Female Help Wanted 3-2D Miscellaneous

BABYSITTER, Hours flexil Westland area, Live-in or out, 281-6

WORKING
DOWNTOWN
SCARE YOU?
It did me too – until I tried it
Then I accepted a three-day
assignment typing in the Trust
Dept. of a bill bank on Washington Bird.
I made over \$50
I shapped at Hudson's
one noon

DENTAL Assistant Experienc perfected fixed poise and appear ance Four afternoons and Satu-day meanings. Salary open Farir loston area. 474-663

3-2E Office/Clerical

ORDER DESK TRAINEE

I explored Greektown and had great Pilaf for lunch another day.

I met two wonderful girls in the office (I'm going down for lunch with them again next week)

The experience relieved some migurings I had, and I'll ber demonstrated the composition of the compos \$450. Fee paid. Will train in all phase of inside sales. A real future here. Northland Personnel, 537-7370. KEY PUNCH OPERATORS

-6-All Shifts — All Areas
If you have at least 6 months exserience — we have the joil fou.
Cherk us out, Top pay—
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ATTENDANTS
S1.80 - \$2.00 PER HOUR
CITY OF LIVONIA
CIVIL SERVICE COMMISSION
33110 FIVE MILE ROAD
421-2000, EXT. 288

AMERICAN GIRL Temporary Service LIVONIA Interviews 10-3, 5 days 1120/19) month Rd., 10-44 April 10-42 (2014) S. days

FEE PAID

\$540

FEE PAID \$540 Sales manager in lovely new farmington offices needs a GAL FRIDAY with good sectoral skills to assist him. Experience need not be heavy fastlis are good. Nice boss to fee in the part of the part o STEADY PART TIME JOB FOR COMPTOMETER OPERATOR Two or three days a week, Grand Blvd. nr. Woodward. See Betty at MANPOWER. 965-7000.

TYPIST, Insurance agency, Guardi-en Bidg, seeks mature woman for social typing tropest About three days, See Betty at MANPOWER, 26049 W. Five Mile. 965-7000 SECRETARY. No shorthand necessary. Train downtown then move to lovely new Southfield offices. Should enjoy public contact. Fee paid. \$475. Call Renee for interview in your area today. PERMANENT STAFF 961-6256 TELEPHONE

SECRETARY

oung to train in good down-wn office, \$450 - 500, No

fee. RENEE PERKINS PERSONNEL 15827 Grand River VE 6-5070

ENGINEERING SECRETARY

needed for top local company. Must have excellent skills and personality. Salary open, Fee paid. ALLIS - JOHNSON 425-3000

15195 Farmington Rd., Liv.

GENERAL OFFICE

N. W. area. Diversified work \$350 plus benefits. No fee.

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GIRL FRIDAY

OPERATORS

RE NEEDED TO WORK IN
MICH. BELL'S
All New

SOUTHFIELD FILE CLERKS STAT CLERKS -18-OFFICE. good filing or figure back.

d. Top pay with paid holiand variations. Also because
you refer applicants to us.

(10 Mile and Lahser Area) ust be able to work day rening hours.

IF INTERESTED, CALL FOR TELEPHONE INTERVIEW when you refer applicants to us,
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Temporary Service
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3029 Promoth Rd. Deris Ayers
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201-148
MICHIGAN
Room 306, Calvin Theater Bidg.
Roll Michigan
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S01-801 9 a.m.-4 p.m., Monday thru Friday. Equal Opportunity Employer

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Good working conditions and
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EXECUTIVE Secretary, Sharp gal-wine can assume responsibility, Move average secretarial skills, \$6.0 \times Fee paid. Call Eleanor Shelferly, Professional Personnel. BANK 34900 Plymouth Road at Wayne Rd., Livonia An Equal Opportunity Employer **DEPUTY**

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RECEPTIONIST for a mod young company. You can swing with this swillow if you are a progressive and articulate person who endos pende on the move. Northiand Personnel. Mr. 1311.

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PERSONNEL COUNSELORS Northland area. Experienced or good telephone and public contact background. NORTHLAND PERSONNEL 537-7372

Female Help Wanted 3-2F Office/Clerical GENERAL OFFICE

N. W. area. Sharp, intelligen girl with good supervisors ability. \$550 no fee.

RENEE PERKINS PERSONNEL 15827 Grand River VE 6-5070

OUNG lady for general office ork full tune. In Farmington

STATISTICAL typist. Experience is C.P.A. work. 851-111

COURT

GIRL FRIDAY

-\$425⁺--

nos.H. nofee

JR, TYPISTS

-35-

AMERICAN GIRL

SWITCHBOARD &

MATURE WOMAN
Age 35 to 50
Non-smooter. Bookkeeping and general offer week. Most be farm
everable, assemin payable, payable
taxes, general ledger and fremens
statements. Also must be ratically
the following order taking and in-

Female Help Wanted 3-25 Office/Clerical RECEPTIONIST

Northland Employmen Agency needs a front des girl to work in our office fo light typing and telephon answering. 537-7372

Ve need perky, experiences secretary who can handle re sponsibility as well as people This is an interesting positions with that Itilitie extra challenge Our hours are 9-5 and whave a beautiful office locate on the edge of the North land area. Salary open. Fo appointment please call: SECRETARY \$7,200
Accounting background, New position. Top company.
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Wonderful apportunity for girl with life accounting typing and an interest in people to work in research dent of this organization. Assist staff embers, handle filling, and other general office duties. Call Towne Per. CR 4-7250 or 477-3330. JR. SEC'Y to V.P. to \$585. FEE PD. LITE LITE S.H.

Work hand in hand with the Vice Pres. of an international firm who is looking for a get with accounting typing with accounting typing with accounting typing the his private secretary. Must be mature and responsible you will work for one man only and handle all of his public and personal affairs. Table of the property SWITCHBOARD Oper for. Farmingled area asswring service Formight shift. Steady employment. 171-6829 Call today for an appointment to tile an application at one of our many interview offices. Top Pay 17 Bonues — Vacation and Holday

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and Business

563-5070 GIRL FRIDAY

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Handle from Idea are green
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Fee raid Comment and area, 1204
SEREFARIY, NW. Deriod area, 1204
LEBER TYPEST, 45-20 w.p.m.
Free SEVENCEST, 55-20 w.p.m.
Free SEVENCEST - Delicelite area Nepolitable Free SEP weeks

18224 Farmington Rd.
Livonia 477-5935

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This position in the general accounting area requires light to moderate Stenographic ability. Must be rapid and accurate typist. Will work on balance sheets, profit and loss statements, and a variety of statistical reports and analyses.

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Famale Help Wanted 3-2E Office/Clerical CRSONNEL, 5650, Fee paid, to wing in corporate parameter. S. Experience required Call ans, Suburban Personnel, 477-

SECRETARY

358-4668

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OPER ATORS

563-1200

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offices in Southfield will train
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3-2F Part Time/Temporary

TYPING, SERI Free paid, Companiovede marker yenne hyper Societicides Mile Coll Mrs. Evans, 8 (6) milant Personnel, 177-2 (7) Apply Trueman

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