FARMINGTON COMMUNITY LIBRARY

April 27, 2021

Position: Substitute Librarian – Adult Services

Hours: As needed, including days, nights, and weekends

Salary: \$18.57 per hour

Qualifications: Master's Degree in Library Science from an ALA accredited

institution. Candidates should be enthusiastic and energetic with a desire to provide excellent service to patrons. Candidates should

have a sense of humor, be flexible, approachable, and

comfortable providing services to patrons of all ages. Candidates must have knowledge on the use of technology in a variety of

formats.

Responsibilities: Substitute Librarians must be able to perform the following

duties:

 Provide reference and readers' advisory services to patrons at the public service desks using various collections, materials,

and formats.

 Provide technology instruction to patrons, including Internet navigation, use of Microsoft Office programs, e-reader and tablet use, Envisionware, LEAP, and answer general computer

questions.

Other duties as assigned.

Deadline for Applications: May 7, 2021

Please include your cover letter, resume, and application http://farmlib.org/application to:

Crystal Peterson
Farmington Community Library
32737 West Twelve Mile Road
Farmington Hills, MI 48334
Crystal.Peterson@farmlib.org