500 Help Wanted

PART TIME
Interesting part time position doing unique public contact work. Ideal position for someone looking for 3-4 hours work a day. Reliable transportation needed. Position pays up to $8.00 an hour. Call Kurt Peake at 559-2391. After 9 30AM.

PART-TIME MAINTENANCE and cleaning. Starting rate $4 an Hr., $4.45 after 90 days. Apply at front door:
12999 Farmington Rd., Livonia, before 11 30 AM and after 1 30 PM.

PERMANENT part time Keypunch operators needed at Plymouth/Canton Community Schools. Experienced with IBM 129, or equivalent required. Apply at 454 So. Harvey, Plymouth.

PHONE SOLICITORS WANTED
Calling from home.
464-2668

PHOTOGRAPHER
Basic photographic knowledge helpful. Will train. Must have own photography. Must be able to travel over night. Have good working car. Call between 9am-4Pm 345-3535

PIANIST WANTED, part-time, for developing Music Program in new Church $39 per week. Faith Community Church, Canton 459-2190

PLASTER PATTERN MAKER
Experienced In Plaster Patterns
For Proto Type Sheet Metal Parts

PROTO CAST INC.
2726 John Daly, Inkster, Mi.
565-5400

PLASTIC LAMINATORS
Gibbins Pattern & Plastic inc 12739 Inkster Rd Livonia 261-2691

PLUMBING, HEATING & REFRIGERATION INSPECTOR V

Redford Twp. is accepting applications for the above position

General description: Inspects plumbing, heating and refrigeration installations and performs related work. Education: Graduation from High School or equivalent. Experience: 5 years of experience as a licensed Journeyman Plumber. Salary range $17,000 to $16,600

Complete job description and application may be secured at
Redford Twp
Civil Service
15146 Beech Daly Rd
Redford, Michigan 48239
Equal Opportunity Employer M/F/H

PORTER
Full time, Charlie's Country Bar, 175 So. Venoy, Westland, Mich
Call 729-2224

PRE-SCHOOL DIRECTOR
Rochester Area
652-6260

PRINTING Company, Redford Twp. needs collator operator, some experience preferred but will train speed kleber collator. Call for appt. 533-9811

PROGRAMMERS
COMPUTER USERS & ACCOUNTANTS
We Need professional people immediately. Excellent salary and benefits. Forward Resume to
Fidelity Enterprises, 139 Cadillac Square, Lawyers Bldg, Ste 601, Detroit, Mi. 48226

RECEPTIONIST Optical office. Experienced in office work. Mature woman with pleasant personality. Part time to start, Reply PO Box 116, Rochester, Mi 48063

REGISTER NOW
LIGHT INDUSTRIAL & PACKAGING
Livonia & Wixom areas Ideal for women. No experience necessary
For more information call
LIVONIA 525-0330
DEARBORN 565-8060
SOUTHFIELD 569-7500
RENCEN 259-7788
WITT SERVICES
The Temporary Help People

RENTAL AGENT
Opening with large organization for rentals of suburban apartment complex. Great opportunity for sales oriented individual who enjoys meeting people. Salary plus fringe benefits. Call after 4 PM

355-2530

RESIDENT MANAGER
needed for small 72 unit apartment development in Mt. Clemens area. Must have thorough knowledge of all areas of maintenance and management including of leasing, bookkeeping, collections, electrical, drywall, heating and air conditioning. Salary, apartment, utilities provided. Ask for Mr. Heller between 9AM-Noon 851-5405

RESPONSIBLE people needed full time, to work with public, contract agent for local car rental. Applications being accepted Tues. Aug 12 & Mon Aug 11 28045 Telegraph, Southfield

RESTAURANT management career, retail management relocation and college degree, $11,000 to $15,000.
Ray Greene Personnel 399-1420

RESTAURANT MGR. TRAINEES $13,600. Immediate opening
Career Personnel 557-8480

RIGHT CARPENTER wanted in vicinity of Cherry Hill & I-275, 1 or 2 days. Call 981-1543

SALES CLERK - Part time. Must be available for days, afternoons & weekends with a pleasant personality. Apply in person Forest City Linen Dept., 13107 Middlebelt Rd., Livonia

SECRETARIAL
Exceptionally busy mortgage company requires person with excellent figure aptitude and typing 60-70 WPM. Must be able to work under pressure and handle numerous phone calls. Excellent starting salary and benefits with dental. Please call Mr. GOLDMAN for appointment
557-7040

SECRETARY and counter help. Full time. Good with numbers. Some typing. Must be able to deal with people. South field area 353-2958

WELDING & FABRICATING shop desire man for general fabricating work. Welding experience helpful. Good pay fringe benefits Apply 12960 Lyndon Detroit

502 Help Wanted Dental-Medical

STAFF NURSES
RNS & LPNS
Afternoon and midnight shift. Excellent benefits with competitive wages.
Apply in person.
CAMELOT HALL CONVALESCENT CENTER
35100 Ann Arbor Trail, Livonia
you can count on us!

RN
Seeking position as Assistant Director of Nursing and In-Service ecudator. Experience necessary with geriatric patients. Excellent benefits. Apply in person.
CAMELOT HALL CONVALESCENT CENTER
35100 Ann Arbor Trail, Livonia
you can count on us!

509 Help Wanted

SECURITY
PLAINCLOTHES

Plainclothes security officers needed to join large Detroit based retailer. One year plainclothes experience required. To arrange for an interview call Mon. thru Fri. between 9 am and 12 noon at: 963-1329

CUNNINGHAM DRUG STORES INC

SHIPPING & RECEIVING
Clean cut man for warehouse work.
Livonia
522-8950

SHOP SUPERVISOR
Small growing company looking for a Hands-on Supervisor. Candidate responsible for supervising 8 to 12 employees while maintaining production standards. This demanding job requires a hard working self starting individual who possesses the ability to motivate employees and solve related problems. Send resume to Plant Manager, 13550 Otterson Ct, Livonia, Mich 48150

SMALL RETAIL bakery. No experience needed. Food experience helpful. Steady person. Call after 11am, till 1pm. 352-5695

STOCK BOYS, full time For fine china and crystal store. Apply in person Wells Freight & Cargo Co., 820 So. Woodward, Birmingham. Salary commensurate with experience. Only mature, reliable persons need apply.

STOCK & DELIVERY help full time days. Excellent salary, benefits. Apply Sherman Prescriptions, Maple Lahser, Birmingham. 647-4000

STOCK HELP full time, available morning afternoons & evenings, must be 18 or over. Apply at Perry Drugs, 22663 Greenfield, Southfield Mich.
Attention Bob Sarvos
An Equal Opportunity Employer

Surface Grinder
Experienced form grinding. Immediate opportunity in modern air conditioned shop in Plymouth. 50 hour week, excellent benefits, hourly rate open.
301 INDUSTRIAL DRIVE
455-1100

TEACHERS, K-8 parent co-op, must know alternative ED., Be CETA eligible. Call between 9am-8pm 293-7035

THE COMMUNITY house in Birmingham has positions open for a part time waitresses. Hours flexible, meals included, must have own transportation. Call Mrs. Crittenden Mon thru Fri. 9am-5pm 644-5832

The Community House in Birmingham has pension open for head cook. Must have experience in meal planning, scheduling and ordering. Call Mrs. Crittenden. Mon thru Fri. 9am-5pm.
644-5832

TOOL MAKER BENCH HAND
N.W. suburbs, excellent wages, company paid benefits & opportunity. Marathon Industries, 23996 Freeway Park Dr. Farmington Hills

TOOLMAKER 3-5 years experience on jesse, Marc Valves Inc. 30569 Beck Rd. Wixom. Ask for Mr Takahashi

TRAVEL AGENT
Experienced only. Full time, retail office in Southfield. 5 days. Top pay & benefits
353-1044

TRAVEL AGENT -
Experienced - will consider training. College Grad. - Major Tourism, Marketing, Retailing or Business. Send full resume to Box 424, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

TRAVEL AGENT
Must be experienced with approved travel agency. Livonia and/or Southfield

TRAVEL AGENTS-SALES
OUTSIDE COMMISSIONS - Experienced Commission Agents with Travel following for progressive automated agency in Southfield. Top commissions for right person. We want You! Name your own price.
424-8123

TYPESETTER - experienced on photo typesetting equipment, preferably compugraphic comp IV or edit writer 7500. Part or full time. Call
567-1313

TYPESETTER/KEYLINER
Experienced on Compugraphic 7400. Livonia area. Call for interview
422-6764

WAITRESS - Southfield area - senior citizen's apartment. Full or part time. Call 358-0012

WANTED co op student to drive van on deliveries from 12 noon to 5.30 pm Auto-Crane Office Equipment, Plymouth
455-4510

WANTED Energetic young man full time. Must have good auto and maintenance experience
474-2884

WANTED Laborers, operators, & mechanics, hard and dirty work. Pay $5, $6, $7 & $8 per hour. Please reply to box 406, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

WHECKER DRIVER - all shifts Comfortable. Apply in person Maple/Lahser Shell, 3690 W. Maple, Birmingham.

YARD WORK, part time at downtown Rochester apartment complex. Call manager at
652-0043
9

YIDDISH Language Teacher to teach children 6 thru 13 years, Sunday am classes, Sept. thru June. Workmen's Circle School, Oak Park, 545-0585 between 9am- 3pm. Mon. thru Fri.

$4.00 PER HOUR
Plus commission. Telephone work, part time, 4-8 30pm. Work in our pleasant Oak Park office. Must be 18 or older. Call after 1pm.
967-2411

$8.33 PER HR.
OPTIONAL PROFITSHARING
14 ambulance peopleneeded immediately for driver delivery sales, must be able to lift, good driving record, willing to learn a new trade, will train. Call for interview
559-5460
No Lay-offs

502 Help Wanted Dental-Medical

EXPERIENCED assistant for Southfield Dental office, 4 ½ days.
358-4571

502 Help Wanted Dental-Medical

ARE YOU Interested in a health care career working with the elderly as a Doctor's Assistant? Southfield extended care facility is looking for a high school graduate. Will train. Good salary, good benefits. Contact Ms Young, between 9 AM and 2 PM 352-2336

ASSISTANT for opthamologist office. Willing to commitment & growth. Pleasant Optical experience or willing to learn. weekdays 884-2064

BOOKKEEPER-RECEPTIONIST
for Royal Oak Clinic. 30 hours weekly. Experienced in phone, appointments, negbaord, insurance, billing. Over 25 preferred. Salary negotiable. Call Lynn 399-5060

BUSY PROGRESSIVE Livonia area dentist needs two part time Receptionists that like experience with front desk and insurance. Approximately 20-24 hours weekly. Salary commensurate with experience. Cheerful, industrious, dependable individuals are what we are looking for. Please call for interview. Ask for Iris. 425-7010

CDA
or equivalent experience for Progressive General Practice in Canton. Full time Chairside assistant. With hand written resume Call 397-8282

CHILDREN'S Camp Nurse, LPN or RN needed Aug. 18 thru Aug. 30 8225. Call Area Service Assoc. 542-5850

DENTAL ASSISTANT - chairside, certified preferred. New office, Plymouth/Canton area. Send resume to Box 296 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL ASSISTANT, experienced, 4½ day week. Southfield area. 352-8505

DENTAL ASSISTANT
Experienced, for modern Westland practice Full time 422-5560

DENTAL ASSISTANT
Experienced Only! Full-time. Royal Oak office. 548-4040

DENTAL ASSISTANT. Challenging position for experienced assistant familiar with all office duties. Bloomfield Hills. 332-4100

DENTAL ASSISTANT
Must be experienced
Full time. Joy Road - Telegraph area
274-3569

DENTAL ASSISTANT
Chairside experienced. Part time, Tues & Thurs. 8AM-5PM, Farmington Hills
553-3553

DENTAL ASSISTANT. Dental office in Oxford practicing comprehensive, preventive care seeking assistant interested in same. Seeking individual interested in patient education and motivation. Must be experienced in 4 handed technique Call 628-9557 or 693-2404

DENTAL ASSISTANT for Livonia Specialist office. Experience desirable, but not necessary. 251-7850

DENTAL ASSISTANT - Full time, experience not required. Will train. 11 Mile & Woodward area 543-3834

DENTAL ASSISTANT
Full time in Farmington Hills, experience necessary. Pleasant office.
477-0268

DENTAL ASSISTANT (18 to 35 years). Personable, experience preferred. Full time, Excellent salary for the right person - after trial period. 427-2141

DENTAL ASSISTANT, Livonia Experienced preferred, will train if necessary. Good benefits & wages.
261-8110 ext 2 261-8114

DENTAL ASSISTANT-Experienced. 4½ days. No Saturdays or evenings. Plus sharing, sick & vacation benefits. Call days. 543-1181, after 5pm. 626-1027

DENTAL ASSISTANT
Full time HYGIENIST
Experienced only - Rochester area
651-0539

DENTAL ASSISTANT - responsible person for full or part time position. Woodward -11 Mile, experience preferred. 399-1200

DENTAL ASSISTANT, Long Lake-Rochester Hills. Experienced in 4-handed Dentistry. X-Rays. Some Lab work. Benefits - salary Open 689-9191

DENTAL ASSISTANT wanted full time. Modern well equipped Dental PO box 516 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL ASSISTANT-Receptionist. Reliable, dependable, self motivated individual sought for new office in Novi area. Some experience with ability and qualifications. Call after 6pm 851-4948

DENTAL ASSISTANT

Salary open. Fringe benefits. Career opportunity for chairside assistant in progressive practice, 4½ day week, no evenings. MUST BE EXPERIENCED. Must be accomplished in taking of X-rays, 4 handed dentistry, knowledge of sterilizer procedures. All replies confidential
Please reply to
Drs Dickstein & Sernuk
682-6911

DENTAL ASST - RECEPTIONIST
For Birmingham specialty practice. Dental experience necessary. Excellent benefit program Salary open 647-7739

DENTAL CHAIRSIDE ASSISTANT
Experienced, mature 5 day week, no evenings. Provident Hospital, Northland vicinity 557-5676

DENTAL HYGENIST
For Lake Orion-Oxford area office. Call 628-9557 or 693-2404

DENTAL HYGIENIST, part time, 3 days West Bloomfield. Excellent benefits including pension and profit sharing Salary according to experience.
565-5597

DENTAL HYGIENIST, Redford, Dearborn Heights area 2 days, plus some Sat. AM
937-1529

DENTAL OFFICE Assistant, Birmingham area, experience helpful. Ask for Pat
647-7330

DENTAL OFFICE looking for a quality individual who is interested in learning laboratory and dental assisting techniques. Must be sharp, intelligent, with an excellent telephone voice and enjoy working with co-workers as well as our patients. Open to experienced and non-experienced person. Full time position in Birmingham area Call Monday only for interview 644-1172

DENTAL RECEPTIONIST Northland area. 4 days, work every other Sat. Experienced only. Busy office. 967-1105

DENTAL RECEPTIONIST to handle Insurance, etc. Full time, West Dearborn. Excellent benefits including pension and profit sharing. Experience necessary.
565-5557

DENTAL RECEPTIONIST
Experience preferred 4 - 5 day work week. Livonia
464-7000

Dental Receptionist wanted, experienced dental office receptionist. Familiar with peg board & insurance.
Livonia area 522-6770

DENTAL RECEPTIONIST
For Garden City practice. Should be enthusiastic, self motivated, & have good communication skill. Must have prior dental experience Send brief resume to Box 300,Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL TECHNICIAN
Experienced C & B Technician in model department, metal finishing, opaquing. Franklin Dental Lab, 646-4620

DOCTOR'S OFFICE: Receptionist, part time, experience desirable. Northland area.
569-0157

EXPERIENCED ASSISTANT or RN or LPN looking for permanent part time No weekends, no nights, no holidays. Royal Oak foot surgeon Assist with routine patient care and minor office surgery, approximately 32 hours weekly. Call 652-7069

EXPERIENCED, mature nurses aide wanted to care for stroke patient, salary & hours negotiable. Canton area.
495-0699

EXPERIENCED medical secretary, must have transcription & receptionist skills, full time, Mon. thru Fri. Excellent benefits. Southfield location. Call between 11-5. 569-4232

FARMINGTON FIRM
$9000
If you like people and have only one year of medical office experience or one year of medical office scheduling, this is your chance. Work 35 hours and get paid for 40 hours. Excellent benefits including paid vacation and sick leave. This one won't last long.
Call Debbie 478-3500.

SNELLING & SNELLING

MEDICAL HELP - experience preferred. (1) receptionist, (1) insurance billing clerk, (1) medical assistant. Applications available weekdays, 9-1 & 3-5. 8001 Merriman, Westland.

502 Help Wanted Dental-Medical

FAST PACED Dental office in the Plymouth Canton area seeks capable enthusiastic person for full time position as coordinating asst. Salary advancement & benefits determines by degree of commitment & growth. Please call 453-6524

HOUSEWIVES, STUDENTS, NURSES AIDES - experienced or will train, opportunities for advancement. Apply Hendry Convalescent Center, 105 Hagerty Rd. Plymouth 455-0510

LAB AIDE- PART time afternoons, some lab experience preferred. Southfield Call after 6PM, ask for Debbie. 353-1453

LPN
For relief to float on all shifts.
Whispering Willow, Canton.
459-7060

LPN
Full Time Midnights
Part Time Float Relief
GOOD WAGES
-Whispering Willow Manor-
49650 W. Warren, Canton
459-7060

LPN or RN
DAYS & AFTERNOONS
FULL OR PART TIME
Good wages, benefits.
Apply in person at:
WISHING WELL MANOR
520 W. Main St.
Northville, Michigan

LPR OR RN
Full or Part Time. Good wages & benefits. Apply in person:
WISHING WELL MANOR
520 W. Main St.
Northville, Mich.

L.P.N.
ALL SHIFTS
Full or part time. Good starting salary. Hospital insurance. Modern nursing home.
See Mrs Ferguson.
NIGHTENGALE WEST
8365 Newburgh Rd.
Westland, near Joy Rd.
An Equal Opportunity Employer

MATURE WOMEN
With previous nurse aide experience needed for live-in position. 2 days or 5 days per week, $42 50 per day plus room & board
AMC HEALTH CARE I
SOUTHFIELD 569-2598
LIVONIA 478-2590
PONTIAC 643-6970

MEDICAL Assistant, experienced only, for internists office in Southfield. Must know Lab, Venapuncture, Injections, EKG, P.F., Chest X-ray & general assisting 559-5854

MEDICAL ASSISTANT - Part time. Busy Farmington Hills office. Experience necessary. Call Cathy on Monday or Wednesday. 553-4645

MEDICAL ASSISTANT NEEDED
Typing skills preferred.
Southfield area.
352-4880

MEDICAL ASSISTANT experienced in vena puncture injections, EKG & X-ray. 838-9345

MEDICAL ASSISTANT needed for Troy physician. Experience in EKG necessary. Full time employment. 855-1359

MEDICAL Assistant for busy Ob & Gyn practice in Southfield. Must know vena puncture lab work & have references. Benefits 358-5907

MEDICAL ASSISTANT
Part time, mornings. Good Typist. Experience preferred but will train.
427-7420

MEDICAL ASSISTANT, Experienced, strong lab background, for internist office in Southfield. Excellent benefits 559-7901

MEDICAL ASSISTANT. Only experienced need apply. All benefits. Good working environment. Apply at 1311 Ann Arbor Rd., Plymouth

MEDICAL ASSISTANT
Flight based ambulance for busy Dearborn doctor office. Experience in EKG, X-ray, injections, vital signs 4½ day week. Open salary depending on experience

DENTAL RECEPTIONIST
(Trenton)
Front desk in a fast paced DDS office. 4½ day week, dental experience necessary. Good pension and profit sharing, start at $4 50 an hour.
DAVIS SMITH
Medical/Dental Personnel
557-7200

MEDICAL RECEPTIONIST- experienced, 2 years, part time evenings, for Berkley Drs office. Please call 543-2343

MEDICAL RECEPTIONIST wanted for Troy Surgeon's Office Experience & typing helpful Phone 643-4464

MEDICAL SECRETARY
Full time. At least one year medical office experience or training. Must type over 55 WPM 553-2959

MEDICAL SECRETARY, part time for doctor's office, experience preferred Garden City 522-0694

MEDICAL Secretary for new surgeon. Receptionist, typing, insurance forms and billing. Send resume to 850 Woodward, Suite 14, Pontiac, 48058

MEDICAL TECHNOLOGIST- ASCP with recent bacteriology experience, part time, every other week-end. Private lab in Southfield 557-8020

MEDICAL TECHNOLOGIST with Medical assistant capabilities for Internist's office. Part time. Woodward - 13 Mile 541-2230

MEDICAL TRANSCRIPTIONISTS- Experienced persons may qualify to earn $7 00 to $12 00 per hour on computerized medical word processing systems. All shifts available in our suburban locations Excellent benefits plus bonus
352-3873

502 Help Wanted Dental-Medical

MIDNIGHT NURSES
Full or part time, come in or call, Hendry Convalescent Center, 105 Hagerty Rd. Plymouth 455-9510

NEED front desk person who is experienced in all phases of dentistry. Attractive Livonia office. Full time, no weekends, benefits. Please call and ask for Patty. 647-5434

NURSE AIDE
Days 7 to 3 PM. - Full Time.
Good wages and benefits
Apply in person:
Wishing Well Manor
520 W. Main St., Northville.

NURSE AIDES and ORDERLIES
Full or part time, training classes. Farmington Nursing Home. 8365 Fourteen Rd. 477-7400

NURSE AIDS
Positions available on afternoon or midnight shift. Please apply in person. Whispering Willow East
University Convalescent & Nursing Home, 28500 Five Mile Road, Livonia.

NURSES AIDE- Experienced, care for invalid woman in home days, Livonia area, references required.
464-8132

NURSES AIDE
Full time Midnight shift.
Whispering Willow
459-7060

NURSES
AIDS
ALL SHIFTS
Will train mature person
See Mrs. Watkins at
NIGHTENGALE WEST
8365 Newburgh Rd.
Westland, near Joy Rd.

NURSES
Attractive Geriatric facility in Southfield needs nurses interested in caring. Fully paid Blue Cross, free meals, weekend differential, seniority allowance, and the greatest patients in Greater Detroit are for you. Are you for us?
LAHSER HILLS NURSING CENTER
354-3233.
Ask for Mrs Lee or Ms. O'Rourke

NURSING ASSISTANTS - all shifts. Apply in person. Middlebelt Nursing Center, 14000 Middlebelt Rd., Livonia.

OPTICAL LAB Assistant, full time. Salary commensurate with experience. Benefits. NW Detroit area. Send resume to Box 524, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PART TIME for OB GYN office, front desk. Insurance experience necessary. Farmington Hills. 553-2870

PART TIME Girl wanted for one man dental office in Canton, to work 18-24 hours per week. Responsibilities will include front desk and receptionist & assisting. Experience preferred. 459-5370

PERSONS with Nurses Aide experience willing to private home in care for semi bedfast mentally alert gentleman. Personal care, light meals, & light housekeeping. Livonia Area. Days full time or part time. Call Monday through Friday 9am-5pm 533-9660

PHARMACY
TECHNICIAN
We are currently seeking a Pharmacy Technician to work days, full time, at our small suburban hospital. This position requires typing, 35 wpm, and previous Pharmacy experience. We offer an excellent starting salary, fully paid benefits package, and congenial work environment. For more information, please call Personnel
Metropolitan Hospital
& Health Center, West
28303 Joy Rd., Westland
522-6685
An Equal Opportunity Employer

PHYSICAL THERAPIST
ASSISTANT
Full time days. Associate Degree or equivalent experience. For west suburban hospital. Excellent salary and benefit program. Call Personnel
GARDEN CITY HOSPITAL
421-3300 ext. 277
An Equal Opportunity Employer

PHYSICAL THERAPIST
DEPARTMENT HEAD NEEDED Excellent wages and benefits package including free meals. Call Personnel Office, Brent General Office.

PHYSICIAN ASSISTANTS
3 openings - one for Cardiologist office and hospital, one for family practice, one for industrial practice. Must be graduate of PA program and certified for above openings. Excellent opportunities.
DAVIS SMITH
Medical/Dental Personnel
557-7200

PLYMOUTH Dental office, chairside assistant needed. Work experience necessary, training desirable in 4-handed dentistry. 455-8686

RECEPTIONIST for active dental practice, full time, Westland area. Must have experience 422-5560

RECEPTIONIST-DENTAL ASSISTANT overhauling. Should have experience with Dental Insurance forms. Call before 3PM. 644-4118

RECEPTIONIST for busy Farmington dialogy office in Livonia. A mature woman experienced in insurance billing, telephone answering the phone. Contact Nancy Mulligan 681-4040

RECEPTIONIST, Part time Oral Surgery Office. Birmingham area. Medical or dental background preferred. Call only on Mon., Tues., or Fri. and ask for Mrs Kolde 647-7236

RESPIRATORY THERAPIST
Expanding national home care equipment company is in need of a full time therapist for our home care respiratory patients. Good benefits with growth opportunities for applying ORT's, CRTT's & RRT's. To submit a resume & for an interview appointment please call Johnson Rents, 535-2670

X-RAY TECHNICIAN
Full time, Registered, for Southfield X-Ray Clinic.
Call 569-2383

502 Help Wanted Dental-Medical

RESPIRATORY THERAPY
CARDIOPULMONARY
TECHNOLOGISTS
NOVI
Providence Hospital is currently seeking qualified individuals for the position of Cardiopulmonary Technologist to staff our Novi Ambulatory Care Center. Part time positions are available on the day and afternoon shifts. 32 hours bi-weekly to include every other weekend and holiday. Must be certified, registry eligible or recognized by the NBRC. EKG and DOG experience preferred. Excellent salary offered included premium pay for weekend and holiday work. Apply only at Employment Office, Monday-Friday, 9AM-3PM.
PROVIDENCE
HOSPITAL
FISHER CENTER
22500 Providence Dr.
Southfield
An Equal Opportunity Employer

RN - LP
FULL TIME MIDNIGHTS
NO WEEKENDS

Contact Mrs. Quinn
FRANKLIN MANOR
CONVALESCENT CENTER
26900 Franklin Rd., Southfield
352-7390

RN-LPN
Needed to function as Charge Nurses Afternoons or midnights, full or part time. Join the team at "The Facility of the Year." Flexible hours, new wage scale. Contact Susan Heaton, RN.
728-6100

RN OR LPN or experienced Medical Assistant. For busy Pediatricians office, in Farmington. Part Time
477-1127

RNS and LPNS
Full time and part time
All shifts for a 50 bed private
psychiatric hospital. Apply
Ardmore Acres
Hospital
19810 Farmington, Livonia
474-3500

RNS and LPNS
Guaranteed stand-by fee paid Help us fill emergency staffing requirements
Farmington
Nursing Home
30405 Folsom, Farmington
477-7400

RN'S, LPN'S
ALL SHIFTS
Apply in person
MEDICO'S
RECOVERY CARE CENTER
2235 W. 8 Mile Rd.
3 blks. W of Lahser

RN'S - LPN'S
Charter membership RN's $9 60 to $17 70, LPN's $8 30 to $15 75 plus other benefits. Professional Medical Personnel
Phone: 642-3030

RN'S - LPN'S
Full or Part Time
Private Duty Only
AB CARE
424-8377

RN'S & LPN'S
Full & Part time positions available on day & evening shifts. Excellent benefits, education reimbursement plan, no nurses aides
Southfield Rehabilitation Center 22401 Foster Winter Dr. 9 Mile-Greenfield area
Contact Nursing office Ext. 319
569-1560

RN'S
LPN'S
$200 FREE!
PRESENT THIS AD. COMPLETE AS APPLICATION. WORK 25 SHIFTS OF 3-11, 11-7, OR JUST WEEKENDS AND RECEIVE $200 FREE AS AN ADDITION TO ALL OUR TOP WAGES.
RN'S
TO$12.65/HR
LPN'S
TO $9.45/HR
THIS OFFER FOR NEW APPLICANTS WHO APPLY FROM AUG 4 THRU AUGUST 29, 1980 AND WORK COMPLETED BY OCT 19, 1980
Kimberly Nurses
354-1640
FULL AND PART TIME POSITIONS AVAILABLE IN ALL AREAS INCLUDING ICU, CCU, OB, CALL NOW FOR IMMEDIATE OPENINGS

RNS or LPNS
Full & Part Time
Afternoon & Midnight Shifts
WILLIAMSBURG
Convalescent Ctr
21017 Middlebelt, Farm
Between Grd River & 8 Mile
476-8300

R.N.'S
$10 PER HOUR
28 R N S needed for special project starting immediately. Full or part time, no specially needed Call Miss Weber between 9am-5pm
TEMPORARY
HEALTH CARE SERVICES
835-5400

502 Help Wanted Dental-Medical

STAFFING
COORDINATOR
RN or LPN needed for position in the office of a busy supplementary nursing service located in the Northwest/Five Mile area. This is a full time position Monday thru Friday, 3-11:30pm. Good telephone manner essential, some clerical background helpful. Call the associate director of nursing between 9am-noon for interview.
334-9247

WANTED experienced Dental ass't weekdays - mornings only.
Westland 421-2675

WE ARE SEEKING energetic, motivated and dedicated nursing assistants to work weekends only on the day shift. Orientation program available, flexible hours. Contact Ms. Heaston, Director of Nursing 728-6100

X-RAY TECH
For Birmingham Orthopedic office, no evenings or Saturdays.
644-2559

504 Help Wanted Office-Clerical

ABSOLUTE FUN
$9300
FEE PAID
Advertising Office seeks your skills' Advancement here. Friendly staff and good benefits. Good typing and math aptitude preferred. Don't miss this one! Call Thom 478-3500.
SNELLING & SNELLING

ACCOUNTS PAYABLE Accounts Receivable, experienced. Opportunity for advancement. Benefits. Apply Call S. Stevens between 8 30 & 11 AM. 548-3700

ACTION SPOT
$10,400
FEE PAID
Farmington location Some secretarial work, some customer service! If you like people and have good office skills, this your dream come true!
Call Thom 478-3500
SNELLING & SNELLING

AD AGENCY Secretary/Receptionist, busy Farmington Hills ad agency needs experienced all around Secretary/Receptionist with superior typing, skills and shorthand, duties are varied with heavy typing, personability & dependability important, good fringes, pleasant atmosphere call for appointment 553-4545

ADMINISTRATIVE
ASSISTANT
International firm will pay fee for your poise-personality-and good skills! If you are looking for challenge and responsibility - this is it. Minimum $10 400
Immediate-call Jeanne today
353-2090
SNELLING & SNELLING PERSONNEL

ADMINISTRATIVE - assistant, Pontiac company, type 65 WMP, shorthand 90, good figure aptitude, benefits, $12,000, fee paid

CUSTOMER - service rep, Southfield, excellent math skills, algebra and geometry, 1 yr. office experience, public contact, no typing, some college helpful, benefits, $175, fee paid

ACCOUNTANT - Southfield building company, degree, strong background, salary open, fee paid

SECRETARY - Birmingham, typing, some shorthand, bookkeeping, building experience helpful, $13,000, fee paid

LOIS RAY
PERSONNEL
559-0560

ADMINISTRATIVE - secretary with good skills and word processing experience, a wide northland employer in the beautiful Towne Center Bld. Salary $13,000 to $14,500 plus full benefits, including program. Our agency fee paid

TYPIST - for company in Pontiac suburbs. Able to use mag card. Salary $750 to $866. Full benefits, fee paid

SECRETARY - no shorthand for large suburban construction company. Stable, flexible and mature are the prime requisites here. Salary $830 to $886 plus full benefits and fee paid

ADAMS
&
MARTIN
PERSONNEL
820 Maple Birmingham
646-5600
DIAL A JOB
24 Hour Service To Hear About Our Most Recent Openings
646-8780

ADVERTISING
SECRETARY
Mature individual with good skills and experience needed in this one-person suburban firm. Lots of phone contact and variety. Great fringe benefits $11,700 Call Kathy today
353-2090
SNELLING & SNELLING PERSONNEL

CLERK/TYPIST
Manufacturers Bank is seeking qualified individuals with the ability to type 40 W P M Insurance background beneficial for some positions. We offer an excellent benefit package which includes pleasant working conditions, competitive salary, medical & dental insurance
APPLY IN PERSON AT
Manufacturers Southfield Tower
29201 Telegraph Rd at 12 Mile
Southfield, Michigan
Tuesday, August 12 ONLY
9 AM to 11 AM.
Equal Opportunity Employer M/F/H

504 Help Wanted Office-Clerical

ASSIGNMENTS
For Experienced
BOOKKEEPERS
SENIOR TYPISTS
SWITCHBOARD OPRS
WORD PROCESSORS
EXECUTIVE SECRETARIES
We have temporary or permanent positions close to your home. Call for App't.
SUBURBAN
Office Services
Rochester 651-1500
Farmington 477-9840

AUTO DEALER
PBX OPERATOR/CASHIER
Dealership experience required. Farmington Hills area. Call: MRS FRONTIERA for appointment at:
471-0800

BEGINNER
VARIETY JOB
Major West suburban company will train bright, promotable person with good typing skills. Entry level position in beautiful office. Good starting salary, full benefits, fast advancement & company paid education. Excellent opportunity for beginner. Call now for a personal interview.
PERMANENT STAFF
LIVONIA 522-4210

BOOKKEEPER, also phone answering, general clerical, either woman or man to work in home improvement & cleaning maintenance company office, Farmington, full time seasonal work. Also some part time available 476-0012

BOOKKEEPER ASSISTANT
Current experience required for Southfield office. Desirable working conditions 559-7870

BOOKKEEPER
Automobile experience preferred. Monday-Friday, 9 AM - 6 PM
Royal Oak 549-0100

BOOKKEEPER - experienced, part time, 10-20 hrs per week. Executive Office Supply, Farmington 476-1324

BOOKKEEPER
Experienced bookkeeper needed for a well established retail operation in the Westland area. Call Mr. Day 421-2250

BOOKKEEPER for large apartment complex. Typing, payroll, payables through general ledger, experienced. Apt mgt. Farmington 474-7744

BOOKKEEPER - full time, with light typing skills. Experience preferred. Will train right person. Pleasant location in Somerset Mall. Salary commensurate with experience 642-0363

BOOKKEEPER To work In Southfield area. Experienced with financial statements, payroll & sales taxes Full time
557-5257

BOOKKEEPER
with some experience to work in a Southfield CPA office
557-5257

BOOKKEEPER
With multi-company experience Plymouth Box 108, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

BOOKKEEPER
2 Yrs experience, full time. Knowledge thru trial balance, will train for our computer system 476-6471

BUSY Civil Southfield Law firm, with deluxe offices in conveniently located smaller building, seeks legal secretary with at least 1 year's experience. Typing 60 wpm. Salary open. Call Mrs. Ellis 557-2100

CATERING
SECRETARY
We have and immediate opening for a self motivated individual with excellent typing skills and previous office experience for our catering department
Please apply in person
1000 FIRST FRI
5AM-3PM 3PM-4PM
SHERATON-SOUTHFIELD
HOTEL
17017 W. 9 Mile Road
Southfield, Mich
An Equal Opportunity Employer

CHECK PROCESSOR
PROCESS incoming cash on CRT terminal. Misc. accounts receivable duties, light typing and 10-key required. Troy location. Excellent fringes, $140 per week Contact A Henderson
646-7420
An Equal Opportunity Employer

CLAIMS PROCESSOR - type 35 WPM, experienced in group health claims. Good salary, full benefits. Beryl Personnel, 28661 Coolidge, Oak Park
548-3055

CLERKS
Responsible detail oriented men & women for various clerical duties. Copying experience necessary. Neat appearance & good references a must. Full time, permanent. 259-0600

CLERK Typist needed for small company located in Southfield with 2 girl office. Part time, possible full time Call 967-2111

504 Help Wanted Office-Clerical

CLERK-TYPIST
Needed for Southfield CPA office. Full time and permanent. Experience required Call. 352-3520

CLERK/TYPIST
$185 per week. Challenging position for individual with good typing and math skills! Benefits!
Snelling & Snelling
336-7400

CLERK TYPIST 1
General office duties including typing, filing and receptionist. Some experience dealing with the public and handling money preferred. Salary $9,694 to $11,109. Applicants must be Farmington Hills residents, unemployed 15 of the last 20 months, and within the lower living standard income level. Call Personnel Office for interview or more information. City of Farmington Hills.
474-6115
Equal Opportunity Employer M/F

CUSTOMER CONTACT
Insurance background helpful with good math ability. Typing of 40WPM and 1 years office experience will get you into this Southfield company. Full benefits, excellent opportunity. Salary $175 to $200 weekly
Gardner Employment Service
565-3502

CUSTOMER SERVICE
Researching customer problems for sales rep. Misc. accounting duties, light typing and 10-key required. Troy location. Excellent fringes, $160 per week Contact A Henderson at
646-7420 ext 216
An Equal Opportunity Employer

ENTRY LEVEL
SECRETARY
Land this job with your good typing skills and have a variety of duties to make every day exciting! Company pays our fee. Excellent benefits including dental. Call today for a personal interview tomorrow
PERMANENT STAFF
SOUTHFIELD 353-0505

EXECUTIVE SECRETARY - $13,000. Assist President of established company. Qualified candidate will possess ability to work without supervision, handle detail and follow-up and confidential correspondence, book flight and make travel arrangements for well traveled employer. Will train polished individual with Tr. promise experience Type 65 WPM, shorthand helps Full benefits Fee Paid
525-7870
SHARROW & ASSOCIATES
PERSONNEL AGENCY

EXECUTIVE
SECRETARY
Well established sales company just moved into a new, plush office The company is growing and "Promote" to get things off to a good start. Good opportunity! Good salary and benefits opportunity! Good salary and benefits. Call Mr. Blatt, P. O. Box 691, Southfield, MI 48037.

Plante & Moran recruiting for an equal opportunity