF
Sec'y - Super Job
With suburban employer will pay you \$100 month for your typing and office skills. You'll be good right away. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
GENERAL OFFICE
mature woman, approximate age 35, part time. 2 days with full time position. Fringe benefits. Farmington. Apply for appointment between 9 and 3 PM. Ask for Beverly. 477-7373

STAFF
On Your Own Sec'y
Farmington office needs reliable person with light experience and life insurance. Start at \$100-\$150 month at fast advancement. No permanent service fee. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Good Figure Clerk?
You'll earn \$110-\$125 week for your track with numbers and accurate typing. No experience necessary. We pay for your training. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
RECEPTIONIST
3 days week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

POLICY TYPISTS
PREMANS FUND AMERICA figure typists and dictation operators. Experienced preferred, but not necessary. We are located in Southfield and offer excellent fringe benefit program and pleasant working conditions. Salary commensurate with experience. If qualified please call. 563-5770
BOOKKEEPER
Full time, starting salary \$550 a month. Ask for Chart. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Accounting Clerk
N suburban business needs school grad who's good with figures and accurate with typing. No experience necessary. We pay for your training. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Typist-General Office
With suburban company will pay the placement service fee for bright typist who likes lots of variety. You'll earn \$110-\$125 week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Typist-General Office
With suburban company will pay the placement service fee for bright typist who likes lots of variety. You'll earn \$110-\$125 week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Typist-General Office
With suburban company will pay the placement service fee for bright typist who likes lots of variety. You'll earn \$110-\$125 week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

504 Help Wanted Office-Clerical
Gal Friday
Near, accurate typist, personable. Some shorthand, 2nd office in Southfield. Advancement, fringe benefits. 9 AM to 5 PM.
352-6530
TRANSCRIPTION
Typist, 3 1/2 hrs. work. Salary based on skill. 352-6530
AN OPPORTUNITY KNOCKS
Typing once the door for person. Suburban company. Work from home. Call Mrs. Evans. 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

REGISTER LOCALLY
Work a day, a week, a month, or longer.
Position Open for Sec'y-Typists
Switchboard Oprs. Key punch Oprs. Office Skills.
Witt Girl
Call 545-6828 For Office Nearest You

STAFF
Sec'y - Super Job
With suburban employer will pay you \$100 month for your typing and office skills. You'll be good right away. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
GENERAL OFFICE
mature woman, approximate age 35, part time. 2 days with full time position. Fringe benefits. Farmington. Apply for appointment between 9 and 3 PM. Ask for Beverly. 477-7373

STAFF
On Your Own Sec'y
Farmington office needs reliable person with light experience and life insurance. Start at \$100-\$150 month at fast advancement. No permanent service fee. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Good Figure Clerk?
You'll earn \$110-\$125 week for your track with numbers and accurate typing. No experience necessary. We pay for your training. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
RECEPTIONIST
3 days week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

POLICY TYPISTS
PREMANS FUND AMERICA figure typists and dictation operators. Experienced preferred, but not necessary. We are located in Southfield and offer excellent fringe benefit program and pleasant working conditions. Salary commensurate with experience. If qualified please call. 563-5770
BOOKKEEPER
Full time, starting salary \$550 a month. Ask for Chart. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Accounting Clerk
N suburban business needs school grad who's good with figures and accurate with typing. No experience necessary. We pay for your training. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Typist-General Office
With suburban company will pay the placement service fee for bright typist who likes lots of variety. You'll earn \$110-\$125 week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Typist-General Office
With suburban company will pay the placement service fee for bright typist who likes lots of variety. You'll earn \$110-\$125 week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Typist-General Office
With suburban company will pay the placement service fee for bright typist who likes lots of variety. You'll earn \$110-\$125 week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

504 Help Wanted Office-Clerical
Gal Friday
Near, accurate typist, personable. Some shorthand, 2nd office in Southfield. Advancement, fringe benefits. 9 AM to 5 PM.
352-6530
TRANSCRIPTION
Typist, 3 1/2 hrs. work. Salary based on skill. 352-6530
AN OPPORTUNITY KNOCKS
Typing once the door for person. Suburban company. Work from home. Call Mrs. Evans. 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

REGISTER LOCALLY
Work a day, a week, a month, or longer.
Position Open for Sec'y-Typists
Switchboard Oprs. Key punch Oprs. Office Skills.
Witt Girl
Call 545-6828 For Office Nearest You

STAFF
Sec'y - Super Job
With suburban employer will pay you \$100 month for your typing and office skills. You'll be good right away. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
GENERAL OFFICE
mature woman, approximate age 35, part time. 2 days with full time position. Fringe benefits. Farmington. Apply for appointment between 9 and 3 PM. Ask for Beverly. 477-7373

STAFF
On Your Own Sec'y
Farmington office needs reliable person with light experience and life insurance. Start at \$100-\$150 month at fast advancement. No permanent service fee. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Good Figure Clerk?
You'll earn \$110-\$125 week for your track with numbers and accurate typing. No experience necessary. We pay for your training. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
RECEPTIONIST
3 days week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

POLICY TYPISTS
PREMANS FUND AMERICA figure typists and dictation operators. Experienced preferred, but not necessary. We are located in Southfield and offer excellent fringe benefit program and pleasant working conditions. Salary commensurate with experience. If qualified please call. 563-5770
BOOKKEEPER
Full time, starting salary \$550 a month. Ask for Chart. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Accounting Clerk
N suburban business needs school grad who's good with figures and accurate with typing. No experience necessary. We pay for your training. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Typist-General Office
With suburban company will pay the placement service fee for bright typist who likes lots of variety. You'll earn \$110-\$125 week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Typist-General Office
With suburban company will pay the placement service fee for bright typist who likes lots of variety. You'll earn \$110-\$125 week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Typist-General Office
With suburban company will pay the placement service fee for bright typist who likes lots of variety. You'll earn \$110-\$125 week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

504 Help Wanted Office-Clerical
Gal Friday
Near, accurate typist, personable. Some shorthand, 2nd office in Southfield. Advancement, fringe benefits. 9 AM to 5 PM.
352-6530
TRANSCRIPTION
Typist, 3 1/2 hrs. work. Salary based on skill. 352-6530
AN OPPORTUNITY KNOCKS
Typing once the door for person. Suburban company. Work from home. Call Mrs. Evans. 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

REGISTER LOCALLY
Work a day, a week, a month, or longer.
Position Open for Sec'y-Typists
Switchboard Oprs. Key punch Oprs. Office Skills.
Witt Girl
Call 545-6828 For Office Nearest You

STAFF
Sec'y - Super Job
With suburban employer will pay you \$100 month for your typing and office skills. You'll be good right away. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
GENERAL OFFICE
mature woman, approximate age 35, part time. 2 days with full time position. Fringe benefits. Farmington. Apply for appointment between 9 and 3 PM. Ask for Beverly. 477-7373

STAFF
On Your Own Sec'y
Farmington office needs reliable person with light experience and life insurance. Start at \$100-\$150 month at fast advancement. No permanent service fee. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Good Figure Clerk?
You'll earn \$110-\$125 week for your track with numbers and accurate typing. No experience necessary. We pay for your training. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.
RECEPTIONIST
3 days week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

POLICY TYPISTS
PREMANS FUND AMERICA figure typists and dictation operators. Experienced preferred, but not necessary. We are located in Southfield and offer excellent fringe benefit program and pleasant working conditions. Salary commensurate with experience. If qualified please call. 563-5770
BOOKKEEPER
Full time, starting salary \$550 a month. Ask for Chart. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Accounting Clerk
N suburban business needs school grad who's good with figures and accurate with typing. No experience necessary. We pay for your training. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Typist-General Office
With suburban company will pay the placement service fee for bright typist who likes lots of variety. You'll earn \$110-\$125 week. Fringe benefits. Call 477-7373 or visit us at 36251 Schoolcraft Rd. Livonia, Mich. 48150.

STAFF
Typist-General Office
With suburban company will pay the placement service fee for bright typist who likes lots of variety. You'll earn \$1