502 Help Wanted Dental-Medical

NURSE AIDES Full Shifts full time experienced preferred but will train. Apply in person Wed Lakeshore Nursing Home 2180 Middle Belt N. between Grand River & Mile

DENTAL ASSISTANT expe[illegible]

RN'S

Ardmore Acres

474-3500

RN'S LPN'S

Medicos

RNS & LPNS

NURSE'S AIDES

LAHSER HILLS

RNs & LPNs

CAMELOT HALL

NURSE AIDES ORDERLIES

502 Help Wanted Dental-Medical

NURSES AIDES all shifts full or part time. Interested in working where geriatric patients are our main concern. Mon thru Fri. Apply Hendry Convalescent Center 1515 Haggerty Rd Plymouth

NURSES

FULL OR PART TIME
ALL SHIFTS
Apply in person

FRANKLIN MANOR
CONVALESCENT CENTER
352-7390

RNS LPNS AIDES

WORK NEAR YOUR HOME
GENERAL DUTY PT. D.T.N.
FULL TIME PART TIME
HEALTH CARE CENTER
Modern & Spacious

DENTAL ASSISTANT Chairside Experienced preferred but willing to train. Call [illegible]

NURSES AIDES Immediate full or part time openings available. Apply in person Mon thru Fri 9 AM to 4 PM

RN'S LPN'S

NURSES AIDES

Apply in person
Mon thru Fri 9 AM to 4 PM

Medicos

RNS & LPNS

NURSE'S AIDES

LAHSER HILLS

RNs & LPNs

CAMELOT HALL

NURSE AIDES ORDERLIES

502 Help Wanted Dental-Medical

NURSE AIDES

We are looking for mature and reliable women to work in our nursing home. Come in and fill out an application between 9 AM and 4 PM

WHITEHALL
Convalescent Home
42600 N. 18 Mile Nov

MEDICAL SECRETARY

Doctor's office in Wayne seeking Medical Secretary with knowledge of dictaphone & accurate typing. Full time. Mondays evenings we but Saturday. Write Box 218 Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

EXPERIENCED DENTAL assistant for a permanent dental office Farmington Livonia area 474-6100

RNS & LPNS

Full time and Part time all shifts. Apply in person Mon thru Fri 9 AM to 4 PM

HILLCREST CARE
CONVALESCENT CENTER
38615 Cherry Hill Rd
Westland

504 Help Wanted Office-Clerical

LEGAL SECRETARY [illegible]

INSURANCE SECRETARY [illegible]

CLERK TYPIST [illegible]

SUBURBAN OPPORTUNITIES

INSURANCE CLERK [illegible]

SECRETARY [illegible]

SUBURBAN PERSONNEL

PREFERENCE PERSONNEL
362-3420

Airport Clerk
$550/Mo.

[illegible]

388-8900

[illegible]

Livonia Dr's Trainee
$550/Mo.

[illegible]

PHONE 313-453-5000

WHITMAN & BARNES
[illegible] PLYMOUTH RD PLYMOUTH MICH 48170

504 Help Wanted Office-Clerical

CLERK TYPIST small congenial insurance office in Southfield 357-3232

Southfield Trainees
$600 Fee Paid

Top flight Southfield firm loves to train. Bright, recent high school grads with good typing. We will train many different office machines. Use dictaphone and variety of duties and routines. Fast raises. PERMANENT STAFF. Part time?

388-8900

EXPERIENCED secretary [illegible] needed in Livonia insurance firm. Good typing [illegible]

INSURANCE SECRETARY [illegible]

BOOKKEEPER

[illegible]

RECEPTIONIST Must [illegible]

NO SUBURBAN JOB [illegible]

Billing Clerk

[illegible]

SECRETARY [illegible]

CLERK TYPIST

[illegible]

PERMANENT POSITION [illegible]

BOOKKEEPER [illegible]

SECRETARY

[illegible]

TELLERS

EXPERIENCED [illegible]

NATIONAL BANK OF SOUTHFIELD
[illegible]
354-5250

EXPERIENCED [illegible]

EXPERIENCED PATENT LAW SECRETARY [illegible]

KEY PUNCH

FULL TIME

Experienced Key Punch Operator with experience on 3496 or 3624 wanted for permanent position in Livonia. Mon thru Fri 8 AM to 12 AM 4:30 PM. Medical Group expanding. High salaries and benefits. Apply Alpha Numeric punching names, addresses, invoices, etc. Permanent position in Livonia. Permanent position in Farmington. Permanent position in Southfield. Calls between 10 AM - 3 PM. Dearborn location 271-2232

RECEPTIONIST [illegible]

LEGAL SECRETARY [illegible]

CLERICAL DUTIES [illegible]

INSURANCE

[illegible]

EXPERIENCED Secretary Farmington Hills area. Good benefits Call Lynne Widing 851-8500

SECRETARY For Sales Department of Industrial Pipe Valve & Fittings Distributor. Shorthand and good typing skills required. Salary and excellent fringes. Mooney Process Equipment Co Farmington 478-7228

AUDIT-PAYROLL CLERKS

Full time permanent. Adding machine experience required. Apply Mrs Hubbard Central Accounting

Montgomery Ward & Co
12 Mile & Telegraph
Southfield
An Equal Opportunity Employer

GIRL TO train for Chiropractic clinic. Apply between 11-12 Noon [illegible] Van Dyke Utica & of 22 Mile

504 Help Wanted Office-Clerical

CLERK - TYPIST

Beginner. Excellent opportunity for girl wanting to learn General Office work. Must be neat, dependable, type a minimum of 45 wpm. Apply between 8 AM-12 PM at

GILSON AYRES INC
600 Stephenson Hwy Troy

SECRETARY

Experienced. Approximately 20 hours per week. Typing and shorthand essential. Excellent salary. Fringe benefits. Call for interview ask for Mr. Lanzara

427-5500

An Equal Opportunity Employer

LEGAL SECRETARY experienced, shorthand and typing. Good salary and benefits. Southfield. Call Mrs Northrup 424-6000

CLERK TYPIST

Accurate typing and record keeping skills a must. Receptionist experience helpful. Salary $[illegible]. Must be Farmington Hills resident and unemployed or underemployed for 30 days. Call Farmington Hills Job Leads Mrs Rice 474-6115

SECRETARY RECEPTIONIST For small manufacturing firm with Northland area. Salary approximately $600 a month plus company paid benefits. Apply American Metal Products 20600 Lahser Detroit Michigan 48219

INSURANCE AGENCY in Farmington has opening for a clerk-machine typist. Apply Insurance Department, Accounting Department, Farmington Savings & Loan 477-8000

BOOKKEEPER
ACCOUNTS PAYABLE. Experienced preferred. Typing a must. Call [illegible]

Secretary

[illegible]

352-6530

ACCOUNTS PAYABLE. Woman with heavy accounts payable experience needed for Southfield firm. Must be accurate and have good typing skills. Salary commensurate with experience. Company benefits. Send resume to Box [illegible] Observer & Eccentric Newspapers 36251 Schoolcraft Livonia Michigan 48150

WANTED Typist [illegible]

Sherry & Sherry
[illegible]

GENERAL OFFICE. [illegible]

SECRETARY [illegible]

TROY RESIDENTS

NEED EXTRA MONEY

Temporary work in Troy area
IN AGE AREAS

TOP WAGES
INTERESTING ASSIGNMENTS

Secretaries
Steno's
Typists
Accounting Clerks
General Office Skills

TROY OFFICE
Tom Wall Star
2200 W. Big Beaver Rd

Witt Services

SECRETARY [illegible]

BOOKKEEPER [illegible]

ADMINISTRATIVE SECRETARY

Want position in a growing company where my [illegible] Call Mrs Tap [illegible] Manufacturing firm in Farmington area. Number Karen [illegible]

STAHL MFG
[illegible] Wooster Detroit

MATURE person experienced with Bookkeeping machine. Full time permanent. Call Mr Roger between 8 AM - 4 PM 343-0840

EXPERIENCED LEGAL SECY. Wanted in 3 man Birmingham law firm. Must be familiar with Probate Practice & Probate Estate Administration. Salary open. Call 645-9083

Accounting Clerk

[illegible]

349-5000

SOUTHFIELD LAW FIRM. To [illegible] Must be able to take charge and be self starting. 8 AM PM Hours and days flexible. Experienced only. Legal background helpful but not required. Call Jan 357-8240

INSURANCE

Commercial Property Razer experienced. Excellent fringe benefits

Kemper Insurance
Southfield
355-300 Ext. 40
An Equal Opportunity
Affirmative Action Employer

GENERAL office experience working conditions & salaries of duties on light [illegible] in Farmington. Must type at least 50 wpm accurately. Non smoker preferred. $[illegible] per week to start, depending upon qualifications. Butler Publications Inc

HAVE GOOD SKILLS?
Secretaries
Typists
Required for temporary assignments in Northwest Suburban Area. Apply at

SOMEBODY-SOMETIME
Detroit 272-8500
Dearborn 565-3500
Mod. Hts. 545-1700

SOUTHFIELD AREA
Experienced Clerk. Accounts payable & receivable. Manual System. Average typing. hours 8 AM 3 PM. Salary open

CALL 353-8804

504 Help Wanted Office-Clerical

CLERK

Sharp Girl over 35 with good typing ability for part time. Full time [illegible] Call [illegible] Southfield

SECRETARY. Bookkeeper for Bloomfield Legal firm. Must have experience, good typing and ability to take dictation. Excellent firm offers outstanding benefits including 3 weeks vacation after 1 year. Salary $[illegible] Fee Paid

ACCOUNTS RECEIVABLE. Work [illegible] Good experience needed. Call [illegible] 8 AM - 5 PM. Non-[illegible] $600 Fee Paid

CLERK TYPIST. For Warren company. Receptionist position and general office duties. Excellent benefits. Some experience required. Nice benefits salary. Book and fee paid

ADAMS & MARTIN PERSONNEL
[illegible]
646-5600

Love Livonia?
$650/Mo.

[illegible]

388-8900

[illegible]

BOOKKEEPER

[illegible]

LADIES

NEED EXTRA MONEY

IMMEDIATE OPENINGS
PAY WEEKLY OR DAILY

FOR
Secretaries
Steno's
Typists
Accts. Clerks
Gen. Office Skills

967-0336 &

FOR YOUR CONVENIENCE

VAN PARK
TROY
LIVONIA
WAYNE
DETROIT

Witt Services

[illegible]

TYPISTS
STENOS
SECRETARIES
KEYPUNCH OPRS

[illegible]

MANPOWER
TEMPORARY SERVICES
[illegible]

MAIL CLERK & Office Help. [illegible]

TEMPORARY OR PERMANENT WE NEED IMMEDIATELY

[illegible]

MEET CELEBRITIES

Receptionist Secretary To station 54 wpm. Good personality and attractive. $600 a month

CAREER PERSONNEL [illegible]

KEYPUNCH OPERATOR

HENRY FORD HOSPITAL
An Equal Opportunity Employer

SECRETARY For Bloomfield Typing, calling stenos, phone light figure work. Salary $[illegible] Fee Paid

RECEPTIONIST For Troy Excellent appearance and good on phones for supervisor job. Salary to $[illegible] Mo plus benefits

LEGAL SECRETARY Trainee Company will train good typist 50 WPM Birmingham

GENERAL OFFICE For Livonia Music lovers with outgoing personality to handle phones and typing $650 Mo Fee Paid

KEYLINE ARTIST For Bloomfield Hills Design labels and paste up. Experience required. Good salary and benefits

ACCURACY PERSONNEL
Where You Receive Special Attention
BIRMINGHAM 642-3050
SOUTHFIELD 358-2010

504 Help Wanted Office-Clerical

TYPIST Must have 2 or more years general office experience required. Typing skills, mathematical aptitude and be able to handle telephone with National Sales Department. Salary commensurate with skills. Southfield 352-8444

Exec's Helper
Troy
$600/Mo.

Hard working financial officer of rapidly expanding diversified company needs a self starter to help keep organized. You will greet visitors, arrange meetings and handle expense accounts. Many benefits. PERMANENT STAFF. Fee paid

388-8900

SECRETARY

To serve Farmington [illegible] Shorthand [illegible] Salary [illegible] Fee Paid

Do You Type?
Dearborn
$600 Fee Paid

[illegible]

388-8900

SHIPPING CLERK over 35 [illegible]

[illegible]

SECRETARY RECEPTIONIST

LOIS RAY PERSONNEL

[illegible]

EXECUTIVE SECRETARY [illegible]

BOOKKEEPER

[illegible]

AUTO BOOKKEEPER

[illegible]

SECRETARY [illegible]

[illegible]

EXECUTIVE SECRETARY [illegible]

[illegible]

PART TIME [illegible]

[illegible]

INSURANCE [illegible]

[illegible]

506 Help Wanted Sales

THE DUNN & BRADSTREET CAREER MAGAZINE FOR SALES AT BANKERS

BANKERS DIGEST [illegible]

[illegible]

EXPERIENCED [illegible] Supply Store [illegible] Southfield area. 8 30 - 5 30 Mon thru Fri. Please type with [illegible] Call Mrs Rice 282 Observer & Eccentric Newspapers 36251 Schoolcraft Rd Livonia Michigan 48150

506 Help Wanted Sales

HOMEMAKERS
SALES PERSONNEL

[illegible]

HUDSON'S

[illegible]

SALES
MEN & WOMEN

HUGHES HATCHER

[illegible]

AVON

[illegible]

Investigate

SHAKLEE - PRODUCTS

477-0825
478-7286

[illegible]

SALESME FILE

[illegible]

506 Help Wanted Sales

WANTED
Real Estate Broker

Must be familiar with Farmington Northwest area. Must have [illegible] personality. Attractive benefits and [illegible] Call Mr. Kanoff 348-5400

One Way Marketing

SALES TRAINEE Immediate full or part time openings available. Apply in person Mon thru Fri 9 AM to 4 PM

Real Estate Sales

[illegible]

427-5400

FEA PROFESSIONAL

Integrity

WE WANT YOU IF

[illegible]

CENTURY 21

[illegible]

NORWOOD

[illegible]

REAL ESTATE CLASSES START IMMEDIATELY

[illegible]

559-5450
Earl Keim Realty Training Center

500 Help Wanted

BRIDGEPORT OPERATORS
AND
BODY FIXTURE MEN

[illegible]

OXBOW MACHINE PRODUCTS
WESTLAND, MI
422-7730

CAREER OPPORTUNITY
in the
RESTAURANT INDUSTRY

[illegible]

ELIAS BROS
ROAST BEEF RESTAURANT

[illegible]

EMPLOYERS

[illegible]

PHONE 313-453-5000

WHITMAN & BARNES
[illegible] PLYMOUTH RD PLYMOUTH MICH 48170

MACHINE REPAIR PERSON

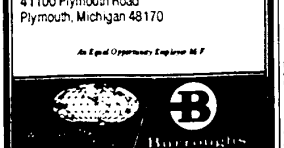
Journey Level Status Required

Numerical Control experience preferred, but not necessary. We offer excellent wages with complete company paid benefits. Apply in person or call

453-1400

Employment Office
Burroughs
41100 Plymouth Road
Plymouth, Michigan 48170

An Equal Opportunity Employer M/F



506 Help Wanted Sales

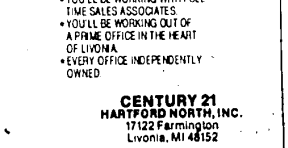
THE MILLION DOLLAR TEAM

[illegible]

851-1300

[illegible]

THE DURBIN COMPANY
REALTORS



No Typing
Troy
$500 Fee Paid

[illegible]

388-8900

GIRL
FRIDAY

Livonia firm, good typing and accounting skills. Peg board system receivables and payables $650

LOIS RAY PERSONNEL
559-0360

PERMANENT part time Secretary over type 60 wpm, shorthand 1-8 Monday Tuesday & Wednesday evenings 6-11 PM $3.50 per hour. Call Crystal 351-7360

Century 21
REAL ESTATE

STAKE YOUR FUTURE ON A COMPANY THAT'S BOTH NATIONAL AND NEIGHBORLY

FOR A CONFIDENTIAL INTERVIEW ASK FOR IRV SWANTEK

261-2000

SALES PEOPLE WANTED

JOIN THE FRIENDLY WINNING TEAM

- MOST EXCITING COMMISSION STRUCTURE IN THE INDUSTRY UP TO 70%
- YOU'LL HAVE EVERY OPPORTUNITY FOR SUCCESS
- YOU'RE TRAINED BY EXPERTS
- YOU'RE BACKED BY MASS ADVERTISING
- YOU'LL HAVE MORE ACTION
- YOU'LL HAVE A FULL TIME SALES MANAGER
- YOU'LL BE WORKING WITH FULL TIME SALES ASSOCIATES
- YOU'LL BE WORKING OUT OF A PRIME OFFICE IN THE HEART OF LIVONIA
- EVERY OFFICE INDEPENDENTLY OWNED

CENTURY 21
HARTFORD NORTH, INC.
17122 Farmington
Livonia, MI 48152

O&E