The fabulous HARLEM GLOBETROTTERS, in person!

FIND YOUR NAME AND WIN!

Just send your name and address, on a post card, to GLOBETROTTERS, The Observer & Eccentric Newspapers, 36251 Schoolcraft Road, Livonia, MI 48150. Then watch the classified section. When your name appears, you're a winner!

502 Help Wanted Dental-Medical

MEDICAL RECEPTIONIST to $175 a week. Rapidly expanding SUBURBAN SPECIALITY PRACTICE needs sharp receptionist secretary to handle busy front desk. Must know insurance forms, scheduling and type 55 w.p.m. Opportunity for advancement. Mon. thru Fri. Benefits.
DR. PERSONNEL AGENCY
Northland Medical Bldg
559-5254

FULL & PART TIME - Medical assistants. Days, evenings, weekends. Apply in person. Pediatric Associates of Farmington. 23133 Orchard Lake Rd., Farmington. Suite 100.

RECEPTIONIST for busy doctors office. Days full-time permanent position. Knowledge of insurance helpful. Farmington Hills area. 626-7344

REGISTERED NURSES - Part time. Evenings, weekends. Apply in person. Pediatric Associates of Farmington. 23133 Orchard Lake Rd. Farmington. Suite 100.

DENTAL ASSISTANT. Prominent suburban Dentist seeks experienced chairside assistant with minimum 1 to 2 years experience in general dentistry. Excellent starting salary with benefits.
DR. PERSONNEL AGENCY
Northland Medical Bldg
559-5254

DENTAL ASSISTANT
Experienced only
Pontiac area 335-4021

DENTAL ASSISTANT $175. For dental school. Personnel Recruiters 353-3733

MEDICAL ASSISTANT Receptionist. To $300. Fee paid. Beautiful office. Benefits. Personnel Recruiters 353-3733

RN'S, LPN'S
DAYS & AFTERNOONS
Apply in person
Medico's
RECOVERY CARE CENTER
22355 W. 8 Mile, 3 blks W. of Lahser 255-6450

MEDICAL ASSISTANT for Opthamologist. 8 AM - 4 PM. Experienced preferred. Lensometer, Contacts, visual field, Tonometer and surgical assisting. Must have reliable car. 645-2433

MEDICAL SECRETARY experienced for internist office in Birmingham area. 40 hour week. Call after 4 PM. 626-1824

RED WING TICKET WINNER
Jerry Zunder
32745 Maplewood
Garden City MI 48135
But you must call the Promotion Dept. of The Observer & Eccentric by 5 p.m., Tuesday, December 14, 1976, to claim your TWO FREE RED WING TICKETS. 261-8600 ext. 209
CONGRATULATIONS!

RNs & LPNs ALL SHIFTS
Apply in person
CAMELOT HALL
35100 Ann Arbor Trl.
LIVONIA

PART TIME RECEPTIONIST. Days, evenings, weekends. Farmington area. Apply Pediatric Associates of Farmington. 23133 Orchard Lake Rd. Farmington. Suite 100.

PART TIME TYPIST for Medical Office. Minimum 50 WPM. Experience in dictaphone, front desk & insurance Billing helpful. After 6PM 645-0866

FREE VOCATIONAL EDUCATION
The City of Livonia CETA program is seeking participants for CETA Vocational Education as a licensed Practical Nurse. The program will begin in January. Tuition and books will be covered by CETA. Applicants must be Livonia residents unemployed or underemployed for 30 days and high school graduates. Only those interested in a career will be accepted. Preference will be given to qualified applicants according to the rules and regulations of the Dept. of Labor. Applications must be made at the Livonia Civil Service Commission, 33000 5 Mile Rd., no later than 5 Pm, Wednesday, Dec. 22, 1976. For further information call 478-
An Equal Opportunity Agency

DIRECTOR OF NURSING. Unique opportunity for the proper individual who would like to join an aggressive management team in providing 5 levels of care to over 200 residents. Forward complete resume and availability to: Livingston Care Center, 1333 W. Grand River, Howell, Michigan 48843

MEDICAL ASSISTANT, 3 days a week. Must be experienced in Venapuncture, injections, X Ray and EKG. Good hours. 626-2233

NURSES AIDES
All shifts full-time, will train. Also weekend help only available. See Mrs. Mayville
Nightingale West
8365 Newburgh Rd
Westland, Nr. Joy Rd

DENTAL ASSISTANT assisting only. Please send resume to Box 440, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

NURSES AIDES for Midnight shift. Full or part time. Plymouth. 453-4100

LPN - RN
Afternoon and night shift. Good starting salaries, modern facilities. See Mrs. Ferguson
Nightingale West
8365 Newburgh Rd.
Westland, Nr. Joy Rd.

DENTAL LAB TRAINEE
Needs woman for full-time or possible part-time. No experience necessary. Must be handy and have artistic talent. $100 wk. Hours 8 am 1-5PM. Two Weds. Mason Dental Ceramics. 32230 5 Mile Rd. 525-1070

RECEPTIONIST, BUSY OB-GYN. Southfield Office. Experienced in Booking Appointments and Insurance. 40 hr Week. Call after 6PM 626-2620

PART TIME X Ray Tech. Days. Garden City area. Call after 9:30 AM 422-3300

RN'S
with psychiatric experience. All shifts, full or part time. Apply in person.
Ardmore Acres
Hospital
19810 Farmington Rd

RNS & LPNS full-time, afternoon shift. Apply
ARNOLD HOME 18520 W. 7 Mile. KE 1-4001, Ext. 38

MEDICAL RECEPTIONIST, full time. Experienced preferred. Troy area. 649-4449

Psychiatric Attendants
All shifts. Apply in person.
Ardmore Acres
Hospital
19810 Farmington Rd

DENTAL HYGIENIST
2 DAYS A WEEK
DEARBORN HEIGHTS AREA
562-7346

DENTAL OFFICE manager over 22. Assisting experience. Dearborn Heights area. 562-7346

HIGHLY RESPONSIBLE POSITION in busy Dentistry office. Responsible for maintaining a productive office schedule. Personable and mature enough to assure that each patient's contact with the office is gracious, pleasant and comfortable. Responsible for control of patients records and insurance billing. Dental experience is not essential but maturity, self assurance, abilities and enthusiasm is essential. Experience with a job that required scheduling and sales ability is desirable. Salary open. 5 days a week 8 AM - 5:30 PM. No Saturdays. Located near center of City of Southfield. Respond to Box #420, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

MATURE woman to function as Receptionist and Bookkeeper in OB-GYN office. Must know Blue Shield billing. Southfield. 559-6800

DENTAL OFFICE MANAGER experienced full time. Livonia area. 474-6100

NURSES
RN'S-LPN'S
MIDNIGHT SHIFT
11PM - 7 AM
FULL BENEFITS
Apply, Dorvin Convalescent & Nursing Center
29270 Morlock
near Livonia Mall
476-0550

NURSE AIDES all shifts. Full time. Experienced preferred but not necessary. Apply in person Wm. Lamsburg Conv. Ctr. 21017 Middlebelt, Farmington, between Grand River & 8 Mile

ON-JOB TRAINING FOR NURSE'S AIDES
By Fulltime RN
In-Service Director
Apply Dorvin Convalescent & Nursing Center
29270 Morlock
near Livonia Mall

RECEPTIONIST for Dental office. Mature, neat and personable. Experience preferred. Send resume to Box 430, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

DENTAL ASSISTANT Experienced. To the right girl I'll make you an offer you can't refuse. All fringe benefits. Southfield. Reply to Box 388 Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

• LPN OR RN
PART-TIME
MIDNIGHTS
BEVERLY MANOR
24500 Meadowbrook Rd
Novi 477-2000

EXPERIENCED Medical Typist. Proficient in dictaphone and terminology. Minimum typing 60-65 WPM for large downtown Insurance Company. Malpractice Department. Call Ms. Tomasik. 963-3880
An Equal Opportunity Employer

DENTAL TECHNICIAN
Experienced waxer and finisher needed immediately for Southfield area. Phone 357-1820

NURSE'S AIDES
FULL or PART-TIME
EXCELLENT working conditions
Immediate positions available. Seasonal help applications are now being accepted.
Apply in person.
UNIVERSITY CONVALESCENT NURSING HOME
28550 FIVE MILE RD
LIVONIA

NURSES' AIDES all shifts, full or part-time. If interested in working where geriatric patients are our main concern, will train. Apply Hendry Convalescent Center, 105 Haggerty Rd., Plymouth.

CHAIRSIDE DENTAL ASSIST'T. Some experience required. Livonia. Full-time. Send resume: Box 348, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

504 Help Wanted Office-Clerical

HIGH SCHOOL GRADUATE for Northland area office who types 50 w.p.m. Experience not required. Interesting work. 569-1002

RECEPTIONIST in Farmington Hills. Good phone manner, typing required. Call Miss Hanson at 851-1300

OPPORTUNITY PLUS $7800. North suburban firm needs typing and shorthand skills. Real estate experience nice. Benefits. Linda 478-3500
Snelling & Snelling Agency

F. C. BOOKKEEPER
Outstanding suburban company will pay up to $225 per week. Must have 3 years bookkeeping experience and some recent college accounting. Excellent benefits, fee paid.
ALLS-JOHNSON PERSONNEL
Quakertown Plaza, 32969 Hamilton, Farmington Hills 478-2900

RECEPTIONIST TYPIST
For Engineering Firm
Pleasant Telephone Voice
23660 Research Dr
Farmington Hills
478-3150

KEYPUNCH $130
Afternoon shift needs help. Some experience. Kathleen 478-3500
Snelling & Snelling Agency

SECRETARY $750
Suburban firm needs good typing and shorthand skills. Plus ability to work with people. Growth potential. Benefits. Ann 478-3500
Snelling & Snelling Agency

MEDICAL SECRETARY
$185
For pediatric department of growing hospital. Full benefits with education assistance and optional guaranteed raises. No Saturdays or evenings. Type 50, book appointments and handle correspondence.
525-7870
SHARROW & ASSOCIATES
PERSONNEL AGENCY

WANTED EXPERIENCED Legal Secretary to work for an Attorney who is extremely conscientious & ethical, desires same in mature woman with shorthand & light bookkeeping. Salary negotiable. 1111 Woodward, Suite 111, Royal Oak. 545-3500

BRIGHT BEGINNER $500
High School graduate with good typing skills. Many fine positions available. Good benefits. Harry/Ann 478-3500
Snelling & Snelling Agency

SWITCHBOARD operator receptionist for indoor racquet club. Office skills, must work Sat. and Sun. 10 AM - 4 PM, also part time during week. Total $30 to $40. Ext. 217. 352-8000

SECRETARY for Birmingham law firm, excellent typing required. Work for senior partners. Salary $650 to $750, fee paid

FIGURE CLERK for Royal Oak insurance company. Accurate typing and good phone manner required. Salary $500 to $525. Fee paid

RECEPTIONIST for Birmingham law firm. Mature, pleasant front desk person. Will earn $500 to $550, fee paid

LEGAL SECRETARY for downtown Detroit firm with 5 years experience and good skills. Salary will be $750 to $850 with good benefits and fee paid

ADAMS & MARTIN PERSONNEL
920 E. Maple BIRMINGHAM
646-5600

ASS'T BOOKKEEPER $650
Suburban firm needs Accounts Receivable, Payable experience. Good typing. Advancement. Ann 478-3500
Snelling & Snelling Agency

OFFICE CLERICAL full-time, light typing. Farmington Hills area 477-1787

TYPIST-CLERK
Inventory control, telephone, typing and general filing. Some letter writing required. We are an established industrial distributor. Send short letter of work history and salary to: Box 413, Farmington Hills, Mich. 48024

PUBLIC RELATIONS SECY
Large equal opportunity employer is looking for your top typing and shorthand for this fast moving public contact spot. Southfield location. Salary to $800 plus benefits. Fee paid.
PREFERENCE PERSONNEL
362-3420

LIVONIA
Super Office
$600. Fee Paid
Prestige Livonia Manufacturer now needs Jr. Secretary who's promotable. This person will do much of their own correspondence so good language ability important. You'll love extremely pleasant & congenial working conditions. Permanent Staff
388-3900

Farm'ton Front Desk
$600. Fee Paid
Wow! Beautiful surroundings & super co-workers for bubbly front desk Receptionist type. Meet & greet visitors & help them feel at ease. Learn to use small desk PBX. Permanent Staff
388-8900

RECEPTIONIST $475
Congenial gal to type 55 wpm and light shorthand. New office. Kathleen 478-3500
Snelling & Snelling Agency

TYPIST
Convenient location plus $8,300 to start. Expanding firm is looking for someone mature, stable and with good appearance. Super opportunity. Call 362-0000
Your New Boss Pays Our Fee!
HARRIET SORGE PERSONNEL

LEGAL STENOGRAPHER, $200 and up, other benefits. One man office in Southfield. Shorthand. 358-6045. Evenings 355-0000

CLERK TYPIST
Livonia based company has opening for CLERK TYPIST. Previous experience necessary. Must type accurately 60 WPM. Be exacting with figures and 10 speed calculator. Salary based upon previous experience. Benefits include hospitalization, major medical and pension plan. For interview send resume including education, previous experience and salaries to attention Mr. Hurd, P.O. Box 2187, Livonia, 48151

RECEPTIONIST. Corporation located in Northwest suburban area needs receptionist. This position calls for a personable individual who can type, handle call director telephone system and has automobile available for short errand runs. In reply, write outlining past experience, salary desired and references to Box 444, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

BOOKKEEPER. Diversified suburban corporation located Farmington Rd., 8 Mile area has need for full charge bookkeeper familiar with safeguard system and able to handle full set of books thru Trial Balance. Adequate salary, fringe benefits and vacation are available in pleasant surroundings. In reply write outlining past experience, salary desired and references to Box 442, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

PAYROLL CLERK. Salary open. Northwest office. Some tax experience and typing. Personnel Recruiters 353-3733

SUBURBAN OPPORTUNITIES
JR SECRETARY $525. Fee Paid. Good typist with light shorthand. Opportunity for advancement. Southfield.
ACCOUNTING CLERK to $665. Fee Paid. Bookkeeping experience required. Formal accounting training preferred. Assist corporate controller. Novi area.
INSURANCE SECRETARY to $675. Fee Paid. Good typing. Figure aptitude. Life Insurance background preferred. Southfield.
Call Mrs. Evans 477-9840
SUBURBAN PERSONNEL

TYPIST DICTAPHONE. Salary based on experience. Lovely Southfield office. Personnel Recruiters 353-3733

BOOKKEEPER. Experienced. $10,000. Fee paid. Medical records. Personnel Recruiters 353-3733

INSURANCE Agency in Southfield needs girl experienced in rating commercial auto, Workers compensation and general liability. Typing essential. Fringe benefits. 352-7350

ACCOUNTING
Professional type. Start with this Bloomfield Hills firm at $800. Experience thru trial balance and statements. Lots of client contact here. Call 362-0900
Your New Boss Pays Our Fee
HARRIET SORGE PERSONNEL

HOLIDAY MONEY
TYPISTS
45WPM
Many needed for Holiday work assignments. Good pay - Day Hours. Call Gayle for further details. TEMPORARY STAFF
522-4341

GENERAL OFFICE, at least 1 year's experience. Must be good typist with good telephone manners. Diversified duties. Excellent company with all benefits. $600. Fee Paid. Beryl Personnel. 4276 N. Woodward, Royal Oak. 576-6270

PART TIME - Light Bookkeeping, typing and filing. Redford. 537-3573

GENERAL OFFICE $650
Good figure aptitude, 55 wpm, plus dictaphone. Call Kathleen 478-3500
Snelling & Snelling Agency

EXECUTIVE SECRETARY
Excellent typing and shorthand. Legal background helpful. Troy firm. Good benefits. $650 to $750. Fee paid.
LOIS RAY PERSONNEL
559-0560

PART TIME SECRETARY needed 3 days a week, experienced desired. Call Alice Haggard, Livonia. 425-4630
Equal Opportunity Employer M/F

SECRETARY, new medical basic office in Livonia. Must type, file and answer phone. Bookkeeping helpful but not necessary. 24 hours a week to start, fulltime later. Call 538-8830 to arrange interview

SECRETARY
Southfield firm, typing 70 wpm, diversified position. Phone work and client contact. $700
LOIS RAY PERSONNEL
559-0560

KEYPUNCH OPERATOR
Small pleasant office in Southfield. Good fringe benefits. Blue Cross, Life Insurance, Paid Vacation, Disability Insurance. At least 2 years experience. Afternoon or day shift. 352-6748

EXEC SEC for VP in Southfield. 3 years experience handling diversified duties. Good skills. Salary $800 month. Fee Paid

SECRETARY for Hungington Woods firm. 100 WPM shorthand, 60 WPM typing. Lots of phone work gets you up to $800 month. Fee paid

RECEPTIONIST for Troy firm. Lots of phones with light typing. $520 month. Fee Paid

ACCURACY PERSONNEL
Where You Receive Special Attention
BIRMINGHAM 642-3050
SOUTHFIELD 358-2010

STENO
For large world headquarter here in Southfield. Good typing a must. Shorthand 70 wpm. Good benefits. Company pays our service fee. Salary $800 a month. Call
PROFESSIONAL PERSONNEL
357-4810

SECY-RECEPTIONIST
Experienced in all office procedures and possessing all office skills (shorthand optional). Must be intelligent and highly systematic. Livonia-Farmington area. Ask for Ron
478-1745

LOCAL ATTORNEY seeks intelligent secretary with top steno skills. Flexible schedule and hours. Legal experience not essential. Write for interview: Box 436, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

SWITCHBOARD OPERATOR
Part time position available on the afternoon shift for an experienced Tele-Communications Operator to work Sat, Sun, and holidays on a permanent basis. Must be available for orientation for 3-4 weeks full time with pay. Excellent salary and working environment. Apply: Employment Office
Providence Hospital
16001 W. 9 Mile Southfield
An Equal Opportunity Employer

Dr.'s Helper Medical Job $550. Mo.
Leading Suburban Medical Group needs calm, organized Clerk to help with patients' bills & questions. You'll answer phones, schedule appointments & figure receipts. Fast advancement. Permanent Staff
388-8900

SECRETARY
Permanent part time. 3 days per week, 4 hours per day. Typing, Phone, etc. $2.75 to start. Call Jim Garza, YMCA in Troy 524-9170

SECRETARY
To train as Order Processor, good figure aptitude, light typing, some statistical typing helpful. 32 hour week to start. Southfield Area. 353-4228

VERSATILE TYPIST
Suburban company needs sharp figure oriented. You to handle typing and varied office duties. $635. Plus top benefits! Call Marty Cauirum 559-0400
Snelling & Snelling
PERSONNEL

LIFE INSURANCE OFFICE. Experienced full or part-time, commencing Jan. 10. Seeking woman who wants challenging real possibility. Superior skills, data phone. Northland area. Reply to Box 438, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

Teletype Operator
$6600
Good accurate typing. Company will train. Southfield. Zelda 559-
KAY TURNER PERSONNEL
18250 W. 10 Mile Rd.
SOUTHFIELD

TYPIST for billing department. Must be fast and accurate at typing figures. Contractors Steel Company, 36555 Amrhein, Livonia

SECRETARY
Excellent shorthand and typing required. Call Southfield 353-9580

SECRETARY RECEPTIONIST
For large Diamond brokerage moving to Troy. Typing and shorthand needed. Salary $700 - $750 plus benefits. Fee paid.
PREFERENCE PERSONNEL
362-3420

GAL FRIDAY needed for busy Novi office. Excellent typist, no shorthand required. Send confidential resume stating job history and salary to: Box 382, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

MATURE WOMAN 40 to 65. Typing, light bookkeeping. Prefer experience with construction company. Part-time, full-time. $3 per hour. Apply at: Blowrite Insulation Co., 22017 Telegraph, Southfield

File Clerk Southfield
$450 Fee Paid
Know your ABC's? Thats all you need to land a super promotable job in easy to reach Southfield. Besides filing you'll also maintain supplies & use copy machine. All benefits. Permanent Staff
388-8900

EXPERIENCED payroll clerk and general office for construction firm. Livonia, Farmington area. 477-5900

LEGAL SECRETARY experienced in General law practice. Troy area. 649-2828

SHOW BIZ W. 9 MILE
$600. Fee Pd.
Glamour job with glamour people. Secretarial position requires no shorthand but you will need poise & charm to meet all the famous clients that come into your new office. Good typing, of course. Permanent Staff
388-8900

TYPIST - Receptionist. Small pleasant W. Livonia office seeks mature personable individual with good typing ability. Resume including salary requirements please to Box 442, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

SECRETARY to manufacturing manager. Accurate shorthand and typing required. Minimum 3 years experience. Send resume stating salary requirements to box 436, Royal Oak, Mich. 48068. Attn Mrs. Pat Cyrek

Money Mad? Oak Park
700. Mo.
Top money but no shorthand necessary! Space Age Firm will love you if you're outgoing, organized & a good typist. Working lots of media & entertainment world, so pleasant personality a must. Super interesting job. Permanent Staff
388-8900

OFFICE GIRL - Some bookkeeping, filing, bank deposits, light typing. Good hours & pay. Apply 2-5PM. Blaze's Restaurant. 17731 Michigan Ave., E. Dearborn

PERMANENT part-time general office work. Apply Youth Center Bureau, Tel-12 Mall, Southfield

TYPIST - PART TIME
Experienced with good typing skills. IBM Mag card A experience preferred. The Service Bureau Co. 26300 Civic Center Dr., Southfield 352-8000, Ex. 204
An Equal Opportunity Employer

START AT THE FRONT!
Friendly new office needs bright person to greet clients on phone and in person. Some typing. $560 Call Kate Harmon
569-0400
Snelling & Snelling
PERSONNEL

SHOP OFFICE
Must be experienced in typing, good with figures, located in Wayne. Call for appointment. 728-2430

ASSISTANT BOOKKEEPER needed for accounting department. Livonia, must possess light typing skills. Salary commensurate with experience. Call 425-2500

SECRETARY for Madison Heights area, one girl office, typing of quotes and proposals, mature easy going gal with 60 WPM, no shorthand. Salary to $750

LEGAL SECRETARY for Troy. Fast growing company wants to add to their staff. Must be good at typing numbers. $650 month plus benefits

TYPISTS for Southfield Insurance company. 60 WPM typing. $675 per month plus full benefits

ACCURACY PERSONNEL
Where You Receive Special Attention
BIRMINGHAM 642-3050
SOUTHFIELD 358-2010

RECEPTIONIST
For Real Estate office, full time, experienced preferred, typing necessary. Birmingham area. 642-6300

MANUFACTURERS REP for health and beauty aides is looking for an organized gal who can think on her own and wants a permanent job with growth potential. Lots of phone work regarding customer service, keep call and detail records, typing for follow up, shorthand for occasional letters. At least 2 years office experience required. In Southfield. Benefits. Call for appointment 557-7472

TRANSCRIPTIONIST
Birmingham branch of nationwide insurance company has immediate opening in central steno for full time transcriptionist. Experienced preferred, good typing & spelling skills required. We will train you on the latest dictaphone & IBM mag equipment. Excellent employee benefits. Beautiful new office on Telegraph at 12½ Mile. Hours 8:30 A.M. to 4:45 P.M. Monday through Friday. Call Vicki Sala for appointment. 645-2700
LIBERTY MUTUAL INSURANCE CO
An Equal Opportunity Employer

SECRETARY
Part Time. Typing. Shorthand. Southfield Area. Call Dorothy 626-8230

TYPISTS
STENOS
SECRETARIES
KEYPUNCH OPRS.
Break out of the rut. Go places. Meet people and earn money at the same time. Work for MANPOWER and earn for Christmas now. Many interesting assignments. No fees. Apply 9am-3:30pm Mon. thru Fri. 25649 5 Mi. at Beech Daly. 29224 Ryan Rd. at 12 Mile.
Free 24 Hr Accident & Illness Protection. Low Cost Medical Protection.
MANPOWER
TEMPORARY SERVICES
World's Largest Temporary Help Service
An Equal Opportunity Employer

CONSCIENTIOUS full time employee needed to handle our order desk and billing. Good typing and telephone manners a must. Experienced with 10 key adder helpful. Our employees know of this opening. Send brief resume to Box 432, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

INSIDE CLAIMS Supervisor aide. Claims, and some typing experience necessary. Salary commensurate with experience. Please call Mr. Fawcett or Miss McGee 477-6268

GAL FRIDAY for young growing company must be career minded and experienced in all phases of office procedures including familiarity with union contracts. Must be thick skinned, have a sense of humor and willing to work long hours. Must be priority minded and able to leap from tall buildings. (That location moving to Dearborn.) Call after 11 AM. 885-3848

LEGAL Secretaries
We have many fine openings for experienced legal secretaries. Fee paid by employer. Ask for Grace
HILLSTROM & ROSS AGENCY
Southfield 557-3007

LADIES
NEED EXTRA MONEY?
IMMED. TEMP. OPENINGS
DAY, WEEK OR LONGER
FOR
Secretaries
Stenos
Typists
Acctg. Clerks
Gnrl. Office Skills
Call
967-0336 &
Ask for office nearest you
FOR YOUR CONVENIENCE
Interviewing Offices
OAK PARK — LIVONIA
TROY — MT. CLEMENS
DEARBORN — WYANDOTTE
DETROIT
Witt Services

BOOKKEEPER through General Ledger and Preparation of financial statement. U. of D. Area. KING REALTY 342-8640

LEGAL SECRETARY
Must be proficient at typing, spelling, grammar and punctuation. Pleasant working conditions. Blue Cross and other benefits. Phone 681-1063

DENTAL OFFICE MANAGER. Some experience with Typing, Billing, Insurance, Billing, Accounts Etc. required. Livonia. Fulltime. Send resume to Box 350, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

506 Help Wanted Sales

MEN — WOMEN
ACT NOW!
We are a National firm seeking additional people to staff new openings in
SALES
ASSISTANT MANAGERS
MANAGERS
Income commensurate with your ability & performance. If accepted you will receive training & benefits. Call 8AM-3PM
424-8431 Ext. 15

SALES REPRESENTATIVE
We seek an aggressive individual with proven sales background, interested in a sales career with a well established company in the housing field. This exceptional opportunity is yours if you are an ambitious self motivated individual interested in more than just a job. We offer excellent income and benefit package. Send resume with history of income and experience to Box 472, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

DAVIDSON'S
SALESWOMEN
Experienced for medium to better apparel & sportswear. 37½ hour week. Downtown Birmingham.
CALL FOR APPOINTMENT
644-7200

REAL ESTATE
Opportunity Knocks
for the right individual to join the newest of CENTURY 21's 3,000 offices nationwide. We are looking for management oriented individuals, professional salespersons and unlicensed persons looking for a career in real estate serving the Southfield - Lathrup area. We offer the following advantages:
• Pre-licensed training
• Quick start program
• Bonus plan
• Excellent commission
• Intl. Referral Service
• Multi list computer
Don't hesitate, call TODAY for a confidential interview. Ask for Jack Keshian
Century 21
TODAY 538-2000

SALESMAN
with Technical background to sell QC Test equipment to Industry. Some metallurgy background helpful.
K J LAW ENGINEERS INC
23660 RESEARCH DR
FARMINGTON HILLS 48024
478-3150

SALES DESIGN. Full time position for leading office furniture company. We are looking for an individual with design background that is interested in making a career in retail office furniture sales. Please contact Mr. Ferreira with Silver's Inc., Tel-12 Mall 357-0430

BE A PROFESSIONAL
WE will train you in Michigan's finest Real estate School and provide you with all the modern tools and facilities needed in the real estate profession. Highest commissions paid and a very lucrative incentive plan.
For details call 522-8300
Ask for John Buggy
Integrity
Realtors

HELP WANTED
Midnight shift. Clerk over 18 years old. 7-11 Store 1645 Venoy, Westland. Apply in person only. Mon thru Thurs. No phone calls accepted. Immediate opening. $2.50 per hour to start

WE NEED
Six individuals to train for responsible positions. No experience required. $200 week to start. Call Tues. - Fri. 6 AM - 2 PM
334-1572

SPORTING GOODS
-SALES-
One year experience selling hunting - fishing equipment and accessories. Excellent benefit program. Apply in person.
JCPENNEY
PERSONNEL OFFICE
Hunt and Center City
Mon thru Fri 10 AM - 4 PM
JCPENNEY
Equal Opportunity Employer M/F

APPLIANCE SALESMAN wanted. Experienced only. Full time, hourly wage, commission plus paid Blue Cross. Apply in person 9-5 PM. Walters Home Appliances, 38915 Michigan Ave., Canton. No phone calls

Ad Sales Rep
New area magazine in need of advertising sales rep with agency and/or major retail sales experience. Commission, expenses and incentive. National application of magazine format probable. Call between 9:30 - 11 AM 333-1029

MARK LIFE INS. FIRM
BLOOMFIELD HILLS
Seeking to employ salespeople with executive opportunity. Three year training program with salary plus commission. Call Mark Yessaian 646-5030

AVON
AVON REPRESENTATIVES EARN MONEY for new car payments, Christmas presents, college costs, vacations in February. Call now for details.
334-2109 — 352-2926
422-2252 — 427-4000

SALESWOMAN
Part time 3 days. 10-4:30 PM. Experienced in ladies apparel. Apply Lulu's Lingerie, Country Village Center, Evergreen - 12 Mile

WOODWARD ASSOCIATES
REALTORS
We have positions available for individuals who believe in themselves and are success oriented and want to commit themselves to a career in Real Estate Sales.
Enjoy the benefits of our:
• New Office Facilities
• Unique Marketing Program for the Associates
• Multi-dollar Plan for the experience
• Membership in the Multi List
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Pete Swanney
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