The Farmington Observer
CLASSIFIED WANTADS

Reach 12 communities with 1 call to
644-1070
ONE CALL DOES IT ALL!

500 Help Wanted

ACCOUNTANT

Continued expansion has created an opportunity for an individual to assist the Corporate Treasurer. Responsibilities include:

- Cash Management
- Compliance Testing
- Budgeting
- Outside Financial Reports

The qualified candidate will have an accounting degree and a minimum of 3 years related experience.

Attractive salary and benefit package. North Detroit suburb location.

For immediate consideration, please forward resume, WITH SALARY HISTORY to

Box 172
Observer & Eccentric Newspapers,
36251 Schoolcraft Rd., Livonia, Michigan 48150

Equal Opportunity Employer M/F

ACE GROUP vacationing COACH wanted for year around position. Special skills must include establishment of schedules for maximum facility utilization, development of viable swim programs at all levels, and coordination of public relations.
Call Mark at 661-1000 ext. 209

APARTMENT DEVELOPER
Needs experienced landscape and maintenance person Full time. Call.
642-8686

APPRENTICE
TO BRAKE MECHANIC

Two persons needed to work with Brake Specialist. Must be the head of a household & have a good work record. We check references. Training need not apply. Mechanical background preferred. Jobs in Dearborn & Livonia.

We supply tools, uniforms, Blue Cross, paid holidays & vacations. 56 hour week, $215 to $300 gross starting earnings. Apply in person only.

LIVONIA
BRAKE CENTER
31390 Plymouth Rd., corner Merriman

A SALES CAREER

National Company has
Opening for qualified person. Starting Salary to $1,500 per month. Experience experience not necessary. For appointment Call

AMERICAN
UNITED LIFE
357-0439

ATTENTION
Immediate Openings

in our Telephone Sales Department. Excellent pay. Will train you if needed. Call Mrs. Trefoy between 9 AM and 2 PM

533-7748
Redford Area

ATTENTION Needle Crafters - full or part time - reading, sales, management opportunity. Training provided. Creative Crafts is expanding into this area. For interview call Diane 535-4252

AUTO ENGINE
Rebuilder. Full time. Must have a minimum of 5 years experience on rebuilding engines. Call Tom Speidel 642-5300. By statute we are required to notify you that we are on strike.

AUTO MECHANIC

All aspects of mechanical repairing. GM experience preferred. Certification a must. Contact Gerry Hall at

PATRICK OLDS-GMC
852-7200

AUTO RECONDITIONING Shop (used car) re-vamping, detailing, light mechanical work. Experienced only need apply. Call after 5pm. 453-3539

BAKER, and baker's helper, experienced only. Apply in person Burghardt Bakery, 33309 W. 7 Mile, corner of Farmington Rd.

BAKERY PERSONNEL

If you have experience in the old fashioned service bakeries. Please apply at

FOOD EMPORIUM
37399 6 MILE
LIVONIA.

BARBER-BEAUTICIAN
Experienced Hair Dresser wanted for Farmington Studio Salon.
Denny Hegal's Hair People. 553-7755

BEAUTICIAN, experienced only with clientele 12 Mile & Woodward Ave
542-1088

BEAUTICIAN
Experienced. Wayne area.
Days 721-2212. Eves 728-9170

BEAUTICIAN, experienced, with clientele only. Or refurbishing beauty salon under new management in the Southfield area Call
559-1518

BEAUTY OPERATOR
With following, big percentage, also booms. Also booth for rent.
Call 967-2600 or
546-0947

BEELINE FASHIONS can help you supplement your income $300 weekly+ as an officer to those who sell Jewelry Car & phone necessary. For interview call
723-8539

BE READY WHEN IT HAPPENS
Have you stopped and thought how many people are just waiting to sell or buy property? Why not be ready when it happens. As a varied career in Real Estate with 80 hours of education is reaching out to you. Get your license and education in as little as a term about in this depressed economy. For more details call Mrs. Lynn at Realty World, C.W. Allen, Inc
525-1810

BIRMINGHAM LANDSCAPING CO.
Needs Experienced Foreman and General Help, no experience necessary. Full & part time positions available. Must be familiar with the area. No calls after 5pm. Frs., Apr 2
646-1538

BODY TONING CLINIC - work every Sat. & Mon Health spa, physical fitness, cosmetology, sales, or similar experience. Will talk people in pleasant atmosphere Call
552-8665

BORING MILL OPERATOR
Night shift, experience necessary. Walled Lake area.
624-8494

BROOKLANE GOLF CLUB now hiring Receptionist, Food Service clerks, starters. Apply in person only. Must be at least 18 years old 6 Mile at Sheldon Rd., Northville.

BUILDING & GROUNDS Maintenance for Birmingham Property Management Company. Must have skills in roofing, carpentry, plumbing and sprinkler repairs. Phone Mr. Weber 9 and 5. Metro Group Management Corp. 645-2111

CAREER-ORIENTED
For House Painter. Must be willing to learn. Call 9AM-6PM. Mon. thru Fri.
558-3520

CARPET CLEANING TECHNICIANS

There's money in carpets and you can earn good money with new division of large company. Carpet cleaning technicians needed for residential services using the finest brand new truck-mounted equipment available. Experience not necessary. We will train you to earn excellent weekly income. Expansion plans offer advancement potential.
Apply in person at -
1960 E. Nine Mile Rd.
Ferndale, MI. 48220.
Equal Opportunity Employer M/F

CARPET & FURNITURE CLEANER
Need 6 pleasant
No experience necessary
838-4550

O&E

500 Help Wanted

CARPENTER - UTILITY MAN
Neat, polite - for work with established Building Co. in Birmingham, Bloomfield area. Must have truck & tools. Pay commensurate with experience, good background, description of skills & wage requirements, to
Box 144, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

CASHIER, FULL TIME
Apply in person:
Villa Bakery, 6337 Middlebelt
Garden City
455-3204

CASHIER/Salesperson with experience in beauty supplies, part time days, apply Howard's Beauty Supplies, 33618 Grand River, Farmington 476-1955

CASHIERS

Looking for full or part time work? We have openings on several shifts for someone looking for extra income.
Call for more information.
562-0730

CHAUFFEUR - Hard working Sales oriented individual, 23 or older, must have excellent driving record, reliable transportation & be willing to take chauffeurs test. College education preferred. Challenging & financially rewarding position. Commission scale negotiable.
356-1249

CLEAN UP Man with some knowledge of general maintenance needed for 32 unit Condo Walnut Lake Rd & Drake area. After 4PM
851-9434

COLLECTOR
National finance & leasing operation specializing in Construction, Trucking, & Machine Tool industries has a position open for a collector. Candidates should have a background in installment credit & a working knowledge of commercial lending. Experience required. We offer a competitive salary with good company paid benefits including pension program & tuition refund. Send resume including salary history to Personnel, General Electric Credit Corp., P.O. Box 38, Southfield Mi., 48037.

COLOR PRINTER for photo finishing lab wanted, excellent opportunity in Livonia. Experience necessary. Call for interview.
477-0323

COMPUTER
PROGRAMMING
INSTRUCTOR

Large private school needs instructor to teach computer programming technology on IBM 34 System. Must have a minimum of 2 years field experience and must know RPG II, BASIC, and COBOL languages. Class room teaching experience a plus. Excellent salary and benefit package. Good opportunity for advancement. For interview appointment call WAYNE APOSTOLICO 464-7387 or 591-3839.

Cosmetic Clerk- Cashier
15 Mile at Orchard Lake Rd.

DATA ENTRY POSITION
One position available for IBM 3741 operator. Must have 1 year experience Starting $4.50 per hour. Call
552-8800

DELI PERSONNEL
Men & women wanted with experience in waiting on trade in the old fashion sausage & delicatessen independent stores

FOOD EMPORIUM
37399 6 mile
Livonia

DESIGNER

Experienced in gages, fixtures, and welding package. Send resume, or minimum 39 year old company offering long term employment with full benefits.

O. KELLER TOOL
12701 Inkster Rd.
Livonia 425-4500

DIETARY AIDE
Part-time. 3 PM to 8 PM, $3.50 per hour. Farmington Hills area. Call between 9 AM and 5 PM.
851-9643

DISPLAY ARTIST for illustration and art work on displays. Apply in person: Artcraft Sign Co., 30954 Schoolcraft, Livonia. No phone calls please.

DRIVER NEEDED
Delivered in Ford Pickup truck. Your vehicle. Call between 8am - 5pm
455-5550

DRIVERS
Ice cream street vending routes.
Apply between 12-3pm. Penguin Ice Cream, 34025 Schoolcraft, Livonia.

DRIVERS WANTED - Must have car & insurance. Flexible Evening Hours. Good job for Students. $3.35 an hour + tips & mileage. Apply in person Only, after 4PM, at Dominos Pizza.
28985 Joy Rd. Westland
Or 30433 Joy Rd., Canton

DRIVERS
Must have car, insurance, good driving record. Apply Mr. Ajayi
Sandwich Chefs
Redford
Canton
Ypsilanti
Experience in making corsages & arrangements. Possible full time

538-7580

FOSTER FAMILIES
NEEDED
For severely profoundly retarded, physically handicapped teenagers. First floor bedroom necessary. Teaching and nursing skills helpful. You will receive training, professional support, and over $700 a month. If you live in Wayne County, call Plymouth Center, 453-1500, Ext. 217.

GAS ATTENDANTS needed. $3.50 hour. Farmington.
471-1094

GENERAL OFFICE
No experience necessary. DeWolf Formaat Studio, 18838 Beech Daly, Detroit. 535-4241.

GROWING MEDIA Research company looking for phone interviewers. People to work contingency basis in office. No selling. All shifts available. Some weekend work required. Call:
354-4938

HAIR STYLIST
Experienced. Some clientele. Booth Rental or Commission.
348-8218

HAIR STYLIST - for Northville shop, must have at least 2 yrs. recent shop experience.
348-9747

500 Help Wanted

GUARDS
FULL & PART TIME
APPLY AT
SECURITY SERVICES
31171 W. 10 MILE
FARMINGTON

GUITAR PLAYER, singer, base player needed for wedding band now forming in Canton area. Call to 6-10pm.
455-3204

HALLMARK Card Shop needs mature sales person, evenings and weekends, part time, steady. Apply in person 10-5, Bev's Hallmark Shop, 27201 Greenfield at Nine Mile Rd., Southfield.

HANDYMAN with truck to work in yard. $3.35 per hour. Other miscellaneous jobs.
477-6650

HELP Wanted. Service station attendant. Apply in person only 6 1-83 at Mobil Station, corner of Cherry Hill-Merriman, Westland between 8am-5pm.

IMMEDIATE EMPLOYMENT
$11.75 HOURS
WORKED
OR PROFIT SHARING

17 people needed for expanding business in Livonia area. Driver delivery sales. No experience necessary. Will train if qualified. Must be neat in appearance & willing to learn a new trade. Call Mass Hutchins for appointment.
525-5460

Immediate Openings

Due to company expansion, 18 sharp ambitious workers are needed to fill full time openings. MANAGER TRAINEES, STOCK & SERVICE assistants. Excellent opportunity with rapid advancement. Call for appointment

453-2940
ULTRA MINDUSTRIES

INSURANCE
Commercial multi-line rater in Birmingham, 3 years experience necessary. $14,700. Call Ann Bell,
863-1866

INTERESTED In A Sales Position? We are seeking person with experience in commercial construction. Must have experience in all types of roof reconstruction & re-roofing. Send resume to: Suite 100, Mac 440 Pierce St., Birmingham, MI 48011.

LAWN MAINTENANCE help needed, gardening services & landscaping. Would like experience but not necessary. Call for appt.
352-7155

LAWN & TREE CARE company desires person to do maintenance work & sales. Experienced. Call between 2-3pm. only. 729-2285; 362-4461; 652-6606

Have catalogs, advertising and quality lines to support this effort. To qualify you must have 3 years experience in related sales, marketing or management. College degree required. Please send a detailed resume with salary requirements and references to: David Broer, 4456 Maura Lane, West Bloomfield, Mi. 48033

SEAMSTRESS
Alterations
Experienced
Southfield area
559-6054

SEAMSTRESS
Experienced in sewing leather clothing as well as all textiles. Full or part time position. Southfield location.
353-8850

SECRETARIES
PROOFREADERS
TYPISTS
WORD PROCESSORS
SWITCHBOARD
OPERATORS
RECEPTIONISTS
Southfield area temporary assignments. Temporary assignments. Top wages.
T. E. S. 569-7684

SECURITY OFFICERS - experience not mandatory, VA approved training program for eligible veterans, full or part time positions available in and around metro, obtain area.
278-5597

SEVEN-11 Food Stores, Farmington Hills, needs full time midnights, and part time persons. Prefer 21 or over. Apply at 32010 Orchard Lake Rd., S. of 13 Mile.

SHAMPOO GIRL for Northville shop, must be licensed.
348-9747

STOCK MERCHANDIZER
Dependable Self-Motivated person needed to work full time at Sears Birmingham in Beauty Supply Store. Starting pay $3.35 per hour. Apply in person, 2001 S. Woodward, Birmingham, Livonia.

STRAITH MEMORIAL Hospital is seeking a part time dietary aide and part time dietary cook. Experience is desirable. Applications will be accepted thru April 16, 1982, 23901 Lasser Rd., Southfield, Mich. 48075.

STREET CANVASSERS for home improvement sales. Experience preferred but will train. Must have car. Very high earnings. Call Mr. Landis 9 to 12 noon
559-7756

TAX
ACCOUNTANT

Immediate opening available within a progressive organization located in Troy.

The ideal candidate will have a degree and a minimum of 2 years accounting experience preferably in property and casualty or other financial services industry helpful. Minimal supervisory skills required for data entry to computer accounting system.

Good salary and benefits.

For consideration, forward resume including current salary information to:

Box 170
Observer & Eccentric Newspapers,
36251 Schoolcraft Rd., Livonia, Michigan 48150
Equal Opportunity Employer M/F

TEACHERS/COACHES
Summer Manager needed for private Beach Am'n in W. Bloomfield. Position requires mature, outgoing person, proven supervisory experience & 60 + Hrs. We offer free family use of facilities, a fun atmosphere, staff and salary range of $2,800 to $4,200 - depending on ho. Respond to: Lone Pine Beach Am'n, P.O. Box 432, Franklin, Mich., 48025.

TELEPHONE SOLICITOR
Part time To call prospects to attend seminars. $3.50 per hour + bonus. Call Mon. thru Fri., 9 AM-4 PM. 878-1400

THE SOUTHLAND Corporation DBA 7-Eleven Food Stores are looking for hard working men and women to fill positions as clerks for some of our stores in the Garden City, Westland, and Livonia areas. We offer a competitive start-up wage, excellent benefit package, and an opportunity for advancement. Those interested should apply at the district office in Livonia, 14111 Farmington Rd., Livonia, Michigan 48154.

Equal Opportunity Employer M/F/H

TYPESETTER
Expert Compugraphic 7700 Operator. High quality advertising group. Excellent benefits. Send resume to Box 132, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

UNEMPLOYED?

If you'd like to work yourself off unemployment compensation be independent with a good income. Apply between 10 AM-3 PM

Mayer Janitorial
25743 W. 7 Mile Rd.
corner Beech Daly.

VIDEO MANAGER
Video company owner needs full time Manager. Must have time flexibility.
261-7957

WARRANTY CLERK
to assist Service Manager. Apply in person: Bob Saks Toyota, 35300 Grand River, Farmington Hills.

500 Help Wanted

PRINTER - A.B. Dick operator. Experienced only. Part time, flexible hours
427-2242

PRODUCE PERSONNEL

We are interviewing fully experienced personnel who have worked in fruit stores & fruit stands. If you qualify please apply:

FOOD EMPORIUM
37399 6 Mile Rd.
Livonia.

PROPERTY
MANAGER

Experienced Real Estate professional to manage large diversified apartment portfolio in Detroit Metropolitan area. Should have potential to become director of operations. If you are assertive with excellent communicative and employee relations skills, send resume. Pay commensurate with experience and talent. Reply Box 894 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RENTAL AGENT
for apartment complex in Bloomfield Hills. Full time. Weekend hours required. Salary and benefits commensurate with experience. Call for appointment. 338-1234

RENTAL REPRESENTATIVE needed for large apartment complex. Waterfront. Apply in person. Experience not required. Reply to Box 104, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RESIDENT MANAGER for metropolitan Detroit apartment complex. Top pay plus benefits. Call weekdays between 8 & 3 PM.
424-8332

RESTAURANT Management - Work near home. Age (mid. 5 digits). Bonus, $12,100, bonus. Restaurant, management experience. Hay Green Personnel,
399-1426

RESTAURANT MANAGEMENT
Arby's can offer you a challenging career in Restaurant Management. We provide training in operations Management Training Program at our Plymouth, Redford, Southfield and Westland locations. Restaurant experience and some college required. Call Sybra, Inc.
1-744-6030

RETAIL - FASHION minded person for Sportswear Department head. Retail experience. Apply at:
Schneiders Sport Shop, Oakland Mall.

SALES MANAGER
INDUSTRIAL DISTRIBUTOR
Responsibility encompasses managing, expanding and training our present 3 man sales force. The goal is to increase our sales and penetration into present and potential accounts. The company is family owned, 48 years young and aggressive. We have catalogs, advertising and quality lines to support this effort. To qualify you must have 3 years experience in related sales, marketing or management. College degree required. Please send a detailed resume with salary requirements and references to: David Broer, 4456 Maura Lane, West Bloomfield, Mi. 48033

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261-7957

WARRANTY CLERK
to assist Service Manager. Apply in person: Bob Saks Toyota, 35300 Grand River, Farmington Hills.

500 Help Wanted

VOLUNTEERS NEEDED. Developmental Psychology research project is in need of volunteer subjects. Age is between ages 18-23. Please contact Francine Cohn for information. Interviews will be kept confidential. 625-9600

WANTED: A knowledgeable WSI to set up and supervise tournaments, organize water sport games. If interested call Bob.
851-1000 ext. 209

WANTED Hairdresser with clientele, W. Bloomfield area. Gold pay with bonuses.
851-7668

502 Help Wanted
Dental-Medical

ALPHA HEALTH
CARE INC.
RNs - LPNs
We Need YOU
For Immediate Placement

- Top Rates
- Paid Malpractice Liability
- Fully Paid Health Insurance
- Paid Vacations
- Much, Much More

281-2434

DENTAL ASSISTANT. Part time. Oral surgery office in Farmington area. Dental experience necessary. Call between 10AM-4PM:
647-7722

DENTAL ASSISTANT/Receptionist, experience in knowledge of dental insurance necessary, some evenings & Saturday hours. Grand River & Farmington area. Call
478-3285

DENTAL ASSISTANT- for Southfield oral surgeon. Experience & experienced in 4 handed dentistry.
352-4155

DENTAL ASSISTANT, part time, 4 days, Farmington Hills orthodontic Peg-board insurance and chairside. New modern office in Lathrup.
776-4360

DENTAL ASSISTANT - experienced only, for general dentist in Farmington Hills, full or part time. Salary based on skills, half day Sat. No eves.
476-8330

DENTAL ASSISTANT
Position available for a full time assistant in 4 handed dentistry. 1 year experience preferred in General Dentistry & Endodontics. Northville area.
522-5132

DENTAL ASSISTANT
With 4 handed experience. Medical/Dental benefits. No weekends. Paid Holidays. Salary commensurate with experience. Challenging position in Fisher Bldg. Call:
873-7475

DENTAL ASSISTANT
Motivated individual for growing oral surgery practice in Novi. Must have a minimum of 2 years experience as chairside assistant in oral surgery or general dental setting. Must be able to provide cooperative attitude. Long hours, benefits, pleasant working environment. Call for interview between 9-12.
476-0800

DENTAL
ASSISTANT

Experience necessary for temporary assignment in Troy area $4.50 an hour. (No fee to you).

DAVIS-SMITH
MEDICAL PERSONNEL SERVICE
657-7200

DENTAL HYGIENIST for Prevention-oriented Office in Northville.
Experience necessary.
348-7997

DENTAL HYGIENIST
To work part time in modern friendly office in Livonia, Farmington area.
474-8828

DENTAL HYGIENISTS & Dental Assistants wanted to fill part time or on-call positions on 11 to 1 in Summer vacation openings for one week to 3 months. Call R.D. Hygienists Service
885-7474

DENTAL/Lab Assistant. Experienced & accurate. Good benefits. Full time. No evenings or Saturday. Farmington southeast. 855-3020

DENTAL RECEPTIONIST. Excellent opportunity to work in congenial multi-staff office in Farmington. Experience preferred. Diversified duties in a pleasant work environment. Salary commensurate with ability. Call
653-8550

DENTAL TECHNICIAN wanted for quality oriented crown & bridge lab in private dental office. Some experience preferred but not required.
642-1550

DENTAL TECHNICIAN - Experienced, needed for Model Dept. (must know articulation. Porcelain Dept (part time) staining & glazing. Benefits. W. Bloomfield. Franklin Dental Lab.
855-5535

DIRECTOR
OF NURSING

Enjoy all the many advantages of working for a large corporation. A challenging position as Director of Nursing available in Westland Nursing Home. Need for quality patient care and caring. Contact Mrs. Novak

261-9500

DOCTORS OFFICE needs experienced Secretary with knowledge of typing 55WPM. Blue Cross, Medicaid insurance knowledge is mandatory. Send resume to: Box 100, Observer newspaper: 5990 N. Wayne Rd. Westland, Mich 48185.

EEG
TECHNICIAN

EEG experience only. Experience with punch-out machine. 3 week temporary assignment. $7.50 an hour. (No fee to you) Call:

DAVIS-SMITH
MEDICAL PERSONNEL SERVICE
557-7200

EXPERIENCED Dental Hygienist, Livonia/Westland area, full time.
522-6470

EXPERIENCED LPN or MA- Part time, Gerontologist preferred. Mon-Fri. Reply to Box 168, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

HOLTER SCANNING TECH - experienced, would be full or part time in non hospital setting. Farmington Hills area. Good Wages & benefits. Send resume to Box 174 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

HYGIENIST needed pediatric dentistry, outgoing, energetic, enjoys working with children. Call 6 PM. Send resume to: 5677 Elizabeth Lake Rd. Pontiac, 48054

LPN - work every Sat. and Mon. Non-hospital environment. Grandmotherly personality. Work with healthy people in body toning clinic. Call
557-8665

LPN'S
Private duty
Part time, nights
832-5490

MEDICAL ASSISTANT. 1 year minimum work experience required. Venepuncture, EKGs, receptionist, duties. Southfield.
559-5738

MEDICAL ASSISTANT, experienced in patient reception, insurance, excellent typing & dictation, venapuncture, injections, excellent public relations, full time. West Bloomfield
851-6555

MEDICAL ASSISTANT- Part time. Experienced medical assistant to perform Vena-puncture, EKG, injections PFT's & assist physician. Southfield area.
354-9668

MEDICAL SECRETARY
For busy pediatricians office in Southfield. Knowledge of billing required.
559-5950

NATIONAL REHABILITATION Corporation looking for Special Program Administrator. Position is administrative, financial and health care insurance experience. Reply to Executive Medical Director, Claude Oster, 22401 Foster Winter Dr., Southfield, MI. 48075.

NURSES AIDE For invalid lady. Must be trained, experienced & capable. 24 hr. duty Thurs., Fri & Sat. Minimal household chores, excellent salary, references required. Send resume to Box 168, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

502 Help Wanted
Dental-Medical

PHONE SALES DENTAL
Motivated person with good phone personality, able to sell a complete line of dental products. Dental office experience preferred. $18,000 plus commission, excellent fringes. Troy location. Contact Arlene Hindemann, 548-3978.
An Equal Opportunity Employer

RECEPTIONIST experienced for Southfield allergy office. Full or part time. Salary negotiable. Appointments, light typing, automated 3rd party billing. Please send resume to Box 960 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RN OR LPN

Part time Midnights, in this modern nursing home with a caring staff. Jewish Hospital insurance. Come in and see Mrs. Ferguson at Highgate Manor, 8265 Newburgh Rd., Westland near Joy.

An Equal Opportunity Employer

RN'S

Become part of a team which desires a high level of quality patient care. Lovely nursing facility in Westland area has some weekend openings available. Call Mrs. Novak.
261-9500

RN'S

CALL today to find out how you may qualify for "New Employee Incentive"
Nobody Pays higher for the same assignment,
Ask about our guaranteed income program.

PRO CARE ONE, INC.
The Health Care Professionals
Livonia 522-5753
Madison Hts. 399-9957
Southfield 569-4400

RN's
Full and part time. All Shifts.
Ardmore Acres
Hospital
19810 Farmington, Livonia
474-3500, Ext 113

RNs - Full and part time. Position with highly respected, non-profit home health agency. Position offers flexibility to fit your lifestyle. Prefer BSN with Med-Surg or home health experience. Excellent salary, benefits, travel allowance. EOE.
Renaissance Health Care, 968-5500

RNS

Full time $16,000 plus fringes
Separate program for part time nurses.
Weekend differential for all
Farmington Nursing Home
30405 Folsom, Farmington
477-7400

RNS & LPNS
Full and part time positions available on Midnight shift for skilled nursing home. Excellent benefits with competitive wages. Some benefits include shift & weekend differential, Blue Cross, and life insurance. Apply in person. Canterbury Hall Convalescent Center. 35100 Ann Arbor Trail, Liv. W of Wayne Rd

RNS & LPNS
needed for part time evenings and Saturdays. Garden City Clinic.
421-6030

SOUTHFIELD MEDICAL CLINIC
Looking for an experienced full time Billing Supervisor. Full knowledge of all medical insurance, able to analyze records & problem solving a must. Only apply if you meet this criteria. Call Mrs. Schulman
569-1500

SOUTHFIELD MEDICAL Clinic needs an experienced establishment agency personnel in bookkeeping to trial balance and accounts receivable. Ability to meet budget. Experienced in all medical billing. Problem solving a must. Only apply if you meet this criteria Call Mrs. Schulman.
569-1500, ext 347

X-RAY TECH
Experienced - part time
Flexible hours
Reply to Box 102,
Observer & Eccentric Newspapers,
36251 Schoolcraft Rd., Livonia, Michigan 48150

X-RAY TECH
Registered and experienced with solid work experience for busy internists office, Northwest suburb. Monday through Friday. Additional assisting skill is very helpful but not essential. Start $15,000. For interview call
333-7066

504 Help Wanted
Office-Clerical

ACCOUNTING CLERK - 2 year college accounting or 2 years accounting experience preferred. Send resume to: Daniel Nunez, Human Resources, 24123 Grand Blvd., Detroit, Mich., 48202.

ACCOUNTS PAYABLE CLERK for construction firm in Farmington Hills. Experience necessary. Good pay & benefits. Call Early after 9am.
478-6400

ACCOUNTS PAYABLE clerk, W. Bloomfield office, immediate opening, full time, typing, accounting & computer background. Call Rosemary
851-6744

ACCOUNTS RECEIVABLE CLERK for growing Southfield Company. Experience necessary and must be accurate with calculator. Send resume to
Accounting Manager, P.O. Box 3191, Southfield, MI. 48037

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BOOKKEEPER & general office, experienced, reliable for full time position. Royal Oak area.
547-5550

504 Help Wanted
Office-Clerical

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BOOKKEEPER
Computer experience - all corporate taxes. Reply to Box 148, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

BOOKKEEPER - Experienced person must be experienced in accounting for insurance agency thru trail balance. Hours negotiable. Salary open & plus. Wages based on experience.
25 - 30 hours per week.
Southfield area.
354-6510

BOOKKEEPER, Troy area. Full charge, some typing. 1 girl office. Call Mr. Kahn:
358-4411

BOOKKEEPER. Southfield based firm requires experienced and a learning knowledge of accruals. Send resume & salary requirements to Box 162, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

CLAIMS

Work in group Medical department processing medical & dental claims. $750 a week. Company pays net fee for 1 to 2 years insurance experience.

#1 PERSONNEL PLACE
846-7280

CLERICAL - College graduate, fast learner & worker. Good salary. Southfield/Tib area.
357-4674

CLERICAL PERSON to work in a sand & gravel and trucking office. Payroll, payroll, invoicing & answering telephone. Must type & use calculator. Located in Wixom.
349-0500

CLERICAL Position available in payroll/personnel dept. Please send resume or apply in person at Hall Real Estate Group, 18311 W. 10 Mile Rd., Southfield, Mich. 48075

CLERK-TYPIST for manufacturing company in Oakland Mall area. Pleasant phone manner and supply ability for general office duties. Great benefits, $10,400 and fee paid.
ADAMS
&
MARTIN
PERSONNEL
1000 S. Woodward Birmingham
646-5600

DIAL A JOB
To Hear About Our New Job Search Counseling & Resume Preparation Services.
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CRT OPERATOR
Full time, 11 AM-8 PM. Basic experience necessary. Typing skills an advantage. Eastern Market Area. Call after 2:30 PM, ask for Gwen.
833-4810

ESTABLISHED Dental Practice needs full time experienced assistant. Salary open. Dental experience necessary. Replies confidential. N.W. area. Days, 334-4344, Eves, 626-2611

EXECUTIVE SECRETARY
Must be experienced, highly qualified & capable of running every phase of small sales office. Pat Boehmer's Agency in Farmington Hills. Good future. Sobey Marketing Inc. Phone
476-4064

EXECUTIVE SECRETARY
Sharp person for a fast growing firm. Must have accounting. Typing 50 wpm and good with collections. Send resumes to Midwest C.M. Systems,
23225 Northwestern Hwy.,
Southfield, Mich. 48075

EXPERIENCED STENO TYPING
Heavy Phones. Troy office. 8am-5pm. State salary. Write to Box 134, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

FORTUNE 500 Company is offering an immediate position to that candidate seeking a challenging and rewarding skill. 50-55 WPM with proven clerical experience. Communication & organizational skills are a must. Competitive salary & excellent company benefits if you can qualify & are interested in a challenging position. Send resume including salary requirements to Box 160Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

GENERAL ACCOUNTING CLERK. Varied duties in downtown insurance office. Accurate typing & knowledge of business machines & figure aptitude required.
962-0034

GENERAL OFFICE
Part time & full time, must be experienced. Free accounting course. Apply in person. Good salary, bonus. Call 8 30am - 5pm
537-6302

GENERAL OFFICE - person with strong phone personality, some bookkeeping background & light filing experience. Full time, start at $4.25 to $4.75 per hour. Call between 1-4pm & ask for Bob
565-7656

GENERAL OFFICE
Have opening for a dependable person with ability to perform a variety of office duties for an engineering company in the Troy area. Please sent resume to Box 0182, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

GENERAL OFFICE, RECEPTIONIST
Must be high school graduate, 50 WPM typing, shorthand desirable. Must be sharp, fast learner, good with people, and have good phone voice. Apply in person: Sign Art Expo Products Co., 8240 Hubbell, Detroit.

GENERAL OFFICE
Part time, 16-20 hours per week for Troy company. Must have good math aptitude, light bookkeeping and excellent typing & telephone skills. Flexibility of work schedule important. Apply in person 9AM-4PM at JM Kitchen Bldg. Company, 1925 Heidi St., Troy.

504 Help Wanted
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GENERAL OFFICE

Farmington Hills employer pays our fee & $850 a month & ask for your ability to handle all duties in a 1 person office. Typing 50WPM, phone, displays & presentations

#1 PERSONNEL PLACE
846-7280

GENERAL OFFICE

RUSH...major firm has entry level opening for sharp go-getter with good phone presence, light typing, knowledge flair and an eye for detail. Good starting salary, fast promotion for job achievement, FEE PAID. Call Sheri Hill for personal interview today

AMERICAN
PERSONNEL 355-5526

GREAT OPPORTUNITY for the right person. Will train. General office duties including sales, filing. Mr. Gable
569-8568

IMMEDIATE OPENING for file clerk. Typing skills required, must be hard working & ambitious. Resumes being accepted, send to: Exotic Rubber & Plastics, PO Box 356, Farmington Hills, Mi. 48024 Attn. Cindy Parker

Legal Secretaries

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259-7900

LEGAL SECRETARY Birm Law Firm (Tel-Twelve area) desires experienced Legal Secretary. Excellent typing - for Labor Weed Processor. Leadership role anticipated. Salary commensurate with experience.
644-4433

LEGAL SECRETARY experienced for workers compensation claims in busy Southfield lawfirm. Full time, salary commensurate with experience. Call Carol Mon thru Fri 8 4to 5 30pm