WIN 2 HOCKEY TICKETS

TO WIN: Send your name and address, on a postcard, to RED WING TICKETS, The Observer & Eccentric Newspapers, 36251 Schoolcraft Road, Livonia, MI 48150. Then watch the classified section every Monday and Thursday. When your name appears, you're a winner! Enter soon and as often as you like.

500 Help Wanted

GUARDS
FULL & PART-TIME
All shifts available
GOOD PAY
Excellent benefits
255-2600

FULLER BRUSH CO. has 2 well established Routes now open. Livonia & Dearborn Areas. $8 per hour average to start. For interview Call 476-2534

SIGN OF THE BEEFEATER. Waitress opportunity. 4h to 5 day work week. $110 to $120 per week. Hospitalization and disability insurance. Apply 2-4 PM, 18901 W. 8 Mile. Mon. thru Fri.

WAITRESS, afternoons, 3PM - 11PM. 18 and over. Experienced only. Apply in person, Palace Restaurant, 12881 Greenfield, near Schoolcraft.

MANAGER MGR. TRAINEES
Salary and commission, gas station experience preferred. Apply between 9 AM and 12 Noon.
TULSA OIL
26235 W. 7 Mile, Redford
27253 W. 8 Mile, Redford
13900 W. 8 Mile, Oak Park

TEMPORARY COOK
Must have transportation & references. Bloomfield area. 642-3400

OFFICE MANAGER, real estate experience for large building & property management company. 557-9779. (After 7 PM, 569-2528)

Housekeeping Aide Laundry Aide
FULL OR PART-TIME
ALL SHIFTS
Apply In Person, Between 9-4 PM
FRANKLIN MANOR
CONVALESCENT CENTER
352-7390

MALE and FEMALE applicants needed for positions open. 139 W. Maple. 644-2554
Birmingham Employment Bureau

GENERAL PLANT maintenance, with electrical and welding knowledge. Also familiar with gas fired ovens. Apply between 9 AM-5 PM Mon. Thru Fri. 1730 Thunderbird, Troy.

AIRLINE TICKETING COURSE. See Education - Instruction classification 131B!

JANITOR - Plymouth & Garden City area. Hours; 7 AM - 9 AM. Call 15-5 PM. 682-8728

JANITOR - night maintenance man, full or part-time, 1 AM to 7 AM for bowling lanes. Prefer experience. Apply Bowlero Bowl, 4500 Coolidge, Royal Oak. 549-7510

TOP PAY
Housewives, students, work in our Livonia office - telephone soliciting. Mornings from 9 AM to 1 PM, or evenings 5 to 9 PM. Hourly plus bonus program. Call
522-5064

ELECTRONICS ENGINEER for R&D circuit design with 3 years or more experience. Resume please. K.J. Law Engineers, 23660 Research Dr., Farmington Hills, Mi. 48024. An E.O.E. 478-3150

HOUSEWIVES
Earn an extra $5 to $6 per hour teaching hobby classes with Tri-Chem Liquid Embroidery. Call Shirley: 453-5184

502 Help Wanted Dental-Medical

RNS, all shifts, full and part-time. Preferably with background in Gerontology. A nice situation with better than average pay. 421-4800

NURSE ATTENDANTS, day, full-time, fringe benefits. Bedford Villa Nursing Home. Southfield 557-3223

RN. Part-time afternoons. Bedford Villa Nursing Home. Southfield 557-3223

MEDICAL ASSISTANT-RECEPTIONIST, some experience preferred. 4½ days per week. 7 Mile Evergreen Area. Salary depending upon experience. 534-6908

RN'S AND LPN'S
Full or part-time, afternoon & day shifts. Apply in person Mon. - Fri., 10 AM - 4 PM.
HOPE CARE CONVALESCENT CENTER
38419 Cherry Hill Rd.
Westland

RN'S or LPN'S
Full time. 3 PM-11PM. shift. Apply at Dorvin Convalescent & Nursing Center, 29270 Merlock, Livonia, near the Livonia Mall. 476-0550

MEDICAL RECEPTIONIST
Full time. Some experience preferred. Send short resume with expected salary to Box 586, Observer & Eccentric Newspaper, 36251 Schoolcraft, Livonia, Michigan 48150.

NURSES-full time and part time. All shifts. Apply at Silver Hills Nursing Center, 25506 Lahser Rd., Southfield.

MEDICAL ASSISTANT-busy foot surgeon's office. Good typist, insurance forms, telephone, general duties and assist Doctor and other employees. Wed. or Thurs. off. Work full day Sat. No late evenings. 40 to 45 hours weekly. Apply in person to fill out application, Dr. Kalin, 29684 5 Mile, Livonia.

NURSE AIDES
All shifts, full and part-time. Will train. Fringe benefits.
FOUR CHAPLAINS
Convalescent Center
28369 Joy Rd. Westland
261-9500

MEDICAL RECEPTIONIST for physician's office in Troy. Mature, responsible with knowledge of peg board, all insurance forms, billing, etc. 853-1858

RN-LPN
Afternoon and midnight shifts. Full-time. Good starting salaries. Modern facilities. See Mrs. Ferguson.
Nightingale West
8383 Newburgh Rd.
Westland Nr. Joy Rd.

RECEPTIONIST for busy doctor's office. Light bookkeeping experience desirable. Farmington Hills. Call between 10 and 3. 626-7844

EXPERIENCED, reliable, accurate medical transcriptionist. South-field area. call 557-0171

NURSES' AIDES Needed: nursing Nurses Aides, part-time; 11 PM to 7 AM. Call between 9 AM and 5 PM. Whitehall Home, Farmington. 476-3400

DENTAL RECEPTIONIST, experienced only. Mature person. Busy office in Northland area. 557-1580

INSURANCE BILLER, permanent full-time, Wayne Westland area. Experienced only. Call 729-7288

502 Help Wanted Dental-Medical

CRNA
ANESTHESIA CARE TEAM
ALL SHIFTS
LIBERAL FRINGE BENEFITS
857-7306

DENTAL OFFICE
NEEDS SHARP, MATURE PERSON FOR OFFICE MANAGER of a busy group practice. Must have 3 years experience. Good Benefits. Farmington - Livonia area. For appointment, please call:
478-2112

INSURANCE BILLER
Busy suburban specialty practice needs sharp person to handle front desk. Experience with all insurance forms required. Monday - Friday, no Saturday. Benefits.
DR. PERSONNEL - AGENCY
Northland Medical Bldg.
569-5254

EXPERIENCED
VENA PUNCTURIST
Part-time at Williamsburg Convalescent Home, Middlebelt-Grand River. Good pay. Apply at office 21017 Middlebelt, Farmington Hills. DO NOT PHONE. Apply after 10AM.

DENTAL RECEPTIONIST
Girl needed for busy Specialty Practice. 4 days a week, no Saturdays. Must type. Maple and Telegraph area. 647-3446

WEST DEARBORN area. Dental Hygienist wanted, full-time for Orthodontic office. Good pay, opportunity for advancement and fringe benefits. Call between 8:30 AM - 5 PM. 561-1060

AVONDALE Convalescent Home has full-time & part-time openings for RN or LPN on 11 PM-7:30 AM shift. Also openings for experienced nurse aides on all shifts. Call for details. 631-4162

LAB TECH $12,000
LIVONIA physician seeking registered Tech for busy private lab. Must be dependable and able to work without supervision. Lab is semi-automated 4½ days, no evenings.
DR. PERSONNEL - AGENCY
Northland Medical Bldg.
569-5254

RNS & LPNS. Full-time afternoon shift. Apply ARNOLD HOME, 18530 W. 7 Mile. KE 1-6061 Ext. 38

MEDICAL OFFICE assistant for general surgeon, in the Royal Oak area. Experienced in insurance and office procedure. Call 549-1000

DENTAL RECEPTIONIST for congenial multi-staff practice. Challenging position, experience preferred. Plymouth office. Send resume to Box 626, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

EEG Technician experienced to work for 4 Neurologists in Birmingham. Helen 647-3456

NURSE'S AIDS ORDERLIES
All shifts. Experienced preferred, but will train. Apply at.
Dorvin Nursing & Convalescent Center
29270 Merlock, Livonia
476-0550

MATURE, experienced receptionist for internist's office, part-time. 476-8160

EXPERIENCED MLT wanted for group practice lab. No evenings or weekends. Good benefits. 476-8160

DENTAL ASSISTANT. Experienced only. Chair side and reception. Excellent opportunity. 534-0030

BRIGHT AND PERSONABLE Receptionist - Assistant for Podiatry Office. Prefer experience and typing ability. Call 721-0561

NURSE AIDES
All Shifts. Full-time, experienced preferred but not necessary. Apply in person.
WILLIAMSBURG
Convalescent Center
21017 Middlebelt, Farm.
Between Grd. River & 8 Mile

WANTED: Medical Receptionist-Secretary. 40 hour week, to evenings, occasional Sat. Experience necessary. Salary open. Rochester area. Reply: Box 706, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

DENTAL SECRETARY: Southfield, experienced. Must be able to run front desk, business office, peg board, insurance. 353-7980

EXPERIENCED Dental Chairside Assistant wanted, 4½ day week, no evening hours, salary open and many fringe benefits. 10 Mile & Southfield area. Send resume to: 26104 Southfield Rd., Southfield, 48075.

MATURE DENTAL RECEPTIONIST, part-time, will train. 355-4455

NURSES' AIDES
Full-time positions now available. Excellent working conditions, afternoon and midnight shifts. Please apply in person, 9 AM - until 4 PM, University Convalescent & Nursing Home, 28550 Five Mile Rd., Livonia, located between Inkster and Middlebelt Roads.

DENTAL OFFICE SECRETARY, experienced. References required. Northville area. Call 349-7566

Receptionist
with Medical Transcription experience necessary. For X-ray clinic
937-8155

EXPERIENCED dental office manager, at least 22 years old. Dearborn Hts. 565-7566

RNs - days, full or part-time; Afternoons; part-time; for skilled nursing facility. Salary commensurate with ability. Good working conditions. Hendry Convalescent Center, 185 Haggerty Rd. Plymouth.

RNs, LPNs
DAYS & AFTERNOONS
Apply in person at
Medico's
Recovery Care Center
22355 W. 8 Mile, 3 blks. W. of Lahser,
255-6450

NURSES AIDES- all shifts, full or part-time. Apply: Hendry Convalescent Center, 185 Haggerty Rd., Plymouth.

RN for internist's office in Birmingham. 4½ day week, no Saturdays. Fringe benefits. Send resume to box 626 Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

LIVE-INS
Home Care Aides to provide essential homemaking services. $130 per week plus room and board. Apply in person to
HEALTH CARE I
Suite 68A, 17000 W. 8 Mi. Stfd.

504 Help Wanted Dental-Medical

NURSE, part-time for Saturday ear piercing. $5.50 per hour, insurance paid. Call weekdays 353-5600

NURSE AIDES
FULL OR PART TIME
ALL SHIFTS
Apply in person between 9 & 4 PM.
FRANKLIN MANOR
CONVALESCENT CENTER
352-7390

HOME CARE AIDES
HOME MAKERS
To provide essential homemaking services.
APPLY IN PERSON
HEALTH CARE I
Suite 68A, 17000 W. 8 Mi. Stfd.

HOSPITAL STAFFING WEEKENDS
RN'S $6.50 Hr.
LPN'S $5.40 Hr.
MON. THRU FRI.
RN'S $5.60 Hr.
LPN'S $4.60 Hr.
Ask About Our Bonus Plan
HEALTH CARE I
(RN Owned & Operated)
569-2585

RNs, part-time, day shift and afternoons for skilled nursing facility. Salary commensurate with ability. Good working conditions. Apply: Hendry Convalescent Center, 185 Haggerty Rd., Plymouth.

BIRMINGHAM - Experienced dental assistant. Bright, well groomed and interested in long term employment in demanding position. Helpfulness; Box 676, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

504 Help Wanted Office-Clerical

EXECUTIVE SECRETARY
Excellent typing and shorthand to work for top executive of Troy firm. $850. fee paid.
LOIS RAY PERSONNEL
559-0560

KEYPUNCH OPERATORS

EXPERIENCED, Mature Person with bookkeeping knowledge, for a single person office. PAID vacation, Blue Cross, 5 day week 8AM-5PM. Call

OUTSTANDING BIRMINGHAM Real Estate office needs secretary with strong typing ability, pleasant phone technique, real estate experience preferable but not a must. Call 645-9600

HALL & HUNTER, INC.
REALTORS

SECRETARY. Some bookkeeping experience. 1 girl office. Part-time or full-time. Lathrup Village. 424-8656

SWITCHBOARD OPERATOR - Must be experienced. Apply in person to Alsar Inc. 21211 Telegraph, Southfield.

CLERK - TYPIST
Full-time position in office of Birmingham City Treasurer; 5 days, 40 hours per week. Duties include processing parking violations; preparing parking meter money; opening - sorting & validating mail; assisting with tax statements; cashiering at the counter.
Requires good clerical & office skills. Typing minimum 45 WPM. Experience in cashiering desirable. Full benefit package. Starting rate of $3.97 per hour.
Apply between 9 AM & 11 AM, Personnel Dept., City of Birmingham, 151 Martin St., Birmingham.
An Equal Opportunity Employer

RECEPTIONIST with good office skills, typing and shorthand are necessary. Southfield. Ask for Judy. 353-8400

SHARP GIRL Friday for Birmingham Interior Design firm. Must have Secretarial skills and light Bookkeeping background. 642-0515

ALL JOBS ARE FEE PAID
LEGAL SECRETARY for N. Suburban firm. Legal experience plus typing and shorthand required. Salary $600, plus benefits. Fee paid.
EXECUTIVE SECRETARY for Troy manufacturing company. Excellent skills required for an excellent salary. All fringes included. Fee paid.
FULL CHARGE BOOKKEEPER needed, for N. suburban company. Salary $750 - $850 plus benefits. Fee paid.
FRONT DESK: Dictaphone Typist needed for Ad Agency. Nice offices and fringes. Salary $550. Fee paid.
PREFERENCE PERSONNEL
362-3420
CALL WEEKDAYS TIL 9
WEEKENDS 7TL3

SENIOR
Southfield firm, 60 wpm typing, good organizer and detail minded. Benefits. $550. Fee paid
LOIS RAY PERSONNEL
559-0560

LOVE TO TYPE ?
Can you type 60 WPM or better? Here's an excellent opportunity to utilize your present skills plus learn to operate an IBM Mag card II word processing machine. Southfield area. Call Sharon Patrick between 8AM-5PM.
353-3500

SECRETARY-Must be excellent typist and able to take dictation. Knowledge of Real Estate useful but not essential. For more information, contact Brenda Davenport at our Southfield office - weekdays between 8 and 12.
352-7000

SECRETARY
VLASIC FOODS, INC. has an immediate opening for an Executive level Secretary.
Qualifications include excellent typing and dictaphone skills, good clerical aptitude and a minimum of 3 years secretarial experience.
Excellent opportunity with a growth oriented company.
Please apply beginning on Monday, 2-14-77, at:
Vlasic Foods Inc
33200 W. 14 Mile Rd.
(Near Farmington Rd.)
West Bloomfield
An Equal Opportunity Employer

SECRETARY - excellent typing ability required. Will train for position of Legal Secretary in Birmingham office. After 2. 644-4418

CHURCH SECRETARY, Southfield location. 30 hours per week. Must take shorthand at 80 to 100 WPM, type 65 WPM. Salary open. Send resume to Board of Managers, 22825 Northwestern Hwy., Southfield, Michigan 48075.

SECRETARY - Receptionist - Telephone. Good typing skills essential. Shorthand not necessary. Southfield - 12 Mile Road area. 557-5060

MAG CARD A operator, American Center legal office. Only extremely qualified persons need apply. 353-1181

RECEPTIONIST. Rapidly expanding company needs a self-starter with pleasant phone voice & typing skills. Good benefits & chance for advancement. If you are reliable & looking for a permanent position call 272-3156

504 Help Wanted Office-Clerical

SECRETARY TYPIST RECEPTIONIST
MARCIA MORGAN INVITES YOU TO VISIT OUR TROY OFFICE. MEET JOY WARRINER AND REGISTER FOR TEMPORARY WORK.
MANY INTERESTING ASSIGNMENTS ARE OPEN FOR ALL AROUND OFFICE WORK IN A LOT OF NICE COMPANIES. IF YOU'RE A MATURE WOMAN WHO WANTS TO WORK WHILE THE CHILDREN ARE IN SCHOOL, CALL JOY FOR MORE INFORMATION AND A PERSONAL INTERVIEW.
689-2641
9:30 AM - 2:30 PM.
VICTOR TEMPORARIES
MAIN OFFICE: 963-5050

RECEPTIONIST for progressive hair salon. Must be concentrating, outgoing and fashion conscious. Full and part time openings. Troy, Rochester area. Must be willing to travel. SIR EDWARD LTD. 271-7303

GRNIN EXTERMINATOR COMPANY needs a qualified person with previous experience in Clerical and Bookkeeping work. This person must be able to type, have pleasing telephone voice and previous experience in working with accounts receivable, accounts payable, etc. This permanent position offers 5 day week. Good starting salary, hospitalization, medical insurance, paid vacation, pre-retirement. For information, call Mr. John Warenick. 721-0157

EXPERIENCED SECRETARY for 2 girl Southfield Manufacturer's Representative's office. Accurate typing, pleasant telephone voice. General office duties. Salary approximately $150 weekly, plus fringes 350-2515

BOSTITCH
Div. Textron, Inc.
General office work in pleasant sales office. Work includes typing, filing & phone. Excellent fringe benefits including paid hospitalization and retirement plus stock savings plan. For interview, call Celeste
477-1200
An Equal Opportunity Employer

504 Help Wanted Office-Clerical

RECEPTIONISTS TYPISTS
(FAST OR SLOW)
FIGURE CLERKS
TEMPORARY
ALL AREAS
Many interesting assignments are open for all-around general clerical for many companies near your home. Perfect for the woman who wants to work while the kids are in school. Call Nancy Reeves for more information and a personal interview in your area
356-7337
VICTOR TEMPORARIES
Ask About Our Bonus Program

Order Desk
National Business Machine Firm needs full-time girl for order taking, processing and billing. Typing and office procedure background necessary. Good benefits. Starting salary $120 a week up depending on qualifications. Farmington area. Call
478-0005

SECRETARY-Shop at the Mall on your lunch hour! Nice two girl office. 70-80 WPM shorthand, 55 WPM typing, $150, Troy.

BOSS in this International Firm needs help in handling his work. Administrative Secretary, 90 WPM shorthand, 65 WPM typing, he is willing to pay the fee plus $11,000.

ACCURACY PERSONNEL
Where You Receive Special Attention
BIRMINGHAM 642-3050

SECRETARIES-RECEPTIONISTS
You don't get paid what you're worth! You know it! Your boss knows it! We know it! Real Estate One classes are starting soon and will double your income. Call Neil Appicelli at 261-2600.

504 Help Wanted Office-Clerical

TYPISTS
POLICY TYPISTS
TRANSCRIBING OPERATORS
Firemens Fund Insurance Co
We need typists capable of typing 55 - 65 wpm to work as Policy Typists and Transcribing Typists. Experience preferred but not necessary. We are located in Southfield and offer an excellent fringe benefit program with experience if qualified, please call Mrs. Mayville.
557-5700
An Equal Opportunity Employer

PARA-LEGAL with science background and good typing skills. Call, ask for Mrs. Nassick. 962-8080

SEVERAL SOUTHFIELD COMPANIES have openings for the following positions. Please call for a confidential interview.

SECRETARY-Stock Broker needs Secretary with 2 years experience in the Stock Broker business. Good pay. Benefits.

ACCOUNTS RECEIVABLE CLERK-Accounts Receivable and typing invoices, nice company, 50 - 55 WPM typing. Fee Paid. $650. Benefits.

BEGINNER TYPIST-Here is the chance you have been waiting for, if you type 70 WPM, you qualify for training on the IBM Mag card. $625, while you learn. Raises and full benefits.

ACCURACY PERSONNEL
Where You Receive Special Attention
SOUTHFIELD 358-2010

RECEPTIONIST
PEOPLE HANDLER with office skills, common sense and experience. Busy desk. Fringe benefits. Apply at
WESTCOTT HOSPITAL
24429 Grand River
3 blk. W. of Telegraph

EXPERIENCED Bookkeeping Machine Operator. Management Company in Southfield. 424-8335

504 Help Wanted Office-Clerical

WITT SERVICES
HAS IMMEDIATE NEED FOR
SECRETARIES
TYPISTS
DICTAPHONE OPERATORS
SWITCHBOARD OPERATORS
KEYPUNCHERS
& ALL OFFICE SKILLS

Recent experience NOT necessary
Assignments in ALL Areas

For Your Convenience We Have 7 INTERVIEWING OFFICES
Oak Park — Livonia
Troy — Mt. Clemens
Detroit — Wyandotte
Dearborn
Please Call
967-0336 AND
ASK FOR OFFICE NEAR YOU

LEGAL SECRETARY, Downtown Detroit Office, typing & shorthand necessary. Good Pay & Fringes. No Legal experience necessary. 962-0020

PART-TIME general office, typing & filing, 10 to 12 hrs. per week. Northland area. Mr. Cowen 353-7253

ADMINISTRATOR SECRETARY, shorthand, bookkeeping, writing $9,000 - $10,000 plus profit sharing, pension, hospitalization, insurances. 3A1 Manufacturing Corp. Working on Corporate President's home 16-Bloomfield. Write to: Box 732, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

GAL FRIDAY, beautiful surroundings, summer months, approximately March thru September. Typing, general office work and telephone. Bookkeeping experience helpful. W. Bloomfield. Ask for Jan or Donna. 626-2121

ACCOUNTING CLERK with receivables or payables experience. Livonia location. Send resume with phone number to Box 2441, Livonia, Mich. 48151.

504 Help Wanted Office-Clerical

SUBURBAN OPPORTUNITIES
CLAIMS PROCESSER, to $500. Fee Paid. Group health experience required. Southfield.
INSURANCE SECRETARY, $650 plus. Fee Paid. Recent agency experience in personal and/or commercial lines required. Southfield.
SECRETARY, to $750. Fee Paid. Accurate typing with average S-H. Engineering background helpful. S Mile-Tel.
SECRETARY, $650 plus. Fee Paid. No S-H. Detail oriented. Some figure work. Southfield.
Call Mrs. Evans 477-9840
SUBURBAN PERSONNEL

TYPIST CLERK, full time. 12 Mile, Southfield area Call 559-7864

CLERK-TYPIST for accounts payable and light bookkeeping, builders office. Northwestern Hwy. Call Mrs Steinbock. 864-6100

IMMEDIATE OPENING for file clerk with good typing skills. Apply in person only. Chrand Inc. 41555 Michigan Ave. Wayne.

NATIONAL CONSUMER finance company has opening for experienced clerk-typist. 60 wpm minimum. Excellent salary and company paid benefits. 538-7003

RECEPTIONIST
Personable, responsible, for Southfield Personnel Office. Able to meet and handle the public. Varied includes switchboard typing and figure work. Call Mrs. Fromm for appointment. 563-0400

CITY OF LIVONIA
CLERK I
PERMANENT POSITION
Starting pay $8,944 a year. Must be Livonia resident. U.S. citizen, high school grad by June 1977 and age 18 by September 1977, between 18 & 40, have a high school diploma or equivalent. Apply by Friday, Feb. 18, to Civil Service Commission, 33225 7 Mile Rd.
An Equal Opportunity Employer

PAYROLL CLERK
Southfield Company (with over 400 employees) needs experienced Payroll Clerk. Computerized Payroll experience preferred. Call between 8-5. 356-8350

ACCOUNTING CLERK, Established Insurance Agency. Troy location. For interview, contact Mr. Archey at 879-9000

504 Help Wanted Office-Clerical

SECRETARY - With some experience for large Suburban Ad Agency. Work in broadcast production department. for $500 to $600 with benefits

BOOKKEEPER - For large Troy financial company. Only light experience required if you like figures. Salary $500 to start. Top benefits and fee paid.

PRODUCTION CONTROL - Position for Troy manufacturing company. Will train right person with good figure aptitude and skills. Salary $600, benefits and fee paid.

PERSONNEL ASSISTANT - For large Bloomfield Company. Ideal applicant will have secretarial experience in personnel, but boss will train in personnel functions. Salary $700 to $800, full benefits, and fee paid

ADAMS & MARTIN PERSONNEL
920 E Maple BIRMINGHAM
646-5600

EXPERIENCED in General Office work. Requirements: good typing skills, pleasant phone voice. Call for interview. 353-4225

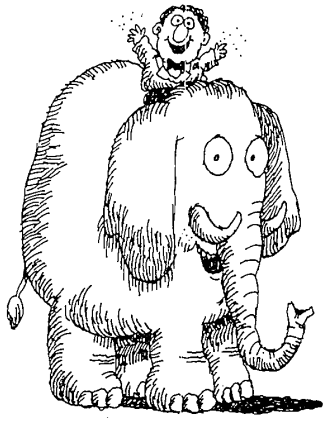
CLERICAL HELP wanted. Must be able to type. Accuracy more important than speed. Berkley area. Call for appointment: 546-5624

SECRETARY - We are looking for a full-time secretary. Must be able to take shorthand and have above average typing skills. Also must have ability to handle all around office duties. Pleasant working conditions, excellent benefits. Call March Marking Systems, Inc. Farmington, Michigan. A subsidiary of Pitney Bowes. 477-3802
An Equal Opportunity Employer

SECRETARY for small C.P.A. office in Northland area. Shorthand required. Life insurance. Major Medical Plan. Salary, open to discussion. Hours 9 AM - 5 PM, 5 days. For appointment, phone 569-0350

HEAD BOOKKEEPER. Accounting experience a must. Duties include General Ledger, Payroll, and preparation of Financial Statements and Payroll Tax Returns. Livonia location. Send resume with phone number to Box 2441, Livonia, Mich 48151

IF YOU THINK THE CLASSIFIEDS ARE FULL OF WHITE ELEPHANTS THINK AGAIN!



522-0900/Wayne County
644-1070/Oakland County
852-3222/Rochester-Avon

THINK ABOUT ALL THE MONEY YOU CAN EARN BY SELLING THOSE "EXTRAS" IN YOUR BASEMENT, THEN GIVE US A CALL

MERCHANDISE ONLY, NO CHANGES OR CANCELLATIONS

TWIN ACTION RATES
2 ISSUES
15 WORDS
$6.00

your BANKAMERICARD welcome
master charge

The Observer & Eccentric Newspapers