502 Help Wanted Dental-Medical

DN 3
Full time Afternoons 600 per day Apply Darvin Convalescent Center 20270 Mariack Livonia 476-6660

NURSES AIDES all shifts full or part time. If interested in working where Geriatric patients are our main concern, will train. Apply Hendry Convalescent Center 180 Haggerty Rd Plymouth

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502 Help Wanted Dental-Medical

NEEDED IMMEDIATELY
RNs, $500 to $607 LPNs, $400 to $475 Full-time or part-time, nursing assignments near your home. Private duty, staff relief not standard benefits, no fees
Medical Personnel Pool
569-1950

ON JOB Nurses Aides training full time, limited part time Days afternoons, midnights Apply 9 AM - 3 PM Darvin Convalescent Center 20270 Mariack Livonia

504 Help Wanted Office-Clerical

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These jobs & many more available
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CLERK - TYPIST THOUSANDS
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ECONOMICALLY disadvantaged Farmington residents High school or college graduates Mon 10 hour Clerical position Use 12 hour Page position $2.20 per hour Call Farmington Community Library 477-1033

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504 Help Wanted Office-Clerical

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Secretary Receptionist $400
Dictaphone Typist $400
Typists several $350
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Shakertown Plaza 32963 Hamilton
Farmington Hills 478-2900

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SECRETARY
Exciting firm needs good typist with dictaphone ability Great benefits Call Harry Cali Ann 476-2600
Snelling & Snelling Agency

SUBURBAN OPPORTUNITIES
LEGAL SECRETARY to $800 Fee Paid, plus benefits Experienced Good skills Permanent Southfield
EXECUTIVE SECRETARY to $900 plus Good shorthand and typ Very light bookkeeping Farmington
INSURANCE SECRETARY $600 up Fee Paid light typing Insurance experience necessary Lots of phone contact Southfield
Call Mary Evans 477-5840
SUBURBAN PERSONNEL

SALES SECRETARY $600 If you have an outgoing personality good typing skills and a desire for detail Call Ann 478-2600
Snelling & Snelling Agency

Receptionist $400
New office Southfield area Will train to handle front desk duties Great opportunity
SHARROW & ASSOC AGENCY
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CHURCH SECRETARY Typing 25-30 words per min Southfield area 559-1122

504 Help Wanted Office-Clerical

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Southfield professional firm has opening for top notch Administrative Assistant Successful applicant must have previous office skills and be able to assume responsibility Very nice working conditions and congenial co-workers Very good salary and opportunity for advancement for right person Send work and salary history in strictest confidence to Box 180 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150
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Experienced in accounts payable payroll typing 65 wpm operate five figures a day to learn to operate computer Fee paid 442-0600

For appointment Non-smoker preferred Magic & Labor area

SECRETARY will work flexible hours Light typing no telephone Southfield be open Call Pat Harper 557-0700 or resume to

LEGAL SECRETARY Experienced in Negligence Defense Notary Commissioner with ability 962-1366

504 Help Wanted Office-Clerical

LEGAL SECRETARY
Birmingham attorney needs experienced secretary Excellent typing, shorthand, and Mag Card $200 plus Fee paid
LOIS RAY PERSONNEL
559-0560

HOSPITAL RECEPT $150
Handle letter typing and public contact in business office of growing hospital Full benefits and guaranteed raises
SHARROW & ASSOC AGENCY
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FILE CLERK Good beginners job Typing 35 wpm 1033 a month Call Barbara Good Professional Personnel

504 Help Wanted Office-Clerical

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RECEPTIONISTS
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Your New Boss Pays Our Fee
MAKE IT A GOOD PERSONNEL

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Southfield firm needs an accounting clerk to handle new business areas $613 $150 start if you call 542-8300 Your New Boss Pays Our Fee
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504 Help Wanted Office-Clerical

SECRETARY for office in Birmingham Top salary paid Typing shorthand possibly some bookkeeping 645-5230

EXPERIENCED
PATENT DRAFTING SECRETARY
Birmingham Area Send resume to Box 184 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

SECRETARY to personnel manager interviewing correspondence confidential file good skills great job potential $600 month plus benefits Southfield

BOOKKEEPER knowledge of payroll work to go to computer hours full charge Typing 50 $800 month Fee Paid Southfield

FIGURE CLERK Posting and growth potential to $600 month Good benefits Half free paid Southfield
ACCURACY
PERSONNEL

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SOUTHFIELD 358-2

BOOKKEEPER through trial balance and general ledger and preparation of financial statements Full charge KING REALTY 332-8600

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