504 Help Wanted Office-Clerical

RECEPTIONIST/SECRETARY
Full time for individual with good telephone and clerical skills. Must be interesting and diversified work. Oak Park area. 968-2600

RECEPTIONIST SECRETARY, permanent part time in Birmingham office. 3 days, 9AM-3PM. Good typing skills (60wpm), Dictaphone, good with figures, previous office experience required. Neat, attractive appearance essential. Call Becker-Young Co., 645-1350
An Equal Opportunity Employer

RECEPTIONIST
Light typing, filing, good phone manner.
425-6686

RECEPTIONIST/CLERICAL
2 to 5 years experience. Mature attitude, full time. Call
REMVEST SECURITIES, INC
676-6670

RECEPTIONIST TYPIST

A great variety job in a northern suburban plush office for a good typist at 35WPM accurate and 1 year office experience. A friendly personality with a sparkling appearance to meet and greet clients will fend you this fee paid position. Call now for a personal interview.

PERMANENT STAFF
TROY 362-4004

RECEPTIONIST-large company in North suburbs. Typing 50 wpm., good phone ability, great people, benefits $12,000, fee paid.

BOOKKEEPER SECRETARY-Royal Oak. Good typing, spelling, punctuation and bookkeeping background. Light dictating equipment. $10,800, fee paid.

FRENCH SPEAKING SECRETARY-Southfield. Typing and shorthand required. Excellent benefits. $13,200, fee paid.

CREATIVE SECRETARY-Use your creative ability of writing and 45 wpm secretarial skills for company located in Taylor. $12,000.

LOIS RAY PERSONNEL
559-0560

RENTAL AGENT

Apartment Project near I-75 & Oakland University seeks person as Rental Agent & to run project office. Light office duties with some figure work. Must be mature with pleasing personality & able to deal with public in person & on the phone. Full time, permanent position with good salary & hospitalization insurance. Experience & references required.
Call 9 AM-5 PM Weekdays
557-2749

SALES SECRETARY - local company has an immediate opening. Job requires a high degree of organizational ability with a minimum of 3 yrs. office experience. Typing accuracy a must, reply to Box 2648, Observer & Eccentric Newspapers.

SALES SECRETARY
Good typing necessary. Shorthand preferred. Excellent employee benefits. Apply in person with resume to Marilyn. Kawneer Co., 32233 Telegraph Rd. Southfield, Mich. 48034
An Equal Opportunity Employer

SALES SECRETARY
Personable, attractive & organized individual needed for sales office of Fortune 500 Company. Typing skills required. Excellent benefits. 649-1327

SECRETARIAL POSITION
AND PAYROLL CLERK
Full time position available with benefits for the right person. Besides typing skills of 50 WPM, we're looking for a mature outgoing person to handle investigative duties, have bookkeeping skills, & be able to work a flexible schedule. Call between 8-noon, Mon-Fri.
837-8733

SECRETARY desired for rapidly expanding Southfield corporation to manage in Birmingham. Duties to include typing, filing, and some light duties in the preparation of sales materials & assuming the telephone. We offer excellent benefits & advancement possibilities. Please contact Mr. Oliver at
647-6920

SECRETARY for Southfield law office, must be personable & have excellent typing skills. Will train as legal secretary.
355-2949

SECRETARY

Need a self confident Secretary. Applicants should have excellent typing & shorthand skills. Good telephone manner, a pleasant personality & capable of handling a variety of clerical duties. Please send resume with salary requirements to
Hadley Arden, PO Box 2859,
Livonia, MI. 48151 or call
522-7711, for an appointment.

SECRETARY-part time, soon to be full time. Small construction company. Car needed. Plymouth. 459-6130

SECRETARY - permanent full time position with mature person in expense account and bill processing, typing skills 40 WPM, and shorthand or dictaphone. Further requirements are strong organizational and communication skills and the ability to function in a fast paced environment.

In return, we offer excellent salary, advancement potential and outstanding benefits including dental.

Please contact:
JANICE LAFATA
INSURANCE FROM CNA
645-0949
Equal Opportunity Employer M/F

504 Help Wanted Office-Clerical

SECRETARY for Livonia Law Office, 1 Attorney, General Practice, pleasant surroundings. Some experience helpful. 261-3850

Secretary/Receptionist
Southfield Law Office
$10,400.00 - FEE PAID
Fast salary review, spelling & accurate typing a must. Benefits included. Call Susan

SNELLING & SNELLING
649-5900

SECRETARY

REDFORD AREA
Secretary to Sales Manager. Good typing, shorthand and dictaphone skills. & pleasant telephone voice.
Call Mr. P. Hamilton
358-5490
Detroit Chemical Industries Inc.
An Equal Opportunity Employer

SECRETARY
Responsible person for top executives. Must know shorthand, type 60 w.p.m., be very adept at phone & scheduling. Pleasant working conditions. Many benefits. Call Mrs. Simons. 557-5145

SECRETARY

Return to working world and activate your skills. Executive director needs your help now! $10,400 plus. Call Alice today!

353-2090
SNELLING & SNELLING
PERSONNEL

SECRETARY, Sales Department, multi state employer located Farmington Hills, excellent benefits, shorthand required. Reply to Box 160, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY - SALES
Pleasant working conditions. 12 Mile & Greenfield area. Call for appointment
517-777-0910

SECRETARY

Southfield based investment firm desires person with excellent phone manners and typing of 50-60 WPM. Good figure aptitude also necessary. Please call Mr. Goldman for appointment.

557-7040

SECRETARY to President - Part time, 25-30 hours weekly. Office in home, non-smoker required. Typing, oral, writing, numeric ability, E.D.P. experience desirable. N.W. Suburb. Reply Box 278, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY wanted for law office. Experience preferred. Maple/Lahser area. Call 642-2010

SECRETARY with real estate experience wanted for full time position Livonia area. Please call before 5PM
425-3218

Secretary
Word Processor
TO $14,000 - FEE PAID

LOOK NO FURTHER. An established firm needs a self assured secretary with word processing experience. Your light shorthand skills, the English language and your legal background will be put to good use. If you are looking for a rewarding position plus good benefits, call today! Interview tomorrow. Company anxious to hire

PERMANENT STAFF
SOUTHFIELD 353-0505

SECRETARY
$8,400 - FEE PAID

Great entry level spot with full paid benefits. Company also offers congenial atmosphere & great location. Strong typing & outgoing, personality starts you today! Call Mrs. Stark
455-4705

SECRETARY - 3 days a week minimum for heating & air conditioning company. Dearborn Hts area. Call 8am-5pm
561-6600

SOUTHFIELD CPA FIRM seeks experienced person to handle all filing systems, backup to telephone switchboard, typing & misc. office duties including some dictaphone. Excellent benefits & opportunities.
358-4471

SOUTHFIELD INSURANCE AGENCY requires Person with 2 Lines Underwriting & Processor. Experienced Only!
352-8650

SOUTHFIELD law firm seeking experienced legal secretary. Call Vicki
353-6506

SPONSORING AGENCY for USDA Food Program will be hiring a full time regional assistant for the Westland office. Only those with nutrition education need apply. Office & typing skills helpful. Send resume to Box 272, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

STENOS
SR. TYPISTS
WORD PROCESSORS

Needed for long & short term assignments
CALL FOR APPOINTMENT

MANPOWER

TEMPORARY SERVICES

LIVONIA 478-1130
TROY 585-5595
TAYLOR 283-1660

TELEPHONE RECEPTIONIST

for prestigious Real Estate office. Must have experience in handling 12 line phone, light filing & typing. Pleasant voice, attitude, personality & good spelling & handwriting a must. $775 per month, Blue Cross, Profit Sharing & Paid Vacation. Send hand written resume to me (no telephone calls please)

WILLIAM LEVITT
Carl Rosman & Co.
717 Travelers Tower
26555 Evergreen Rd.
Southfield, MI 48076

504 Help Wanted Sales

TYPIST
CPA Firm, In Prudential Town Center needs accurate typist for financial statements. Congenial people. Salary open 352-6927

TYPIST - GIRL FRIDAY
Mature woman to do typing & general office work. Salary commensurate with experience. Non smoker preferred. Walled Lake
624-5715

TYPIST
Very good typing & spelling skills and pleasant telephone technique necessary for fast growing computer service bureau in Southfield. Competitive salary & fringes. If you qualify, call Janet Buckingham at
557-4404

WE NEED QUALIFIED LEGAL SECRETARIES

For temporary assignments in Southfield, Birmingham, Bloomfield, Farmington and Troy. Call for interview.

HILLSTROM & ROSS AGENCY
626-8188

WOMAN PREFERRED ,order taker for Oak Park Electronic Wholesaler, 5 days, $185, Blue Cross. 543-3357

• • WORD PROCESSING DEPT
Insurance Agency, Southfield location needed right, accurate typist with excellent grammar & secretarial skills. Insurance terminology helpful, experience on Xerox 800 equipment required. Contact Mrs. Hobin. 353-2200

505 Help Wanted Food-Beverage

APPLICATIONS being taken for waitress. Liquor experience necessary. Apply in person, Grandy Steak House 34400 Grand River.

BARMAID - personable, nights, $2.50 hr. Greenfield area. Call for appointment 557-0910

BARTENDERS & Kitchen Help, weekend work, Weetland area. 525-0969

BARTENDER WANTED
Apply within, between 2-6PM, Mayo Restaurant, 16825 Middlebelt, Livonia. Ask for Jerry.

CASHIERS WANTED
Day shift positions open. Full or part time. Male or female. Must be willing to work week-ends and available to start immediately. Apply in person only between 2-5pm. Arby's, 25515 Southfield Road, N of 12 Mile.

CHEF WANTED for gourmet natural food restaurant. Salary commensurate with experience. Contact Jeff Mon. thru Fri., 9am-5pm. 645-7787

COOK/ Kitchen Manager, Nights, with references & experienced only. Salary plus benefits. Near Ren Cen. Phone between 2-5pm. 259-3373

COOKS, experience preferred. 38410 Grand River, Farmington Hills.

COOKS
Experienced
Days & Afternoons - Good pay.
357-3570

COOKS, PANTRY HELP, BARMAID
Al Greenia, 18 Lake Pointe Building
Good wages & benefits
871-5730

EXPERIENCED Barbecue cook, full time. Also experienced waitresses, full time. Apply American Rib, the Flying restaurant at 39485 Joy Rd., Canton. 459-7220

FULL TIME and part time cooks. Full time & part time waitresses. Excellent tips. Telegraph & 10 Mile Rds., Southfield Call after 3PM 357-3570

HOSTESSES wanted. Applications now being taken. Apply in person, Barbecue House of Southfield, 25901 Greenfield.

KITCHEN MANAGER/Cook. Dinners, 6 nights. Salary & benefits. Experienced with references only. Tree Fleet Cen. Call 2PM-5PM: 259-3373

SUMMER REPLACEMENT for general cafeteria work. Cookies Made In Plymouth. Must be 18. Call between 9-20-10am 455-7000 ext. 15
An Equal Opportunity Employer

WAITERS
Experienced Waiters needed. Apply in person only, Monday-Friday, 4105 Orchard Lake Road, Orchard Lake

WAITRESSES NEEDED for country/western and American food restaurant. Must have experience both food & liquor. Apply in person to Debra, Circle P Ranch, 74 W. Maple, Troy.

WAITRESS needed - after 2 PM. Corsi's Pizzeria, call Tommy 231-4960

508 Help Wanted Sales

ABANDON 3% at 7500 for 20% or more relative 200. We have posed former Amway Diamond Directs in new, more profitable ground-floor opportunity. 537-1788 , 981-1744 , 356-9393

ABOVE AVERAGE EARNINGS
are what you can expect by joining our Sales Team. Expanding Real Estate firm has a limited number of Sales Positions available in our Troy Office.
No sales experience necessary. We provide a complete In-house Sales Training Program ... Call Ross Martin, 689-5606

ACCENT YOUR POSITIVE

Join our professional sales team. Super bonus plan, FAST START TRAINING, & More! Call us today for a confidential interview
Steve Leiblan - Southfield 557-6700
Dick Randazzo - Plymouth 459-5200
Bill Winterstein - Livonia 476-8100
Ben Denby - Westland 721-8400
Frank Skrzenbelski-Allen Park 388-2500

Chamberlain

ADVERTISING SALES - earn $300 to $500 per week selling coupon space to local merchants. Bargain Pak.
827-8700

ADVERTISING

Southfield sales firm looking to fill 4 openings. No experience necessary. Paid training program for those who qualify. No traveling

Call Dale Thompson between 9am-5pm for appointment.

559-2040
559-2173

AGENT AVAILABLE
Farmers Insurance Group...Offers complete training program, minimum guarantee per month. Learn without disturbing present job.
557-3766

AREA BUSINESSMAN looking for aggressive person. Call Mr Sweeney 11-5pm daily. 247-8881

ARE YOU tired of your dead end secretarial job? We offer a chance to move into sales that allows you to work at your own fast pace, income limited only by your own desire to succeed. You make your own raises while we train you in our business. Call 559-5140

A SUBURBAN OFFICE SUPPLY CO. seeks professional salespersons as well as some and enlarge an established area. Experience desired in office supply field but not required. Compensation based on experience. Will negotiate. Call Ma Meyers at 644-4825

506 Help Wanted Sales

ATTENTION!!!
Advertising Sales
Profitable publications expanding. Exclusive territory, high commissions. Gas allowance. 100% renewals.
Sales experience desired, work in you neighborhood.

Consumers Choice
353-500 Ex: 156
Call Monday & Tuesday 9AM-9PM

ATTENTION - college students, high school seniors - salespersons needed. We offer the opportunity for a short term & long range income. Call for appt. between 6-10pm Tues thru Fri. 647-8213

ATTENTION - new, growing company is looking for ambitious ladies with pleasant personalities & strong voices to do phone work in their homes. Experienced or will train. Call - Helen between 9am-3pm. 835-1159

AUTO SALES Closers Looking For A Change? If you did not make $50,000 last year call me now! Ben Giovanelli, General Development Corp. of Florida, 35600 Southfield Rd.
522-8200

BEING SQUEEZED between Taxes & Inflation? Use your ambition & spare time to generate extra income - with our help. For appt call. 652-3136

CAREER IN REAL ESTATE
Graduated commission rate, 90% maximum. Work in a beautiful office with prestige and top reputation. Excellent training.

Real Estate Network
Clark-Fron Realty
777432 Five Mile Rd., Livonia
425-7300
Weldon Clark or Ron Fron

CAREER NIGHT - Independence through real estate, Canton, Plymouth, Westland, Farmington areas. Men, women or couples - learn and earn, part and full time. Call Mr. Anderson at Oak Way. 459-5222

CAREER OPPORTUNITY
College background or Sales experience preferred but not required, professional and individualized training program, up to $1,500 per month, plus bonus and fringe benefits, Call Bob Kelly or Don Kitson 649-4117

COLLEGE STUDENTS
Summer help wanted. Full & part time. Contact Le Mon & Mon Ltd. 34 Mark on Tues. or Fri. 646-7063

COSMETIC SALES WOMAN
With experience. Full time, salary.
626-1231

COSMETIC SALES

Unique position in cosmetic sales available for self motivated individual. Previous sales experience preferred. Full & part time opening at Northland Store.

Apply in person, Tuesday, May 19, 11am - 2pm, Hudson's
Personnel office, 4th floor.

CURRENTLY INTERVIEWING

Schweitzer Real Estate is expanding. We have a limited number left in sales positions available in our Farmington Hills, W. Bloomfield and Birmingham locations. Licensed or not, we provide professional, Fast Start training. Super bonus plan.

Mac Trabue - W. Bloomfield/Lakes
- Call 851-0800 -
Ken Kermen ... Birmingham/Bloomfield
- Call 647-1300 -

Schweitzer Real Estate
BETTER HOMES & GARDENS

DEALERS WANTED
Full or part time. To sell personal protection devices. Hottest selling items on the market. Call 9AM-5PM 476-2611

DEALERS WANTED full or part time to sell personal protection devices. Hottest selling item on the market. Call Sophie between 9am-5pm. 531-4234

DISTRIBUTOR & SALESMEN
for instant defense for self protection. A powerful pushbutton device stops an intruder in seconds. An easy money maker. $100 per week. Call after 6 455-4705

DO YOU NEED MONEY?
Part-time, easy pleasant phone work. Moonlighters, Senior Citizens, Students, Housewives. No experience needed. Apply in person Mon. thru Fri., 1-7 PM. 26600 Southfield Rd., between 10 & 11 Mile. Ask for Pam.

EMPTY DESK

We have a desk available in our Sales Training office for the Real Estate salesperson of the right caliber. No experience necessary, but helpful. If you are an organized, self starter with high ethics, who likes to work with people, consider the Real Estate profession.
We are currently interviewing
Call Mr. Lehman or Mr. Bosco at
626-8700

Cranbrook
Assoc. Inc. Realtors

ENTHUSIASTIC PERSONS
For unique commercial sales career.
Call Bob Constantinides
525-5456

EXTRA INCOME! Earn $$$ in your Spare time with Home. Guaranteed to Consumer-accepted Products. Call: Mr. Simon, 292-4658 or 851-8199

"Free Training"

Aggressive, award winning real estate firm seeking individuals interested in a rewarding career. Prime suburban location. Call Jon Hood for a confidential interview.

CENTURY 21
TODAY 538-2000

FREE TRAINING

RED CARPET is in Michigan & is rapidly growing in the metro area. We are interviewing for sales & managerial positions. RED CARPET offers a complete sales training program at no cost. We lease the entire second floor of one of the countries largest real estate firms. Call for personal interview. Atleplein confidential.
MR RICHTER 522-3500

CHRISTIAN MINISTRY OPPORTUNITY
If you are familiar Anyway, Avon, Eagle, Mary Kay, or Shaklee, you will want to find out about a new exciting product line. Call Dan at: 651-3511

HIGH SCHOOL STUDENTS
(girls preferred), work in our Redford area telephone sales office 5-9 pm Mon. thru Fri. $3.35 hr. plus daily & weekly bonus. Call between 5-7 pm Mon. thru Thurs. only
533-8313

HOME SALES

You could be instrumental in helping friends & relatives with their most important investment & earn approximately $600 per sale. If you are career-minded and authentic, and a self-starter desire to help others, call Linda Mali at your own fast pace, income limited only by your own desire to succeed. You make your own raises while we train you in our business. Call
559-5140

LET US TRAIN you for a new career. Does your present job offer you independence, prestige, a feeling of accomplishment and economic security? If not, try about talk with Farmers Insurance Group today. Call Office, 981-5280. Evenings, 557-0803

506 Help Wanted Sales

REAL ESTATE SALES PEOPLE

You sell - we process. You get 75% commission on the first $50,000 and 100% after. Medical, pension, investment benefits. Join with a dynamic group offering a new concept in real estate.

ASK FOR MARGO CORDTZ

WEINGART & JOHNSON
569-8900

506 Help Wanted Sales

LINGERIE SALESWOMAN
Over 25. 3 days (10AM-6PM), including Saturdays. Lingerie selling experience necessary. La Leo Lingerie, 28405 Evergreen, corner 12 Mile 355-5599

LOOKING For an opportunity? Challenge? Manufacturers representative-wholesaling a well balanced, mature, young man who is ambitious, personable & who presents a good appearance for an opportunity involving contacts in the Automotive Turn Engineering areas. Required would be: an outstanding ability & ingenuity as well as the ability to get along with people. Imagination would also be of value in developing new products line. Send resume to: Box 248, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MANAGER For retail wallpaper store in Livonia. Very competitive, aggressive helpful. Excellent opportunity for aggressive person. After 5PM 422-9148

MATURE SALESPERSON - flexible hours for Oxford area gift shop. Call after 5. Experience required. Jan's Hallmark-Bloomfield Village Square. 626-2200

NEEDED-Homemakers or couples, part or full time income. Rick or Pat.
455-5279

Immediate Opening
We are looking for a full time experienced carpet salesperson.
Call Bill. 274-3838

INSIDE SALES- TRAINEE. Industrial Fastener Distribution. Distributor division of Fortune 500 Corporation is seeking an inside sales trainee, looking for excellent growth potential. Excellent compensation and benefits package. Please send current resume to: Box 240, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

INSIDE TICKET SALES by telephone, $4 per hour plus commission. Call 32225 Michigan Ave., Wayne, or call from 8-30am-5pm. 326-5600

JEWELRY SALES help wanted, you can make up to $200. per week. Own transportation. No experience necessary. We will train. Call 477-4870

LAND SALES - Real estate license necessary. Sales Associates & Sales Manager openings. New divisions, new offices in metro area. Top 4 Michigan salespeople last year earned each an average of $6,050? You can too! Call for interview appointment. Homestead Center, Mgr. 313-533-5200. General Development Corp. of Florida.

No Experience Preferred!

We will sponsor Sales People & help them obtain a Real Estate License. We have a complete Sales Training Program. For interview, call:

CONRAND
HELMLINGER
at
528-2277

OAKLAND HILLS Memorial Gardens has opening for experienced salesperson who want to earn a good income. Phone related to our business also no layoffs. If you are ambitious & want to provide an excellent income for your family. Please contact Mr Mahlmeister for personal interview. We have an excellent training program. Please call 1-6pm 398-7820

PART & FULL TIME Sales Clerks for Twelve-Oaks Gift Shop. Must be friendly, outgoing & good with figures. Apply at Yankee Peddler, Thurs. or Fri., May 14,15.

PEOPLE
Who Never Sold
Before earn good $$$ selling Avon
425-8989
879-0183 644-5404

PHONE SOLICITORS
Experienced only. Will train. Full or part time. Westland area.
261-8916

REAL ESTATE IS EXCITING

and financially rewarding. If you are desirous of making between $20,000 & $100,000 per year, call us. We offer a complete in-house training and a massive advertising program. 3 great locations to serve you.

JIM STEVENS
Century 21
Gold House Realtors
459-6000

REAL ESTATE

National real estate company wishes to hire experienced industrial sales people. Company paid benefits.
Cushman & Wakefield
353-5880

RETAIL SALES

National Western's fashion store at Livonia Mall has opening for an experienced salesperson. Background in retail sales necessary. 3-5 years. Must like to work with the public. Ideal for person returning to the workforce, part time hours. Evening & weekends. This is not summer employment. Employee discount. Call for appointment
358-5933

SALESMAN

Are you the professional we seek? Four years minimum experience, capital equipment, computer literate, top of the line firm. Salary $28k plus car & bonus. Fee Paid. Call
Marilyn Gordon
552-8320

Assoc. in Personnel

SALESMAN
Inside Sales and Customer Service experience required. Modern facility in Livonia. Salary open. Must have a mechanical or engineering background. Knowledge of plastics helpful. Good fringe benefit package and career opportunities. Replies should include resume and salary requirements. Reply Box 276, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SALES PERSON - Immediate Opening Enthusiastic Salesperson needed part time to work in Jewelry Shop at the Michigan Inn Hotel. Must have references & sales experience.
558-6353

SALES PERSON. Experienced in outside sales to the construction industry. Manufacturer of security windows, doors & accessories. Salary negotiable. The hottest and most effective method of break-in prevention in one today. Must be ambitious. Opportunity for excellent earnings. Call for appointment:353-6533

SALES REPRESENTATIVE inside sales, sell business machine paper, statewide by phone. Excellent earning opportunity. Call Mary, 353-8190

SHOE SALES

Experienced preferred for full time position in women's shoe sales. Excellent salary & benefits for qualified person. Apply in person

ROBY'S SHOES
Tel Twelve Mall - Southfield
352-0442

STUDENTS WANTED, part time, good hours, good pay Will train. Call Mr. Jackson 473-0211

TELEPHONE SALES
Exciting opportunity for a self motivated, aggressive individual. Earn up to $30,000 commission, leading manufacturer of business machine paper. Must be experienced. Call Frank, for appointment.
358-4370

TELEPHONE SOLICITORS WANTED-to work part time evenings. Good commissions or guaranteed hourly rate. Farmington Hills area. 626-5159

UPSET BY INFLATION?
Your money not going as far as it should? Diversify. For appointment call
553-7877

WALLPAPER SALES
Experienced Only for Wallpaper Dept. Drapery Boutique- Farmington Hills Area. Call Mr. Gold 626-8313

WANTED. Mature enthusiastic and energetic person to work in card and gift shop. Must be nearly available to work 20 to 24 hours a week including some Saturdays. Apply at Connie's Hallmark, Pine Lake Mall or call 855-3470

506 Help Wanted Sales

TELEPHONE SALES
Immediate openings for LONG term assignments. Telephone Sales Center. PAY RATE PLUS BONUS. 3 shifts Mon. thru Fri.- OH weekends. Birmingham area. Call: 645-1740, 645-9630, 352-7490, or 628-3218, between 8 AM. & 5 PM. Must be 18 and have own transportation.

KELLY SERVICES
"The Kelly Girl People"
Equal Opportunity Employer M/F/H

INSURANCE SALES representative Property & Casualty Insurance Agency specializing in insuring aircraft and commercial risks. We are expanding our sales force and have opportunity for a person willing to accept commercial insurance sales responsibility with tremendous inbound leads system. Prior commercial insurance experience is mandatory. Sales experience and successful track record also mandatory. Salary, bonus, commission plus expenses. We offer a generous benefit complete resume outlining experience and qualifications. All reply will be kept confidential. Send resume to:
L. Johns & Associates, Inc.
Highland Rd., Pontiac, MI 48054.

WE NEED HELP!
Door to door canvassers wanted for outside sales. Must have car. Will train. College students welcome. 855-3400

507 Help Wanted Part Time

ADVERTISING SALESPERSON for downtown Detroit area. Part time only, flexible commission for weekly map publication. Mr. Forrest. 559-3535

BOOKKEEPER
Flex hours to fit a mother with school age children. General office duties, payroll experience. Will reply with experience or qualifications to P.O. Box 305, Clawson, Mi., 48017.

CAKE DECORATOR
PART TIME, 10-15 hours per week. Farmington Hills area.
855-5049

CHURCH SECRETARY, part time Bloomfield Hills area. Phone between 10am-noon. 645-0065

DRIVER and photographer for 1 night route for weekly magazine. Must have 35mm camera, insured, reliable car, economy car. Mr. Forrest. 559-3535

FITNESS CENTER personnel for new facility. Part time opportunity for individual & group exercise program.
559-7950

HOMEMAKERS & COLLEGE STUDENTS
We are looking for part time consumer research telephone interviewers. (No sales). Work-ends & evening work. No experience necessary. Will train. Call Mr. Cunningham, Research Research in Southfield. 568-9090

JANITORIAL Services - daily afternoons only 4 PM. to 8 PM., and/or Mondays Saturdays. Call between 1 and 3 PM. 477-1284

LOOKING FOR PARTNER to expand wholesale outlet. Must give 10 to 12 hours per week. Flexible hours. Call D. Stobe 464-1892

MATURE PART TIME Sales Person Flexibility must be. Apply In Person. Yankee Peddler. 25371 Telegraph, Southfield.

MATURE WOMAN to work for housecleaning service. Must be honest & dependable. References & trans. Livonia, Canton, Westland 422-7740

MILLINARY SALES WOMAN
Part time, 3 days, 9:30 - 6 PM. in Hamtramack. Call afternoons, 1-5 PM.
424-9146

NOON AIDE Subs needed. 15 hour, 1½ hour assignments. Farmington Public Schools. 477-1300 ext 21

PART TIME help wanted to work days & afternoons, some Saturdays for mentally retarded. Paid in-service training. Call between 3PM. Arsenault Community Homes, Inc. 531-0826

PART TIME Market Research interviewing. Farmington Hills, no sales involved. Must have pleasant phone voice, prior phone experience preferred, minimum typing skills. We offer Must be available Sundays. Call after 5PM.
851-6600

PART TIME SALES WOMAN needed for high fashion womens shoe store in West Bloomfield Area. Salary plus commission. Inquire at the Shoe Gallery or call 851-5470

PART TIME Sales woman needed for high fashion women's shoe store. W. Bloomfield Area. Salary plus commission. Inquire at The Shoe Gallery or call 851-5470

PART-TIME SECRETARY for Dentist in Southfield. Call between 9AM-1PM. 356-1717

PART-TIME IPM/MM
Light typing & shorthand, mature woman for Financial Planning Office
Northland area 358-4238

REPORTER - PART TIME
Our Livonia office needs a 20 hour per week person who has a journalism degree or equivalent. Also must have some photo experience and excellent typing skills (50-60 WPM). Applications being accepted:

Observer & Eccentric Newspapers
36251 Schoolcraft
Livonia, Mi 48150
An Equal Opportunity Employer

SWITCHBOARD RECEPTIONIST for Southfield office, permanent part time, for afternoon or evenings. Will train.
545-1150

TELEPHONE INTERVIEWING
positions open - no Sales involved. No experience necessary. Good phone manners a Must. Ideal situation for homemakers, retirees, students or people on weekend hours. Call S. Kaiser 559-2774

TELEPHONE SOLICITORS good working conditions. Commission preferred for telephone surveying. Good hours. For personal interview call between 1-4pm
349-2785

TENNIS HOUSE Receptionist. Flexible hours including weekends. Male preferred. Call for appointment. Livonia Family Y. 261-7424

508 Help Wanted Domestic

BABY SITTER NEEDED Mon.-Fri., 8:15am-5:30pm for 2 & 4 yr. old girls, in my home, own transportation, references needed. Drake & 12 Mile area. Call after 6pm 553-3366

BABY-SITTER needed for infant, my Garden City home. Mon. thru Fri., references required 522-0106

BABY SITTER needed for 2 school-age children Livonia Mall area. Call after 7pm 522-2703

BABYSITTER
To care for 4 month old in my home, 2 or 3 days per week, 2-6 PM. Joy & Lahser area. 422-6237

CHILD CARE & light housekeeping. Well-mannered 13 year old child. 3 or 5 days weekly. 3PM-7:30PM. Square Lake/Opdyke area. Mr. Dingwall 272-4600, After 7PM 398-0413

CLEANING GIRL
Experienced for Birmingham beauty salon, 3 days. Call: 646-4676

EXPERIENCED Person to house-keep & care for Infant - Pvt. evenings thru Sun. evenings. Excellent pay. References required. Bloomfield Hills. 642-3124

EXPERIENCED woman for housekeeping & laundry - 3 day week. Own transportation. Must be good with children. References required. Call after 6pm 641-1717

HANDICAPPED PERSON needs part time help. Mon. thru Fri., 9:30am-11:30am. $3.00 per hour or $50 a week. Romulus area. Requires lifting & a medical background. 942-0567

HOUSE CLEANER - Lathup Village, twice per month. References. Please Call Mon. thru Fri., after 6.30PM. 557-1614

HOUSECLEANING, woman preferred, must be able to work flexible hours and have own car, starting good pay. West Bloomfield area. 661-3766

HOUSEKEEPER Care for 15 mo. old, light house work, my Farmington Home, own transportation, Mon. thru Fri. Days, References. 553-7449

HOUSEKEEPER for Sr. woman. Prefer live-in, will consider days. Lovely W. Dearborn home, private quarters. 342-5779

508 Help Wanted Domestic

HOUSEKEEPER, live-in, Farmington Hills area for 2 girls, 11 months, and 5 years old. Must have experience and references. Driver preferred. 553-6598

HOUSEKEEPER - Live-in, mature woman. Family of 4. Must have own car & references. $300 a month. Canton, Warren & Sheldon area. 459-1818

HOUSEKEEPER, Mature, Dependable & Experienced. 5 days. Own transportation. W. Bloomfield area. 683-2369

HOUSEKEEPER, non-smoker, 3 days, own transportation. Franklin Area. References Only 851-3355

HOUSEKEEPER 2 hours per day, Redwater area. Mature women over 50 preferred. Call after 6PM 375-1323

HOUSEWORK, experienced woman for cleaning and ironing. Mon., Wed., Fri., steady. References. Own transportation. Bloomfield Twp. 626-9533

LADY COMPANION for mentally ill wife. Some cooking, light housekeeping. Room, board, salary. Box 234, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

LADY COMPANION/Housekeeper for elderly lady Southeast home. Live-in, room board & salary. References.
522-9081 or after 5:30pm 349-1972

Laundry Help
PART TIME
Apply in person:
Marycrest Manor
15475 Middlebelt, Livonia
427-9175

LIVE IN, experienced & mature help clean & take care of small children, own bedroom & bath. Excellent references. Call after 7pm.

LIVE IN person to cook & care for mild female patient & slightly senile gentleman, non-smoker, non drinker. $125 per week. 721-5162

MATURE loving woman as mother's helper for infant twins, no housekeeping, 2 evenings & 3 days - Monday thru Friday, good pay plus gas allowance, must have references & own transportation. 13 Mile & Drake area. 538-3328

MATURE PERSON wanted to care for my 3 sons in my Troy home. 7 AM-6 PM. Monday thru Friday. Call after 6 PM. 689-0065

MATURE, RESPONSIBLE Woman to live-in & babysit for small child. References. Oak Park area Call 1-5 PM. 399-8788

MATURE RESPONSIBLE woman needed immediately to care for 2 boys, 5 & 7 years, must have own car, flexible hours, $2.50 per hour. Southfield. Call Eves. 352-1546

MATURE WOMAN needed to sit for 8 month old, 2-3 days per week, 12 Mile & Evergreen area. References required. Call between 4-5pm 348-2638

MATURE Woman to live in as nanny/housekeeper for 3 children in our West Bloomfield home. Must have excellent references. Bedroom/salary 851-6321

Nanny & Housekeeper
Mature - Responsible
Prefer Non-Smoker - for 2 children (3yrs. & infant) 2 or 3 days a week. Gentle but firm. Light housework, cooking. W. Bloomfield. Must drive own vehicle, references required.
Call after 5PM 681-8706

PART-TIME - General Housekeeping, assist disabled young adult - days - or some evenings & weekends. Female preferred. References 552-3294

RELIABLE LIVE-IN babysitter for one child, 5 years old. Westland area.
729-1619

SITTER for 2 children age 3 & 1 for summer only. Garden City area. After 5:30pm 425-2214

WANTED COMPANION for elderly female in Georgian Bloomfield Township Home, flexible hours, must like working with elderly people. Call 882-0140

WOMAN to supervise 2 children weekdays, June 17 to Sept. 4. Farmington Hills. Call 9AM-5PM only. 832-8287

510 Help Wanted Couples

CARETAKER COUPLE
Experienced, mature caretaker couple or Farmington Hills apartment complex. 2 Bedroom apartment, excellent salary plus health and life insurance. No children or pets. 477-2720

GRAND RIVER/Lahser Couple wanted to manage small apartment complex. Light maintenance. Call
559-5176

MANAGER/CARETAKER COUPLE - 34 Apartments. Wayne, Westland area. Free apartment, phone, laundry, with salary. No pets. 459-1326

MANAGERIAL COUPLE for 86 unit townhouse development in Royal Oak. Experience necessary. Liberal salary and benefits. Call
557-0008

RESIDENT MANAGER couple wanted for small apartment complex in Garden City. Ideal for retired or semi-retired couple. Must be mechanically inclined. Apartment plus nominal salary. Mr Roland 3-5 pm. 534-0423

511 Entertainment

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512 Situations Wanted Female

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BOOKKEEPER - experienced in bookkeeping, payroll & taxes. Reasonable rates. Call after 6pm weekdays.
478-5919

CALLIGRAPHY
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512 Situations Wanted Female

CARE FOR YOUR LOVED ONE in hospital or home by experienced nurse aides, LPN'S or RN'S. Low cost.
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The Health Care Professionals
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CHILD CARE by Teacher with Masters degree. Learning environment. 3 years & up. Plymouth & Farmington Roads 522-2748

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