504 Help Wanted Office-Clerical

SECRETARY to Construction Proj ect manager Good typing and at five skills required Experience helpful Benefits Northland area Call 9 to 5 PM 354-0000

No Shorthand
No Experience
$625 Fee Paid

If you are a fast typist, you can start earning top $ immediately. Top notch employer will train you completely on most modern equipment. Fast - Fast Raises! Call PERMANENT STAFF (261-2111) till 8 PM weekdays. Employer pays personnel agency fees

STATISTICAL TYPIST
With 5 or more years experience Memory typewriter experience desirable Salary commensurate with experience Call for interview appointment 476-0600

GENERAL OFFICE Bookkeeping and typing for Building and Real Estate Management office South field area 357-5004

GET A HEAD START
On a New Job
$725 Fee Paid

If you are a mature sell starter with two or more years legal background, you can start immediately. Well known company prefers you to organize things your own way Call PERMANENT STAFF (261-1222 till 8 PM weekdays) No personnel agency fee to you

EXPERIENCED SECRETARY Typing skills required Good benefits Farmington Hills area Call Pat Argetta 851-8580

Sunny
Receptionist
$450 Fee Paid

Super nice boss is looking for high school graduate with receptionist qualities Nice appearance and ability to work well with people - all you need Nice raise in 90 days Call Elaine (262-2111 till 8 PM weekdays) Employer pays personnel agency fees

Permanent Staff

FULL TIME
Clerical position Must like working with people in the Health Care Field Typing a must Knowledge of Third Party Payers a Plus Liberal benefits Blue Cross Blue Shield paid Call 477 6276 between 10 A M and 5 P M for appointment Universal Convalescent Livonia Michigan

EXECUTIVE SECRETARY Insurance office Troy 36 hrs per week Congenial surroundings Phone Mr Kirth 879-9900

Meet People
No Shorthand
$500 Fee Paid

Bright bubbly personality and a flair for office work will start you in sunny modern department of well known Publishing Company Excellent benefits include personnel agency fee Call PERMANENT STAFF (261-2111 till 8 PM weekdays)

SECRETARY Light typing light bookkeeping general office work 862-1733

CLERK TYPIST for CPA office Southfield area phone 559-0873

Royal Oak
Personnel Aide
$625 Fee Paid

Detail minded person will train completely for career position with this terrific company No typing necessary if you have two or more years office experience and "Take Charge" potential Excellent raises Employer pays personnel agency fees Call PERMANENT STAFF (542-3143 till 8 PM weekdays)

LEGAL SECRETARY Very experienced in legal work with law firm Corporate and litigation Full time Shorthand essential Benefits Southfield 559-5544

SMALL manufacturing company Southfield 8 Mile area Needs experienced woman Bookkeeping background helpful but not necessary Should be good with figures Will consider part time Call between 9 and 3 PM 357-1716

Fast Typist
$700 Fee Paid

Only light shorthand and ability to catch on quickly needed to start for this fantastic legal pro You'll train on latest office equipment Great hours and super benefits including Agency fee Call PERMANENT STAFF (542-3143 till 8 PM weekdays)

SECRETARY
Experienced with good typing and shorthand skills Varied duties include receptionist service typing and correspondence Established firm in Farmington Hills Mr Nicholson 477-6000

Tellers
Tellers
Tellers
$550 Fee Paid

By terrific Northwest employer who needs your 1 year experience and customer pleasing personality! Call PERMANENT STAFF (542-3143 till 8 PM weekdays) Employer pays agency fee

GENERAL OFFICE WORK Woman general office work phone experience necessary light typing and filing Apply between 9 - 11 AM American Exclusive Company 24200 Grand River Near 7 Mile post Nagonty

Phone Ability
W. Nine Mile
$525

If you like Math and love public contact, this is for you! Top man will train you to handle customer accounts Light typing helpful Call PERMANENT STAFF (542-3143 till 8 PM weekdays) Personnel Agency

YOUNG Woman for office work full time Farmington Hills area 539-3924

ADMINISTRATIVE ASSISTANT Challenging responsibility and growth potential Good mathematical aptitude Light secretarial skills Troy location Send resume to Box 662, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia Michigan 48150

504 Help Wanted Office-Clerical

Advertising Aide
Birmingham
$550

A super job here for bright, personable high school graduate who likes interesting work with advancement Some secretarial skills? Call PERMANENT STAFF (542-3143 till 8 PM weekdays). Personnel Agency

BILLING
CLERK

Immediate opening in our Accounting Department for an experienced individual having 3 or more years exposure to the billing functions Candidates should possess Adding Machine skills and knowledge of Burroughs Billing Machines Excellent pay and benefits Please contact

XLO
TOOL & ABRASIVE
PRODUCTS
867-3600 ext 216
An Equal Opportunity Employer

ANY OFFICE
EXPERIENCE

Need some extra money? We need your skills to fill our many temporary assignments.
WHY WAIT!
CALL
Witt Service
Call 545-6828 for office nearest you In Livonia call 525-0330 Mon & Fri - 10-3 PM.

LEGAL SECRETARY experienced salary commensurate with ability Southfield 559-0050

Senior Keypunch
Operator

Permanent, full time, day position available for senior level Keypunch Operator Minimum experience required is 2 years on IBM 129 and or 029 machines Apply at

Vlasic Foods Inc
33200 W 14 Mile Rd
West Bloomfield
An Equal Opportunity Employer

FEMALES
Management Trainee for expanding Credit Counseling Company 23 years or older sales experience preferred $8400 salary a year within six months if qualified 692-0800

Recorder's Clerk

Southfield professional firm has opening for Recorder's Clerk Part time with full time potential Excellent opportunity for high school senior to acquire valuable skills Reply in confidence to Box 942 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

An Equal Opportunity Employer

CLERK - TYPIST Routine typing on business machine Permanent 5 day week Schoolcraft Farmington area Resume including salary expected to Box 984 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

PHONE LADIES
Needed 3 phone ladies full time Redford Twp Area
Apply in Person
25712 W 7 MILE
At Beech Daly

ALL AROUND SECRETARY
$585. Large suburban firm needs someone who enjoys people likes diversified duties and does accurate typing now! Top bennies Call Ms Larsen
353-6500
Snelling & Snelling
PERSONNEL

OFFICE ASSISTANT
Career minded? Busy office needs your good business background for responsible position with future opportunity $600 plus benefits Ms Cole
353-6500
Snelling & Snelling
PERSONNEL

SECRETARY
Law firm 12 Mile and Southfield area Must be excellent typist with adequate shorthand Legal experience preferred and required 557-8200 Ext 31

ALERT ACCOUNTING AIDE
Apartment management company needs a sharp dependable person for Accounts Payable duties in their plush suburban offices Some experience helpful $542 plus See Beth Michaels
353-6500
Snelling & Snelling
PERSONNEL

SECRETARY
Sharp person with shorthand and good typing Figure aptitude helpful No fee
SUPERIOR SERVICES
752-6000 Ext 216

CLERK TYPIST
City of Southfield positions funded through CETA VI Salary range $6 879 - $8 385 annually plus cost of living allowance currently paying $1 000, and comprehensive fringe benefits Requires high school education and minimum typing skills of 55 WPM Must be City of Southfield resident unemployed for at least 15 days or underemployed Applications must be filed by January 9 1976 Apply at Human Resources Department 26000 Berg Rd Southfield
An Equal Opportunity Employer

BOOKKEEPING Billing General Secretarial position with Southfield law firm Experienced Type 50 W p m Occasional night overtime required $500 - $525 Call Barb 559-9000

A BRIGHT FUTURE
$630 General clerical and a dash of figure work fills your day with interest! Large company great benefits! Call today
588-5400
Snelling & Snelling
PERSONNEL

LIVONIA CORPORATION is seeking an experienced, mature records clerk with a minimum of 1 years experience working with computer data Must have typing ability and be accurate with figures Past experience would be a plus We offer a good starting salary and fringe benefit package including a dental program Apply at PHOTON SOURCES INC 37100 Plymouth Rd Livonia
An Equal Opportunity Employer

EXECUTIVE SECRETARY
Full time Legal background preferred Excellent working conditions Office in Troy Salary commensurate with experience Send Resume to Box 917 Observer & Eccentric Newspapers 36251 Schoolcraft, Livonia Michigan 48150

TELLERS
Troy bank has immediate openings for full and part time experienced tellers Call between 9 A M and 3 PM For appointment 689-3700

504 Help Wanted Office-Clerical

TYPISTS
STENOS
See Maryann Burns
30900 5 Mile at Beech Daly
GIRLPOWER
Div Manpower Temp Services
965-7000

LEGAL SECRETARY
$8 000 New Year opportunity! Ready for a change? Your experience counts with established firm adding to staff Harry Call today
588-5400
Snelling & Snelling
PERSONNEL

506 Help Wanted Sales

EMPTY DESK

We have one desk available for a real estate salesman of the right caliber No experience necessary but helpful We train and provide license help Must be willing to work full time 7 9+, but commission plan No floor time For an appointment for an interview call J Hal ver Broker
NORWOOD NO 1 255-1700

REAL ESTATE SALES
Terrific opportunity for beginners and experienced salespeople Fast growing office in Bloomfield has immediate openings Chance to learn while earning Excellent commission split Call Bernare Peter son
Multiple - Listing Member
645-9070
Peterson
REALTY CO REALTORS
6686 Telegraph Blmf Hills

Real Estate Salesmen - Women For our new nationwide referral program excellent commissions paid Join the Leaders For confidential interview Call Mrs Mal ton 477 3200
H. E. MALLON CO.
17312 FARMINGTON RD
Next to Standard Federal Savings

REAL ESTATE
Active Troy office has opening for 3 experienced sales people Plenty of floor time and up to 50% commission Will consider part time For interview call Bob Rear 689-8844

Looking for 3 new car sales men or trainees Experience preferred but not necessary Apply in person at Leo Call horn Ford 41001 Plymouth Rd Plymouth, or call 453 1100

TELEPHONE SOLICITORS wanted Commission only Full or part time 653 3077

REAL ESTATE
Highest commissions Good plan for high earners Will train in Michigan's finest Real Estate School If you are willing to work, you are able to earn extremely high income Call Gene Darke for details
525-7700
Century 21
Gene Darke Rlty

ATTENTION REAL ESTATE SALES Farmington Nationwide needs experienced sales people we will train Up to 70% commission Call
Norwood
No 9 Inc 478 2000

Give Me
10
Stout Hearted Men
And I'll Soon Give You
$10,000 More

Wanted young men 25-35 years old presently working and with car, who need to earn more money REAL ESTATE is the answer and the spring of 76 will be a booming house market Start part time to prove yourself Call Mr Allen 421-2100 Over 25 years in REAL ESTATE
C W ALLEN REAL ESTATE
15337 Farmington Road
Livonia, Michigan

SEVERAL OPENINGS for women 18 or over No experience necessary Flexible hours top commission No investment and no deposits For appointment call Mrs Taylor between 9 AM - 5 PM 532 6813

WHY PAY
FOR TRAINING?

Free evening classes starting now for Real Estate pre license training

Confidential interview aptitude tests and analysis of your potential

If you meet our criteria we will insure that you pass state exams

Liberal weekly draw while on training program

LEE REAL ESTATE COMPANY
Mr Fox 261-8750

I would like to train one young man 22 to 30 for career in sales We offer a bright future for an aggressive young man who is not afraid of work and wants to make money I will train you to sell our line of exclusive decorative fabrics and wallpapers to Interior Decorators and Contract Designers We offer a starting salary of $11,000 while in training Contact Stanley Rubin
B. Berger Co.
647-4311

WOMAN
Part Time Fine Jewelry Salon Farmington Hills Must have experience able to sell type 5 days great offer work Super excellent working conditions Call for appointment T W Grant 851-7333

SOUTHFIELD-LATHRUP AREA
The Lathrup office of Earl Kerm Realty, one of 25 Earl Kerm offices, invites you to inspect our facilities and examine your future potential with us in the field of residential Real Estate sales, in the prime markets of Southfield, Lathrup Village, Birmingham, Bloomfield If you have the need to succeed, we can provide you with the office, training, and selling tools to help you obtain your goals For appointment, call Mr. Ervin 559-1300

506 Help Wanted Sales

Sales Crew Manager
For three areas Milford, Brighton, White Lake, Livingston City, Holly, Walled Lake and Commerce
If you are aggressive, would like to earn extra cash during the Holidays and beyond, are a Policeman Fireman, Postal Employee or say, work two three time in the early evening - have sales ability or experience, would like to be associated with a solid go getting company like The Detroit News - let s talk about making good money managing Free on the job training Car necessary Hurry! Only a few good men needed
For personal interview call John Cee at
227-3363

YOUNG, responsible and aggressive man wanting to build a future with one of Michigan's most progressive Chevrolet Dealers Age 22-30 Call Lee Morris for appointment
624-4500

AMBITIOUS SALES representative needed to sell electronic calculators and Olympic typewriters to businesses Established territory lucrative benefits Phone Jim Quist for appointment Quest Typewriter Inc 1717 Stephenson Hwy Troy 689-8800

ATTENTION LADIES Like pin money? Need money? Act II Jewelry advisors earn highest commissions in direct selling field No investment or delivery Call today 653-3640

DO YOU NEED
A NEW WARDROBE?

Get 10 new outfits at a cost of 02 each or a $400 wardrobe free for a few hours work Call Queensway to Fashion
Jim or Pat 476-5174
Barbara 476-1942

506 Help Wanted Sales

SALES
EXECUTIVE
Opportunity

We will teach you about Personal Estate Analysis, Business and Group Insurance Pensions, and Profit Sharing You'll also be trained in the regulations leading to Securities Licensing Training allowance to $1500 per month Continuing field assistance, supervision, and company financed educational program Excellent retirement, group insurance, and hospitalization benefits Call for personnel interview and comprehensive Attitude Test Call Mr Wilson
644-3552

FEAR

Will Fear of the Unknown stop you from calling? Most people have this fear I did before I called Today I know the amount of self employment & good income You too will enjoy the recognition of your peers feel the pleasure of meeting new people and learn to reap the financial rewards of working for yourself No experience needed because I will give you the one thing that you need to be a successful sales person ENOBEL EDGE You must live in Livonia or a contiguous area Call Ed Tedesco
464-1800
NORWOOD 84 INC REALTORS

506 Help Wanted Sales

'CRACKER JACK'
SALESLADY
TOP DOLLAR

For Good Sales experience in Ladies Clothing Full time only Excellent company benefits Apply in person
ALBERT'S
NORTHLAND CENTER

OPPORTUNITY
I am looking for You I know if You are reading this Ad, You are not satisfied with your present job or income If you contact me I could have the answer to Your Future Call for appointment 532-5600

SALESMAN WANTED Experience preferred Benefits Pay plus commission Apply in Person La Jeunesse Radio 277 Hamilton Birmingham Also 29400 Orchard Lake just South of 13 Mile Farmington

INTERESTED IN
SELLING
REAL ESTATE?

Call TODAY for an interview
Westland Livonia
Peter Ortego 721-0600
Frederick Rotterdile
Fred Medley 455-5200
Livonia Farmington
Tom Kunkler 476-9100
Southfield Lathrup
Ken Kerman 557-6700
chamberlain

SNYDER, KINNEY & BENNETT has an unusual opportunity for several experienced sales persons in established West Bloomfield Real Estate Office We furnish leads sales aids pleasant office facilities we are 3 MULTI LIST SERVICES and have an excellent commission and bonus schedule For a confidential interview call Mary Parker at 851-6000

506 Help Wanted Sales

REAL ESTATE
Salespersons
Men or Women

Are your learners in escrow? Lost interest in Real Estate? Maybe you think Real Estate is not for you Well, maybe I can change your mind Let me introduce myself My name is Shirley Cash and I'm the best teacher in the business I'll motivate you, inspire you, and teach you how to function and make money in the most exciting field in the world If you're Real Estate material, I'll teach you everything I know After 17 years in the business - and loving every part of it, there isn't much I haven't learned We have an excellent reputation Ask any Attorney We always recommend them I have always been very selective in my Sales People, and I still am You must be honest, ethical and sincere Our secret weapon is - We tell the truth. If you have the right attitude in Real Estate, you have to be successful We will be opening a new and beautiful office being built now in Southfield, shortly Call me for a personal interview or drop to me at my home Shirley Cash 16300 North Park Place, Apt 213, Southfield Business Phone
543-6488

INSIDE SALES opening Desk position Must have sales experience and knowledge of metals Some relocating required $800 per month Fee Paid Full benefits Berrl Personnel 874-0213

506 Help Wanted Sales

Career Opportunity
We have openings for men or women interested in a full time career in Real Estate Sales who are familiar with the Livonia, Wayne County or West Oakland County Liberal Commissions and Bonuses Excellent training program For previous experience not required Call MR HAMILTON or GEORGE SACKEH
GRAMCO REALTY
525-7400

FULL TIME PERMANENT position Experience only High quality Ladies clothing Birmingham area 645-2224

YOUNG SALESMAN
To sell long term car and truck leasing Call Bob 559-
Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

POSITIONS open for full time or part time Management available for others or over Call for interview 538-8421

REAL ESTATE
PEOPLE

POSITIONS are available at our brand new office on Canton Twp at Ford and Sheldon Roads Experienced and trainees wanted For details call Gloria Bennett
Norwood
No 10 Inc 459-2800

SIX SALES desks open No experience required We train Salary plus commission Ask for Mr Fox 326 7200

UNLIMITED OPPORTUNITY
Knights of Columbus needs qualified men to sell and service Life Insurance to Members No road canvassing All leads furnished Fee on termination call 881 5442

506 Help Wanted Sales

Real Estate Sales

- Recent expansion creates openings for experienced or beginning sales people
- 3 locations Redford-Detroit, Farmington and Milford
- Full or Part time
- Paid training
- Multi-list computer
- Contact Mr. Keoshian

ALGER Y.
QUAST
REALTORS 538-2000

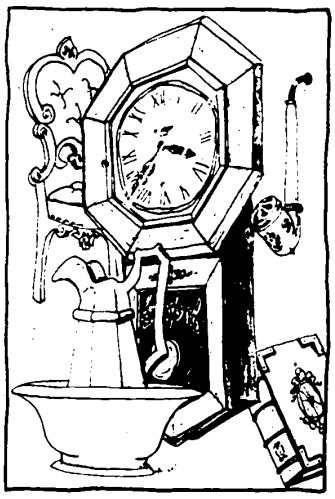
ATTENTION
CALL GUYS OR COUPLES
A fantastic ground floor opportunity is here with an established Michigan company We like the idea so much we are selling a prestige item through home presentation Tremendous prizes earned in other states
ORIGINAL OIL PAINTINGS
Excellent prices No experience necessary Great bonus plan Management positions available Call Don 356-7200
ARTISTIC INTERIORS INC

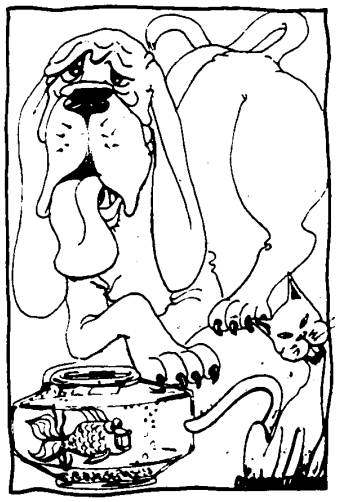
REAL ESTATE
We now have positions available for full time licensed sales people and trainees in our fast growing Livonia Office Call STAN TRACEY NORWOOD 476 Inc 478-2000

JOIN OUR GROWING STAFF
of trained & successful sales people earning potential is unlimited and choose your own hours & enjoy meeting new people Take color today and remember your career potential in real estate with our expanding Livonia office. Dial Darryl Norwood No 11 Inc 522 3810

EARN top commissions in spare time selling jewelry at home parties For further information call 463-6264

People who buy and people who sell get together in the Observer&Eccentric Newspapers





Buyers and sellers are strange people. Strange to each other, that is. People with lots of different needs and wants, people who need to get together. They need to get together in the quickest, least expensive and most effective way possible—the Observer & Eccentric Want Ads

Say you need a buyer for a bunch of baby basset hounds, or a really good home for a litter of antiques...How do you meet those unknown admirers with an eye for your special goods? How do you keep track of sellers with garage sales, and owners of autos and pets to trade? It's easy -- when you know where buyers and sellers get together best—the Observer & Eccentric Classifieds

It's easy to get double buying and selling results, too. Double-Action Ads bring people together from all over Wayne and Oakland Counties These suburban communities include Birmingham, Bloomfield, West Bloomfield, Farmington, Farmington Hills, Rochester, Avon Twp Southfield and Troy in Oakland County, Livonia Garden City, Plymouth, Plymouth Twp Canton Twp Redford Twp., and Westland in Wayne County Smart buyers and sellers place a Double Action Family Want Ad (non business) of 15 words or less in two consecutive issues, with no changes in copy and no cancellations -- and they pay only $6 That's a savings of $2 00 off the regular cost of placing an ad in two issues

When you have something to sell when you have something to buy you've got a lot in common in the Observer & Eccentric Classified Want Ads

The Observer & Eccentric Classified Ads

read by the people who buy and sell

DIAL CLASSIFIED DIRECT MONDAY THROUGH FRIDAY 8:30 A.M. TO 5:30 P.M.

644-1070 Oakland County 522-0000 Wayne County 852-3222 Rochester and Avon Twp.