

**Gallerie of Cakes**  
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Lorraine Smith, a secretary in Southfield, and Richard Austin, Michigan Secretary of State compare notes as he congratulates her on her selection as Michigan 1976 Secretary of the Year.

## Secretary is tops in all of Michigan

Lorraine Smith, CPS executive secretary to the president of the League Insurance Group in Southfield has been named 1976 Michigan Secretary of the Year. Her boss, Robert F. Vanderboek, expressed pride at her selection by the Michigan Division of the National Secretaries Association and dromas that Mrs. Smith will be leaving her job in October to move to Alabama.

I'm smiling with tears in my eyes," Vanderboek said. "It's sure going to be difficult to replace the best secretary in the state of Michigan."

Mrs. Smith, 29, of Detroit, won the title in competition on the basis of business education and experience, professional activities, skill in human relations and appearance and grooming. She was chosen from among five finalists.

The National Secretaries Association is dedicated to elevating the standards of the secretarial profession and to promoting the continued personal and professional growth of secretaries.

In Michigan there are 26 chapters totaling 1,200 in membership. The Detroit area chapters will be hosting the 2,000 attendees at the 1977 international convention next July.

The CPS, after Mrs. Smith's name stands for Certified Professional Secretary.

The state's top secretary offered a bit of advice to others about her career.

A secretary should make suggestions show initiative in getting things done and she should keep office confidences.

Mrs. Smith is moving to Mobile, Ala. to work with her husband William in starting a financial management and consulting business. He is treasurer manager of the Transamerica Credit Union in Detroit.

She is a member and former president of the South Oakland Chapter of the National Secretaries Association and obtained her CPS rating in 1972 after passing a two-day examination covering six areas of business and secretarial expertise.

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## Neighbors open season

The Farmington Neighbors Club will open the season with a meeting Sept. 14 at noon in the Farmington Community on the terrace for punch following by luncheon at 12:30.

Marie Coffey, professional model and instructor of several classes in the center will lecture on "Pretty Faces."

Reservations may be made with Ruth Paul, 478-7239.

Membership is open to all women after attending as a guest for two meetings. The club meets the third Wednesday of each month for lunch and a program.

The club sponsors several bridge groups and crafts programs. A group which sews cancer pads, volunteer services in nursing homes, has a golfing group, a couples evening dinner group, lunches out and takes trips to nearby places.

The purpose of the club is to create friendliness within the community, welcome newcomers to the vicinity and to help the newcomers know their community.

Persons do not need to be newcomers to become members.

## Sisterhood holds September meeting

Adat Shaom Sisterhood meets Sept. 13 in the synagogue at 12:30 p.m. to hear concert pianist Lavo Varani play and talk about Beethoven's "Appassionata."

President of the group is Sonia Knopper, and her vice president in charge of programming is Barbara Katchke.

The sisterhood's theme for the year is "We will continue with strength and courage."

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