500 Help wanted

WAITRESSES
Experienced only. Full time, or part time. Good pay. Good fringe benefits. Northland Inn Restaurant, Northland Shopping Center, 11 Mile, Southfield. 356-6000

PART TIME
YOUNG MAN
2 days after school and weekends. Apply in person.
SIGN OF THE BEEFEATER
6199 Orchard Lake Rd.
W. BLOOMFIELD

KITCHEN HELP
No experience necessary. Day shift. 2021 Grand River, Farmington Hills. 474-2056

BUS BOY. Experienced. Apply in person. Kings Arms Restaurant 30000 Southfield

MACHINE OPERATOR
LATHE OPERATOR
BRIDGEPORT OPERATOR
BLANCHARD OPERATOR
Large, well established tool and manufacturer. All fringes. Steady work
U S TOOL & CUTTER CO
20975 Orchard Lake Rd.
Farmington, Mich.
476-9733
An equal opportunity employer

THREE dignified gentlemen needed as partners for very high rate apartment complex in Southfield. Young retirees preferred. For interview call. 354-6266

WOMAN over 30 for light factory day work. Farmington area 476-0440

NOTICE
RAINBOW PEOPLE
New facilities located in Garden City needs former Rainbow employees and people in you feel you have something to offer, please call Mr. Walters for personal interview.
261-0585

COSMETOLOGY instructor wanted. 781-4110 or 699-0566

JANITORS
Part time, 7 a.m.-3 p.m. Plymouth, Westbrook, Redfoxe area. Hall Mark Bldg Services. 1-800-6730

HOUSEKEEPING HELP
Full time. Must be over 18. Hours 12-30 - 20 during business hours 7-3 PM
EASTLAWN
CONVALESCENT CENTER
Northville
349-0011 or 349-0012

WAITRESS, full time. Apply in person. Bronco's Restaurant 8 Sheldon Rd Northville

Bar WAITRESSES
Wanted. Must be 21 or older. After 4 PM only. at Medicated Lounge 30776 Plymouth Road, Livonia

DELIVERY
PERSON WANTED
FEMALE PREFERRED. Must be 18 or Older. Please Apply in Person Only
42331 ANN ARBOR RD.
PLYMOUTH, MICHIGAN
between Lilly & Haggerty Rds

PHONE CANVASSERS
Are you tired of 8 an hour part time paying jobs? Well, here's your chance to make more in evenings and convenient hours in our beautiful office. Call 591-7600 ask for Jim

DISHWASHER - Dom
Polaire Fine Foods
30001 W 7 Mile
Livonia 476-8070

INSTRUCTORS
STENOGRAPH
MACHINE SHORTHAND
GREGG SHORTHAND
TYPEWRITING
Send complete resume specifying credentials and salary history (in strictest confidence) to P.O. Box 328, Ypsilanti, Mich 48197

HEAD CHEF, good background and only apply. Dishwasher, temporary girl. Apply in person. The Drawbridge. 16 North Center Northville

DRIVEWAY SALESMAN
IN Birmingham area, must be mature, reliable individual. Good starting pay. Liberal commission. Company hospitalization insurance. Paid Holidays and all company benefits. Call Mr. Neal 647-7777

COUPLE WANTED
For cleaning restaurant every other week for 7 nights. Apply ANCHOR INN, 9401 Telegraph Rd After 4 pm. Karvette Shopping Center

CHEMICAL ANALYST
EXPERIENCED Lab Technician or Quantitative Analyst in Mature Picture (entire laboratory). Based in Southfield with fringe benefits, lab repairs and equipment. Please send resume to Box 48, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

FOREMAN
FOUR men wanted to work in repair & clean should not CD 1-4661

Centerless
Grinder
Operator
Must be experienced to start run tool work 5 years experience needed. Top wages, overtime
O KELLER TOOL
12701 Inkster Rd.
LIVONIA

WAITRESS, part or full time 18 or older. Apply Community Center Bowl, 30001 W 7 Mile & Middlebelt or Evergreen Bee Manager

Nugget Restaurant
FULL TIME
WAITRESSES
Apply in person, 8-5 PM
No phone calls please
30685 W 12 Mile Rd.
Farmington

500 Help Wanted

WAITRESS, experienced, to work on weekends, 7 days and nights, mature and neat appearance. Excellent income, good fringe benefits, insurance, paid vacation and holidays, salary review, and bonuses. Apply in person, Mr. Ed Jacobson, Manager, Hunt Club Restaurant, 22715 Telegraph Road, Southfield, 48075

Nugget Restaurant
FULL-TIME
DISHWASHERS &
BUS BOYS
Apply in person
No phone calls please
30685 W. 12 Mile Rd.
Farmington

LAUNDRY attendant, mature woman, full time, steady work. Apply Forest Laundromat, 1 Forest, Plymouth.

BAR MAID. Trinity Room Pub, Dearborn Hills. Experienced, for nights. 274-8070

CHUCK WAGON'S, Northville Charley's, is accepting applications for waitress, by appointment only. Lunchtime, part time, full time. Apply in person only, Monday thru Friday, 11:30 to 4 PM. 41115 W. 7 Mile, Northville. An Equal Opportunity Employer

PRODUCTION ENGINEER
LOCAL Manufacturer of small metal stamping and assemblies has need for qualified production engineer. Duties include estimating materials, labor, and tooling costs for quotations purposes. Experienced tool and die background preferred. Salary open. Apply in Det. 476. Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

Whopportunities
Earn $30 to $50 a week part time. Mon. thru Fri. from 11:30 AM-2:30 PM. No calls. Apply in person to
BURGER KING
25150 Greenfield

NEEDED-Group Leaders, male or female 18, who wants to work with Exceptional Child Program. Call Dorothy Livonia Family Y. 591-2161

STUDENTS, college or late high school, work evenings and half days. Must have clear speaking voice. Grand River — Telegraph area. Contact Mr. Roberts between 11 AM - 4 PM 355-0000

RELIEF COOK
DAYS - AFTERNOONS
FRANKLIN MANOR
CONVALESCENT CENTER
352-7390

WAITRESS for Cocktail lounge. Full and Part time for night shift. Apply in person between 10 AM - 12 Noon, 31 Mile Road. 23616 Farmington Rd. Farmington

SHORT ORDER COOKS, experienced only, apply in person. Pat and Restaurant 13001 Greenfield near Schoolcraft

GOOD JOBS
GOOD PAY
• Free training in the skill you want
• Guaranteed promotion
• Job security
• 30 days paid vacation
• Travel
Call your Air Force Recruiter
522-1190

BUS BOYS, all shifts, experienced only. Apply in person. Palace Restaurant, 30 Grand River, Northville

WAITRESSES, 3 to 11 shift, experienced. Palace Restaurant, 13000 Greenfield near Schoolcraft. Apply in person

502 Help Wanted Dental-Medical

LPN - RN
Day and afternoon shift. Good starting salary, fringe benefits. See Mary Ferguson.
NIGHTINGALE
WEST
8365 Newburgh Rd.
Westland Nr Joy Rd.

REGISTERED LAB TECHNICIAN
Experienced, full time, to set up and operate a Lab, for a busy group practice in Farmington area. Lab equipment and training is to be given. Send resume to Box 407, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Mich 48150

WAITRESSES, 3 to 11 shift, experienced. Palace Restaurant, 13000 Greenfield near Schoolcraft. Apply in person

502 Help Wanted Dental-Medical

LPN - RN
Day and afternoon shifts
Good starting salary, fringe benefits. See Mary Ferguson.
LAHSER HILLS
NURSING CENTER
30300 Telegraph Rd., Southfield
354-3222

WANTED X-RAY Technician. Experienced in taking chest and dental x-rays in a busy Southfield oral surgeon office. 557-3000

MEDICAL Receptionist, full time, for busy general practice in Garden City. Must be with professional degree in first aid. Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

NURSES' AIDES
All shifts, experienced preferred but not necessary. Apply in person:
WILLIAMSBURG
Convalescent Ctr.
21017 Middlebelt, Farm.
Between Grd River & 8 Mile

DENTAL ASSISTANT
Four Day Week. Downtown area. Paid holidays and dental benefits. Experienced preferred, but not required. 352-1400

REGISTERED NURSE, Part time Pediatrics office. Call for interview 559-3000

DENTAL TECHNICIAN
Experienced, for crown and bridge Lab. 355-2070

DENTAL HYGIENIST
W. BLOOMFIELD LOCATION
2 to 3 years clinical experience required. Duties include: handling of Dental X-ray facility, assisting a busy oral-implantologist and perioist. For appointment call Mr. Perman. Harry Pond Hospital 626-2262

504 Help Wanted Office-Clerical

One of Michigan's largest and most rapidly growing financial institutions has openings in Troy for the following positions

MORTGAGE PROCESSOR
Secondary market experience in mortgage processing, warehousing and servicing necessary

MORTGAGE CLERKS
Experienced in investor servicing and FNMA aggregate reporting helpful

Outstanding promotional opportunities, competitive salaries and excellent fringe benefit programs. Interested applicants apply Box 482, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia

An equal opportunity employer

502 Help Wanted Dental-Medical

Physical Therapist
Full-time position available to work with mentally retarded children. Must be registered as a Physical Therapist by the Michigan Physical Therapist Board and possess a Bachelors Degree in Physical Therapy. Salary from $8.20 to $8.88 per hour depending on experience and education. Excellent Civil Service benefits. For further information contact Personnel Department.
PLYMOUTH CENTER
For Human Development
453-1500, Ext. 261
Mon., Fri., 8 AM - 6:30 PM.
An Equal Opportunity Employer

DENTAL ASSISTANT, (Kenmore), certified or experienced. Troy Rusty Bolt 684. Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

MEDICAL RECEPTIONIST, Office manager. A responsible job, mature, experienced, salary open. All benefits. Call Mr. Bernstein 559-2000 or Physicians Clinic Ask for Mary

MEDICAL Assistant and receptionist for doctor's office. Must have experience call between 10 AM 5 PM 626 5445

RN's, LPN's
Full & part time. Afternoon shift.
MEDICOS
RECOVERY CARE CENTER
22335 W 8 Mile, 3 bl W of Lahser

FULL TIME RN'S needed for growing Positive In-patient psychiatric program on adolescent and adult nights. Experience in mental health nursing preferred. Good benefits, salary related to years of fringe benefits. An equal opportunity employer. Call 255-7116, ext. 34

DENTAL OFFICE business assistant and receptionist, experience preferred, large practice in Plymouth area. Attractive fringe for the career minded person. 455-6000

Medical Transcriptionist
PART TIME
We currently have a part time weekend position available on the afternoon shift for a MEDICAL TRANSCRIPTIONIST with 2 to 3 years experience. This position requires experience in transcribing patient histories, physicals, and operative reports, as well as discharge summaries. Applicants must type 55 WPM. We offer an excellent starting salary based on experience, and a comprehensive benefit program.
Apply Employment Office
SINAI HOSPITAL OF DETROIT
PROFESSIONAL BLDG
LOWER LEVEL
18200 W. McNichols
272-6000, ext 6036
An Equal Opportunity Employer

DENTAL HYGIENIST and DENTAL OFFICE MANAGER. Background experienced for Northwestern general practice 348-8230

NURSES AIDES! We are now accepting applications for day and midnight shifts. If you are a good worker and a caring person, we'd like to have you on our team. Farmington Convalescent Ctr. 477-7373

ORDERLIES
Require experienced orderlies. Full-time. Good salary and fringe benefits. Excellent working conditions.
APPLY IN PERSON
GEORGIAN BLOOMFIELD
2975 Adams Rd. corner 16 Mile Rd.

NURSE, I WANT YOU!
Young, energetic, creative registered nurses with innovative ideas and leadership ability to assist in developing new programs. Excellent training program in large Opportunity for advancement. Call Mrs. Farmington. Contact Mrs. 477-7373

RNS and LPNS
Day & Midnight Shifts
MT. VERNON
Nursing Center
26715 Greenfield
Southfield
557-0050

DENTAL HYGIENIST
Part Time
Farmington Hills area
474-1330

RN or LPN
Full and part positions on day and afternoon shift. Call between 8 and 5
Edgewater Conv. Ctr.
538-4350

DENTAL ASSISTANT experienced salary open, opportunity to a specialty practice. Many fringe benefits. 557-7720

NURSE AIDES
Full time days, 7:30 AM to 4 PM. Excellent pay, fringe benefits and good working conditions. Suburban location.
Presbyterian Village
in Redford Twp.
531-7200

MEDICAL ASSISTANT. Busy Pediatrist needs mature young woman for doctor's assisting and preparing minor surgical set-ups. Experience preferred. Send resume to 20400 Schoenherr, Livonia 48150 or call Mrs. Sweet for further information 476-8000

Weekend Coordinator
Wanted a mature individual with medical office experience to work in office Fri. Sat. Sun. and Mon. Familiarity with medical terminology and medical insurance necessary. General office duties necessary. Please reply to P.O. Box 663, Bloomfield Hills, Mich 48013

DENTAL HYGIENIST part time Telegraph and 13 Mile area 352-0000

RNs or LPNs
Midnight shift. Full or part time. Good pay, benefits, and pleasant surroundings. Apply 8-4. Monday through Friday. Mrs. Linder
FARMINGTON NURSING HOME
30000 Pelham Rd. Farm.
477-7600

EXPERIENCED DENTAL ASSISTANT for business office, responsible duties, benefits, profit sharing, hospitalization and dental, good working conditions, salary commensurate. 557-7720

C.R.N.A.
We have an opening now for one Nurse Anesthetist. Salary range: $16,026 - $18,867 per year for 40 hr. week. If interested, please call 857-7300, or write to: Director of Anesthesiology Dept., Pontiac General Hospital, Seminole at W. Huron, Pontiac, Mi. 48053.

NURSES' AIDES needed. Apply in person 8 AM - 3 PM. 30000 Five Mile Road, Livonia

502 Help Wanted Dental-Medical

8 hr. & LPN, needed 3PM - 11PM & 11 PM - 7AM. Full time, part time. Good fringe benefits. Oakridge Nursing Home, Wayne, Mich.

NURSES
AIDES
ALL SHIFTS
Over 18
EASTLAWN
CONVALESCENT CENTER
Northville
349-0011 or 349-0012

DENTAL HYGIENIST, part time, for modern progressive Livonia office. 476-7000

RN & LPN
AFTERNOONS & MIDNIGHTS
Part Time
FRANKLIN MANOR
CONVALESCENT CENTER
352-7390

504 Help Wanted Office-Clerical

ACCOUNTS RECEIVABLE Clerk, will assist supervisor in all functions concerning. Salary up to $800 a month. Excellent benefits. Call Barbara Good, Professional Personnel 355-0000

PAYROLL CLERK, 30 or over. Good with figures. Salary to $800 per month. Call Barbara Good, Professional Personnel 355-0000

SECRETARIES
Many of our top-notch suburban companies are seeking experienced secretaries, temporary or short-term. They are offering excellent benefits, salaries and long-range potential. Most are fee paid. Starting salaries to $800. Call or come in today

Many other positions available. Excellent suburban companies with good fringe benefits

ALLIS-JOHNSON PERS
Suite 120 Quakertown Plaza
30000 Northwestern Hwy.
Farmington Hills, Mi
070-0000

RECEPTIONIST - PBX Experienced only. For growing Northville company. Salary $600. Excellent benefits. Call Barbara Good, Professional Personnel 355-0000

PERSONNEL SECRETARY
National company needs a mature, good skilled secretary. Good skills. 5% suburbs. Call Ann 557-7000

SWELLING & SWELLING

STRONG MINDED SECY
Team of Doctors are looking for good Type Speed secretary. Good dictation, mature to handle administration. $700 Call Lee Larson, today

353-6500
Snelling & Snelling
PERSONNEL

EDP LEARN & EARN
Skilled key punch operator to be trained on Burroughs Data Recorder Equipment. 96 column cards, in Great Durham Employment Service 355-0000

PAYROLL $185 FEE PAID
Experienced NCR15 operator. Accounts receivable and payable experience. Reason for responsible area in Fine Great Durham Employment Service 355-0000

AAAHHH...!
A JOB WITH...
Satisfaction, top pay ($800 per month) and advancement is hard to come by and this NW suburban company has just the opportunity for secretary trainee. Call Mr. Bell on our Call PERMANENT STAFF (352-6111 ext 8 pm weekdays) Permanent

GENERAL office, with typing experience, full time. 20400 Lahser Detroit. E. of Lahser

ADVERTISING $800 FEE PAID
Top talent, with organizational and creative skills for suburban office Durham Employment Service 355-0000

Personnel Aide
$600-Fee Paid
by terrific Troy company which needs Troy resident with good personnel background. Important job for detail oriented organizer who can keep confidential, strictly confidential. Type well. No shorthand needed. Call PERMANENT STAFF 600-3142 ext 8 pm

JR. SECRETARY
Mature, well spoken individual needed for our Southfield corporate headquarters. Skills should include typing of 35 wpm or better. Pleasant working environment and a good salary and office experience. If qualified, call Yvonne Pushkarsky 355-0000 Ext. 226

STAT TYPIST
Good typist needed for busy Southfield office. Experience typing charts and tables and general office duties. Good pay. Call Ann Stewart, Call Yvonne Pushkarsky 355-0000, Ext. 226

SECRETARY
Versatile position with promotional head of Detroit firm. Experience in typing and shorthand required $600 to start fee paid
Lois Ray Personnel
559-0560

SECRETARY, full time, shorthand a must. Typing, answering phones. 355-0000

SECY for LAW OFFICE
Shorthand, typing, legal experience, top salary and fringe benefits. Southfield area 352-6400

KEY PUNCH
OPERATOR
We are looking for a person with keypunch training and good typing skills. Based on proficiency you can earn $600 a month. Applications are being taken this week.
Observer & Eccentric Newspapers
36251 Schoolcraft
Livonia, Mich

GENERAL OFFICE, position with small Royal Oak company. Permanent full time, typing, telephone, bookkeeping, light work, organized, responsible and neat is essential. Call Mrs. Ann Stewart, Wednesday between 9AM - 12 noon for appointment 545-0000

PLYMOUTH firm seeking secretary, spelling, grammar, typing ability, good telephone manner, bookkeeping skills preferred but not essential. 453-3111

ADVERTISING
SECRETARY
Girl Friday, Troy firm. 70 wpm typing, strong experience and background. Salary depending on experience. Fee paid
Lois Ray Personel
559-0560

FULL time, permanent position with Jewish Community Center. Only those with 3 years secretarial and bookkeeping experience need apply 855-7000

504 Help Wanted Office-Clerical

ACCOUNTING
Excellent company with good benefits needs person with background of general ledger, payroll, preparation and analysis. Will train to other areas to handle various accounting functions. Pay paid. Starting salary to $800.

Many other positions available. Excellent suburban companies with good fringe benefits.
ALLIS-JOHNSON PERSONNEL
Suite 120 Quakertown Plaza
30000 Northwestern Hwy
Farmington Hills, Mi
070-0000

Livonia-Light Office
Experienced and Disciplined girls are essentials for job in large national import-Export division. Company will train. 591-0470 Call PERMANENT STAFF (352-6111 ext 8 pm weekdays) Permanent

LEGAL SECRETARY
Southfield area. Some experience salary negotiable. Call 355-0000

BOOKKEEPER Accountant, part time experienced, for Livonia CPA firm. Call Mr. Bell on our Call PERMANENT STAFF (352-6111 ext 8 pm weekdays) Permanent

LEGAL
SECRETARIES
We have many fine openings for experienced legal secretaries with good skills
Ask for Grace
HILLSTROM & ROSS AGENCY
Southfield 557-3007

MATURE PERSON for general office, full benefits. Permanent position. Call Mr. Bell on our Call PERMANENT STAFF Permanent

CLERICAL
ACCOUNTS PAYABLE
Full time position with good experience to work in accounts payable & other clerical duties. Apply in person
HADLEY'S
13000 WAYNE RD LIVONIA
(Off Schoolcraft)

SECRETARY
On international cargo carrier needs secretary for typing and shorthand for 1 girl office. Required experience. Good salary and benefits. Call Mr. Bell, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

(HELLO) PERSON
W 8 MILE-$500
Lovely front office events today high school grad who enjoys 3 p.m. Personnel
PERMANENT STAFF

MATURE secretary needed for expanding sales office in Ladbrey Vil. Type 55 wpm. Call Mrs. Bell 557-1000 Lahey for an appointment. 626-6000

LEGAL TRAINEE-FEE PAID
Light shorthand, good typing. Light secretarial experience 8000 Sales 355-0000

KAY TURNER PERSONNEL-$700
18280 W 10 Mile Rd
SOUTHFIELD

BUSY office needs accurate typist (minimum 55 wpm, some figure work. 40 hours a week. Downtown Birmingham 647-7373

659-0133 AAAHHH...!
A JOB WITH...
Satisfaction, top pay ($800 per month) and advancement is hard to come by and this NW suburban company has just the opportunity for secretary trainee. Call Mr. Bell on our Call PERMANENT STAFF (352-6111 ext 8 pm weekdays) Permanent

RECEPTIONIST, Southfield advertising agency needs bright, personable receptionist with good typing skills. Other experience required. Phone 355-0000, ext. 41

GROUND STEWARDESS for our commuting service. $500 Benefits

TELLER for Northern Bank. No experience required $410

SECRETARY for School Library. Typing required $520 Benefits

ACCURACY PERSONNEL
Birmingham 642-3050
Southfield 358-2010

SECRETARY TYPIST
Audio-Visual communications company needs an individual with good typing skills. Advanced typing skills. Contemporary office. Great Southfield. Call Ann Stewart, Call Yvonne Pushkarsky 355-0000 Ext. 226
An Equal Opportunity Employer

Learn In Livonia
General office trainee requires solid typing and ability to catch on quick. Co-op experience helpful. Call Ann 351-2111 ext 8 pm weekdays. Permanent

PERMANENT STAFF

RECEPTIONIST, typing required, some phone experience. Southfield area 355-0000

"TAKE CHARGE"
TROY-$700
Fee paid by expanding company for organized, conscientious secretary. Call PERMANENT STAFF (600-3142 ext 8 pm weekdays) Permanent

ONE girl office, bookkeeping, payroll, invoicing. Experience preferred. Portable area 356-0707

BIRMINGHAM BEGINNER
Like figures? Detailed minded high school grad needs no typing to start on fascinating job on Bank Liaison. No experience required to start. Call PERMANENT STAFF (352-6111 ext 8 pm) Permanent

PERMANENT STAFF

RECEPTIONIST, general office duties, typing required. 9 to 5 PM. Southfield area. Call Mrs. Bell, Southfield, 20100 Greenfield Ave., Southfield. Call for interview appointment 352-6000

SUBURBAN
OPPORTUNITIES
GENERAL OFFICE, to $800. Fee Paid. Type 35 Some experience required. 557-3000

SECRETARY, to $800 plus. Fee Paid. Average shorthand. Good typing. Dictaphone. Salary review 6 days. Middlebelt

RECEPTIONIST, to $800 plus. ½ Fee Paid. Console board experience required. Nice.

JR. SECRETARY, $800 plus. Light shorthand. Good typing. Southfield

Call Mrs. Evans. 477-9840
SUBURBAN PERSONNEL

Keypunch Clerk
Well known N. suburban company has day job for year 1 year's experience. Able to start. Call 352-6111 ext 8 PM weekdays. Permanent
PERMANENT STAFF

504 Help Wanted Office-Clerical

PART-TIME
One girl office. Accompanying experience necessary. Permanent position, salary open. 355-0000

GENERAL OFFICE
NORTHLAND AREA
Permanent position, light typing, and knowledge of office machines and procedures. Call 355-0000 ext 226 for an interview appointment.
An Equal Opportunity Employer

FIGURE CLERK
Accounting knowledge & recent related work experience required. Call for interview
MICHIGAN LIFE
Insurance Company
29333 Telegraph
355-5500 Ext. 215
An Equal Opportunity Employer

CUSTOMER SERVICE
Ideal position for a bubbly typist who enjoys public contact. Light experience. Fine! Worry free job. 559-

353-6500
Snelling & Snelling
PERSONNEL

BOOKKEEPER, full charge with light typing for Birmingham area. 647-0404

People Oriented?
$600-Fee Paid
Secretarial skills and outgoing personality are the essentials for this top top level position. Excellent benefits from company which pays their personnel agency fee. Call 356-5111 till 5 pm weekdays
PERMANENT STAFF

COBOL PROGRAMMER, OS experience, IO control, must know OS JCL, needed for Southfield firm. Excellent fringe benefits. Immediate background check. 355-2211, Ext. 227

PHONE-ability
$500 FEE PAID
Lots of excitement is a people oriented secretary, handle diversified responsibilities including typing, purchasing, light figure work AND enjoy meeting people. Company Employers pay all personnel agency fee at
THE FREE AGENCY
call 354-2210 open till 8 pm

AGENCY IN Position, needs experienced Payroll Clerk. Light typing, owner Good salary 355-1000

GENERAL OFFICE, part-time, typing, filing. Above 35 years, weekly 4 30 PM, call for Mr Lee 540-0000

Advertising Typist
Troy-$575
Company pays personnel agency fee for high School grad with accurate typing and mature attitude. Interesting responsibilities including typing travel arrangements. Call now at 540-3340, till 8 pm weekdays for immediate interviews.
PERMANENT STAFF

GIRL to run 1 girl office General office knowledge. Apply 30200 Ford Rd 30 AM to 6 PM Venus - Fri

STRONG-MINDED SECRETARY
Team of Doctors are looking for good typing, strong mentality, and business sense. No benefit administration. $700 Call Lee Larson today Snelling & Snelling. 355-0000

RADIO DISPATCHER Trainee. Plymouth, Merriman area. Over graduation. Good speech and handwriting 453-2000

CUSTOMER SERVICE
Ideal position for a bubbly typist who enjoys public contact. Light experience. Fine! Worry free job. 559- Call Snelling & Snelling
353-6500

PART TIME for general insurance office. Prefer high school girl outside Birmingham area 355-0000

OUTSTANDING OPPORTUNITY
$9,600
Bookkeeper with peg board background. Prefer years. Light secretarial responsibilities. Call Gail Mark 588-5400
Snelling & Snelling
PERSONNEL

DOCTOR'S SECRETARY, typing, receptionist, insurance forms. No experience necessary. Salary negotiable 540-0000

CLERK TYPIST II
Typing, clerical, mathematical computations and bookkeeping skills. Salary to $7,125 per year City of Farmington Hills. 31250 11 Mile Rd
474-4115

AUTO BILLER
GENERAL OFFICE
Typist and general office work. Prefer person with some dealership experience, but will consider. Accuracy is typing more essential than speed. Top pay, paid vacation, paid sick days, 5 day week, bonus plan, etc. This is a full time permanent position. See Mrs. Hoge Mackenzie Lincoln - Mercury 30 North Main, Royal Oak 541-0000

KEY PUNCH
NORTHLAND AREA
Corporate offices of KELLY SERVICES INC. has a permanent full-time position on our advanced data. Hours are from 4 30 PM to 1 AM. We provide transportation
Call 355-0000 ext. 300 for an interview appointment
An Equal Opportunity Employer

SECRETARY, experienced preferred, good typing 50 words per minute. Shorthand a plus. Call for appointment 626 2122 355-0000

TYPIST
Fast-paced Livonia company requires credit-card typist, neat, neat, accurate. Able to handle manuscript and charts especially. No others need apply. Be versatile general office duties. Excellent salary plus fringe. Send resume to Box 208, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

EXPERIENCED legal secretary for law office in Troy Apply 540-0000

Ass't. To Supervisor
PART-TIME General office experience required, no shorthand. 4 days per week, 8 AM to 3 PM. Good typing aptitude. Good handwriting. Call machinery for an appointment 355-0000

RECEPTIONIST TYPIST
Full time position for neat, responsible, well-spoken person with excellent typing skills to contact customers with the public and assist them all necessary duties in our corporate offices. Salary commensurate with experience and ability. For an appointment call for interview call 347-7000 or 1-800-462-6000

504 Help Wanted Office-Clerical

SECRETARY
For oil company executive office. Must have 5 years plus secretarial experience with shorthand. Excellent benefits, good salary, working plus. Some bookkeeping experience with good math aptitude. Must be neat, personable, and have good grammar and spelling skills. Excellent salary and benefits. Call Mr. Ervin, 559-1300

STOP - READ - CALL
Girls that are not afraid of work, that want life to make anywhere from $100 to $275 a week. Part time evening business. 855 to 930 in Southfield area. No fees. Call for an appointment. CA 7-7080 or 355-7400

THE problem in attracting persons into real estate is that they can't see themselves doing it. Selling, for most persons, is an unattractive occupation. Yet, everybody is moving. Cadillac Driving but something - most people are satisfied. Normally the average person doesn't know what he is selling or that role in life. That's understandable - really.

THE truth of course is that professional, effective persons that real estate can not be picked out from a group of normal people. You can't what a person has made that a salesperson. Sales knowledge. Know-how. Ability to convert some one to what you have made. We don't teach selling because we have removed that aspect from the job. We teach what it is we sell. We don't teach you how to sell. We do teach you how to use the friendly ends your job with. Our total person development program is directed by a highly professional personnel manager. We don't hire people who are in a hurry, who want to make a quick buck, who are looking for a job. We search the for good Company for a unique relationship experience. We believe in present free, systematic work performance. We believe in a company that is probably you. Call us for an appointment. Come in and find out about yourself and all of this. Doug Harris

SALESPEOPLE wanted for new office opening in Sales Training Staff. Retail sales experience preferred. Call Thom Stout 591-0000

GIRL FRIDAY
We are looking for an enthusiastic office manager of your growing and expanding Pleasant office in a close-knit atmosphere. Must be responsible, flexible, good at organizational skills, and have a good sense of all, a mature ability to be self-motivated. Typing is helpful but not essential. Salary commensurate with ability. Call Mr. Bell on our Call PERMANENT STAFF (352-6111 ext 8 pm weekdays) Permanent

GIRL FRIDAY
We are looking for an enthusiastic office manager of your growing and expanding Pleasant office in a close-knit atmosphere. Must be responsible, flexible, good at organizational skills, and have a good sense of all, a mature ability to be self-motivated. Typing is helpful but not essential. Salary commensurate with ability. Call Mr. Bell on our Call PERMANENT STAFF (352-6111 ext 8 pm weekdays) Permanent

RECEPTIONIST
• GOOD PHONE SKILLS
• ACCURATE TYPING/FILING
• ABILITY TO MEET PUBLIC
•NEAT GROOMING & DRESS
•BUSINESSLIKE ATTITUDE
Send complete resume specifying qualifications and salary history in strictest confidence to P.O. Box 328 Ypsilanti 48197

NORTHWEST SUBURBAN Employer has an opening for experienced secretary. Must be proficient in shorthand skills. Submit your qualifications to Box 400, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

ACCOUNTING
Assistant Receivable Clerk, experienced, to assist in Accounting Dept. Must be mature and have an aptitude for figures. Call Mrs Hoge, our weekdays between 10 AM and 4 PM
349-5000

OFFICE position in fine jewelry store. Experience necessary. Only those with good references. Call Jewelers, 30077 Ford Rd., Garden City

SECRETARY
• GOOD TYPING AND SHORT-HAND
(or speed writing)
• NEAT APPEARANCE
• ABILITY TO MEET PUBLIC
• OFFICE EXPERIENCE
• AVAILABLE IMMEDIATELY
Please send complete resume and salary history in strictest confidence to P O Box 328 Ypsilanti 48197

GIRL FRIDAY
We are looking for an enthusiastic office manager of your growing and expanding Pleasant office in a close-knit atmosphere. Must be responsible, flexible, good at organizational skills, and have a good sense of all, a mature ability to be self-motivated. Typing is helpful but not essential. Salary commensurate with ability. Call Mr. Bell on our Call PERMANENT STAFF (352-6111 ext 8 pm weekdays) Permanent

SR. TYPISTS
STENOS
See Maryann Burns
30400 S Mile at Beech Daly
GIRLPOWER
Div Manpower Temp Services
965-7000

GOOD TYPING skills, shorthand, experience required, convenient background helpful, benefits. Southfield area, call between 9-4 354-0000

INSURANCE
CASUALTY RATER
Underwriter Assistant
Seeking commercial casualty rater. Also a commercial property Underwriter Assistant 2 to 3 years rating experience. Excellent benefits and working conditions in Southfield. Contact Hilda Martz, 355-3000
Equal Opportunity Employer

SWITCHBOARD-TYPIST
Part time, real estate office. U of D area. Arthur King Realty 342-0000

BILLING CLERK
Immediate opening with manufacturing firm. Experience on 632 Billing Machine. Liberal employee benefits. Pleasant office. Apply
PATTERSON LAKE PRODUCTS
1600 Patterson Lake Rd
Pinckney

NEEDED take charge person, preferably male, to run and organize office for growing people. Prefer 30 years or older, salary negotiable. Call Ken Kerner, 557-6662 Livonia area. Call for interview 352-6000

KEY PUNCHERS
See Maryann Burns
30400 S Mile at Beech Daly
GIRLPOWER
Div Manpower Temp Services
965-7000

LEGAL SECRETARY needed Southfield 557-0000

Magcard Oprs
Teletype Oprs
Exec. Typewriter Oprs.
Typists
Stenos
Key Punch
See Maryann Burns
30400 S Mile at Beech Daly
GIRLPOWER
Div Manpower Temp Services
965-7000

BOOKKEEPER wanted for retail furniture store. 35 per hour. Experience necessary 354-6130

506 Help Wanted Sales

SALESPEOPLE WANTED. Good based plan, pleasant office. Brilliant, Inc. Real Estate. Call Carol for appointment 455-0000

RETIREES ONLY
No experience necessary. Will train for selling Membership Camping. Part time, full time. Call Mr. Hall 1-800-482-0000 ext. 111

Business is GREAT!
We need Help!
We need listings to satisfy our buyers - We need salespeople to handle the volume. Lucrative commission plus bonus plus Opportunity to learn. Call Lauren
L. Eady & Assoc.
626-4711

RARE OPPORTUNITY. Retiree must have made an opening available to sell and service Pyramid life insurance. Knights of Columbus, world's largest Catholic Fraternal is looking for a qualified man. For information call. 591-0000

HELP STARTED
Presently an outstanding office now looking for higher productivity income. 455-0000

506 Help Wanted Sales

AFRAID you won't sell? We will train. Only part time or full time work with Guarantee in Pontiac. No insurance, bank accounts. Call 335-0000 for an interview's only. For interview call Beth. 332-0000

SOUTHFIELD-LATHRUP AREA
Lathrup office of Earl Kelm Realty, one of 25 Earl Kelm offices, invites you to inspect our facilities and examine your future potential with us in the field of residential Real Estate sales. In the prime markets of Southfield, Lathrup Village, Birmingham, Bloomfield. If you have the ability to yourself, we can provide you with the office, training, and selling tools to help you obtain your goals. For appointment, call Mr. Ervin, 559-1300

Nestle's
Chocolate Co.
Has permanent part-time retail store merchandising position available on a route in the Western Detroit suburbs. Best position for former supermarket cashiers or salespersons 20 hours per week, $4 per hour, 15¢ per mile. Must have reliable car. Phone Fri., Sept 19 8 AM-12, or 1-4:30 PM. Jack Kihlies, at
336-9400
Equal opportunity employer

DIRECT SALES
Do your own boss. full or part time. 477-2000

INTERESTING part time telephone work 3 shifts. $1 1/2 $4 $5.50 per hour plus bonuses 310-1200

EXPERIENCED only for massage parlor. Call 354-0000

ATTENTION!! Please advertisers experienced Full time part time Work your own hours. Top commissions. Free will have this Call 794-0000

AVON
FIGHT THE HIGH COST OF LIVING - Join Avon, make extraordinary earnings. I'll show you how. Call for details
645-0455 352-2926
422-2252

ATTENTION!! Sales woman, attractive, aggressive, personable to sell Avon. Full time, part time only. All leads furnished. Top commission. Call 794-0000

CUSTOM Coffee Service needs salespeople. North, South, Suburban area 540-0300

WE WANT
Someone who cares for her family and wants the finer things in life. Have an old contact with earnings of $175 per week. Call 355-0000
An Equal Opportunity Employer

EXPERIENCED Retail Sales clerk over 18 for jewelry store in Oak Park area. References 968-0300

Experienced Desired
For selling and display work in prestigious home furnishing store, Unica. Excellent pay and benefits. Phone for interview
731-3400

EXPERIENCED sales girl for exotic Women's Apparel. Top salary plus 8 part time. Permanent job for the right working condition. Call Gorgon, 115 S Woodward, Birmingham 642-0000

INVESTMENT SALES
Leading financial institution has immediate openings for investment sales representatives. Unlimited prospects (complete training course) with outstanding compensation programs. Very high income potential. Call Mr. Cumberland for a personal interview
Investors Diversified Services
355-1000

BUILDER WANTS salesmen to sell new homes in Bloomfield area. Sales license preferred, but not required. Call 355-0000

SALES
POSITIONS
INTERESTED IN
SELLING REAL ESTATE?
Call Ken Kerner
557-6662
chamberlain
Lathrup Village

FULL TIME work available for sales and stock. Apply in person Mon thru Sat. Fox Video Shopping Center

INTERESTED IN
SELLING
REAL ESTATE?
Call TODAY for an interview
Plymouth-Northville
Vern Hackett 459-1200
Livonia-Farmington
Tom Easter 476-0000
Westland-Livonia
Peter Gribp 721-0000
chamberlain

506 Help Wanted Sales

Century 21
The largest real estate organization in Michigan, with 30 offices and over 1,200 in the U.S.A. and growing rapidly is inviting you to join our team with an Open Door assured training at our sales academy to financial success. Century 21 will help you every step of the way. Call for details
BIRMINGHAM-BLOOM