504 Help Wanted Office-Clerical

"Hello Person" Troy

$500 Fee Paid

No experience necessary. Exciting opportunity for exceptional trainee position in beautiful Troy professional offices. Meet and greet customers visitors and put them at ease. Rapid salary increases PER MANENT STAFF Personnel

388-8900

ACCTNG

Mature person needed by progressive Southfield Firm. Good math aptitude and general office skills. Typing is OPTIONAL excellent working conditions and fringe benefits. Other Employees area. Call 353-1300

EXPERIENCED BOOKKEEPER

to handle payroll, financial statement. Speed and accuracy on bank rec. machines and typing essential. Call 352-8671

Farmington Fun Job $600/Mo.

Farmington branch of large corporation will have your sound clerical personality and efficient general office skills. Math aptitude helps but more important are your pleasant manner. Many extra benefits. PERMANENT STAFF Personnel

388-8900

SECRETARY Receptionist and all office Automatic Typewriter and Accounts Payable training provided. Salary open. Farmington Area Call

Fast Raises Dearborn $700/Mo.

You will love getting your first raise in 90 days at this expanding Dearborn firm. Job involves typing and detail work with good typing essential. Jumping on when you land this PERMANENT STAFF Position.

388-8900

ECONOMICALLY desirable Livonia Farmington Hospital. High school or college graduates. Top 10 hour Clerical position. Top 10 Hour Page position. $2.30 per hour. Call Personnel Director Lab Area

Airport Secretary $800 Fee Paid

Exciting position for bright young Firm. Top salary. Many benefits. Modern office but much more attractive work environment and maximum opportunity. PERMANENT STAFF Personnel

388-8900

Additional $ Needed?

You can earn extra money selling Avon. Call Mrs. Ann Lewis 476-3300 Farmington Area. Hours to suit you. Opportunities available in all the suburban and metropolitan areas. Don't wait to get back to us, call today.

542-9232

THE SHETT GROUP TOTAL EMPLOYMENT SERVICE

TROY RESIDENTS

NEED EXTRA MONEY

Temporary Work Available IN ALL AREAS

TOP WAGES INTERESTING ASSIGNMENTS

Secretaries
Stenos
Typists
Accounting Clerks
General Office Skills

For Your Convenience

TROY OFFICE

9 Am. to 12 Noon

Witt Services

TYPIST needed by retail manufacturing firm in Troy. Phone and typing experience desirable. Light office duties. 8 AM - 5:30 P.M. 40 hours per week. Call or write personally for interview appointment. Outstanding performance may be leading to an unusual challenging opportunity. Made Troy call Mayer between Crooks and Livernois

SECRETARY

Dearborn branch of Metro Detroit Corp. needs competent secretary to greet customers and handle variety of duties. $140 start for good phone personality. Call 562-8900

Your Friendly Neighbor Pat HARRIET SORGE PERSONNEL

BIRMINGHAM firm needs typist for coop advertising. Interesting work involving advertising activity nationally 3 years recent office experience and good typing required. 646-5963

506 Help Wanted Sales

REAL ESTATE SALES

A Career Opportunity

The city's largest Real Estate Company, Realtors has open doors in North Southfield. We are looking for people committed to a Real Estate Career. Our outstanding training program, effective merchandising tools and strong management training combine to assure you of a full, rewarding career in Real Estate. Send resume to:

W. Bloomfield Office Mel Dubin 851-1100
Bloomfield Office Mel Dubin 647-5500
Southfield Office Roy Gaspen 559 8181
Farmington Office Gary Cook 851 6000

THE DURBIN COMPANY REALTORS

504 Help Wanted Office-Clerical

Office Clerical

Responsible office position available for alert individual in our Contract Processing Dept. General office skills including typing, filing, and ability to work with figures required. We will train to our unique system. Good fringe benefits provided. $500 per month to start. Regular increases. Phone 642-4200. Write Pioneer for appointment between the hours of 1-2 PM Fri. Sty.

LEGAL SECRETARY Experienced for Southfield office. Salary commensurate with ability. 962-4466

AGGRESSIVE YOUNG LADY

Good salary with incentive. Only those willing to work need apply. Call

Harvey Cowden Co. Inc.
Employment Agency
478-1050

EXPERIENCED LEGAL Secretary wanted for Northville law office. Others need not apply. 35 to 40 hours per week. Starting wage $3.75 per hour. Call 348-2983

TYPIST

FARMINGTON, Mich area Manufacturer seeks experienced typist to handle letter typing. Excellent phone & customer contact duties. Sales Department. Send resume to Box 1000, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia Michigan 48150

RECEPTIONIST

Position available in expanding Agency. Top office. Must have phone, typing and general office skills. $600 per month. Area preferred. Contact Sue Shelby

CENTURY 21

476-8300 981-2900

PART TIME BOOKKEEPER for property management & real estate firm. Approximately 15-20 days per month. Must be proficient in posting & detail. Transportation to Southfield. 352-8633

BOOKKEEPER

We are looking for an experienced AR/AP general bookkeeping experience in advertising or manufacturing preferred. Must be good typist and detail oriented. Phone 348-4800 Mr. Ed

BOOKKEEPER Bingo General Firm. Top salary and profit sharing. Opportunity for growth in Livonia area. KENWORTH 261-8000

RECEPTIONIST OFFICE

Happy personality in well established group. New salary in suburban area. Public Relations work and typing skills. Call Ann Marie 533-5200

Snelling & Snelling PERSONNEL

GENERAL OFFICE get good typing & shorthand skills. Pleasant personality. Good fringe benefits. Modern Livonia Location. 357-3100

JOB FEE PAID

Immediate opening in a suburban bank in the area. Call us today, good organizational ability and office skills. Call Judy Scott 535-5200

Snelling & Snelling PERSONNEL

MATURE woman to show and rent apartments. Real estate background helpful. 624-8322

HAVE GOOD SKILLS?

Typing
Shorthand
Bookkeeping
Clerical
Data Entry
Word Processing
Temporary Assignments Available

SOMEBODY SOMETIME

Detroit 272-8500
Dearborn 565-3500
West Hgts 545-1700

TOOL & MACHINE TECHNICIAN

Experienced in expanding Area Manufacturing company. Steady work. Good Benefits. Call Marlene 953-2200

Accounting Clerk

A Growing Manufacturing & Assembly Firm in Livonia. Clerk Experience helpful. Good Benefits. Call Mr. Ken Lewis 261-2400 Between 10 AM to 3:30 PM

349-5000

JR. STENOGRAPHER

Must have good knowledge of spelling & grammar and other Typing Skills. Southland WHERE Thru area. Call evenings 641-1623 or

Keypunch Operator

Full time afternoons. Maximum 3 years experience on 029 and 129. Permanent position. Pleasant working conditions. Bright New Modern Mail Marker. Weekdays between 10 AM and 3 PM

349-5000

506 Help Wanted Sales

504 Help Wanted Office-Clerical

CLERK TYPIST

Southfield firm needs accurate typist to handle our business group. $115 - $125 start if you can 50-60 wpm. Your New Part Time Out Fun HARRIET SORGE PERSONNEL

LARGE ESTABLISHED Redwood Firm in Southfield needs a Clerk Typist. Good salary, good benefits and benefits. Call 353-6205

FRIENDLY TRAVEL TYPIST

Your dynamic personality and clerical abilities are needed in this exciting suburban travel company! 862 plus! Call Debbie Bates, now

569-0400

Snelling & Snelling PERSONNEL

SECRETARY for office in Birmingham. Top salary paid. Typing, shorthand, good typing. Call 645-5220

FRONT DESK FEE PAID

New suburban firm wants your poise and personality plus. Neat and great appearance. Call now your good office skills 3000 Call Lary Sue

585 5400

Snelling & Snelling PERSONNEL

EXPERIENCED PATENT LAW SECRETARY

Birmingham Area. Send resume to Box 100, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia Michigan 48150

UNIQUE OPPORTUNITY Small firm - Professional Trade Center. Southfield requires individual with good typing and shorthand plus basic knowledge of bookkeeping. Salary open. Please reply Box 100, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia Michigan 48150

OFFICE CLERK

One of our favorite companies offers outstanding advancement to a good beginner. New variety in duties some typing. $615 to start. Call Mary Ann

569-2400

Snelling & Snelling PERSONNEL

AUDITOR for retail. Experience necessary. Top pay. Apply at Coach & Lantern Motor Inn, Corner Telegraph & Grand River. 343-4020

CUSTOMER SERVICE CLERK

If dealing with people effectively is one of your talents you will enjoy this interesting position. Some typing. $340 Call Kate Harmon today

569-2400

Snelling & Snelling PERSONNEL

BOOKKEEPER TYPIST

Pleasant phone manner & must. Single girl office. Parkview Towers Dearborn. Contact Norman Carlisle CPA 562-7400

FEE PAID SECRETARY

National company located in suburban needs remarkable and typing. Use a fascinating computer here. Start at $800 and more fast! Great benefits. Call Trish Cole

569-2400

Snelling & Snelling PERSONNEL

Accounts Read Furniture Showroom Area. Fast growing high quality firm needs a special kind of person. Responsibility will cover complete office management as well as Bookkeeping. Experience on peg board system & reverse accountant is a plus. Send resume and salary requirements to Box 100, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia Michigan 48150

Kemper Insurance

Southfield

355-3000 Ext. 40

An Equal Opportunity Affirmative Action Employer

PONTIAC area firm needs experienced Legal Secretary. Minority applicants encouraged. Equal opportunity employer. Send resume to Box 100, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia Michigan 48150

TELLERS

EXPERIENCED

Attractive positions preparing 1 year minimum bank teller experience. Excellent salary & benefits. Apply Personnel Dept.

NATIONAL BANK OF SOUTHFIELD

22201 Telegraph, Southfield

354-5250

SECRETARY Hotel Sales & Catering. Public contact work with typing, some shorthand and minimum duties. Excellent position for self motivated person. Apply in person only at the Rivertowne Hilton 5 Stage & I-94, Ann Arbor

TYPISTS
STENOS
SECRETARIES
KEYPUNCH OPRS.

Break out of the rut. Go places. Meet people and earn money at the same time. Work for MANPOWER and earn for Christmas now. Many interesting assignments. No fees. Apply 8am-3 30pm Mon thru Fri

20000 5 Mi. at Beech Daly
22356 Ryan Rd at 13 Mile
Fms 36 Rr

Accident & Illness Protection
Low Cost Medical Protection

MANPOWER

TEMPORARY SERVICES

"World's Largest Temporary Help Service"

An Equal Opportunity Employer

MATURE office girl for bookkeeping and typing in small office Southfield area. 354-6322 or 352-1080

LADIES

HUSBAND OUT OF WORK? NEED EXTRA MONEY?

IMMED TEMP OPENINGS DAY, WEEK OR LONGER

FOR
Secretaries
Stenos
Typists
Accig Clerks
Gnrl. Office Skills
Call
967-0336 &
An hr office nearest you

FOR YOUR CONVENIENCE

Southfield Office
Birmingham Bloomfield Office
Southfield Office
Troy Office
Livonia
OAK PARK
TROY
MT CLEMENS
DEARBORN
WYANDOTTE
DETROIT

Witt Services

EXECUTIVE SECRETARY with skills including dictation. Phone and minutes and salary requirement to Box V, Box 106, Observer & Eccentric, 36251 Schoolcraft, Livonia, Mich. 48150

504 Help Wanted Office-Clerical

TEMPORARY OR PERMANENT WE NEED IMMEDIATELY

Bonded, Dr Typists Expm. Dictaphone System, Accounting Clerks, PBX Operators, Legal Secretaries, Insurance Underwriters, Rates, Coders, Policy Typists, Claims and Underwriting Clerks

MICHIGAN INSURANCE PERSONNEL SERVICES, INC.
551 0013 501 0736

TEMPORARY SERVICE

TYPIST

Typing Letters & General Typing or Shorthand necessary. Making dates & filing. Call Park Ave.

543-7613

506 Help Wanted Sales

REAL ESTATE MARKETING

Aggressive organization needs a BROKER - QUALIFIED MANAGER. Company presentation representative with experience

ONE WAY REALTY MARKETING

335-6000

REAL ESTATE Sales Men & Women for our New company of three TOP COMMISSION & Transfer Referrals. Member of LNRA Multi List & Intercoop National Referral Service

Call Mrs Mallon

427-6300

H.E. Mallon Rlty.

17310 FARMINGTON RD

PHONE SOLICITOR, home or office will train 334-4379

Real Estate Salespeople

Realtor offers unusual opportunity to work with Broker Builder in new Livonia Office.

Multi-list & Relation Computer facilities allow the right person to build a dominant Sales Career in both new & used houses etc.

Milligan Realtors

427-5050

PRINTING SALESMAN Young and aggressive. Some graphic arts experience. Call Ted McIlwaine

348-8115

REAL ESTATE

Highest Commissions, good plan for high earners. Work from a Michigan's Finest Real Estate School. If you are willing to work, you are able to earn extremely high income. Call Gene Dorke for details

525 7700

Century 21

Gene Dorke Realty

SALES WOMAN needed. Experience preferred. Full or part time. Apply Sherrill's, Orchard Lake & Maple, W Bloomfield

539-7870

BE A PROFESSIONAL

We will train you in Michigan's Finest Real Estate School and provide you with all the modern aids and facilities needed in the real estate profession. Highest commissions paid and a very lucrative incentive plan.

For details call 522 8300

Ask for John Buggy

Integrity

Realtors

AREA BUSINESSMAN looking for working partner to establish and operate extension of existing multi-million dollar company dealing in sales and rentals of homes, condominiums and commercial property. Must be manager and dynamic salesman. Write Pioneer, 23425 Southfield, Detroit, Mich. 48240

We're growing again! New office space available. Top Dearborn Realty group is looking for a pro to join our team. Call Bob Ryan at Farmington Office. Up to 100% commission plus excellent training available. Call 478-1200 or 322-3818

NORWOOD

WANTED Responsible woman for exclusive Tuxedo boutique, must take people with them. 5 days, including Sat. Top Pay. Apply in person only. Tuxedo Junction, 14 Mile Rd. Orchard Lake Rd. North of Maple

FIND OUT!!

The details about what is involved in a Real Estate career. This maybe just what you want. With no obligation or cost. Attend a TO THE POINT seminar. Very valuable information given for all those interested and or curious. For details call

Realty World

CAMELOT 525-5600

PHONE SOLICITORS. Mr Bennett 352-2080

FURNITURE SALES PERSON

Retail sales experience preferred but not essential, salary plus commission, commission basis 5 day week, Monday, Thursday & Friday nights till 9 PM required. Blue Cross, Blue Shield fully paid. Pension plan available. For interview appointment, call 541-3580

EDWARD-FURNITURE
916 NORTH MAIN
ROYAL OAK

BEELINE FASHIONS. The fun way to work. Earn money plus free fashions. Free training with pay.

COAT SALES

Full time position for Ladies Ready to Wear. Apply, in person. Mr. Lane

ALBERT'S

Livonia Mall

SALES PERSONNEL

Bright young Salesman needed for medium priced men's footwear and sportswear. Must be experienced full-time only. Phone Miss Lagler for appointment.

642-7280
Davidson's
300 Maple Rd.
Birmingham

Appliance Salesman

WANTED Experienced only, full and part-time. Hourly wage, commission, plus paid Blue Cross. Apply in Dearborn location. APPLY IN PERSON 9 AM to 1 PM.

WALTER'S HOME APPLIANCES

20915 Michigan Ave., Wayne
No Phone Calls

506 Help Wanted Sales

AMBITION is all you need to succeed in a sales career. Get out of that rut you are in. Large company looking to expand Western Wayne County office. Prefer young married man 25 to 35 with car, need approximately. Earnings unlimited. Will bring monthly income. Call Mr. Donald 261-6700

AVON

NEED EXTRA $ TO MAKE CHRISTMAS MERRIER?

Earn about $60 on every $100 you sell as an AVON Representative. Sell beautiful gifts, jewelry, cosmetics, more. It's easy, you have Call NOW!

326-2400 352-2000
425-2200 427-4000

ADVERTISING SALES Position for a new and growing publication in Birmingham 646-5166, 646-5181

MAN OR WOMAN WITH CAR For Weekends, Evenings and Occasional Evenings and Saturday Only. Represent the leading monthly children's magazine HIGHLIGHTS FOR CHILDREN. Qualified prospects, leads, and demonstrations furnished, no charge. Earn money for Christmas gifts, for your children, phone 968-6966 or write 30 Walker Street, Apt. 1, Highland Park, Dearborn 48126 Include persons name and phone Number

EXPERIENCED SALES LADY. Ladies Dress Shop, full or part time. Salary plus commission. Fay's Style Shop, Northwood Shopping Center 13 Mile Woodward

EARL KEIM REALTY TRAINING CENTER OFFERS NEW REAL ESTATE COURSES

PRE LICENSE TRAINING Nights or Sats. 90 MARKETING CLASS for Listing Sales and Techniques. 10 weeks days or evenings. $75. SPECIAL MATH SESSION with computerized formulas and individual attention for Sales Exam. $10. Complete review on STATE EXAM MATERIAL Sat. Oct. 30 9 to 4 $25. Enrollment for Nov. STATE EXAM classes now being accepted for Dec. Exam. Classes are open to the public no degree required. Place friend in all areas. Make your reservation by calling Pat Kummek Director

559-5450

Earl Keim Realty Training Center

27244 Southfield
Lathrup Village

FULL OR PART-TIME sales people. Are you looking for extra income? Use phone call

525-0900

Sales Personnel

Applications are now being accepted for work on Christmas sales. 40, or 8 hours per day. Must be able to work days, 5-9 days. Hours flexible. Placement in permanent temporary full-time or part time schedule on request. Excellent benefits. Apply Employment office 4th Level 9:30 AM 4 PM

HUDSON'S

Northland

PART TIME SALESPERSON for contemporary women's boutique. Experience only. Birmingham area

514-3368

REAL ESTATE SALES

Earn while you learn. Business is good and we need help. Full or part time help for our new and best home division. Excellent opportunities. Call

1st United

FERRY F. EDWARDS & ASSOC

477-4700

EXPERIENCED UNENCUMBERED mature salesperson needed. Children's clothing store in Rochester. Must have references. 3 days per week. Call Mrs. 3 30 PM

652-6975

WE WANT YOU, IF!

you enjoy helping people have definite need for money, have at least 15 hours to devote per week, can work some nights or some weekends & have a willingness to improve yourself through our numerous approved free classes

CENTURY 21

Libby & Assoc. Inc

644-2222

SALES REP

Dynamic and beautiful Tile Showroom Sales Rep. Must have strong knowledge of Real Estate industry and excellent closing. High pay, benefits.

Pioneer National Title Insurance
Co Call Mr O'Donnell 557-7000

Real Estate Training

with Century 21 (starting at as less. No experience needed. Attractive commissions. Listing high value homes in Farmington Hills and Bloomfield area. Ask for John Heely

Century 21

Fair Towne Co.

851-0900

LARGE LIFE Ins. Firm in Bloomfield Hills seeking to employ sales people with executive experience. Top salary plus profit sharing, salary plus commission. Call Mary Venanzio.

646-5600

ALWAYS

THOUGHT ABOUT SELLING REAL ESTATE? WE HAVE MANY NEW AND EXCITING PROGRAMS IN PROGRESS WE KEEP

GOING FORWARD

CALL MR RICHARDSON

557-6660

Chamberlain

LATHRUP VILLAGE

PART TIME SALES position available with a large food corporation. 10 hours per week. Dependable transportation. Call before noon. 354-3

REAL ESTATE

Full time sales people needed in our West Livonia Office. For job on the 10% COMMISSION PLAN call JOHN BALBER TODAY

Norwood

Ho 1, Inc

464-2800

506 Help Wanted Sales

Real Estate Sales

- Recent expansion creates openings for experienced or beginning sales people
- 4 locations Redford-Detroit, Garden City-Westland, Farmington and Milford
- Full or Part Time
- Paid Training
- Multi-list Computer
- Contact Mr. Keoshian

ALGER F.

QUAST

REALTORS 538 2000

SALES REPRESENTATIVE Corporate expansion provides immediate opening for qualified individual in our Sales Department. Position is direct field sales, preferably in Ann Arbor area. Product line training will be provided. Salary bonus, complete benefits program. Send resume to National Reproduction Corp. 633 E. Lowell Street Ann Arbor

An Equal Opportunity Employer

Real Estate Sales Associates

Experienced only. Highest commissions in town. Call Mr. Chrysler at

Century 21

Libby & Associates South

642-8100

OPPORTUNITY

For Senior Citizens, middle aged students for year round and summer work. Full or part time. Earnings $3 Call 341-8340 Ann

An Equal Opportunity Employer

MAKE YOUR CHRISTMAS MONEY NOW

It's easy to sell clothing. No experience needed. Earn up to $5.75 commission. $400 sample kit given. Representatives wanted for Detroit area. Call collect 313 Phone Shirley 722-9910 Dave 886-3771

EXPERIENCED Sales lady for women's apparel shop. Tel 12 Mall. 353-1260

REAL ESTATE

SALES PEOPLE

FULL OR PART TIME

Experience not necessary. Earn extra commission through our in house training program. Ask for Jan Reardon

SUMMIT REALTY

27520 5 Mile Livonia
427-3200

507 Help Wanted Part Time

STUDENT part time driver for TV shop. Earnest driver preferred. Apply 28015 Joy Rd Westland

MAINTENANCE MAN for apartments, semi-retired preferred. Salary $200 per month. Hours flexible

PART TIME Waitress 3 or 4 nights per week. Some weekends. Call for appointment 477-1860

NOW ACCEPTING applications for relief work in Wayne County. Hours flexible. References required. Apply in person. Mayer Jewelers, 20001 W Maple, Birmingham

EXHIBIT Manager wanted part time experienced in sales, display & space for association exhibition. Call 532-7700

NOON TIME HELP

PART TIME

Southfield Area Schools
11 to 1 30 Per Day
Schedule Could Change
APPLY IN PERSON 9 Am 3 Pm
Mrs Price Southfield Lathrup Sch
ool Bldg 18200 W 12 Mile

ATTENDANT CASHIER to work box office. Must be 18 or over. Also Girls to work concession counter. Must be able to work weekends and weekends. Apply in person to the Cinema 1 and 2 Theatre Building 2 Mile Rd. Livonia

MOTEL MAID needed for weekends Grand River Haggerty area 476-2725

MATURE woman for light housekeeping and help with two children, girl Westland 261-6635

ATTENTION Need work? Part time Crystal Consultant. Sell Mary Call Pat before 4 PM 721-1867

HOSTESS PART TIME 3 or 3 evenings Experienced. Apply in person Fri. 3 PM Northwestern Highway Southfield

Young Men & Women

wanted to work in Pizza Kitchen. Hours 10 AM to 2 PM — 5 PM to 9 PM. Excellent salary plus commission. 275-76 Schoolcraft Inkster

522-5064

MATURE WOMAN for light office duties 2 days a week 9 AM 12 30 pm hour. Ryan Distributing Farm Town Southfield 354-1966

MAID - Part time position. Hourly and reliable. Please contact Mr. Ferguson at Ford Motor Co. Dearborn 337-6080

WOMAN or high school student to drive 3 children to riding lesson at 3 PM every day. 5 Mile & Lahser Call 532-4000

MATURE WOMAN Attendant for Coin laundry and dry cleaning. Part time 20000 Ford Road behind Mr Donut in Kmart Center

508 Help Wanted Domestic

HOUSEKEEPER

For working mother of 3 in Livonia. Near Farmington Area

LIVE IN Housekeeper on Pine Lake Room and board $34 weekly

CLEANING WOMAN 1 day week to start. Own transportation and references light amount of washing and ironing for family of 3 adults. Must be experienced

MAIDS WANTED
TRANSPORTATION FURNISHED
EXPERIENCED ONLY

NURSES AIDE

To assist active disabled man. Livonia area. For appointment

CLEANING WOMAN 1 day week, own transportation and references. Lone Pine Middlebelt

CHILD care & light housekeeping 3 mornings from 7 30 AM to 3 30 PM. Transportation required. $20 per week. Responsible person. Near Rochester area. Call after 5 PM

BABY SITTER needed in my home for 13 months old girl. Beverly Rd and Southfield Rd. area new until Christmas then 16 Mile-John R area. 12 30 pm - 4 30 pm. $60 week. Call after 5 30

LADY to live in full or part time with retired nurse. Board Studio. Can be reached easily morning pm.

508 Help Wanted Domestic

GENERAL HOUSEWORK, no laundry, no children. Live in, Monday Sunday. Private quarters. References Huntington Woods

BABY SITTER wanted in my home 5 small children Troy, Mon day thru Friday 7 AM 6 PM. Must have own transportation, references required After 6 PM

HOUSEKEEPER WANTED 1 day per week. 12 Mile Telegraph Franklin Rd area. Own transportation, references

BEVERLY Hills couple desires Grandparent substitute for occasional child care

COMPANION needed for elderly woman. Room and board plus salary. Location Birmingham proper. Call collect, Thurs or Fri between 6 10 PM for Sat. appointment

MATURE WOMAN to spend night in our home. Leave Friday after Thanksgiving and return Sunday. Phone Mrs. Ann 18 45PM to approx 8 AM Working nurse

CLEANING LADY 5 days a week. Birmingham Bloomfield. Own transportation. Tuesdays and Thursdays Call between 8 AM and 3 PM

HOUSEKEEPER, preferably live in. Farmington area home with 3 adults. Light housekeeping. Good salary

BABY SITTER wanted for 3 children. Tuesdays & Fridays 7 AM 5 PM. Livonia area. Call after 6 PM

DEPENDABLE, clean, loving woman wanted to care for 2 year old for Kedy Gulf, mom, for varying days between 10 and noon. Livonia Mich area

LIVE IN Housekeeper and child care room and board. Salary Bright Oaks Area After 5 30 PM

BABY SITTER light housekeeping for 18 month old. Mon thru Fri, or 2 days a week 7 45 AM 4 15 PM. Own transportation West Bloomfield After 5? 682-8149

CLEANING LADY heavy and light. Thoroughly. Monday, Tuesday, or Tuesday and Friday. Must have own transportation. Bloomfield Birmingham

BABY SITTER wanted my home preferred Westland area. Call after 5 30 PM 326-9093

MATURE HOUSEKEEPER for motherless home. Livonia. Live in 3 days a week are for 2 young teenagers. References required. Call after 6 PM 427-4487

HOUSEKEEPER for Grosse Pointe area home. Live in. Tu Tub room. Will prepare meals and supervise care of elderly woman 822-1809

MATURE LADY needed Tuesday Wednesday and Thursday morning your transportation. Light housework & 2 year old in school and care for 2 year old. 629-4400

RELIABLE WOMAN wanted for Thurs or Fri for working adults. Long Lake Middlebelt area. Must have own transportation and references. Call 710 PM 626-1287

PATIENT needs part time help Easy care Mon Fri AM or after noons 626-8983

BABY SITTER

Wanted for 1 year old. Ann Arbor Area Days occasionally 422-1862

LOVING EXPERIENCED mother to care for 6 year old and 3 year old in our home. Must have own transportation. Recent references. Willing to do light housework. Hours Lodge area 653-2327

LIVE IN housekeeper on Pine Lake Room and board $40 weekly

SINGLE MAN needs middle aged or older woman to live with. 5 Mile Merriman area no babies. 8 to 5 3 year olds and help out with house work. Call after 6 30 PM 532-3377

WOMAN OVER 50 aged dog position to help behind Lahser light housekeeping. Part Time Fri 3 6 PM $150 Birmingham 644-6829

BABY SITTER needed my home 11 Mile Southfield area Thursday Fri evenings must have references Top pay 559-1158

LIVE IN companion housekeeper for older gentleman who needs supervision and some assistance and has working car. Room and board plus wages. Time off weekends and weekdays can be arranged. Must be neat and have references required. Farmington area Call after 5 PM 476-2400 Mon Tues Thurs 3 30 PM 8 30 PM Wed & Fri 3 30 PM 5 30 PM 352-7349

BABY SITTER for 2 year old and 9 month old Mon thru Fri 7 AM 3 30 PM. My home or yours. 2 mile Merriman area 261-3307

BABY SITTER needed for 18 month old boy. Mon Tues Wed 7 AM 3 PM My home 19 Mile Lahser. Your transportation. Call after 6 PM 348-8945

WOMAN to live and care for 2 small children. Monday Friday 6 pm to 6 pm. Own transportation in Southfield area. Call after 5 PM 557-7243

HOUSEKEEPER SITTER

General housework & baby sitting for 2 small children 40 hours per month. Experienced with references, work evenings & weekends on an occasional basis. Dependable, own transportation. Bloomfield Hills area 626-8000

BABY SITTER needed. Live in. Babysit evenings & small children. Farmington Hills Area. For information call between 2 5 PM 474-7337

BABY SITTER wanted 4 days per week 6 AM 3 30 PM. Mature person. Must be best Jov area. References 427-9387

MOTHER'S HELPER college girl preferred. Monday through Friday 8 to 6 PM. Own transportation. West Bloomfield area. Call after 5 PM 851-3671

MATURE Person wanted to care for school aged children of working mother 3 Mile and Merriman area. Call after 5 PM 533-2290

CLEANING WOMAN Must be reliable and experienced. One day a week. Birmingham area. References required. Call 6 pm - 9 pm 721-2500

ENERGETIC MATURE couple to manage small retail business. Must be willing to work high profits. No phone interviews. Call between 3 PM - 7 PM 882-1316

Caretaker Couple

Couple without children or pets for luxury high rise apartment complex in Southfield. Man to do maintenance, wife to do cleaning. Salary, apartment, utilities and other benefits. Call 557-8100 between 9 AM and 5 PM, 557-6573 after 5 PM and weekends

510 Help Wanted Couples

CARETAKER COUPLE

WAYNE AREA. Wanted to clean apartments. Man must be mechanically inclined. Good Salary. Apartment, utilities. 2 Blue Cross. No Children or pets. Apply in person

Canton Commons Apartments
Haggerty Rd. N. of Michigan

ASSISTANT MANAGER COUPLE For Suburban High Rise Apartment building. Weekend area. Wife to clean, husband EXPERIENCED in all phases of repair and maintenance. Good salary plus an apartment and utilities. References required. Call 6 pm - 9pm 721-2500

ENERGETIC MATURE couple to manage small retail business. Must be willing to work high profits. No phone interviews. Call between 3 PM - 7 PM 882-1316

Caretaker Couple

Couple without children or pets for luxury high rise apartment complex in Southfield. Man to do maintenance, wife to do cleaning. Salary, apartment, utilities and other benefits. Call 557-8100 between 9 AM and 5 PM, 557-6573 after 5 PM and weekends

510 Help Wanted Couples

Caretaker Couple

Middleaged for luxury apartment in Southfield. No children or pets. Man for general maintenance, wife to clean halls. Good salary, excellent working hours. 1 bedroom apartment, utilities and other benefits. Call between 9 AM and 5 PM. 557-5338. After 5 PM and weekends 557-0335

FUNERAL HOME

NEEDS CARETAKER COUPLE

60 to 65 years. Maintenance and handy work. Salary living quarters and other benefits. No Saturday calls

543-1622

MIDDLEAGED COUPLE to manage 100 units. Husband will handle maintenance and painting. Wife will handle rentals and cleaning. Only those who have experience need apply. No children or pets 352-9662

FUNERAL HOME

NEEDS CARETAKER COUPLE

60 to 65 Years. Maintenance and Handy work. Salary living quarters and other benefits. No Saturday calls

543-1622

MATURE COUPLE to assist manager in operation of luxury South Fieldd Apartment complex. Excellent salary, free apartment & other benefits

334-6261

Manager Couple

For luxury Southfield complex must work with maintenance man. Couple to be responsible for rent collection, showing apartments, etc. Excellent salary, free apartment & other benefits. Call 352-9662 or 352-9663

Livonia Wayne & Southfield Michigan 48151

512 Situations Wanted Female

LADY OF SCOTCH descent wants care of invalid or elderly. Reasonable rates. Very experienced. Own transportation 581-4442

Two woman team to clean houses or apartments in Farmington area. Have good references 442-6465

LADY looking for some experienced typist business letters legal documents statistical. After 6 PM 478-7963

TYPING in my home. Business letters envelopes etc. Call 729-0115

MOTHER wishes Baby Sitting your transportation. Call 420 Pine St. 334-6234

WILL BABY SIT. Own transportation. Days Garden City 522-1825

DOMESTIC HELP

Companion help, office and light cleaning. Live out. Have references. Reference Schedule desirable. Permanent

NEW GENERATION
NEW TELEPHONE
Exclusive Employment Agency
593-5742

SECRETARIAL SERVICE, in my home. Reasonable rates. Call Barbara 420 Pine St. 334-6234

EXPERIENCED Geriatric Nurses Aide available for Academic Nursing Home. Call Mrs. Ann Lewis 261-2400 Ask for Sue Shelby

BABY SITTING in my home. Red Ford Township Upper Grade School 533-2595

CLERICAL WORK done in my home. No job too small. Experienced statistical typist. Anything from envelope stuffing to book keeping 476-0111

MOTHER available for baby sitting and dependable transportation 425-1675

WOMAN desires employment with company in need of a responsible independent employee. Candidate is ambitious and dependable. Private quality accompanion. Call C Guerrero after 5 PM 544-0947

NURSES

PRIVATE duty AND SHORT Livein Companions Domestic Vacation Sitters New Born Care Party Help

LIMAR INC

647-3540

OILS PORTRAITS Special orders done in my home. Want to work with Interior Decorator classes given. Barbara Hess 981-0000

BABY SITTING in warm loved home Monday Friday 6am to 6 pm. Mature woman. Joy Rd and Lake 474-6328

DAY CARE for preschoolers. Excellent references. Degreed teacher experience. Plymouth Wayne Area. Call after 5 PM 453-3877

TYPING in my home 25 years experience. Farmington area. Reasonable rates 478-2943

WOMEN available for babysitting and housework. Also for Mid Day babysitting and companions ABLE NURSE 313-834-0000

MOBILE MAIDS Employees must be over 25. Experienced personnel. Fully insured. Transportation furnished 968-8151

514 Situations Wanted Male

RETIRED MAN would like part time bookkeeping or office work. Bloomfield Birmingham area 645-1448

CARPENTER 15 years experience. Interior trim, cabinets, ceiling, kitchen cabinets, refinished. Reasonable. Free estimates 553-2621

516 Situations Wanted Male-Female

HOUSEKEEPING SERVICES COMING by dependable Polish Lady. Livonia Westland Redford South field and Farmington 533-8326

FREE teenage employment service sponsored by Bloomfield Youth Guidance Committee 1200 4022 Franklin 855-6733 104 days (Summer 881

518 Educational Instructions

PROFESSIONAL ACCORDION Instructor Lessons in your home. All ages. Beginners available. Mr. Arno 1-343-3176 335-6798

MODERN MATH tutoring, all grades. M.A. BA degrees. Experienced certified teacher 543-3388

REMEDIAL Reading Learning Disorders. Certified teacher 11 years. MA in Reading Education. Guidance recommended by local schools & Colleges

AIRLINE TICKETING

Call 398-6300

American Travel Schools
22022 Woodward Ferndale

TUTORING CERTIFIED reading specialist, MA BA degrees. Experience with learning disabled. Livonia 522-0000

518 Education Instructions

TUTORING in your home. All subjects, grades and ages. Have tutored for emotionally disturbed children. Call Tutor Teacher 427-7227

GRADUATE PIANO teacher 30 years experience. Teaching in Birmingham. Beginner, Intermediate, Advanced 332-2329

IBM KEYPUNCH

Learn Now. Work in Weeks. DAY & EVENING CLASSES. FREE PLACEMENT ASSISTANCE

LIVONIA BUSINESS MACHINES INSTITUTE

18770 Farmington Rd
(1 Block S of 7 Mile)
477-2300

CHRISTMAS Craft Workshop learn to make pine cone wreaths, trees, planters etc. Materials provided very reasonable 348-1561

FRENCH LESSONS by French teacher from Paris. Private or Group lessons, elementary or adults, fun for children from 3 years old. Beginners and Advanced. Mostly conversation after 6 pm 363-4371

MODEL TYPES WANTED

[illegible]

AUSTIN'S

[illegible]

RED WING TICKET WINNER

[illegible]

GUITAR & DRUM LESSONS

Expert Instruction

[illegible]

520 Secretarial-Business Services

BIRD PROGRAMMING
ON ATARI
MIN ADDITION
[illegible] 51949

600 Personals

ATTENTION Friends & Neighbors. Today Thru Nov 30 [illegible] years old

PSYCHIC READING Farmington [illegible]

FOR RENT 1 BR [illegible] Mission in Farmington [illegible] 352-3280

Dog and Horse Boarding system [illegible] 553-2783

"PREGNANT? NEED HELP?" CONFIDENTIAL Guidance. [illegible] Mon Tues Thurs 3 30 PM 8 30 PM Wed & Fri 3 30 PM 5 30 PM 352-7349

602 Lost & Found

LOST FOUND SAFE FUND Contact Birmingham Bloomfield, MOTORCITY Play Pen was able for [illegible] 642-7821

FOUND AIREDALE Male and Telegraph Area. BIRMINGHAM HUMANE SOCIETY 644-1083

FOUND Blond and white full grown female cat vicinity Joy and Beech 420-4018

FOUND Siberian female. Ann Arbor Hill Haggerty Area Reward 420-0877

LOST Spanish miniature overweight Poodle Christian Hills area Rochester Reward 375-5064

LOST VICINITY of Warren & Middlebelt area. Male Beagle puppy 10 weeks. Reward puppy. CHILDREN SADLY 313-834-0000

REWARD BIG dark tabby and white male cat. White patch of hair on nose. Recent Pulmonary surgery. Very tame 729-5366

LOST an white spayed female cat with rear ear. Harrison School vicinity Call

FOUND Plymouth Rd area. Gold chain. Medium size 1 years old. Call Mark Tree Plymouth Lake Rd area Before 8 AM 453-1623

LOST Miniature Poodle black & silver name Kimberly. Lahser or College Plymouth Plymouth Twp Downtown Reward 453-2621

FOUND Husky gingerous black & white Ann Arbor Rd & Hix area. Call 729-1146 Plymouth area

LOST In wooded area of Starck Rd