

O.U. offering new programs

Offering innovative "new" courses as well as "old standby" courses for career and personal development is the policy of Oakland University's Division of Continuing Education.

Of the 109 noncredit courses offered evenings in the fall term, which begins Monday, September 30, 23 are new courses developed to appeal to a spectrum of interests.

Those who have envied beautiful hand lettering will have an opportunity to learn calligraphy. Green-thumbed, who are having problems with their indoor plants, can bring them to the course, "The Joy of Indoor Plants," for "doctoring" instruction.

AN INSIGHT into the female experience as expressed by women writers can be better understood by enrolling in "Women's Voices Through Women Writers."

Two "hot" topics in management are covered in a course dealing with women moving into various levels of management and in a workshop on setting and implementing goals.

Those concerned with the production or use of plastic materials will find introduction to polystyrene foams a useful course.

The diploma program for medical office assistants offers three needed courses to increase knowledge and skill: hospital organization and patient services, medical

law and ethics, and medical correspondence skills. Pre-clinic practice in ophthalmologic and/or optometric offices is now available in this diploma program specialty.

IN THE AREA of psychology and behavior five new courses are available: language of nonverbal communication; dreams, fantasy and creativity; how to grow a new self; the meanings in handwriting; and on living with dying.

Real estate salespeople and brokers can use courses on the dynamics of listing and selling. A special afternoon course in real estate appraising will be offered for assessing officers.

A new diploma program for le-

gal assistants begins with three orientation courses: introduction to the law, legal research and writing, and legal assistants in the legal profession. The first two courses are suitable for the general public.

"Old standby" courses are offered in the areas of business, investment, communication, computers, liberal arts, supervision; management, medical plastics, real estate, and psychology and behavior.

To request a brochure describing all the noncredit evening courses offered in the fall term, call 377-3120 or write Division of Continuing Education, Oakland University, Rochester, 48063.

Board ratifies school pact

The Birmingham Board of Education unanimously ratified a two-year (1974-76) collective bargaining agreement with the Association of Birmingham School Administrative and Supervisory Personnel. The association is representing representative for 74 school administrators.

The compensation settlement for the 1974-75 employment year has been estimated to be 6.36 per cent. This consists of a .75 per cent salary schedule increase, the board's assumption of each employee's legally required 5 per cent contribution to the Michigan Public School Employees Retirement Fund and a total of \$9,000 in increment pay.

The board also agreed to an improvement in the hospitalization coverage of its administrators and increased annual mileage allowance. Principals will receive added compensation for their business driving expenses while in the school district. The total first-year costs of this settlement are estimated to be \$103,700.

Boards elect Dorothy Eicker

Dorothy Eicker, member of the Birmingham Board of Education, has been elected president of the Oakland County School Board Association.

The association serves as a means of communication between boards and offers programs of information and education to assist members in their work.



Vandals break windows

Three plate glass windows were broken Sunday morning at Bernard's Fine Furniture in a brick throwing incident. Police are investigating the vandalism which resulted in damage to two statues which stood near the windows of the interior design firm at 123 Brown. (Photographed by Mitchell E. Booth)

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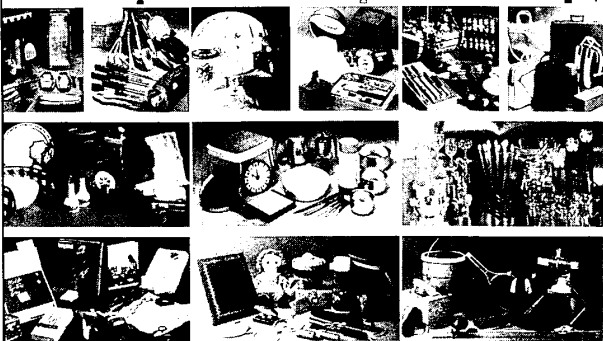
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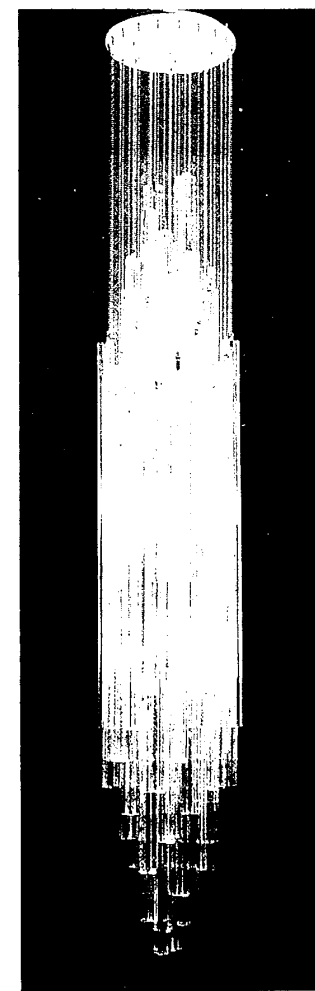
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Sunday 12 to 5
Closed Monday