504 Help Wanted Office-Clerical

GENERAL OFFICE
60% GETTER
Well known employer pays per cent agency fee for your good flexible aptitude and typing 5400 month to start. NOW! and PER MANENT STAFF 1543 3140 UB 6 pm weekdays !

2 SECRETARIAL positions full time, to begin immediately. Typing 50 wpm, shorthand 70 wpm. Well furnished benefits
665 3660

BILLING CLERK
Immediate opening with manufacturing firm. Experience on 632 Billing Machine. Liberal employee benefits. Paid insurance. Apply
PATTERSON LAKE PRODUCTS
1600 Pontiac Lake Rd
Pinckney

CATERING SECRETARY
Experience Preferred
Mr Rosenbaum 353 1100

CASHIER-CLERK
Immediate opening for good experienced Cashier-Clerk. Full and part time, afternoon, evenings and weekends. Pleasant working conditions, company paid fringe benefits. Apply in person between 10 and 1 only 31170 Greenfield Rd in Grove-8 Shopping Center

Famous Furniture
INSURANCE Agency wants mature woman with experience in typing and general bookkeeping. West land area 728 2222

Teller
PART TIME position is open for work at our Farmington Hills Office located on 13 Mile at Farmington Rd. Require ability to meet the public and be accurate with figures. Minimum age 21. Interested persons contact Manager at
477-8500
1st Federal Savings of Detroit
An Equal Opportunity Employer

CLERICAL help service department need retail appliance store West land. Ask for Dave 557 4777
421 1626

SUBURBAN SECRETARY
Lovely office! Pleasant people to work with as established Farmington Company. Harry for this classy low paid position 9600 up Call Lee Larson
353 6500
Snelling & Snelling
PERSONNEL

GENERAL OFFICE
Good typer, good telephone typing skills necessary for 2 openings at Nan's Doughnuts Co. Farmington. Excellent working conditions. Fringe benefits. Apply in confidence call Mr Aginian or Ms Gaubis
643 7870

BOOKKEEPER SECRETARY 1 year experience. Full time, excellent benefits. Livonia area. Permanent to Ben 148 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150
All replies confidential

BOOKKEEPING
Person to assist in general office procedures. Light bookkeeping. Interesting position. Applications taken between 10 AM and 2 PM only. Excellent salary and benefits. Italian restaurant. Northwestern area. Inkster Road at Nursing Home 20500 Five Mile Road, Livonia 427 0270

PART TIME or full time office work prior experience helpful 477 3641

SECRETARY

Farmington Hills general contracting firm needs a responsible person position to run a new office. Various duties. Typing, note, correspondence, light bookkeeping, short hand or speed writing. Contact Mr Kelly

VERTEX CONSTRUCTION CO
474-7210

ACCOUNTS RECEIVABLE CLERK for Farm Hardware Co. Experienced. Good salary, benefits and light typing. 5119 to 5125 plus many company benefits. Call 2 PM to 5 PM
349 0300

GENERAL OFFICE
for large company in Northland area. Excellent benefits, equal opportunity employer. Call extension 410, between 9 AM
353-2700

504 Help Wanted Sales

NEW FARMINGTON OFFICE
SALESMAN WANTED
START AT THE TOP

The Durbin Company Realtors need aggressive sales personnel to start in our sixth branch office in Farmington Hills. This sharp office is the members of 2 multi list services, in company training program and many many other benefits. For a confidential interview call MEL DURBIN

851-1300
Member of
Birmingham Bloomfield Multi List Service
South Oakland County Multi List Service
LIVONIA Multi List Service
THE DURBIN COMPANY
REALTORS

NEED A CHANGE?
WE'RE EXPANDING

We are considering applicants for 5 positions in our new 5 Mile Farmington locations in Livonia. We want sales candidates with ambition and a strong drive to succeed. We offer an unusually congenial atmosphere with pleasant physical surroundings. Our growth has come through a united developing of a "team spirit". If this sounds interesting to you call me, RICH KANGAS for personal confidential interview 464-0800

504 Help Wanted Office-Clerical

SWITCHBOARD TYPIST
Full time, large office. U of D area. Arthur King Realty 342 0800

GOOD TYPING 40 wpm, shorthand, experience required, construction background helpful, benefits. Bloomfield area. Call Mr Moore 645 3600

COMPUTER OPERATOR
Must have at least one year experience on 3 shift disc system. Must be able to communicate with other departments. Call Mr Abels at
855 4200

KEY PUNCHERS
Day Manpower Bureau
30900 5 Mile at Beech Daly
GIRLPOWER
Div Manpower Temp Services
965-7000

SECRETARY for life insurance agency. Life insurance experience desirable but not necessary. Excellent opportunity for a person with good shorthand and typing skills. Salary commensurate with experience and ability. Southfield
352 1700

Magcard Oprs
Teletype Oprs
Exec Typewriter Oprs
Typists
Stenos
Key Punch
Day Manpower Bureau
30900 5 Mile at Beech Daly
GIRLPOWER
Div Manpower Temp Services
965-7000

CLERK TYPIST, Birmingham area of 1000 plus employees. Must have ability to type 40 wpm and have good telephone manner. Good benefits. Call Mr Rodgers
642-7700

506 Help Wanted Sales

EXCELLENT OPPORTUNITY
Experienced lady to manage selective Lingerie department. Salary or commission based on experience. Call Mr Rodgers
335-2500

TOPLESS
Yes it's hard to do but our women make good on! Our sales persons make good money! Our sales persons are attractive young suburban homes in Livonia. Full or part time positions.

You'll enjoy being part of this fast paced creative and congenial environment. Watching your income grow and working in a fine class convenient building and area. You have a stimulating non routine challenge to your professional and people handling skills with this growing progressive MULTI LIST REALTOR

If you're the exceptional person we need apply for your interview at our Expensive Jewelry preferred or we will train. Dial 476 1500 today ask for Ed Tabachnik ask Norwood for Joe !

The problem is attracting persons who real estate is that they can see themselves selling. Selling for some persons is an unattractive word. Hard pressure high moving Cadillac driving hot breathing, pushy people are sales men. Naturally the average person doesn't want to be lumped in in that role in life. That's understandable . . . reality!

The truth of reality is that probably 80 percent of those in real estate are not by nature or trained out from a record of honest hope. You know it's what a person has inside that is important plus knowledge. Not wound up salesmen. Counselors who do what you have needs. We don't teach selling because we have research that proved from your job. We don't even do that. We don't ask you to change. We DO have you if you can identify with your job with us. Our retail persons development programs are conducted by a staff of highly trained professional period and a full time professional persons who [illegible] depth under standing of the real estate business. If you have ever been fortunate that where your Niche in Life is, I'd like contact the Nor wood Company for a unique interviewing experience. We believe in pressure free systematic work programs and in working with people that genuinely you. Call or for an appointment to review all kind and about resumes
351 1111 Dave Mathis

TOMASSINI REAL ESTATE
Has openings for
2 Salespersons
Experience not necessary. Inquiries confidential. Ask for Mr Tomassini
274 9090

506 Help Wanted Sales

Cranbrook
Annex for Realtors
30800 Southfield Rd
BUILDING MINUTE salewoman to sell custom homes in Bloomfield area. Sales license preferred but not required. Call
335-0820

REAL ESTATE SALES MANAGER
Opportunity for right man to have unlimited earnings and a possible partnership interest in an established LNRA MEMBERSHIP FIRM (MULTI-LIST MEMBER). Must be capable of hiring and training a successful sales force. Write to Box 618 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150
Or phone 261 6256 7 9 AM or after 6 PM 425-3300. Brokers honour not necessary, immediately

BUSINESS EQUIPMENT SALES
We are seeking experienced sales people who want to be completely trained in an outstanding line of business equipment. Salary and commission, should earn you 25 000 a year if you need that much. 6 1 Wire Call
238 0150

SALES TRAINEE
NO EXPERIENCE NECESSARY
$600 Month Salary
Excellent opportunity for recent college drop out. Full training. Trainee hired now will be earning $11 000 in second year. For appointment call Thursday and Friday 10 6 PM
886 1276

STOP! Don't look further. Women or others if you need more experience or are 21 or over. Queensgate Fashions needs you. Call for your family while studying for job for Ed Tabachnik ask Norwood for Joe !

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351 1111 Dave Mathis

506 Help Wanted Sales

EXPERIENCED Retail Sales Woman over 30 for jewelry store. Oak Park area References 968-6080

SALES LADY, full time, at least 3 day week. Apply in person Mr Hardware, 28 N Woodward Ave Birmingham

EXPERIENCED sales girl for good dry Women's Sportswear Shop. Full time & part time. Permanent position. Excellent working conditions. Nob Hill, 115 S Woodward Bloomfield
644 3224

JOIN NOW!!
Openings available at Cranbrooks new Southfield-Lathrup Village office. Choice location and excellent commission structure. Sales experience preferred but will also train. Call Mr Sheldon 557-3500 for personal interview and to reserve your desk now

Cranbrook

REAL ESTATE SALES MANAGER
Opportunity for right man to have unlimited earnings and a possible partnership interest in an established LNRA MEMBERSHIP FIRM (MULTI-LIST MEMBER). Must be capable of hiring and training a successful sales force. Write to Box 618 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150
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351 1111 Dave Mathis

PRUDENTIAL INSURANCE CO
Unique sales and management opportunity. Starting salary up to $15,000 based on your qualifications. Exceptional fringe benefits. Extensive training program. Direct sales experience preferred but not necessary. Contact Personnel Director
354-3919
An Equal Opportunity Employer

PHONE SOLICITORS, female preferred no experience necessary. Salary plus commission 366-7680

AVON
Bored? Want new people selling famous products door to door? Make Avon excellent earnings. I'll show you how. Call for details
645-0455 352-2926
422-2252

LADIES, Fashion Wagon of Montgomery Wards Co has openings in Southfield area. Ideal for the one time family. No experience necessary, must be over 21. If you have transportation and would like a high income and a 5200 guarantee call
720 1704

506 Help Wanted Sales

FULL or part time Sales position for Women over 30 with own transportation. No experience necessary. Call after 3 P.M.
335 2270

INTERESTED IN SELLING REAL ESTATE?
Call TODAY for an interview
Plymouth Northville
Vera Hacker 455 5200
Livonia Farmington
Tom Kistler 476 5110
Westland Livonia
Peter Delap 721 0400
chamberlain

STOP READING THIS
Unless you are an aggressive and ambitious person. No experience necessary. Salary, bonus and drawing account up to $50,000 plus to a people oriented career. We are a major franchised planning corporation and after a 3 year executive training program Starting salary is $1,000 per month. Plus bonus. Outstanding fringe benefits and future. Management opportunity for right individual. Call
347 7007

DO YOU NEED A NEW WARDROBE?
Get 10 new outfits at a cost of $2 each or a $600 wardrobe free for a few hours work. Call Queensmarket Fashions
Jim or Pat 476-5174
Dona 427-0064

NEED A JOB? Will train real going jobs for full or part time sales positions in our Jewelry department and lots of free Call Alets
355-0751

CENTURY 21
REAL ESTATE SALES
EXPERIENCED ONLY
We need one full time sales person to round out our staff. Choice morning office located in quaint Plymouth. 975 S Main Floor time plus opportunity to run your own ads. You deserve an adult benefit, high commission paper task full time sign installer, fast moving market. Earn more with the best at CENTURY 21 Call JIM COURTNEY or CHUCK JAMES for confidential interview at
453-7600

REAL ESTATE
Salesmen wanted for aggressive sales office. We will train a new image for tomorrow. Next time or a year from now you will wishing drive up to 5250 if qualified. Mr Fox 261 5790

THE DURBIN COMPANY
REALTORS
BLOOMFIELD HILLS OFFICE
Energetic hardworking individuals wanting a career in real estate sales. We want to talk to You if you are a success oriented person who enjoys meeting people & are able to self discipline yourself to be successful. If you possess these qualities call Mr Bonner for a personal interview 851 6400
THE DURBIN COMPANY
REALTORS
336 N Woodward
Bloomfield Hills
(Across from the Pon & Hoskins & N of The Kingsley)

AGGRESSIVE salesperson for lucrative Bloomfield Hills office. Must be experienced in selling condominiums or other high priced dwellings. Full or part time
851 6300

THE DURBIN COMPANY REALTORS are adding to their staff of specialized sales consultants in the Birmingham area

If you would like to be part of a winning team with proven methods for the merchandising of real properties contact Bob Bonner for confidential interview
THE
Durbin Company
Realtors
642-2700

LADIES make money in your spare time getting Tupperware Home Demonstrations or phone Helpful Bride's Gifts Home Party Plan
653 5240

Real Estate School
Exciting CAREER Making money? Yes! Lots of people learn to work. We guarantee you passed state Exam. We give you personal attention and training for selling and being
Call Wm Ragan
LEXINGTON HOUSE 261 0650

PART TIME salesperson to assist broker in large Plymouth home. Must be licensed. Lee Hanford
459 3900

SOUTHFIELD LATHRUP AREA
The Lathrup office of Earl Kevin Realty, one of 23 Earl Kevin offices, invites you to inspect our facilities and examine your future potential with us in the field of residential Real Estate sales. In the prime markets of Southfield, Lathrup Village, Birmingham, Bloomfield. If you have the need to succeed, we can provide you with the office, training and selling tools to assist you obtain your goals. For appointment call Mr Ervin
559-1300

INSURANCE AGENT
Opportunity for advancement in lucrative position
642-8715

COMMISSION SALESMAN
To Work for Established Coffee Service Company. Full or part time. High Commission. Paid
255-3500

Real Estate Sales
- Recent expansion creates openings for experienced or beginning sales people
- 3 locations Redford-Detroit Farmington and Milford
- Full or part time
- Paid training
- Multi-list computer
- Contact Mr Keoshian

538-2000
ALGER F
QUAST
REALTORS

BUILD YOUR FUTURE
Part Time call between 6PM and 9PM
638 9138

WANTED
Above Average Person to help me with my fast growing Chemical, Vitamin and Wholesale Catalogue business
Future Managerial Possibilities
For interview, call Sue Gallety 9 5
375-0599

506 Help Wanted Sales

EXPERIENCED SALESMAN, wind corp. Write P O Box 6142, Detroit, Mich 48210 giving references and resume

SALES CANVASSERS
Young men or women, full or part time, high income, good working conditions. Call Mr Gaudreau
8 AM 8 AM or 4 PM 8 4 PM
355-2050

507 Help Wanted Part Time

CREW LEADERS
Wanted. Give orders to supervise boys canvassing for area lawns. Must live in Bloomfield area. Bloomfield area and lawns are important helpful but not necessary as we will train. If you don't care to work any time or years by answering this ad You can earn good consideration. Call after 4 P M
The Observer & Eccentric Ask for Bob Bonner

WANTED Student bookkeeper or college to helpout for 7 years, will pay 3 hours a day. Call Mr Ferry or Nearly No bookkeeper or additional duties. Birmingham Call after 6 30 pm 647 7681

BOY 16 or over for Drug Store Labor Farmington Drugs North-western 13 Mile

PBX OPERATOR
Experienced, reliable person, lady Birmingham Bloomfield beautiful area. Available 5 hours per week. Write Box 617 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

NO EXPERIENCE NECESSARY
We need lady for 3 hours per day supervising children in our school lunchroom and on the playground. Ideal for a mother with children in school. Pleasant work hours have even times available. Prefer Northwest area. Call Mrs Sheridan
355-4751

FULL-Time positions, lady 3 months old and housekeeping. Must have references and own transportation. Would consider room and board. Northwest area. 16 Mile and Crooks 656-9710

BABY SITTER needed for 3 hours per day, 3 days per week. Lahser area $1 50 hour 642 6732

BABY SITTER needed. Square Lake Rd Bloomfield. 3 days per week. 7 AM 6 30 PM Ford Rd Sheridan
355-3800

OLDER WOMAN to live in. Light duties and accompany housewife. Very gentleman while wife works. Some bookkeeper and related
477 6214

WOMAN to care for First Grader 3-4 PM weekdays. Quality references 398-2400 or 687 3000

MATURE live-in, babysitter for school age boy. Light housework good friend, good wages, 3 days. Cherry Hill Wayne area
326-3653

BABY SITTER needed for mother two home. Boy 3, girl 1. Indoor works days. Warren Hoover area Call after 3 30
533-0400

WANTED babysitter to work 5 days week Must drive have references. Pay $20 week. Call after 5 PM
Farmington Hills 851 6737

CLEANING LADY 1 day work 9 AM 3 PM. Call after 5 PM 646-1111. Bel Air

NEED babysitter for 3 year old girl from 7 0 AM and 3-4 PM 3 days a week. Plymouth-Harrison Township. Inside Rd area. Bel air hour Call after 5
522-6084

LIVE IN Mother's helper room and board plus wages living room
474-6660

NORTHVILLE mother needs babysitter for infant. Mon Fri 8 30 Hours monthly Day time Your transportation. Call after 5 349-0280

BABY SITTER for one and three year old, for Fridays and one other day. Own transportation, references and references. Southfield area.
356-4629

MATURE BABY SITTER in my home 10 Mile & Greenfield. Call after 5 PM or anytime weekends
559 3750

HOUSEKEEPER

Mature woman for permanent position Live-in Sat and Sun only for right person. Private home bedroom and bath. Call 9 am 5 pm

559-5555

BABY SITTER, live-in for 3 days in September. Northwest area. Call after 5 PM
273 1384

EXPERIENCED baby sitter with references Monday Friday 7 30 AM 6 PM. Live in or out. Beech Daly & Joy Call after 5 PM
937 3300

PROFESSIONAL WOMAN looking for overland baby sitter Can provide transportation. Call Ann Hunter
644 3600

WANTED immediately babysitter for 2 girls, ages 3 and 1 month. Mon Fri 8 6 PM Own transportation to 14 Mile Southfield area
647 4138

LADY to help with housework Orchard Lake 13 Mile area. Own transportation
626-2614

MATURE sitter girl desired to do some work after school. Mon Fri 4 6 week Own transportation. Birmingham area
646-4600

HOUSEKEEPER, dependable person, part time or full time, must have own car. Excellent references
642-5977
655-0000

HOUSEKEEPER Who can cook wanted for a family of three. Must drive and must have excellent references. Live in or out. 11 AM 2 AM after dinner. Highest wages. Own transportation provided. Call Mrs Ferguson 8 AM 5 PM Marquette
851-6000

MATURE Woman for light housekeeping. 1 or 2 days per week Own transportation. Redford area
532-2600

PART-TIME teacher needs baby sitter Mon thru Fri 11 30 2 PM Lahser Grand River area. Inkster Quarton area. 9 Southfield
559-0300

BABYSITTER for one child age 6 15 AM 6 30 AM Beverly area Mon Fri Call after 3 PM.
653-7179

BABY SITTER needed 4 days weekly, 1 30 to 6 PM for 8 and 10 boy. Birmingham area Call after 6 PM
647 0882

YOUTHFUL and energetic mothers helper needed for Fridays only. Own transportation. Call Mrs Sonner W Bloomfield Part time job may lead to full time
626-3420

MATURE, responsible lady to live in and care for elderly mother in Bel Air area. Light housekeeping. Reference beauty salon
356-7220

BABYSITTER full time, for infant and 3 school aged children. Work days hours flexible. Light housekeeping. Own transportation, for Bloomfield doctor's family. Call after 5
646-2007

BABY SITTER needed, Hamilton Mills Elementary School area 3 days. Preferred 3 kindergarten children. Twice a Week
Call after 5 PM
Tues & Thurs
626-2007

COMPANION for short months of early lady in Pontiac. Light housekeeping duties. Room and board and some salary
852 1730

EXPERIENCED lady with references and own transportation for general cleaning weekly. Mon Fri Northville area
348-2200

LIVE-IN baby sitter and housekeeper. Live in 5 days. Pay $25 Bel Air Area Call after 3 PM
646-6007

COLLEGE STUDENT to live with family Birmingham family is a doctor's family. Lovely private room and bath plus salary
644-0800

MATURE experienced woman to care for 1 pre-school boy. Light housekeeping 9 AM to 6 PM Tuesday and Thursday. Excellent references, own transportation. 13 Mile and Evergreen
354-5000

WOMAN needed for babysitting, light housekeeping 1 or 2 days a week, your own child. Own transportation. References Farmington
851-8000

BABY SITTER light housekeeping for 3 weeks old. Mon. Fri. 8 6 Own car. Own transportation. Birmingham Bloomfield. After 5
644-0150

508 Help Wanted Domestic

FULL TIME cleaning lady, own transportation. Bloomfield Hills area
647-0600

WOMAN wanted to do general housecleaning in general office on Grand River near Plymouth. Convenient area
655-0300
655-1020

LIVE - IN housekeeper with references. Mon Fri 9 to 6 work. Bel Air Hills - South Blvd area
334-2280

MATURE woman wanted for baby sitting and light housework. Mon Fri 10 3 PM. Weekends. Weekdays 9 4 Own transportation. Call after 5 PM
348-2000 or 5 PM After 5 PM
355-2853

LIVE IN sitter, more for housekeeper. Plymouth area
455-3277

TEACHER needs mature lady to live full time, exchange for room and board. Reasonable references. Plymouth. Northville area. Own transportation. Call after 5 PM
453-1402

MOTHER'S HELPER needed for 2 children, ages 1 and 3 Mon thru Fri 8 to 12 Prefer home in Bloomfield area. Own transportation. Birmingham
645 0600

LIVE IN for 3 children. Have for home three nights Plymouth area
459-1100

BABY SITTER wanted. Monday thru Friday 1 PM 6 PM. Own transportation furnished, if needed. West land. Garden city area call between 1 PM
721 4040

DEPENDABLE lady wanted for light housework and baby girl, near Lone Pine Bloomfield area
851 6000

BABYSITTER live in or out, night and weekends. Must have own car. Room and board or salary. Days free, not live-in. Farmington area
476-0060

BABYSITTER for 3 or 2 days per week. 7 AM 6 30 PM Ford Rd Sheridan
355-3800

FULL-Time positions, lady 3 months old and housekeeping. Must have references and own transportation. Would consider room and board. Northwest area. 16 Mile and Crooks
656-9710

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644-0800

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354-5000

WOMAN needed for babysitting, light housekeeping 1 or 2 days a week, your own child. Own transportation. References Farmington
851-8000

BABY SITTER light housekeeping for 3 weeks old. Mon. Fri. 8 6 Own car. Own transportation. Birmingham Bloomfield. After 5
644-0150

508 Help Wanted Domestic

MATURE person to babysit, some housekeeping. Hours days 7 AM to 1 30 PM Southfield area Call after 3 30 PM.
557 4673

TEACHER needs baby sitter for infant, 2 to 3 days week, any hours, 8 AM 4 PM. Schoolcraft Inkster area
535-0300

BABY SITTER WANTED. Tues and Thurs afternoons, own transportation Bloomfield area
644-2600

Nursing Unlimited
Staffs Licensed & Bonded
30 Years Specialized Care For The Ill
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