Death Notices

Birmingham

HUGH W ROBERTSON

February 10 1976 of Bloomfield Twp Husband of Margaret M Robertson father of Mrs Eugene (Susan) Sue Scott II and Alan W Robertson Brother of Mrs Martha Parks Paul C and Carson Robertson Jr Funeral services at Bell Chapel of Wm R Nam Jim Co 820 E Maple Ave Birmingham Thursday at 3 PM Tributes may be sent to the Michigan Heart Association

NORMAN P SANBORN

Services for Mr Sanborn 78 of 200 Pilgrim Rd Birmingham who died February 6 were at Jordan Funeral Home Ft Lauderdale Florida Survivors are his wife Marion 2 sons Cdr Warren R Sanborn of Indonesia Allen L Sanborn San Francisco California and 4 grandchildren He was a member of Psi Upsilon graduate of Lehigh University Bethlehem Pennsylvania Engineering for Detroit Michigan for Mon's Club Birmingham Michigan No wake was a Sales Engineer with the U S Gypsum Co for 30 years

Plymouth

FLORA M FOLEY

Services for Mrs Foley 73 of Plymouth who died Feb 6 were at Our Lord of Good Counsel Church Plymouth with the Rev Father Daniel P Foley S J officiating Burial was in Holy Sepulchre Cemetery Arrangements were by the Schrader Funeral Home Plymouth Survivors are her daughter Miss Elizabeth Foley Northwood and Patrick Foley and 6 grandchildren

Troy

SYLVIA M BRADLEY

Services 3 believed side of the late Harvey W dear mother of Thomas W sister of Mae Mary L Brand Mrs Ruth Cassidy of Waco Texas and Herbert L Brand Also survived by 3 grandchildren Services 1 PM Friday Feb 13 at A J Cummins Funeral Home 2000 Crooks Rd Arrangements made through R G and G N Harris Funeral Home

Wayne County

ELIZABETH (BETTY) BARSTOW

Mrs Barstow of Royal Oak widow of C Morgan Barstow died Feb 6 Funeral graveside services were held at Kinney-Carroll Funeral Home The Rev James Wright of First United Methodist Church Birmingham officiated Burial was in Bedford Mich Surviving is her stepson Mrs Barstow was a member of the First United Methodist Church Birmingham and Past President of Sorosis and Professional Women's Club of Birmingham The Family suggests memorial contributions to First United Methodist Church of Birmingham or The American Cancer Society

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We reserve the right to classify, revise or reject any want ad. Want ads may be placed until 4 p.m. Tuesday for the Thursday edition and 4 p.m. Friday for the Monday edition. No cancellations accepted after noon Tuesday for Thursday editions or noon Friday for Monday editions. No cancellations before first insertion. No cancellations on Double Action Ads. The Observer & Eccentric Newspapers will not issue credit for errors in ads after the first incorrect insertion. Report any errors immediately. Phone Room hours are 8:30 a.m. to 5:30 p.m. Monday through Friday.

AMERICARD — MASTER CHARGE

Now you can charge your classified ad to your Bank Americard or Master Charge account. Phone now your ward bank charge card number.

CALL CLASSIFIED DIRECT

644-1070	852-3222	522-0900
OAKLAND COUNTY	ROCHESTER AVON TWP.	WAYNE COUNTY

500 Help Wanted

BRIDGEPORT OPERATOR must be experienced Parer Mfg. Co. Plymouth Mich 453-4282

APARTMENT SECURITY PERSONNEL NEEDED Nights Late night and early morning shifts Call Woodcrest Villa for appointment Westland 261-0410

RENTAL AGENT NEEDED For large apartment community Prefer against commission Experienced preferred Call Woodcrest Villa for appointment Westland 261-0410

Cutter Grinders
Experienced Cutter Grinders wanted full and part-time Day shift union scale Romulus - Taylor area
782-0123

NEEDLEPOINT PAINTERS Steady work guaranteed experienced necessary Birmingham Call between 9 and 5 PM 646-9022

PORTER 3 AM - 7 AM Retiree preferred North Farmington area 476-9097

CLEAN UP man wanted for nights Apply at 8-Great Lakes 27646 W 8 Mile Farmington Hills

MILLING MACHINE BRIDGEPORT
Production and Semi production Must be able to setup & run close tolerance precision parts Job shop
MECHANICAL MFG INC 32777 Chesley Dr Farmington (West 8 Mile & Farmington Rds) 476-8044 534-5511

JANITOR part time Tuesday Thursday Friday evenings 3 30 to 7 30 PM Must have car Livonia Lt 591-4364

DIE MAKER
Job shift heavy stamping must be experienced permanent employment all fringes Apply in person
STANDARD FORGE CO 3130 Franklin Det An Equal Opportunity Employer

BOOKKEEPER through trial balance full charge and supervisory position Salary open Call for appointment 544 1 PM 266-1334

RETIRED man to supplement in home working midnights with well established corporation 342-2000

EXPERIENCED Turret Lathe operator seeking production precision work full benefits days World Manufacturing Inc 583 Cogswell Rd Wayne Mi 729-2000

Due to expansion and reassignment in our trucking company we have openings for
MAINTENANCE MANAGER
GARAGE FORMAN
ASS'T TERMINAL MANAGER
Experienced only handling fleet of 300 tractors trailers and drivers Excellent salary and benefits Send resume to P O Box 99 Dearborn Mich 48126

BAR MAID desired Apply 10 AM 1 PM Maid Bel Lounge 23811 Fm Mill 1 Mile W of Telegraph

BARMAID PART TIME Experience preferred Plymouth Bowl 48475 Plymouth Rd Plymouth 427-4770

COOK Ambitious middle-aged lady able to work day or evening shift Top wages opportunity Call The Chalet for interview 668-2273

PUMP GAS ONLY
Apply 29200 Plymouth Rd 10 AM until 12 Noon only Over 21 years of age Must be able to handle busy driveway

THE MULBERRY BUSH Farmington Mall is now taking applications from qualified females for position of Manager

BOOK STORE desires alert hard working person knowledgeable about books Full and part time
B L 6-8783

PART TIME janitorial work early evenings 10-15 hrs per week must be 18 and have car Apply 32981 Plymouth Rd Livonia

MANAGEMENT OPPORTUNITY
SUSAN IVES UPS 'n DOWNS
OAKLAND DEARBORN STERLING HEIGHTS NORTHLAND ANN ARBOR
The most innovative and exciting Jr Sportswear company Susan Ives Ups n Downs is starting their expansion program in the Detroit area Immediate Management openings
If you are honest run model size 3 13 Jr Sportswear and are interested in starting a career apply in person to the Oakland Mall Susan Ives Store Mon thru Fri 11 AM 1 PM Ask for Ms Jan Smith No phone calls please

PHONE Salesman to work in our office full time Redford area 534-1137

FULL TIME
MAINTENANCE MAN Experience preferred Davina Convalescent & Nursing Center 30275 Harlem Livonia on Middlebelt one block south of 6 Mile

If you are an experienced Hair Stylist and are looking for an opportunity to grow - and to enjoy a large benefits - Total fringe benefits package in Plymouth and Livonia Please call 453-6400 or 455-7199

500 Help Wanted

BOSCO'S DELI 13 Mile Orchard Lake Rd Male or female Over 18 Full or part time To work at Deli No experience necessary 661-4349

PORTER needed part time until summer full time after 10 hour apply in person only AAA Rent A Car 800 S Woodward Birmingham

ALERT individual needed to look after equipment center Meadowbrook Mall Must have mechanical ability be over 21 and dependable Part time evenings 23 75 per hour Call 18 AM till 6 PM 375 9000

Production & Machine Operators
We're Now Taking Applications:
STAHL MFG. CO.
12282 Woodbine Detroit

YOUNG woman to train for light mechanical electrical production work 32 50 and Crooks Rd area 32 50 hour to start Call 852-6000

MAINTENANCE man 18 or over for work around apartment and grounds Must be mechanically inclined Canton Commons apartments Haggerty N of Michigan

EXPERIENCED TRUCK DRIVERS
For Class 1 Auto Carriers Must have CLEAN driving record Good work history and High School grad Please call Mon thru Fri - est 19 or 20. 921-6500

HAIRDRESSER some clientele for new location in lower at 14 Mile 175 also established shop at 18 Mile Rochester Rd Call Mark Michaels 656-6550

HOUSEWIFES & MOTHERS Section Foreman needed 1 weekend a Fashion Shoes only Earn average 120 plus receive up to $300 family wardrobe free No Experience 729 3223 522 1300 729 3280

Will Train individuals interested or experienced in Photography or Photographic processing New position opening in color printing inspection negative analyzing, and processing Pay commensurate with ability Apply 10 AM to 5 PM
North American Photo
21903 Michigan Ave Dearborn

BIRMINGHAM RESTAURANT Desires Grill Cook 11 AM 3 PM Daily 645-3000

EXPERIENCED cook for part time Evening hours and weekend work Exclusive private club in Bloomfield Hills For interview call 644-3420

INDIVIDUAL
With Artistic Ability interested in learning Photographic Print Spotting Pay commensurate with ability Apply 10 AM to 5 PM
North American Photo
21903 Michigan Ave Dearborn

DRIVERS WANTED Male or female (21 or over) good driving record Girl dispatcher afternoons Bar Cab 398-8214

WAITRESSES & HOSTESSES Cocktail & Food days or nights Experienced only attractive Over 21 Full or part time Livonia area Call Mary Ann 453-8010

ASSISTANT FOREMAN Wanted for Plastic Parts molding operation Must have previous experience Department interested applicants must have 1 year's experience with an Electro-static Spray Painting system We are offering an excellent chance for advancement along with an outstanding fringe benefit program Apply American Plastic Products Co 2781 W Maple Rd Walled Lake Mi

Nugget Restaurant
FULL TIME
DISHWASHERS & BUS BOYS
Apply In Person
No Phone Calls Please
30685 W 12 Mile Rd
FARMINGTON

EXPERIENCED cocktail waitress wanted Corna's Lounge 27916 W 7 Mile Rd Call for interview 531-4000

REQUIRE Music teachers for Piano Guitar lessons in my home in Livonia 953-7520

MECHANIC and experienced lawn maps body wanted Call for appointment 474-4140

ASS'T. RENTAL AGENT
Is needed for busy apartment office in Birmingham Hours 9 am - 5 pm Some Saturday work possible Applicants should be attractive, reliable, must relate well to public and desire advancement Job Experience helpful but not necessary
Call Mrs Bury
Mon. - Fri 9 am - noon only
644-1300

COOKS 5 PM to Midnight shift $2 00 - $2 50 to start Bird Bird Restaurant 8 Mile & Grand River

EXPERIENCED advertising typist designer, sales promotion agency full time, many benefits 358-0000

500 Help Wanted

ORGAN TEACHER to come to my home in Plymouth area for beginner Call after 5 30 PM 459-1766

EXPERIENCED MASSEUSE
EXCLUSIVE SALON BIRMINGHAM
Reply Box 160 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

GEORGE Wallace Supporters need help in urgently needed Please call local Coordinator John Titus 261 2094 or 479-1866

COUNTER GIRL days Garden City area Call 425-4960

TELLERS
Mature applicants needed for full time positions at our Farmington - 6 Mile branch Ability to meet public pleasantly and good figure aptitude required Please call 643-9600 for Appointment
STANDARD FEDERAL SAVINGS
Equal Opportunity Employer M F

SEMI RETIRED MAN for inside part time building product sales Job consists of door-to-door residential detailed pricing and sales Call 6 to 9 PM only 684-6610

HAIR DESIGNER & Manicurist needed for new Style Salon in Northville area 349-0000

GRINDER OPERATOR EXTERNAL
Must be able to set up and run close tolerance precision parts Day shift with overtime
Mechanical Manufacturing Inc
32777 Chesley Dr Farmington (West 8 Mile & Farmington Rds) 476-8044 534-5511

LABORERS
MATERIAL HANDLING INVENTORY
GENERAL WAREHOUSE
Interviewing daily 8 am 3 pm Ask for Maryann Burns or Janet Rush
MANPOWER
Temporary Services
30009 3 Mile At Beech Daly
An Equal Opportunity Employer

MAN to learn carpet cleaning trade call 348-1127

CHURCH CUSTODIAN part time in Farmington Prefer couple or retiree 474-8800 or 476-0487

DRIVER wanted auto parts store Westland area 327-1723

EXPERIENCED SEAMSTRESS
Immediate Opening
at WALTON PIERCE
Somerset Mall
Call Mrs Leonard
643-0990

NOW HIRING
Electronics Corporation is taking applications for night shift Apply at 23614 Cherry Hill Dearborn

YOUNG WAITRESSES wanted for full or part time work Nights Good pay Must have own transportation Apply after 1 PM ask for Ray Wed Door Lounge 43711 Michigan Ave 1 mile East of Belleville Rd

COLLEGE GIRLS Waitress work 3 nights a week 6 PM 2 AM Good pay and working conditions Call between 11 AM 12 noon 538-8013

TELEPHONE CANVASSERS
Would you like to work part time hours in our plush South field office & earn an excellent hourly rate plus bonuses? WELL if the answer is YES then please call Mr Hunter between 10 6pm 354-5573

ASSISTANT TEACHER in West Bloomfield area for nursery school Must be able and willing to drive children in our Dodge Maxi Van daily 9 AM 3 30 PM Mon Wed Fri start may become full time $30 per day including driving 851-4000

WAITRESSES Experienced only Apply at The Sherwood Inn 30251 Plymouth Rd Livonia

BEAUTICIANS needs a female Experienced Excellent earning opportunity Arlene Salon Northville 349-0000 Livonia Mall 476-8080

W & S TURRET LATHE OPERATOR
Must set up for short run jobs Top wages full benefits Overtime
O KELLER TOOL
12701 Inkster Rd
LIVONIA 425-4500

FOREMAN light manufacturing experienced required Excellent salary Benefits and advancement opportunities If Wonderful employee resume No Box 900 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

WANTED machine set up and repair man Must be experienced Bridgeport mills Call Mr Apple between the hours 8 AM - 4 PM 453-7180

WANTED
ORGAN INSTRUCTOR, my home for beginner students, Piano Also Call after 5 30 PM 535-1750

TRANSMISSION REBUILDER Experienced with tools, call 421-3300

500 Help Wanted

LATHE HAND
MILL HAND
Westland area Reply stating experience and last place of employment, to Box 180, Observer & Eccentric Newspapers, 36251 Schoolcraft Livonia, Michigan 48150

MATURE Salewoman wanted in your family graves? Want to get out and meet people? Part Time No experience necessary Grace Gallery Northland Center 354-6340

TAKING APPLICATIONS for the following Machine Operators Machine Shop Vertical Mills Horizontal Mill Lathe Bench Hands Fitters Welder Lay-Out and Line Burner Maintenance Tool Electrician Hydraulic Lathe Bench Hands 2 years experience No phone calls Plymouth Newburgh area Box Call Industries 12001 Globe Rd Livonia

WANTED
Exp. NAILERS & SAW OPERATORS
Good opportunity for hardworking dependable men Starting pay $2 50 per hour Apply
13000 Newburgh Rd Livonia

HARDWARE SALES part time mature seeking small intimate hardware Hardware 32967 W 7 Mile Livonia

GASOLINE ONLY Station Manager Male or female Must be will to take responsibility for job to manage people and not be afraid to work Experience needed Will train Salary range $10 000 $13 000 Phone Harry 382-6472 351 5500

Bridgeport Mill
Gauge shop Experience preferred We offer top rates holiday and vacation pay pre-paid health insurance plus excellent working conditions Apply in person at
Dunn Tool
33100 CAPITOL
LIVONIA

DELIVERY BOY
With car 6-11 Midnight weekdays 5 PM weekends Apply Mr Ronald Dino's Pizzeria 27226 W 7 Mile Rd

EQUIPMENT MECHANIC II
Includes COL 40 hour work week Must be Livonia resident with at least 3 years experience Must have 1 year experience in maintenance and repair of automotive equipment with at least 5 years Apply by Feb 23 to City of Livonia Civil Service Commission 33001 Seven Mile Rd An Equal Opportunity Employer

TOP NOTCH Cook Wanted for large family owned entertaining establishment good cooking hours Must have good references Apply to Box 160 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

PERSONS wanted to represent International firm of handmade crystal Good promotion opportunities Complete training 851-3000

SOUTHFIELD AREA
Applications
Being Accepted
Cafeteria and Restaurant Positions Available
Lead Cooks, Grill Cooks, Station Attendants, Service Line Attendants, Utility, Vending Attendants, Cashiers, Waiters and Waitresses, Hosts and Hostesses, Bartenders
FOR APPOINTMENT
PLEASE CALL RON MEYERS
MON - FRI 10AM to 3PM
827-7984
An Equal Opportunity Employer

TEACHER Christian school, must be born again, have Michigan secondary certificate in math, call 476-7600

500 Help wanted

STORE MANAGER must have 2 to 3 years experience in management or assistant managing retail store Long hours earned for fast growing retail chain Jean Scene Inc 341-6144

PINJUMPER
Nights AMF-82 70's Experienced only need apply
Over 18 Apply in person
MAYFLOWER LANES
26600 Plymouth Rd
½ mile W of Beech Daly

TEMPORARY OR PERMANENT
WE NEED IMMEDIATELY
Bunco Jr Typists 50 wpm Detailed Typists Data Entry Clerks PBX Operators Legal Secretaries
Insurance Underwriters Raters Coders Policy Typists Claims and Underwriting Exam
Call for appointment Fee Paid
MICHIGAN INSURANCE PERSONNEL SERVICES INC
120 W Congress Suite 602
Detroit Michigan
961-8515 961-8753
TEMPORARY PERMANENT

MACHINIST WANTED
All ground repositioning, must be qualified top wages and benefits 352-1600

MACHINE OPERATORS
O D and motorizing grinder hands needed by small tool company need work experience and previous employers reply to Box 176 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

YOUNG PEOPLE
Male & female needed for telephone soliciting Week days 4 to 8 PM Excellent salary plus commission Schoolcraft, Inkster area Call for interview
522-5060

GROOMER for new Pet Store Experienced only Livonia area 476-3015

TELEPHONE CONTACT WORK Must have experience 20 an hour 884 a deal Full or part time 885-7500

CUSTODIAN for Farmington church retired person or handyman preferred Call 1 4 or 5 30 PM Mon thru Fri 476-6170

502 Help Wanted Dental-Medical

DENTAL RECEPTIONIST FOR specialty practice Fringe benefits Salary open Call Mrs Gregory 559-0600 and capability Birmingham area 642-7750

DENTAL ASSISTANT Top pay full time 3 days Able to handle insurance forms Capable chair assistant Pleasant modern office Only reliable capable applicants considered 13 Mile Farmington Rd area Call 661-0000

DENTAL HYGIENIST
Needed 3 days weekly in northwest area office Call
855-0007

DENTAL RECEPTIONIST
Must have medical background Must have Dental experience Part time during school hours 398-0400

DENTAL ASSISTANT
Experienced in a bonded dentistry full time, fringe benefits Group practice in Southfield 352-2000

Director of Nursing
Current vacancy of Director of Nursing to work with mentally retarded in 200 bed facility located in suburbs between Ann Arbor and Detroit Responsible for direction, co-ordination of program related to Nursing Service Possession of a Masters Degree in Nursing or related field, plus minimum of 3 years of Supervisory experience required Excellent fringe benefits with a salary ranging between $15 916 and $20 004 depending on experience For further information, contact Personnel Director
PLYMOUTH CENTER
For Human Development
453-1500, Ext 281
Mon Fri, 8-4 30 PM
An Equal Opportunity Employer

EXPERIENCED dental assistant or certified dental assistant, Beaconsfield area, Send resume to Box 90, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

502 Help Wanted Dental-Medical

OAK PARK Interviews office has immediate openings for experienced Medical Assistant ERG lab Venipuncture injections some front of house 543-6811

Psychiatric Aides
EXPERIENCED, Apply
ARDMORE ACRES HOSPITAL
19810 Farmington Rd
Livonia

RN all shifts LPN all shifts Nursing assistants all shifts full time Fringe benefits Bedford Villa Nursing Home Southfield 357-3232

DENTAL Insurance Secretary Northland area Experience necessary Will train the right person Insurance forms and appointment scheduling Call 557-8470

DENTAL ASSISTANT chairside for busy practice Experience required Northland area Call 557-8470

LPN
Enjoy a rewarding career working with the elderly Excellent benefits and salary Fringe benefits Can learn Supervisory Department
PLYMOUTH CENTER
For Human Development
453-1500 Ext 281
Mon Fri 8 AM 4 30 PM
An Equal Opportunity Employer

REGISTERED NURSES part time, 3 pm to 11 pm shift and 11 pm Midnight shift Apply in person to Hendry Convalescent 300 Hagerty Rd Plymouth

MEDICAL RECEPTIONIST SECRETARY Medical Office Full time Experienced in telephone appointments and typing Royal Oak area 548-2044

MEDICAL ASSISTANT Busy Foot Surgeon's office experienced in typing insurance forms, knowledge working with patients and Dr and Office Manager Salary off Full day Bi Weekly 40-50 hrs weekly Ma Isle Fringe Dr Kahn 19840 Five Mile Rd Livonia Apply in person

LPN
OR
RN
Private medical laboratory Must have experience in venipuncture and EKG's apply
PHYSICIANS CLINICAL LABORATORY
1 Research Dr
ANN ARBOR, MICHIGAN

WANTED
Congenial middle-aged woman, experienced as Practical Nurse or Nurse's Aide in Hospital or Nursing Home to live in my home in Farmington Hills Thirty off for 24 year old mother who suffers from Osteitis of the spine Performance under control is able to be up and about some weekdays Duties include some light housekeeping Its simple, easy, street is quiet Compensation includes private room board and modest salary Reply stating name telephone number, experience references and salary requirements Send to Box 192 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia, Michigan 48150

EFFICIENT SECRETARY To Technician needed for Industrial Clinic Must know all phases of Industrial Medicine 355-4870

MATURE Medical Assistant interested in working part time Call Mary after 10 AM and before 6 PM 476-7540

FULL time chairside Dental Assistant experience necessary For interview call 427-0020

DENTAL OFFICE MANAGER experienced Salary and bonus negotiable, must Oakland Mall Wide opportunity for hard working person 355-8044

RN, Full time, afternoon shift
LPN Full time Midnight shift
Good starting salary, modern facilities See Mrs Ferguson
Nightingale West
8345 Newburgh Rd
Westland Nr Joy Rd.

DENTAL LAB Technician for 3 Doctor office Experience preferred Salary open Call Mrs Gregory 559-0600 and Starting Apply Bonus In Fringe Benefits Dr Kaplan 30600 Telegraph Bloomfield Hills

504 Help Wanted Office-Clerical

SECRETARY to District Manager Food Corporation Must able to type and be accurate Excellent company benefits Everything to qualify Farmington area Reply Box 9 280 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

SUBURBAN OPPORTUNITIES
GENERAL OFFICE to 9000 Diverse office duties Average typing 5 Office Machines
CLERK TYPIST to 8540 Fee Paid Average typing 50 wpm required Diversified duties 5 Day
ADMINISTRATIVE SECRETARY to 10 000 Fee Paid Current knowledge of Nature take charge individual Insurance or legal experience helpful Southfield
SECRETARY RECEPTIONIST 8000 Fee Paid Outgoing Good skills Customer contact Farmington Hills
Call Mrs Evans 477-9840
SUBURBAN PERSONNEL

AD AGENCY IN TROY required secretary with good typing and shorthand skills Advertising experience preferred 643-8540 ext 212 Equal Opportunity Employer

RECEPT SWITCHBOARD OPERATOR Pleasant personality Experienced local independent school Hours 12 30 to 5 PM Applicants should be mature and qualified to manipulate 8 side typed Call 646-7711

EXECUTIVE SECRETARY Typing 50 wpm Shorthand 6 Figure math Livonia area Call Connie 537-1897

EXEC SECRETARY
PLYMOUTH firm relocating to Troy Solid 3 to 5 years secretarial experience shorthand a must 100 wpm Typing 60 wpm A self starter with organizational and communication skills desirable Insurance or financial background a plus Call Maureen 455-0000

MATURE person for varied job Needs excellent typing skills and good telephone voice Call Phyllis between 9 AM 5 PM 8 AM 852-3110

SECRETARY BOOKKEEPER for Insurance advertising agency Must be executive type 70 WPM typing Knowledge of shorthand required General bookkeeping knowledge accounts payable and receivable preferred Immediate opening Salary commensurate with experience 855-6750

BACK TO WORK?
Break in slowly by going on temporary assignments If you can type 40 WPM keypunch run a PBX call TEMPORARY STAFF at 525 0811 till 5 PM weekdays

INVENTORY CONTROL CLERK Farmington area Excellent opportunity Apply 32106 W 8 Mile Farmington An Equal Opportunity Employer

LIKE
VARIETY?
$525 Fee Paid
If you do the table charge type work handling things in a wide variety of directions this is for You You'll also be trained Call PERMANENT STAFF 351 2111 till 5 pm weekdays Personnel

PERSON TO WORK in local office on rate clerk of customer complaints located in New Hide and Grove Field in Southfield Some college math background typing 50 w p m required All company benefits 35 hour work week Call Mrs Barnes for interview 357-6100

BILLING & PAYROLL Clerk also handling work Livonia area Full time Rate experience and salary desired P O Box 681 Franklin Michigan 48025

BOOKKEEPER TRAINEE experienced preferred but will train right person Permanent position interesting and diversified work Excellent working conditions Opportunity to grow in Livonia Starting salary $500 per week 476-4251

504 Help Wanted Office-Clerical

LEGAL SECRETARY
Patent experience necessary South field firm Benefits $754 plus cost of living Fee paid
Lois Ray Personnel
559-0560

SECRETARY
We are looking for a full time secretary Must have above average typing skills and ability to handle all around office duties Pleasant working conditions and excellent benefits Call 477-6600
MONARCH MARKING SYSTEMS INCORPORATED
A Subsidiary of Pitney Bowes
An Equal Opportunity Employer

SECRETARY
SOUTHFIELD advertising agency 40 wpm typing 40 wpm shorthand versatile duties recent office experience necessary $740
Lois Ray Personnel
559-0560

LEGAL SECRETARY Three firm experience desired but not absolutely 355 2600

INSURANCE AGENCY Capable experienced secretary Rating or determining Top salary Mrs Logan 655-3000

ACCOUNTING CLERK
Knowledgeable in accounts payable Birmingham firm Benefits $620 Fee paid
Lois Ray Personnel
559-0560

SECRETARY RECEPTIONIST
Fast, accurate Statistical Typist to handle game and perform other duties Good employee relations in Bloomfield Office complex Newspapers 36251 Schoolcraft Livonia Michigan 48150

PHONE
GIRL
Looking for a woman to work 6 hours per day Must be experienced in making sales appointments

SALARY PLUS BONUS
If You're looking for a job with a challenge and a good future call Mrs Roman
354-9535

CLERK TYPIST high school grad, preferably 1 year general office experience Challenging position in busy sales office 35 to 40 hours week secretary Good fringe benefits Call for interview 473-3800

BRAINY assistance career girl with expertise in Life Insurance needed as Assistant to Executive Vice President and Much back ground necessary Southfield area Good compensation Resume to Box 160 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

LOOKING FOR a permanent job? We need a responsible secretary with good typing skills and ability to work with figures to train as a car biller If you can qualify, call for an interview Mrs Grimes
453-2255

GENERAL office Permanent Full time typing filing, light phone Northland area Plymouth Rd area 455-7000

504 Help Wanted Office-Clerical

ADMINISTRATIVE ASS'T
Girl with life insurance experience required to run busy department of Insurance Underwriting and tax matters secretary Must be capable of making decisions and handling the unusual Self reliant hard working and figure aptitude a must Career minded only need apply Phone Mrs Reeter
352-0300

SOUTHFIELD FIRM
Seeking Legal Secretary with excellent typing and shorthand skills Some experience with Probate Estate Planning Corporate and Tax Work desirable Excellent working conditions Good benefits Job and salary liberal Call Ms Berry 357-8888 between 8 AM and 11 AM

GIRL FRIDAY
Expanding corporate finance requires personnel bookkeeper capable of other general office duties Must enjoy customer telephone contact Apply Bill Knapp's General Drive Plymouth Mich 9 AM to 3 PM Monday through Friday

SUPER
SECRETARY
$800 Fee Paid
Beautiful new suburban offices will grant you and fantastic benefits will cheer you at this famous firm Good secretarial skills necessary and proved manner a plus Call PERMANENT STAFF 351 2111 till 5 pm weekdays Personnel

WANTED receptionist high school grad date for general office work training on premises open Must type accurately Call 476 7700

SMALL MANUFACTURING FIRM requires Purchasing Agent Business scheduling of expenses on manufacturing field favorable Must from qualified candidate Paid Blue Cross Paid Life Insurance vacations and holidays Tri Mount Inc 30700 Wickham Farmington Hills 477-7800

LIKE TO TALK?
PLYMOUTH RD
$550/MONTH
Super interesting job in important Insurance agency Must be answering questions solving problems and typing you can converse know lodge typing fine here Call PERMANENT STAFF 351 2111 till 5 pm weekdays Personnel

SECRETARY RECEPTIONIST
Interior Architectural Design Firm in Farmington Hills Broad full working conditions for qualified person Call
477-6000

MORTGAGE CLERK For Bank moving to Southfield Very good typing required Excellent benefits Experience helpful but not necessary Salary $5 50 Fee Paid

GENERAL OFFICE For Tree Arc company firm Excellent opportunity for woman returning to work good secretarial typing Salary $500 Fee negotiable

COMPUTER PROGRAMMER
For north suburban company 2 years experience in Cobol Salary to $1 500 excellent benefits Fee paid

JR CLERICAL For Southfield company Will train Must have good typing Excellent benefits of national Company Top benefits package $600 to $640 Fee paid

ADAMS
&
MARTIN
PERSONNEL
920 E Maple BIRMINGHAM
646-5600

STATISTICAL TYPIST fast accurate right hand typing Permanent position Call between 3 5 PM 348-1000

500 Help Wanted

FOOD & BEVERAGE PROFESSIONAL
To assist busy director in suburban Detroit hotel Must be mature and have a proven background in management with emphasis on full service operation and cost control
Please submit resume and salary requirement to Box 186, Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Mi 48150

An Equal Opportunity Employer

Bill Knapp's
GOOD THINGS TO EAT

24580 Evergreen
(Just South of 10 Mile)
One of Southfield's finest family restaurants is looking for neat and clean individuals to assume sanitorial duties
We offer year around employment on a full time or part time basis for these hours
11 P.M. to 7 A.M.
No experience necessary, as all instruction will be given on the job
Apply in person, to Mike Berry, Thursday and Friday, February 12 and February 13, between the hours of 2 P.M. and 4 P.M. or 8 P.M. thru 9 P.M.
BILL KNAPP'S
Restaurant

We Are An Equal Opportunity Employer M F