504 Help Wanted Office-Clerical EXEC. SEC'Y for VP of Troy firm.

poid.
Lois Ray Personnel
559-0560
CLERK TYP9T. to ISS3. Diversiffed duties. Figure apitiude. Over
11. Call Mrs. Evans. Suburban Personnel. 677-8840

CAREER MINDED BEGINNER S435
Typing opens doors to training and fast promotion! Great future with solid company. Hurry! Call Pat Kelly.

EXECUTIVE SECRETARY
#850 PER MONTH
No shorthand required, must be accurate typist and bave shility to
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Excellent working conditions.
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WORK WEAR STAFF
2000 COOLIDGE, OAK PARK
For appointment 542-6200
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BOOKKEEPER, to \$715. To trial balance. Good typing. Novi. Call Mrs. Evans, Suburban Personnel. 477-8840 BEGINNER

\$500 No Fee One of our favortle companies needs sharp R.S. grad who's train-able. You'll talk on phone and type some Fast advancement THE FREE AGENCY

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Learn insurance business on the job training gets you raises! Paid benefits! Great boss! Call Pat Kelly. 588-5400 SNELLING & SNELLING, INC

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Fernansle Pernansl Sey
Altpert arm employer pays your
placement service fee plus 1700
month to put your good skills in his
experience helpful, Call 201-2111
(open till Spot

SECRETARY
with experience for Livonia CPA
firm. Some bookkeeping
experience helpful. Salary
commensurate with experience.
Call: **178-1063**

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Full time difernoon position
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keypunch. Excellent starting
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Minimum 2 years assembler and COBOL experience. College degree preferred. For information leading to confidential interview please call 476-9000. Personnel De-BIRMINGHAM
Located in downtown Birmingham.
Growing corporation has room for young girl who works well with people and figures. General office. Monday through Priday 8 AM to 5 PM. Call Mrs. Kuna for appointment, 642-555

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Explence for varied duties in production for varied duties in production and the second seco

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Fast Advancement-Free Job
Accurate typing and knack with
mumbers will start you at 1440
Month. Outstanding west suburban
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Personnel

Personnel 17385 W. 10 Mile, Southfield 559-5666

OFFICE Girl, full time, to run a one girl office, typing, bookkeeping and phone answering. Plymouth area. 655-2211

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light shorthand Resolved.
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Must have 3 years plus secretarial
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plus. Some bookteeping experience
with good math aptitude. Must be
oneat, personable and well groomed,
and able to work flexible schedule,
and solie to work flexible schedule.
Excellent typing to book the solid proposed,
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Person with extensive bookground and knowledge in filing system and record retention for temporary employment [9 months) under EEA
program. Apply City Monogger's Office. City Holl,
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NO. SHORTHAND
Would you epily working with a opnamic sales force. Super Solution
company has an action spot for
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In Livonia area. Call 5250330 Mon., Wed., Thur., Fri.
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WITH 2 years or more experience wanted for Adventising deportment of Insurance. Agency, Plymouth area. Goos Secretarial skills required, sol any open, plus fringes. Cal Moureen.
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Accurate typing and smiling voice
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Greet painted and technolise the
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CHEF'S PANTRY, Inc.

Or Call 349-3200

GENERAL HOUSE CLEANING references. Sat. only. \$3 50 per hour. Own transportation. \$53-1731 STATE Trooper wishes to rent home in area; Plymouth Livonia. Northville. 455-6296 or 563-7800

WOMAN wanted 3 afternoons, Monday thru Wednesday, light house-keeping, prepare 1 meal for 2 bach-elors. Northwestern Franklin area. Call 544-2597

476-610 Annual Park Nove Carlotte State Carlotte St

y 352-5844 BABY SITTER, my transportation. 1:30 to 10:30PM, 6 Mile - Merriman area Call before 1PM 779-4325

EXPERIENCED Baby sitter.
Plymouth area. 3 PM to 11 PM. 5
455-6713

MATURE woman to baby-sit for toddler, 7 A.M. to 4 P.M., full time. Plymouth Rd. - 8 Mile and Beech Daly - Farmington areas. References. After 5 P.M., 281-7799

Cleaning Woman

MATURE Woman to care for el-derly gentleman Live-in. Troy area. 546-0639 EXPERIENCED lady, references, own transportation for general cleaning, 2 days weekly, Northville area. 148-1264

MATURE woman to sit in my home. J days per week Flymouth 453-5622

All-1990

JANITORIAL COMPANY in need of experienced part time man for evenings and Sauradays. Call between 3 and 3 PM-352-7972.

CHILD CARE 5 days a week. Must have own transportation. Will con-sider live-in. Call atter 6 PM. week-days or anytime weekends. 477-2516

337-126

COUPLE WANTED for cleaning reastaurant, 7 days every other week, Apply after 4, Anchor Ion, 9401 Telegraph Rd., Korvette Shopping Center.

For large suburban Complex Sal-ary plus apartment & utilities. No pets or children. Call Mr. Wheatley \$24464 506 Helip Wanted Sales

PART Time Maintenance Man. experienced, middle aged. Apply at Medicos Recovery Care Center. 22355 W. & Mile, Detroit. JOB OPENING for experienced person on horse farm, Novi. Apply at 12001 Levan, Livonia.

prospective contours and be famili-prospective customers and be famil-ment to able to type and hadde own correspondence. Convoient Grand River - 3 Mile Road location and competitive starting salary. Hours flettible. Contact Mr. John-ston at 533-850.

PART time help for Cafeteria be-lieven the hours of 10 AM to 3 PM. Thymotia have 133-140 cst. 2811

510 Help Wanted Couples

COUPLE
RESIDENT MANAGER
or new apartment complex
on Rochester area. Send reume to

Vernon Bartimore 26011 Evergreen Rd. Southfield, Michigan 48076 512 Situations Wanted Female

BABYSITTING and light house-keeping; must drive and love chil-dren 354-7464 BABYSIT for toddlers. Own trans-portation, Lunch is lurmished, Lots of toys and loving care 453-1139

GIRL or woman needed to clean house 5 or 6 hours per week. South-field, 9 Mile area, \$3 hourty.

CARPENTER and Pan

ner, beginning and mediate students. Call after 4 477-2391

ASSISTANT RECEPTIONIST TRANSCRIPTIONIST TYPIST

FERNDALE
CAREER INSTITUTE
22720 Woodward S of 9 Mile
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PIANO LESSONS
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DRIVER SALESMEN WANTED

26855 Taft Rd. (off old Gr. River)

GENERAL OFFICE Worker, ma-ture with recent experience. Good typist, desires part-time work IS to 15 hours per week. Own transporta-tion. 377-2543

BABY-SITTING. lunch, doctor, shopping and last minute invite. Keep my number by your phose. Afternooms, Monday & Wednesday & Thursday &

AVAILABLE babysiter Sat and Sun Responsible teenager, trans-portation needed Will do estras. References: Plymouth area 655-470 EENCRAL office worker, mature with recent apprisence on witch board and detaphone. Good typist. Would like part time 2 or 3 (ull days a week or 5 mornings Farm-

years experience. Paneling, counter tops, ceilings, etc. Reason-able price. Free estimates 453-7656

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