504 Help Wanted Office-Clerical

LEGAL SECRETARY, Southfield, excellent typist, shorthand required. Minimum 2 years legal experience. Salary, benefits commensurate with ability 559-5554

INSURANCE
Commercial Insurance Technician wanted. At least one year experience necessary. Will handle larger accounts. Working with customers and insurance company personnel. Salary negotiable. Southfield location 352-7350

CLERK-TYPIST
Will train if necessary. Credit experience preferred but not necessary. Birmingham area. Call for appointment 644-4040

Legal Secretary
Pleasant Westland law office
721-2200

RECEPTIONIST
Excellent opening at Troy Manufacturer for an individual with a pleasant personality who enjoys dealing with the public. Must be capable of handling all aspects of the entire reception area including occasional general office duties. Send employment history and salary requirements to Box 628, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150
An Equal Opportunity Employer

GENERAL OFFICE
Skills, well organized and good phone manners. Salary commensurate with experience. Call Sandy between 2-4 PM only 478-1900

SR. SECRETARY
Duties include typing of correspondence, reports, some manuscripts, meeting arrangements, transcribing, filing, phones. 60 wpm required. Previous experience desired.

Benefits include BC BS health insurance, 12 days vacation per year, 10 paid holidays per year, retirement plan, access to all University facilities and Athletic events.

Contact Mr. Nowakowski, University of Michigan, Department of Pathology 763-5262 1335 E. Catherine, Ann Arbor, Michigan 48109

An Equal Opportunity Affirmative Action Employer

LEGAL SECRETARY wanted for Southfield office. Experienced desired. Call Vicki 353-6502

LEADING Brokerage firm needs a cashier to work with securities and the public. Average typing required and previous business experience or some college desirable. Southfield location. Call for an appointment. 354-5121

SECRETARY - for building & management company. Farmington Hills area, shorthand and typing required. Part or full time. Call between 9 30-4 30 626-5595

FRONT DESK RECEPTIONIST With shorthand and typing experience for plush Southfield office. Benefits, salary negotiable 557-9191

RECEPTIONIST
Super suburban location. This is your opportunity to put both your sparkling personality and good typing to work. $650-$700 a month. Call Debbie
644-4600
SNELLING & SNELLING AGENCY

ACCURATE Typist, answer telephone, mailing and filing, will train. Oak Park area 543-7613

SECRETARY
For busy Real Estate salesperson, varied & interesting duties, hours flexible 25 to 30 hours a week. Call VIOLET SIEGAL 559-8181

TYPIST
50 WPM - 35 HOUR WEEK
BENEFITS
NEAR TEL - 12
CALL LORRAINE, 642-6013
LUMBERMEN'S UNDERWRITING ALLIANCE

CUSTOMER SERVICE Secretary for manufacturing rep. Pleasant personality and phone voice. Experience in office routine necessary. Lots of variety. Part time, 3 to 4 days per week. Oak Park area. Call 968-5282

DIVERSIFIED OFFICE DUTIES In Northwest area Auto Dealership. General clerical work. Must be a good typist. Pleasant working conditions. Insurance 535-7377

BOOKKEEPER -SECRETARY for Southfield firm. Typing, payroll & general bookkeeping required. Call Mon thru Fri 9AM -5PM. 424-8770

CLERICAL, Steady, Part-time, 7 Mile and Lodge area, flexible hours, no Saturdays. Send age, phone number, qualifications to T. Francis, P. O. Box 36355, Grosse Pointe, Michigan, 48236.

504 Help Wanted Office-Clerical

FILE CLERK needed for Southfield law firm. Salary commensurate with ability. For appointment call 358-4660

TYPIST to train as Keypunchers. Must type 60 to 65 WPM. Will train for Inforex. Tape equipment and card equipment. Days or afternoons. Good benefits, incentive pay and great atmosphere. Call first 478-7447

CLERK TYPIST
For insurance office. No experience necessary. Contact Mrs. Wolf between 10-2 pm. 883-7300

BOOKKEEPER position available at Post Furniture Co. 937-2525

ACCOUNTS PAYABLE-ACCOUNTS RECEIVABLE
And General Office. Experienced. Send resume to Box 620, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

LEGAL SECRETARY excellent typing, Birmingham office 642-5074

CLERICAL ASSISTANTS needed. Electronic Manufacturer. Good benefits. Hours 8AM-4 30PM, Monday thru Friday. Call from 10AM-3PM 875-2505, Ext 7

SHARP SECRETARY for busy travel corporation. Typing, shorthand, & phone experience. Must have ability to organize & handle details quickly. Salary negotiable. Excellent fringe benefits. Call Wendy 557-5145

RECEPTIONIST BILLING CLK. Accurate typing skills required for a local firm. For an interview, call between 8:30 AM - 5 00 PM 338-9611

KEYPUNCH OPERATOR
Immediate openings for keypunch operator with 2-3 years experience. Full time position, afternoon shift. Opportunity to learn computer operation. Pleasant working conditions. Phone Jim Ham, Seligman & Associates, Southfield 355-2400

SOS SOS SOS
We Need APPLICANTS for Short and Long Term Assignments
SECRETARY
STENO
DICTAPHONE
TYPIST
RECEPTIONIST
CLERKS
Call CORINNE
SURBURBAN OFFICE SERVICES
651-1500

SALES SECRETARY
SOUTHFIELD LOCATED MULTI-PRODUCT DISTRICT SALES OFFICE OF LARGE CORPORATION

Full time position available for Secretary with excellent typing skills, office aptitude and customer contact abilities. Salary commensurate with experience. Corporate benefit package.

KOPPERS CO., INC.
For interview call Mr. Tracey
352-3920
Equal Opportunity Employer M F

APPLICATIONS for experienced office help for small business in Redford area. Hrs Mon-Fri 10 AM to 3 PM. Call Tri-Way Services between 9 AM & 12 Noon Mon thru Fri 538-8182

LEGAL SECRETARY, Southfield, good typist, shorthand required. High intelligence, some experience preferred but not essential. Salary commensurate with ability. W. 9 Mile Rd 559-2333

WITT SERVICES
TEMPORARY NO FEE
REGISTER NOW
Secretaries
Stenographers
Dictaphone Oprs.
Typists
Clerks

A great opportunity to maintain and improve your skills while working on a temporary basis
A wonderful opportunity for recent high school graduates to get started in the business world
Work a day, week or longer. 8 locations for your convenience ... open Monday thru Friday 9 Am to 2 Pm

Dearborn 565-8060
Detroit 963-0808
Clawson (Mon.,Tues.,Wed.) 585-6387
Mt Clemens 791-3059
Oak Park 967-0336
Wyandotte 284-9066
Livonia (10Am-3Pm) 525-0330
Farmington (10 Am-3 Pm) 478-8088

WITT SERVICES

PART TIME receptionist with plan for full time work within three months for Southfield law firm, light typing and general clerical work. Good position and opportunity for bright ambitious person 353-8100

506 Help Wanted Sales Part Time

INSIDE SALES
Ferro Alloy, flux and coke manufacturer requires inside sales person. Responsibilities will include customer contact, order entry, sales forecasting, plant contact, quotations, and some letter writing. Salary dependent upon experience. Technical background helpful. Send resume and salary history to

Box 640
Observer & Eccentric Newspaper
36251 Schoolcraft
Livonia, Mich. 48150

An Equal Opportunity Employer M/F

THE NESTLE COMPANY
Chocolate Division

Wishes to hire permanent part time merchandisers in the Metropolitan Detroit area. Candidates will work 20 hours per week at $4 per hour and 17¢ per mile for the use of a reliable car. No prior super market/sales experienced needed. Please call Jack Killilea on Friday March 31 from 9 AM - Noon and 1 PM to 4:30 PM

(353-7707)

an equal oppotunity employer

504 Help Wanted Office-Clerical

INSURANCE AGENCY
WOMAN experienced in automobile rating. Accurate typist & pleasant telephone voice required. Salary according to experience. Opportunity for advancement. Expanding agency in Birmingham 646-6657

IMMEDIATE opening, busy Royal Oak law firm, typing essential, salary based on experience and qualifications. Send resume to P.O. Box 358, Royal Oak, Mi. 48067

PERMANENT, must type, good in basic arithmetic. Hours 8:45 to 5 PM. Call before 4 PM. Remco Office Equipment, Southfield 358-0900

CLERK-TYPIST
General clerical duties. Typing, telephone work, insurance billing. 10 Mile-Southfield Rd area. Call between 9am-4pm
897-8941

TYPIST
With adding machine skills. Mature. 6 Mile - Beech area 538-8810

PART TIME Northwest auto dealer needs experienced part time cashier & PBX operator. Please contact Mr Sante at 342-7100

KEYPUNCH-KEY TAPE OPRS Schoolcraft - Middlebelt Area. Minimum 6 months experience, full & part time, days, afternoons & midnights. Call between 10 AM-12 Noon 522-1710

TEMPORARY OR PERMANENT
WE NEED IMMEDIATELY
Legal Secretaries - Typists - Commercial & Personal Lines girls - Bookkeepers
E. M. SPEARS & ASSOC
1044 Buhl Bldg., Det., Mi 48226
963-0810

Exec-U-Temp
A Most Unique Temporary Service
We Offer Top $$$
We require 5 years professional experience. Typing 65 WPM, shorthand 110 WPM
Typists
Secretaries
Stenographers
Key Punch Opr.
NO FEE
FOR INTERVIEW CALL
565-0266
Exec-U-Temp

AN OFFICE GIRL
Telphone and typing
Southfield area
557-0770

Earn Good Pay The Kelly Girl Way
ONE TIME PART TIME OR ALL THE TIME

See KELLY GIRL. You'll work for us in our customers' offices. Work a schedule tailored to your ability, time and needs and EARN TOP RATES. You only need to come in once and register to start a new and varied career. We have a serious demand for

SECRETARIES
TYPISTS
DICTA TYPISTS
KEY PUNCH
SWITCHBOARD
FIGURE CLERKS
BOOKKEEPERS

Call or visit one of our convenient locations today

Kelly Girl
A Division of Kelly Services
Not an agency Never a fee

Renaissance Center 259-1400
Bloomfield Hills 642-9650
Southfield 424-9100
Livonia 522-4020
Madison Hts. 398-2680
Equal Opportunity Employer M F

506 Help Wanted Sales

CAREER OPPORTUNITY
The largest Real Estate Organization in the country, over 5,000 offices referring transferees. We have excellent training facilities and field training for the newly licensed. Positions open in Birmingham office. Top commissions
Century 21
Libby & Associates, Inc.
642-8101

REAL ESTATE SALES
Experienced, new home sales person needed. Farmington Area
565-6330

GOOD CLOSER to sell drapes, shades & wallpaper in store and in homes. Will train. Ask for Bev. 459-0100

SALESMAN - experience necessary. Livonia 525-0020

SALES/AIR FREIGHT
Street & telephone sales position open for producer. Salary &/or commission. Phone WIT No. 946-8703

PART TIME SALES
If you are a good experienced sales person, we can use you in Fairlane Town Center's most unusual jewelry store. Lots of traffic, great potential. Evenings & Sundays. Salary plus commisssion. Call Mr Novak: 593-3890

REAL ESTATE SALES Career Opportunity
WOODWARD ASSOCIATES, REALTORS would like the opportunity of discussing with you the career opportunities in Real Estate Sales. If you are a self-starter and accomplishment motivated, your future can be very profitable in Real Estate Sales.
As a company, we have gone to great lengths to provide the tools that will enable you to maximize your results in the shortest time possible; such as a program designed to train you quickly - as well as continue to assist you, an aggressive marketing approach, a nationwide referral system, a Buyer's Protection Plan, and a modern efficient office centrally located in the heart of our market place. For a personal interview, contact Jacquelene Ponsonby, Associate Broker. 646-8000.
WOODWARD ASSOCIATES REALTORS
1550 N. WOODWARD AVE.
BIRMINGHAM

506 Help Wanted Sales

People Oriented?
20 year old company has openings for two professional sales people. High commissions - excellent working conditions - will train for management position. Prefer licensed sales associates, but will sponsor sales oriented applicants. For confidential interview, contact Judy McDonald
ELLIS ASSOCIATES 476-1700

PHONE SALES - No experience needed. Troy area. Personality a plus. Will train. Salary plus commission, full or part time. Call Judy 649-1618

CENTURY 21
REAL ESTATE CAREER
We have openings for Sales People for the Farmington and Southfield area offices. Licensed or unlicensed. We complete training at the Century 21 Academy
CENTURY 21
RESTUM REALTY INC
353-6666

PARTY PLAN Managers. Sell original oil paintings and other fine art works. Manage an existing trained sales group. Mr Platt, 345-3367

SALESLADY
Must love high styled boutique ladies' apparel, full or part time, no nights. Birmingham area. Kaye North 647-6965

INTERVIEWING
Career-minded persons in the Troy, Birmingham, Bloomfield, Rochester, Royal Oak & Southfield areas. Unlimited opportunity for advancement. 70% commissions possible.
MUST WANT REWARDING CAREER in the field of real estate with rapidly expanding company. Will consider unlicensed person with potential. For appointment call Mrs. Stanley between 10 AM - 3 PM, Friday or Monday 643-8060

MATURE woman, bookstore sales, part time. Experienced. Wonderland Center, Livonia. Call for appointment 525-3530

CAREER OPPORTUNITIES
I need 2 employee benefits program sales representatives for the Troy-Rochester area
Experience in sales, accounting and insurance helpful. Formal training provided. Salary plus commission. Excellent fringe benefits program. For confidential interview call Jack D. Leech CLU 873-2005
AETNA LIFE & CASUALTY
An Equal Opportunity Employer

MANAGEMENT OPPORTUNITY
Air Freight fowarding company seeking highly qualified and motivated individual to fill sales manager position. One of the fastest growing companies in the industry, we have highly ambitious expansion plans that require us to deviate from our policy of promotion from within. Candidates preferrably should have transportation experience in both sales and operations and have records of outstanding performance. College degree desired. Compensation, fringe benefit package and advancement opportunities are the best in the industry. Please forward resume and salary history to Box 644, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150

EXPERIENCED, FASHIONABLE salesperson to sell European designer clothes at the French Connection in W. Bloomfield 4 days weekly. Call Betsy 851-7479

CAREER NIGHT
FREE
GALLERY OF HOMES LECTURES ON HOW TO SUCCEED AS A REAL ESTATE SALES COUNSELOR.
Gallery of Homes experts answer ALL your questions on a challenging career in real estate
TIME 7:00 P.M.
DATE Monday, April 3rd
LOCATION 607 S. Main, Plymouth
HITCHCOCK
GALLERY OF HOMES
453-2210
SIGN UP TODAY

SUPPLEMENT your Income, let a second income specialist show you how. Call for information 425-6269

TELEPHONE SOLICITORS full & part time selling ads & tickets for special J C production. Call Larry Kane between 10 AM-4 PM. 356-6320

SHOE SALES
Roots Footwear in Fairlane is looking for an experienced salesperson. Must enjoy fashion selling. Must have sales experience. The individual must be ready to make a commitment to the company. Good wages, commissions, and benefits. Potential management with this young, aggressive organization. Applications are being accepted at Roots Footwear, Fairlane Town Center, N-209

SALES PERSON full-time, Birmingham Area. Damman Hardware. Call for appointment. 268-8140

INDUSTRIAL SALES
Established Steel Service Center needs a career minded individual to manage a local area. No travel. Successful sales background or college degree preferred. Excellent incentive program consisting of salary, commission, profit sharing and full fringe benefits. Please call for appointment.
CONTRACTORS STEEL CO
261-8800

DO YOU HAVE SALES ABILITY? We have opportunities, repeat sales, pleasant work, advancement. For interview call 538-6289

SMALL RETAIL Carpet store (Novi area) wants experienced carpet sales person 348-2622

RETAIL SALES
Full and part time. Salary + incentive
Interviews by appointment between 10 AM and 5 PM
HEARTH & HOME
Newburgh Plaza, Livonia
464-6040

SALES LADY, full time for children's apparel. Apply Youth Center Store, Tel-12 Mall. 353-1040

TOP-NOTCH EXPERIENCED SALES PERSON
MEN'S BETTER CLOTHING
SAKS FIFTH AVENUE
TROY
APPLY IN PERSON
PERSONNEL OFFICE
BIG BEAVER & COOLIDGE

ALVINS
Ladies' Specialty Store now has an immediate position available for both full & part time sales. Must be willing to work flexible hours. Apply in Person: At 12 Oaks Mall

506 Help Wanted Sales

EXPERIENCED sales help for fine menswear store. Full and part time. Call Sam Buckland at The Board Room, Somerset Mall 643-6616

SALES HELP wanted, full and part time positions for wallcovering and home decorating centers. Opportunity for advancement. Call Mr Laxer 545-0043

WANTED Sales Person - Redwood Hot Tubs - Part Time - Evenings. May lead to management position. SUPER SPAS OF AMERICA 557-0099

AREA MANAGER COMMERCIAL SPECIALIST
ENGINEERING SALES CO., INC.
GENERAL ELECTRIC'S largest independent heating and air conditioning equipment distributor (Michigan, Indiana, Ohio) is expanding their Sales Organization. We will be placing additional experienced men immediately. These positions pay substantially higher than the Industry. Strong fringe benefits, all expenses, future advancement opportunities and excellent corporate profit sharing
Contact TOM GUYTON
313-478-6100
24380 INDOPLEX CIRCLE
FARMINGTON HILLS
All Inquiries Confidential

SALES PEOPLE to sell advertising space in Birmingham's hometown newspaper, experienced, cheerful, intelligent & creative. Draw plus commission 646-2164 or 646-2181

Sales & Manager
POSITION OPEN. Should have experience in women's apparel. Full time. Apply
Boutique
Tel-12 Mall
355-5280

SALES HELP for ladies' fashion boutique, experienced 642-1961

SALESPERSON experienced in wallpaper & paint. Apply in person, Decor Suburban Wallpaper & Paint Store, 33004 Grand River, Farmington

JEWELRY STORE MANAGER needed for Oakland County's most aggressive Jewelry Company. Top wages and benefits. Call and ask for Richard Yerant. 375-9100

EXPERIENCED Jewelry Salespeople, male or female. Excellent starting salary. Apply at Meadowbrook Village Mall. Connolly's Jewelry, Adams at Walton Blvd

COPPER & Brass inside salesman and some purchasing also involved. Lahser-9 Mile office 356-2824

HOMEMAKERS
We have an opening for a full time sales position in Ready To Wear. Experienced preferred in Women's Fashion, but will train. We offer good starting pay & excellent company benefits. See Mr Benesik at
ALBERT'S
29599 Plymouth Rd
Livonia
Wonderland Center

ADDED INCOME
Part time help needed. 6-9PM earnings of $3 to $7 per hour. For details call Mr Wilson 689-8355

RUBBERMAID New party plan leader needs demonstrators, managers 363-3077
Also booking parties

EXCELLENT After School Hrs.
Looking for students to work between 4 & 8 30 PM Mon thru Thurs., Sat from 9 AM to 2 PM. Call after 3 PM
533-5700

EARN extra income in spare time, training provided. Call for appointment. 422-6296

PERSON for outside sales with experience in office supplies & furniture. Full time, salary, benefits. Call Dan Campbell 642-5600

FASTENERS EXPEDITOR
Bamal Corporation, a medium sized fastener distributor located in a modern facility in Farmington Freeway Industrial Park, needs an experienced person for expediting. Call between 10AM-12 noon
477-8100, ext 65
An Equal Opportunity Employer

REAL ESTATE
American Home Services is looking for good real estate salesmen and brokers for their office in the American Center. Please call weekdays 353-3337

AVON
NEW IN TOWN?
MAKE FRIENDS FAST,
EARN $$$ TOO!
If you enjoy people, you'll love being an Avon Representative. Set your own hours, be your own boss. The harder you work, the more you earn. No experience necessary. Call
334-2109 546-1877
879-8177 427-4000

PART or full time. $6 hour to start with a W E A I company. Must be 18 or over. Car necessary. Male or female. Call 4pm-6pm only 373-0088

WOMEN Earn full time pay for part time work. Sell Dutch Maid fashions any 3 evenings a week and earn over $100. Call for information, 382-6308, 1-437-1649

CAREER OPPORTUNITY
We have openings in our West Bloomfield Office for full time Salespeople. Lucrative commission & bonus plan. The best in Sales Tools including a Guaranteed Sales Plan. Complete Relocation Service & TV Advertising. For confidential interview Call Jerry Hayden, Manager.
SCHWEITZER
851-0300

GOLD
IS THE COLOR OF OUR OPPORTUNITY

If you have professional sales experience, get in on Michigan's housing boom now. Our Salespeople are averaging over $20,000 per year. Global, one of Michigan's largest housing companies, will be opening 50 new offices statewide

We offer
*15 existing locations
*Management Positions
*2 week sales training program
*Exclusive bank financing
*Commission up to 5% of gross
*$100,000 per year in advertising & promotion
*Company sponsored excursions
*Credit Union services
*Opticare Plan
*Life Insurance Plan
*Company Blue Cross/Blue Shield
*Limited competition
*We will have a need for over 40 Managers within 18 months. This does not involve land sales.

Professional salespersons call 538-5200 Monday thru Friday from 10 AM - 5 PM.

SALES ENGINEER for medium sized manufacturer of mechanical handling equipment. Reply to P.O. Box 231, Birmingham, Mich., 48012

506 Help Wanted Sales

BUSY LADY in Westland needs lady for part time help. Learn to be your own boss. Great opportunity. Call anytime 326-1829

ARE YOU LOOKING for a job or a career? Kinney Shoes is now accepting full time applications for career minded men and women. Ask for Gregg. 476-9825

REAL ESTATE SALES
WE ARE EXPANDING
and have an opening for 4 full time plus 3 part time sales people in our Farmington Hills office. New Home Subs in West Bloomfield, Farmington Hills, Livonia and Canton. Enjoy the many benefits that you receive from working for a Realty World Office. For a confidential interview, call Mr. Barnes.
Realty World
JERRY F. EDWARDS & ASSOCIATES
553-8100

ALCOVE SALESPERSONS
Join the exciting world of Contemporary Fashion at Alcove. We have positions available for motivated & energetic full time salespersons.
Apply in person
ALCOVE NORTHLAND

WOMEN WANTED
Over 35 for part time phone work, evening hours. Southfield office. $4 per hour guaranteed plus commission
STANDARD CARPET CO
353-9174

ATTENTION
ARE YOU 16-25?
Fantastic Opportunity
You must be Mature - Reliable - Hardworking. Only the strong that want - or are - need call
Mr. W. Hall 398-1125 398-2160

SALES CLERKS
We have full time and part time openings for either
PERMANENT OR SUMMER WORK
in this area. Previous CASH REGISTER EXPERIENCE Preferred. Must be at least 18 years old. Call 963-7781 between 9 AM-3 PM for more information
CUNNINGHAM DRUGS, INC.

PART TIME Sales help wanted for busy wallpaper store. Experience necessary. Farmington area 477-9260

WOULD YOU like a nice quiet business of your own? Minimum investment, excellent income. Begin at home part time, ideal for husband & wife team. 478-7286

CENTURY 21
REAL ESTATE OPPORTUNITY
Sales personnel needed for our expanding office servicing Troy, Birmingham & Bloomfield area. We have openings for individuals who are willing to earn $15,000 to $20,000 the first year. You need not be experienced. We will guarantee complete training in our professional school as well as in our office. For confidential interview, contact Mr. Podoske 643-9550
CENTURY 21 OAKLAND, INC

REAL ESTATE
Full time, 4 sales people wanted. Training available. Call
Norwood
No 10, Inc 459-2800

BE A PROFESSIONAL
WE will train you in Michigan's finest Real Estate School & provide you with all the modern tools & facilities needed in the Real Estate profession. Highest commissions paid & very lucrative incentive plan. For details, call 522-8300. Ask for JOHN BUGGY
Integrity,
Realtors

REAL ESTATE
SALES PEOPLE
Would you like to join an office where 75% of the sales associates made the Million Dollar Club. We offer the following advantages:
- Full time management
- Continuing training
- Computer facility
- Multi-office company
- Nationwide Relocation Network

Go with a winning team, contact Jack Keoshian for a confidential interview
CENTURY 21
TODAY 538-2000

Join The Chamberlain Team
Chamberlain's record breaking sales volume is creating the need for additional sales associates. If you enjoy working with people and would like to earn income commensurate with your effort, call today and see about writing your own "Success Story" as part of the Chamberlain Team. For an appointment call:

Fred Madley (Livonia/Westland area) - 476-9100

Dick Randazzo (Plymouth/Northville/Canton Area) - 455-5200.

chamberlain

REAL ESTATE
SALES PEOPLE
FULL OR PART TIME
Experience not necessary. Earn extra commission through our investment company. FREE TRAINING. Ask for Jim Reardon.
SUMMIT REALTY
27520 5 Mile, Livonia
522-4440

WE'RE EXPANDING!
Openings for trainees, experienced sales associates, associate brokers, and sales managers. Commission plan up to 70%. For personal interview, call JOE E. NORWOOD.
Norwood
No. 12, Inc. 478-2000

506 Help Wanted Sales

FULL TIME selling position available, women's specialty clothing shop, Southfield area, 28927 Southfield Rd.. 424-8767

HELP WANTED-Man experienced in wallpaper and paint. Apply in person at Decor Suburban, 33004 Grand River Ave., Farmington.

WANT TO BE Your Own Boss? Farmers Insurance Group has openings for Agent Trainees. Training will not interfere with your present employment. Call for particulars 459-8070 Evenings 397-0805

APPRAISAL TRAINEE
Lee Real Estate Co. looking to expand Western Wayne County office. If you have ambition and desire, we offer free licensed training, good floor time, large ad program, million dollar club, draw program. NO experience necessary. Contact Mr. Donald 261-5709

507 Help Wanted Part Time

TYPIST-TRANSCRIBER - experienced. Excellent speller. Tuesday and Wednesday. Flexible hours. High pay. Southfield at 12. Call Mr Niser 424-8688

RETIRED HELP - Seasonal - Part Time Work - Salem Hills Golf Course 437-2152
Godwin Glenn G.C 437-0178

PART TIME delivery help wanted. Must have own car. Apply in person. Capri Pizzeria, 32852 5 Mile Rd., Livonia.

PART-TIME HELP, good pay, hours to suit. Cashier experience preferred. Southfield area. Efros Drugs. 557-3400

PART TIME Girl, must be good typist, experienced in all general office procedures, & able to meet the public graciously. Possibly full time through summer. Farmington Country Club, 553-3333

PART TIME - Interesting Position - For Secretary with 2 years experience, who would like to be a Legal Secretary & work from 3 - 7 pm. Monday thru Friday at a Law Firm in Downtown Birmingham. Call Gloria Shelton for interview 963-6420

MOTEL DESK CLERK
PART-TIME Nights
NORTHWEST SECTION
TELEGRAPH HOUSE MOTEL
358-1800

SECRETARY-BOOKKEEPER, for Birmingham law office. Some experience preferred 645-2430

PIANO PLAYER
Cocktail and dinner music, evening hours. Birmingham area. Call for audition. Ask for Mr. Peterson.
626-4200

YOUNG WOMAN
Desk Manager, indoor tennis club, Tues Thurs Sat 8 30 am to 4 pm. Bondable. Excellent hourly rate. Call for appointment
476-6446

DRIVER
Light Delivery
Part time, 1-2 days per week. Retiree preferred.
272-1863

GRILL HELP 11 am to 2 30 PM 5 Days per week. No experience necessary. The Black Lantern Pub, 21633 W 8 Mile, near Lahser. 592-9010

MAID
Part time work for weekends only. Cleaning the lobby and activity room in Southfield Apartment Building. Call before 5 PM, 557-8100.

TEMPORARY help to distribute business leaflets in the Birmingham area 363-5459

Hiring Today!
Our company has moved to Farmington so we are enlarging our staff. We have openings for telephone solicitors. Experience not necessary but nice. Day or evening shifts available. Salary plus bonuses. Housewives and students earn excellent money for part time work. Call Debbie or Wendy
Century Trane
32500 W 8 Mile
522-5375

Apt Clubhouse Attendant
For part time evening work in the Northville area. Additional duties to include the giving of sales information & some typing. Prefer mature man. Hours are evenings after 6pm, Tuesday thru Friday; Sunday, 1pm-6pm. Call Mr. Pelot, 349-5580.

MAIDS-Weekends. Telegraph House Motel, 23300 Telegraph Road, Southfield. 358-1800

TYPIST
Part time typist, will include other clerical duties. Call for appointment: Mrs. McKinney, Southfield. 569-4001
An Equal Opportunity Employer

PART-TIME office, light typing, good figure aptitude. Evenings and weekends. Art Van Furniture. 255-4580

JANITORS
Men, part-time, evenings. Must have floor care experience. Warren-Schaefer area. 831-5030

MATURE WOMAN
For part time sales. Must have sewing & fabric experience. Previous sales experience helpful. Must be able to work weekends. Contact Mr. Huff, Singer Co., Livonia Mall, 7 Mile-Middlebelt.

HELP WANTED concert personnel, part time evenings. Apply in person 318 W. Fourth St., Royal Oak, noon to 6PM, Tues. & Thurs. only.

ROUTE SERVICE WORK
Year around, 1-2 days per week, 6-8 hours per day, delivery. Van provided. Prefer early retiree under 60. Plymouth 453-6450

GENERAL CAFETERIA help to work in large industrial cafeteria, Monday thru Friday. Part time. 455-0600 Ext.400

JANITORIAL, light office cleaning, early evenings, Birmingham, Troy and Southfield locations. Call 356-3055

RETIRED active or over 18 young man for odd jobs in factory. 4 hours per day. $3.25 per hour. Ask for Walter, Auto Craft Engineering Co., 25601 Glendale, Redford.

KEY PUNCHER - part time, flexible hours, 12 Mile and Orchard Lake location. 851-4402

PART TIME detail clerk for Livonia area, adding machine knowledge necessary. 261-6102

507 Help Wanted Part Time

PART-TIME stenotypist. Telex experience and fluency in Spanish helpful but not necessary. Lahser-9 Mile office. 356-2824

WAITRESSES
Charlys Country Bar
175 S Venoy, Westland
729-2224

GENERAL OFFICE
2-3 Days per week. Typing required, bookkeeping experience helpful. Small office. Royal Oak Area. Send Resume to Box 558, Observer & Eccentric Newspapers, 36251 Schoolcraft, Livonia, Michigan 48150.

CUSTODIANS
Men & Women, part-time evenings. Birmingham area.
831-5030

508 Help Wanted Domestic

RESPONSIBLE baby-sitter, part time afternoons. 3 children. Westland. Own transportation. Personal references 326-9629

BABY SITTER needed, ages 5 & 7, 5 days a week, own transportation. Southfield area. Salary negotiable. Call after 6 PM. 569-3967

WANTED: mature woman for light housework. ½ day per week. 5 Mile-Merriman area 422-0747

WANTED 9th or 10th grade girl to babysit after school, 3:30 to 7. Mon thru Fri. 12 Mile-Farmington Rd area. Call after 6 pm 553-2391

WANTED Kind & patient lady for day care of elderly mother. 7:15-4:45pm, vicinity Grand River & Drake Rd. References required. 477-6540

WOMAN - Occassional weekends, as companion for elderly couple, Farmington, own transportation, references 477-6126

LIVE-IN, mature responsible adult to assume all household duties. Own room in Troy 689-6465

BABY SITTER in our home Rosedale Park, Northwest Detroit 9AM-5PM Mon thru Fri. Call evenings: 835-8986

BABY SITTER, my home, own transportation. 7 A. M. - 5 30 P. M. Southfield. References. Between 9 A. M. - 5 P. M. call 358-3000, after 5 645-5176

SITTER for twin 10 year old boys, 5 days, 10 A. M. - 4 P. M., own transportation. References. Birmingham area. After 6pm 646-1756

LADY to baby sit 4 year old girl, 5 nights week, 3 P. M. - 1 A. M. Own transportation. References. Southfield. Must be reliable & love children. Mother of one O.K. Call between 9 A. M. - 2 P. M. 355-0016

HOUSEKEEPER with own transportation for Bloomfield Hills home, Mon Wed & Sat 8 30 am-5 pm. Additional days may eventually be available. Applicants must have experience with laundry, ironing and all areas of general home care. Promptness is a Must. Excellent pay to skilled individual. Call 644-0032

BABY-SIT for 1 pre-schooler at your home for ½ hour at 7 Am and drive him to Nursery School, 9 Mile - Southfield. Call after 6 Pm 355-0280

BABY-SITTER - In my home, responsible, own transportation, weekdays, Farmington Hills Area. Call after 5pm 478-7927

BABY-SITTER needed my home for 16 month old boy, 2 or 3 mornings a week, own transportation, references, Southfield area 559-3686

BABY-SIT in my West Bloomfield home or yours. Orchard Lake, Maple area, 5 day week, 10 month infant. No other work involved. Own transportation, references. 626-4922

WANTED MOTHER'S Helper, must drive. Monday thru Friday, 2-6PM. $60 per week. Call for interview. Ask for Grace 646-8383

BABY SITTER wanted for 2 year old and 3 month old. Salary negotiable. Canton area. After 6 pm 459-6015

RESPONSIBLE Woman to baby sit 5 month old, 2 days a week, 8 am to 5.30 pm. Troy area. Call Sat. after 10 am. 641-7364

BABY-SITTER NEEDED for working mother, 4 days, 3:30pm-1:30am in my home. 5 Mile - Telegraph in Redford. Own transportation. 531-2817

MATURE WOMAN to care for elderly woman, 9 Am. to 1 Pm. weekdays. No lifting. Own transportation. Call between 6 and 8 Pm 522-9208

LADY for cleaning & laundry for 2 people. 1 day week. In Troy. Evenings or weekend. 649-4972

PLEASANT WOMAN - Must have own transportation. Local references. One day, paid vacation. 14 Mile-Middlebelt. 626-2767

HOUSEKEEPER, mature & experienced. Live-in preferred. 2 children. Must have references. Good salary. Woodward/8 Mile area 863-4474

BABY SITTER needed, Mon. thru Fri. 8 am to 3:30 pm. My home. Westland area. Call after 6 pm. 728-6356

DOMESTIC Help for bachelor, 2 days a week. Bloomfield Twp 366-1010

HOUSEMAN
Experienced: housework, serving, some driving. Private quarters in Bloomfield Hills home. Top salary. References required.
544-2698

CLEANING LADY for attractive high-rise in Southfield to join our team full time, variable duties. Friendly atmosphere, good salary. We need a hard working teammate. Please call Pat between 8:30 and 5:30 at: 559-3421

LIVE-IN COMPANION Desired for 66 year old woman, residing in Dearborn. 522-5734 or 565-6344

LICENSED Baby Sitter, 5 & 6 year olds, 5:30 A. M. to 8.30 A. M. Monday through Friday. Plymouth area. Own transportation 453-5714

HOUSEKEEPER, no smoking, must drive. Garden City area. 721-7362

SITTER needed, area McKinley Elementary School, Livonia; 2 children, ages 9,4. Call after 6 pm 525-2961

LADY to BABY-SIT 4 year old girl from 7am-9am & 4:30-7PM, drive child to school & bring her back home, Monday thru Friday, Troy Area. Please call evenings 879-2879 or daytime 689-7223

508 Help Wanted Domestic

LIVE-IN Sitter needed for working mother, (2 boys ages 3 & 7). Room & board plus wages; to help with cleaning & cooking. Car helpful, to start May 1st. Permanent position. Must be reliable and have references, sense of humor and energy. After 7PM, call 728-4557

BABY SITTER wanted 3 days per week, 1 child 1½ years old. 11 Mile, Middlebelt area. Call after 6 PM. 477-8199

BABY SITTER needed, Mon. thru Fri., 6:30 AM - 4 PM, Canton Commons Aaprtment complex area. Call after 4 Pm, 427-0901

YOUNG WEST Bloomfield Couple with 1 child desires housekeeper-baby sitter. Mature woman with references required. Love animals and provide own transportation. Must be available weekday and weekend evenings. 962-9831, Ext. 24 or 575-9248

MATURE, dependable live-in aide to help care for elderly gentleman 5 days a week. Call between 9-6pm 643-7154

BABY SITTER for boys ages 1 and 4 years. Live-in. Salary and private phone. Redford area. After 6 PM 532-7757

HOUSEKEEPER for general housework, must be thorough. Wed or Sat., little ironing, no children. Birmingham. 647-0532. If busy, 647-5585

RESPONSIBLE PERSON for elderly woman. 8 AM - 6 PM, weekdays. Will consider live in. References. Livonia. 522-1883

LIVE IN COMPANION for sweet elderly lady with reasonable amount of time off and good pay, able to drive, start immediately. Pontiac area. Days 626-5595. Eves and weekends. 647-4749

BABYSITTER needed in my home weekdays, flexible hours, for 7 month old baby. References required. Troy area. 649-3892

BABY SITTER needed, my home. 5 days, ages 5 & 6, 5 Mile - Haggerty Rd. area. After 6. 459-7249

HOUSEKEEPER WANTED - Experienced. General housework & laundry for 2-3 days per week. Adult only, own transportation. Excellent pay. Birmingham area. For appointment call: 647-7274

WANTED-experienced Housekeeper. General housework and laundry. For 2 to 3 days per week. Adults only. Own transportation. Excellent pay. Birmingham area. For appointment, call 647-7274

HOUSEKEEPER, live in. Mature woman preferred. Child care responsibility and light housekeeping. Call Livonia. 261-8833

SITTER and light housekeeper, 4 days, 6:30 AM - 5 PM, own transportation, $20 a day. Livonia area. 525-0192

LIVE-IN Housekeeper Babysitter to care for 2 yr old boy for professional family in Plymouth beginning June. Mature woman or couple preferred 996-2163

NEEDED IN exchange for room and board and possible small salary, evening meals and light housekeeping. Farmington area, male and 2 children 399-6555, 474-7210

BABY SITTERS for Child Care Agency. Own transportation. Full or part time. Call after 5 PM. 557-7007

WANTED mature baby sitter, for 2 year old girl, live in or 7am-6 pm. Room and board plus generous salary. Call 559-7217

HOUSEKEEPERS - day shift, full or part time, apply Hendry Convalescent Center 105 Haggerty Rd Plymouth

510 Help Wanted Couples

MAINTENANCE COUPLE
to Assist manager for large Oak Park apartment complex. No children or pets. Good salary plus apartment and utilities. Call 968-0202 between 9 AM and 5 PM Monday through Friday. 968-0353 after 5 PM and weekends.

MAINTENANCE COUPLE
For large apartment complex in Southfield. No children or pets. Good salary plus apartment and utilities. Call 557-5338 between 9 AM and 5 PM. 557-8834 after 5 PM and weekends.

COUPLE WANTED to manage 81 townhouse complex on Mt Vernon, between Southfield & Northwestern in City of Southfield. Will provide 2-bedroom townhouse with all utilities, plus salary. Experience preferred but not necessary. Phone in AM, Monday through Friday 569-5302

CARETAKER couple, 1 bedroom apt. utilities, $550 monthly salary, 65 units. Redford area. 533-3689, 533-4046

BE Your Own Boss for the summer. No investment required. Two person team, run private Lake Clubhouse, Food Concession Oakland County. $300 to start, all profits yours. 626-2397 or 626-0968

CARETAKER COUPLE
Excellent opportunities for mature, sober couple to advance with large, lakefront apartment complex. Salary plus apartment. Husband - "Jack of all Trades" for general maintenance. Wife - general cleaning. Call 8 AM - 5 PM, 681-4100; after 6 PM, call 757-1443

COUPLE WANTED for office cleaning. Part-time, evenings. Grand River, Farmington Road area 965-1470

CARETAKER COUPLE
Over 30 Years of Age needed. Some knowledge of office work, maintenance and apartment cleaning necessary. Call Mr. or Mrs BROWN.
PARKWOOD MANOR APTS.
699-2083

WANTED experienced couple for resident manager for apartment, no children, free apartment and salary. 09-7386 or 352-4214

CARETAKER Couple, Husband for maintenance. Wife for office duties. Apartment plus salary. 455-7200

507 Help Wanted Part Time

PART TIME DRIVERS
We have driver Independent Contracts open in Rochester & Troy for men or women drivers. Must have truck, van or full size station wagon and be available on call for Monday and Thursday to drop off bundles of papers to Observer & Eccentric carriers

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