504 Help Wanted Office-Clerical

BUSY SOLAR Company in Novi needs enthusiastic mature person to set up approximately 5 for sales representatives. Good pay. Must be available 6pm - 8pm or on Saturdays. Ground floor opportunity for right person. For appointment call 9am-5pm. 348-0900

CHURCH SECRETARY
Tues. thru Thurs., 9 AM-1 PM. Shorthand, typing, church records. Farmington Hills Church. For interview Call 553-7119 or 478-8484

PART-TIME CLERK/TYPIST
Small Birmingham office needs an experienced typist, good with figures, and a nice personality to fill in where needed. Send resume to: Box 9188, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

COLLEGE STUDENTS
APPLY NOW
SECRETARY
SR. TYPIST
WORD PROCESSOR
We have long & short term assignments close to your home. Call now.
SOUTHFIELD 559-7500
LIVONIA 525-0880
DEARBORN 563-8060
WITT SERVICES
The Temporary Help People

CONCIERGE
Great spot for people person - handle front desk for luxury high rise condominium, greet and announce guests, handle personal services for residents. Service experience, neat appearance, pleasant phone voice and ability to deal with people are musts. Day, afternoon and midnight shifts available. Quick response necessary. Send resume to: Box 462, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

CONFIDENTIAL PERSONAL Secretary for President of privately held company. Must have accounting/bookkeeping experience, minimal typing and dictaphone. Send resume with salary requirements to: Box #475, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DIMENSION EXPERIENCE?
Experience on dimension switchboard and typing 50 starts you at $10,000 in Dearborn.
#1 Personnel Place
846-7280

ENTRY LEVEL POSITION
available immediately for bright energetic person, 12 Mile & Northwestern Highway in Southfield. Light typing, telephone manner & accurate typing. No shorthand. 355-5100

ESTABLISHED life insurance agent seeks career oriented assistant for 30 hours per week. Responsibilities include some local traveling & general office duties. Experience helpful, but not necessary. Southfield & 12 Mile. Send resume to Box 450, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

EXCITE
Interest equals career potential. Organizational skills needed with dicta or shorthand skill. Call:
562-8900 649-4144
Your New Boss Pays Your Fee
HARRIET SORGE PERSONNEL

EXECUTIVE SALES SECRETARY
Waterford Area Sales organization requires Career-minded person with outstanding organizational skills. Telephone experience, accuracy & creativity vital in this exciting position. Generous use of Word Processor. Send resume with cover letter, to: ABL Venture Department, Box 508, Pontiac, MI 48056.

EXPERIENCED legal secretary needed for small Birmingham law firm, call Ginger at 646-1717

EXPERIENCED
WORD PROCESSORS
DEC, IBM, LANIER
LEXITRON, ETC.
Also
TYPISTS
SECRETARIES
(Legal & General)
BOOKKEEPERS
Permanent & Temporary Call:
AM - PM
OFFICE PERSONNEL
(Div.) Grossman, Dickson & Associates
MARY LEE SUPERVISOR
569-8460
HOURS: 8:30 am to 10 PM
FEES EMPLOYER PAID
See You At:
OFFICE EXPO '82!
BOOTH 451
Ex-Secretary WANTED
Come back to work for CDI Temporary Services, specializing in typing and shorthand skills for idle. Immediate openings.
CALL KAREN or TERRY at:
CDI
TEMPORARY SERVICES
259-7575 352-1005

GENERAL OFFICE
Typing, shorthand, bookkeeping required. 12 Mile & Northwestern. 355-0351

AMBITIOUS GENERAL OFFICE
help needed for Southfield Office. Typing and organizational skills, good telephone manner. Insurance experience helpful but not essential. For App't., call 549-9700

GENERAL OFFICE
Answer phone and take orders, light typing and filing.
For App't., Call: 824-1200

GENERAL OFFICE - full time to handle telephone, typing, filing, etc. Full benefits including profit sharing. Apply in person Tues. May 11, ZEP Manufacturing, 34550 Glendale, Livonia, S. of Stark Rd. between Schoolcraft & Plymouth Rd.
Equal Opportunity Employer M/F

SECRETARY/CLERK - full time. Excellent shorthand & typing skills essential. Experience typing from electricity utilities calculator desirable but not necessary. Contact Comptroller for appointment. 437-4100

504 Help Wanted Office-Clerical

General Office
Typing, clerical, telephoning and customer contact. Full time. Reliable, mature individual. Northwest employer. Call weekdays or Saturdays AM.
532-0902

INSURANCE AGENCY in Southfield seeking person with property & casualty underwriting experience. Typing skills required. Phone call 358-5600

INSURANCE AGENCY
Position as Personal Lines Underwriter. Office experience and typing required. Send resume to P.O. Box 770, Southfield, Mich., 48037

INSURANCE CO. OFFICE - receptionist & clerical. 5 day week, nice working conditions, benefits. Republic Ins. Co. 26400 Lahser Rd. Southfield.

LEGAL - PART-TIME
Legal Secretary should know word processing experience to work part-time schedule. Flexible hours evenings and weekends. Call: 557-1000

LEGAL RECEPTIONIST/Secretary
for Southfield law firm. Training & advancement opportunity. Send resume to: Box 425, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

LEGAL SECRETARY-rare opportunity. Birmingham lawyer will train suitable educated woman in law & paralegal & pay her education expense. Nice environment, immediate. 645-0778

LEGAL SECRETARY
Prominent Birmingham Law firm in Bingham Farms Center desires experienced Legal Secretary with excellent typing skills. Salary commensurate with experience. 644-4433

LEGAL SECRETARY
P.I. and Divorce experience; word processing helpful. Troy area. 649-2828 or 649-2829

LEGAL SECRETARY
For busy Southfield personal injury and estate planning practice. One year legal and word processing experience preferred. David L. Smith, 24681 Northwestern, Suite 412, 352-0237

LEGAL SECRETARY
Experienced. With shorthand. Willingness needed to learn Word Processing for busy Southfield plaintiff's attorney. This is a very challenging position for someone with good organizational skills. Call Diane 356-7140

LEGAL SECRETARY
For Southfield law firm specializing in corporate and tax matters. Unlimited career opportunities including para-legal training. Top pay. No legal experience required, word processing experience desired. Excellent salary. Send resume to Box #432, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

LEGAL SECRETARY - experienced only, shorthand & word processor. Call Southfield Town Center. 353-1611

LEGAL SECRETARY for Southfield law firm. Excellent typing skills and experience necessary. Salary commensurate with experience. 557-1600

LEGAL SECRETARY
No experience necessary. Excellent typing and English skills, dictaphone helpful. Call Nancy, 357-2355

Legal Secretary/Receptionist
Beginning position with small Birmingham firm. Experience desirable. Typing 50wpm. Shorthand & word processing experience desirable. Call 647-6545

LEGAL SECRETARY
TO $16,000
Southfield firm offers a choice position for you! An opportunity to use your good skills and work independently. Call Bernice Fromm now.
353-2090
SNELLING & SNELLING PERSONNEL

LEGAL SECRETARY
No where to go but up! Major firm needs a 5 yr. secretary, trained person, to work for new associate. Position requires 1-3 years personal injury experience, strong typing & dictaphone. Fantastic salary, top benefits, fee paid. Call Sherri Hill for personal interview.
AMERICAN PERSONNEL 355-5526

LEGAL SECRETARIES
Are you experiencing job satisfaction? Is your income keeping pace with inflation? Is your career progressing or are you left feeling stagnant? Are you weary of seeing the same old tired faces? Are you ready for a change in employment? Telephone us. We can have you discovering new opportunities and starting with a new employer. For a courteous and professional review of your skills as they relate to the marketplace, simply telephone or mail your resume. There is never a charge to you for our results-oriented placement assistance. Evening appointments are available for your convenience.
PERSONNEL AT LAW
3000 TOWN CENTER, SUITE 2580
SOUTHFIELD, MICH. 48075
Southfield 358-0060
Dearborn 532-3140
Renaissance Center 567-0141
Troy 649-2642

LEGAL SECRETARIES
JOANNE MANSFIELD is now licensed & bonded to own & operate her own legal personnel agency at the address listed below. Joanne has been in legal personnel placement since 1977 specializing in permanent, temporary & part time Legal Secretaries, Office Administrators, Bookkeepers & Attorneys.
POSITIONS AVAILABLE
BIRMINGHAM - Strong bookkeeping & accounting background preferred, benefits, salary to $15,600.
BLOOMFIELD HILLS - Corporate real estate experience, 100% shorthand for senior partner. Benefits, salary to $15,500.
SOUTHFIELD - Plaintiff, medical malpractice, para-legal to senior partner. Strong background required. Benefits, salary to $15,600.
SOUTHFIELD - Experienced corporate & general litigation word display writer. Benefits, salary to $14,500.
ALL FEES EMPLOYER PAID
JOANNE MANSFIELD LEGAL PERSONNEL
3750 Maplelawn, Troy, MI 48084
649-5175 649-0783
Eves & Weekends. 851-2058

LIFE INSURANCE AGENCY
has opening for mature person, in policy holder service. Experienced in life insurance & CRT terminal helpful. Salary open. Birmingham Area. Mrs. Gunn. 855-1010

504 Help Wanted Sales

FANTASTIC OPPORTUNITY

Be a part of an exciting new concept. A condominium group of Southfield is handling marketing and sales for Five Thousand at Town Center, a new high rise condominium. If you have Real Estate sales experience in luxury products and/or new construction and a proven record of success, we want to talk to you. Condominium knowledge and formal sales training is a real plus.
Please send resume as soon as possible to:
4000 Town Center, Suite 190
Southfield, MI 48075
Richard Stopa, Associate Broker

504 Help Wanted Office-Clerical

MATURE SKILLED TYPIST
Switchboard Operator. Reliable, good spelling. Farmington area. 474-0782

MATURE WOMAN to work full time in Southfield office, secretary clerical skills & good phone manners a must. Please call between 10-3pm 553-9300

MATURE WOMAN wanted for i gist office in Livonia, 30 hours a week. Job includes bookkeeping, payroll, typing, etc. Experience necessary. Call for appointment 591-5900

OFFICE HELP - File, type, pleasant telephone manner, a good organizer. 9:30am-4pm, $3.60 hour. W. Bloomfield area. Franklin Dental Lab. 855-5533

OFFICE MANAGER
Ideal candidate to have the following credentials: accounting degree or comparable experience, familiar with all facets of bookkeeping thru posting of general ledger in preparation of interim financial statements, preparation of management reports. Computer experience desired or willingness to learn system implemented in the near future. Medium sized Farmington suburban based law firm. Send resume to Box 446, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

ONE CALL DOES IT ALL!
Place your classified want ad in Schoolcraft Schoolcraft Rd.
The Observer & Eccentric Newspapers
591-0900 Wayne
644-1070 Oakland
852-3222 Rochester/Avon
Use your Visa or Master Card

ORDER DESK
HAMTRAMCK LOCATION
Accurate typing, legible handwriting and good figure aptitude. $700 - $800 per month, good benefits. Fee Paid.

RECEPTIONIST - SOUTHFIELD
Good typing, receptionist experience, figure aptitude. $170 per week to start. Benefits. Fee Paid.
BETTY HAMIL PERSONNEL
424-8470

PART TIME BOOKKEEPER
needed for Bloomfield Hills law firm. Send resume to Mrs. D. Goldberg, 3850 Hunt Club Ct. Washington, MI 48094.

PART TIME GENERAL OFFICE
Need accurate Typist with pleasant telephone manner. Mon., Wed., Fri., 8-5 PM. $4.75 an hour. Call Carol for appointment. 354-0572

PERMANENT PART TIME Office help for small Farmington Hills office (20 hours a week). Responsible person with good telephone and typing skills a must. Life insurance agency or pension administration experience would be helpful. Starting pay to $5.00 an hour. Call for appointment, 851-5340

PERSON FOR accounting department experience in accounts receivable & payable. Typing 60-50wpm. Call 424-8044 ext.29

PLYMOUTH AREA - Handle accounts receivable, bank reconciliation, and general ledger. Computer experience helpful. Send resume to: 8070 General Drive, Plymouth, Mi., 48170.

PROOF OPERATORS
We need EXPERIENCED Proof Operators for Southfield Area. Recent experience is required.
Bonuses - Benefits
Call 354-0557
OLSTEN
Temporary Services
Equal Opportunity Employer M/F/H

RECEPTIONIST NEEDED for growing company in Belleville. Typing and minimum 3 year in office work required. For interview, contact Jan, 697-9151

RECEPTIONIST
REAL ESTATE. Good telephone personality and typing experience required. Livonia area. Monday thru Friday 9-5. $150 weekly. Call Jan, Harry S. Wolfe Company 421-5660

RECEPTIONIST
Waited table area. Must be outgoing & able to work full time. Call for appointment. 548-7663

RECEPTIONIST needed immediately for Southfield law firm located in Northwest Center, must have current experience & own car. 559-8500

RECEPTIONIST/TYPIST
wanted for Troy patent law firm, full or part time. Applicant must possess good skills and neat appearance. Resume required. 649-3323

RECEPTIONIST
With good typing and organizational skills. Interesting position, good benefits, nice office and light bookkeeping. Experience necessary. Call Mary Truss, Murray's Discount Auto Stores, 477-5770

RECEPTIONIST
Northwest client needs well skilled typist with one year experience. Good communication skills. Salary $10,400. Benefits. Fee Paid. Call:
Margie Kendall, 552-8320
Assoc. In Personnel

RECEPTIONIST
Farmington Hills office has an opening for an energetic Receptionist. The person we are looking for should have excellent phone etiquette as well as good typing. The ability to handle the public is also essential. Salary, medical, dental, life insurance and profit sharing are provided. For interview call Kathy,
478-8320
Little Caesar Enterprises, Inc.
34125 Haggerty, Farmington Hills
An Equal Opportunity Employer

RECEPTIONIST - typist, 50 WPM accurately, good figure aptitude and phone ability, benefits, $180 fee paid

EXECUTIVE - secretary, resident of Southfield area, international company, excellent typing, shorthand, figure aptitude & communicative ability, 5 yrs working experience, full benefits, $18,000, fee paid

LOIS RAY PERSONNEL
559-0560

FOREIGN CORPORATION has an opening for a bilingual with us at the open new U.S. office located in Birmingham. Position requires charm & self-starter, dependable person with good general office skills. Knowledge of the French language helpful but not essential. Please send resume to G.V.E., P.O. Box 07121, Detroit, MI 48207

SECRETARY
Ambitious partner at major legal firm needs responsible secretary immediately. Terrific opportunity for person with excellent typing, dictaphone and general secretarial experience to learn Word Company offers good starting salary, benefits and paid fees. Call today for a personal interview.
PERMANENT STAFF
LIVONIA 522-4210

SECRETARY
BE YOUR OWN BOSS
LOOK NO FURTHER....If you are self motivated, this established suburban firm has an excellent opportunity for your good secretarial skills in friendly manufacturing sales office. Top starting salary, great benefits and company pays our fee. CALL TODAY, company interview before this week.
PERMANENT STAFF
SOUTHFIELD 353-0505

SECRETARY/BOOKKEEPER
8-5PM. Mon. thru Fri. Must be experienced in Payroll, Accounts Payable/Receiving, taxes & billing. Call 557-5718

SECRETARY/BOOKKEEPER
with top notch skills (at least 5 years experience) wanted for fast paced office. Organizational skills a must! Call Linda in Detroit. 368-5600

504 Help Wanted Office-Clerical

SECRETARY - Experienced. Needed to work for an engineering firm. Must be well-organized and have good typing & bookkeeping skills. Livonia. 464-8000

SECRETARY - Experienced, full time, needed for small office in Bingham Farms area. Please send resume to Box 10, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY - full time with recent experience for busy i gist office, typing, some dictaphone, reliable, organized self starter, with pleasant phone manner. 261-1970

SECRETARY - full time, sharp person, for manufacturer's rep office located in Southfield. Must be organized with good phone ability, knowledge of inventory & billing involves. Good pay & benefits call Pat between 4-6pm 851-4493

SECRETARY - full time and part time positions available. Must have excellent office skills, typing 65 wpm, shorthand 90 wpm. Bookkeeping a must. 3 years business experience necessary. 557-1600

An Equal Opportunity Employer

SECRETARY - Full time for Birmingham area CPA firm. Business typing skills, 70wpm, and record keeping. Must be experienced. Send resume & salary history to: Box 454, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

An Equal Opportunity Employer

SECRETARY/GENERAL OFFICE
For office furniture company, 60 wpm accurate. Good verbal communication skills. Minimum 2 years office experience. Good pay & benefits. Call Ms Cory 864-1500

SECRETARY
Growing syndications company located in Southfield has immediate opening for a Secretary/Receptionist. Must have super typing skills, dictation equipment experience and knowledge of word processing a plus. To apply, send confidential resume to Mr. Mark, P. O. Box 491, Southfield, MI 48037.

Plante & Moran recruiting an equal opportunity employer.

Receptionist, typist, bookkeeping, receptionist, Typing and shorthand required. Apply in person, 9 AM to 4 PM Mon. thru Fri. 34911 Kennedy Dr., Farmington Freeway Industrial Park.

SECRETARY Part time for 2 man executive search firm in Bloomfield. Located in Lincoln Pavilion Office Building at Lincoln Center. Livonia Mall. Prefer Livonia local with experience. Hours 10AM-3PM. Send brief resume to Box 1000, Observer & Eccentric Newspapers, 1655 Mar-don Dr., Dayton, Ohio. 45432

SECRETARY
part time position, Southfield area. Good typing, light shorthand, morning hours. Fee paid.
BERYL PERSONNEL
26661 Coolidge
Oak Park
548-3055

SECRETARY/RECEPTIONIST
Fast paced Southfield office needs person with minimum 3 years experience. Typing 60-70 wpm, shorthand 80-100 wpm. Good office skills required. Insurance experience helpful. Send resume to: Box 2133, Southfield, MI 48037

SECRETARY/RECEPTIONIST needed full time for personnel department of Southfield office. Typing 50 wpm. Typing of 55 WPM minimum required as well as good organizational skills. Ability to work well with people. Call Temporary Health Care Services, 355-9144

SECRETAR I/RECEPTIONIST
Excellent typing/spelling skills, shorthand and/or dictaphone skills helpful. Organize efficient filing system, adapt to fluctuations and be able to handle exciting background preferred. Excellent salary plus benefit programs. Contact Mike for interview, Grace Robotics, Inc. 261-3270

SECRETARY
RECEPTIONIST
For Marketing department. Duties include typing, filing, answering phone, greeting customers. Must have neat appearance, good telephone manner. Good salary and benefits. Send resume to: Box 1000, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY
Secretary needed in the Claims Dep't. of a growing medical malpractice insurance company. Knowledge of medical/legal terminology, excellent typing - dictaphone - calculator - speller, and a professional attitude a must. Excellent career opportunity with competive compensation package. If interested, please send resume to:
Stratton-Cheeseman Management Company
2125 Telegraph Rd., Suite 230
Birmingham, Mich. 48010
Attn: Ms. Patricia Bergman
An Equal Opportunity Employer

SECRETARY - TROY
Small, but busy office - immediate opening. Bookkeeping, typing & general office. Experienced only. Send resume & salary requirements to: General Corp., Box 751, Southfield 48037

SECRETARY/TYPIST
Excellent skills and dictaphone experience required. Must be accurate & detail oriented, able to turn out perfect copy for professional office. Interesting position. Word processing experience helpful. West Bloomfield area. Send resume to Box 422, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY
We have an excellent opportunity for mature person with good skills. Position must possess accurate typing of 70 wpm and shorthand of 80 wpm. Excellent communication skills and strong interpersonal skills are essential. Salary commensurate with experience and the ability to work under pressure a must. Employee benefits will include an extensive typing of management correspondence and reports. Also included are administrative duties such as coordination of meetings, travel arrangements and follow-up thereof. Send resume to: Personnel Department, Box 2133, Southfield, MI 48037. Or call Personnel Department any day between 8:30 AM & 5:30PM for complete an application on Tuesday.

661-7145

MANUFACTURERS HANOVER MORTGAGE CORPORATION
27555 Executive Drive
corner of 12 Mile Rd.
Farmington Hills, MI 48018

An Equal Opportunity/Affirmative Action Employer

SECRETARY
With references to minimum 3 yrs. office experience for busy law firm office, Farmington Hills Area. 626-3300

SECRETARY
with very good secretarial skills. Experience in manufacturers sales rep office required. Troy area. 649-3350

STATISTICAL TYPIST/Receptionist. Southfield CPA firm has permanent full time position available. Call Sally 424-8575

STENOGRAPHER - Selectric typewriter, shorthand. Apply in person. Hollyday Inn of Southfield
36555 Telegraph

COOKS
Richard and Reisin in downtown Birmingham have full and part time cooks. Professional experience required. Quiche, Croissants, Salads, Pasta. Call for details and appointment. 645-9122

COOKS-WAITRESSES - Experienced. Full time - will train. All shifts. Apply in person between 3 & 5 PM. Mon. thru Fri. Bagger Hors, 34200 W. 13 Mile, E. of Northwestern Hwy., Southfield.

DELI COUNTER PERSON wanted, experience - a must, excellent opportunity available in a local food court. 553-2134

EXPERIENCED dishwasher person. 3 nights a week. Please apply during
Toy Box Lounge, 24151 W. 8 mile, Detroit

EXPERIENCED Denish Donuts counter help and finisher, midnight shift, above minimum wage. References. Redford. Ask for Mrs. Moss 531-8115

GRILL COOK, experienced, hours 12-3pm, 4 days. Apply in person Mikels Coney Island, 297 E. Maple between Hunter & Woodward, Birmingham.

504 Help Wanted Office-Clerical

TYPISTS
Secretaries
General & Legal
WORD PROCESSORS
NO FEE - TOP PAY
BONUSES
BENEFITS
FRIDAY PAY
Detroit 962-9650
Southfield 354-0555
OLSTEN
Temporary Services
Equal Opportunity Employer M/F/H

TYPIST - STATISTICAL
For Birmingham area CPA firm.
Permanent position.
Call: 647-4400

TYPIST
55-60WPM, machine transcription agency, Grand River & Telegraph area. Call 8:30am-5pm. 535-7600

WORD PROCESSING
If you are an experienced qualified typist (minimum 70 wpm.) and feel the desire to work in a fast paced environment, we have a position for you in our word processing department. Actual experience on word processors not necessary. We will train. Advancement opportunity. Starting salary $750 per month. Full benefits. For prompt consideration, please forward resume to:
BOX 490
OBSERVER & ECCENTRIC
NEWSPAPERS
36251 Schoolcraft
Livonia, Mich., 48150
Equal Opportunity Employer M/F

WORD PROCESSORS
TOP PAY NO FEE
EARN EXTRA CASH NOW
We have a demand for experienced word processors. If you can operate a Vydec, Lanier, Wang or IBM word processor, call now. Long and short term assignments are available.
WITT SERVICES INC
Southfield 569-7500
Livonia 525-0350
Look for us at the
Office Expo '82 Show at Cobo Hall

WORK - as a team player in a Bloomfield sales office. General office duties, pleasant working conditions with benefits & fee paid. $11,000.
ADAMS & MARTIN
PERSONNEL
1000 S. Woodward Birmingham
646-5600
Resume Preparation Class
$5
Monday, May 10, 4 pm
To hear more about our class, call
Dial A Job - 646-8788

YOU'LL FIND JOBS THAT ARE COOL
WHEN YOU STEP INTO OUR POOL
SECRETARIAL
MEDICAL/LEGAL
GENERAL
COLLEGE STUDENTS
On going openings for long and short term assignments in Livonia Southfield area.
Call 478-8352
PERSONNEL POOL
Temporary Help Since 1946

505 Help Wanted Food-Beverage

ACCEPTING APPLICATIONS
Opening soon delicatessen/snack bar/party pizza center. Positions available. Experienced counter help/sandwich preparation. Apply in person:
Captain Cozmo's Video Station
ORCHARD LAKE & MAPLE
IN THE ORCHARD MALL
855-6044

ALIBI LOUNGE accepting applications, openings now for cocktail waitpersons, must be experienced, apply in person 11-5pm daily, 8159 Rochester Rd. Troy.

ASSISTANT MANAGER
A young but successful restaurant chain is looking for an assistant manager. Communication skills a ability. Send resume to 18104 W. 10 Mile, Oak Park Michigan 48237
An Equal Opportunity Employer

BAKERY NEEDS: 1 full time clerk & 1 part time baker/assistant with cake decorating experience - Will train the work week Saturday. Apply in person at: 29275 Southfield Rd. Lathrup

BAR PERSONS
Experienced. Over 21. Apply in person 2 PM. or after 10 PM. Mon. thru Fri. Devil Lounge, 34375 Ford Rd. 729-8040

BARTENDER, Must be experienced, good pay, good tips. Apply in person 10PM-1AM at Student Body Lounge, 19411 Telegraph, Detroit.

BARTENDER WANTED
Apply within 11am - 1pm
16456 Middlebelt, Livonia.
See Jerry.

BROILER COOK
Experienced only. Mon. - Fri., 2:30PM-5PM. 2641 Rochester Rd. Wm Schulers

CENTER STAGE now hiring experienced bartenders & waiters/waitresses. In person only 6pm-7pm Mon. thru Fri. & Sat. 39940 Ford Rd., Canton.

PRIVATE CLUB needs experienced Chinese, Japanese and Arabic and American Cuisine, Call for Interview 2pm-5pm 352-9030

COOKS
Experienced, all shifts. Apply in person, Biscuit Company, 6071 Middlebelt, Garden City.

COOKS - experience a must, good salary, paid vacations, paid holidays, Blue Cross, Blue Shield, Apply in person
Holiday Inn of Southfield
36555 Telegraph

COOKS
Richard and Reisin in downtown Birmingham have full and part time cooks. Professional experience required. Quiche, Croissants, Salads, Pasta. Call for details and appointment. 645-9122

COOKS-WAITRESSES - Experienced. Full time - will train. All shifts. Apply in person between 3 & 5 PM. Mon. thru Fri. Bagger Hors, 34200 W. 13 Mile, E. of Northwestern Hwy., Southfield.

DELI COUNTER PERSON wanted, experience - a must, excellent opportunity available in a local food court. 553-2134

EXPERIENCED dishwasher person. 3 nights a week. Please apply during
Toy Box Lounge, 24151 W. 8 mile, Detroit

EXPERIENCED Denish Donuts counter help and finisher, midnight shift, above minimum wage. References. Redford. Ask for Mrs. Moss 531-8115

GRILL COOK, experienced, hours 12-3pm, 4 days. Apply in person Mikels Coney Island, 297 E. Maple between Hunter & Woodward, Birmingham.

505 Help Wanted Food-Beverage

HOSTESS/Host & Cocktail/Food Waitresses/Waiter. Experience necessary. Good working conditions. Apply in person, Rod Timbers, 40300 Grand River, Novi

HOTEL RESTAURANT Management graduate with experience. Apply in person, Wed. - Sat., 2:30-4 PM. ONLY. Mayflower Hotel, 8017 Ann Arbor Trail, Plymouth, Michigan.

MO DONALD'S-MGR. TRAINEE
Benefits, Bonus, Career opportunity.
Apply 808 Rochester Rd. Rochester.
8am-11am & 1pm-5pm

PREP-COOK
Waiters & Waitresses
Dishwasher Dunkin, Downtown Detroit
Call between 3-5pm. 259-3373

RESTAURANT MANAGER WANTED
Must have
Experience necessary.
349-1580 or 348-8547

WAITPERSONNEL
Now hiring full & part time, prefer liquor sales experience. Apply in person, Lary Lane Restaurant, 2325 Orchard Lake Rd. 858-8840

WAITRESSES WAITERS wanted, cocktail experience preferred. Apply in person after 6pm. Salvatore Italian Villa, 6337 Middlebelt, Garden City.

WAITRESS/WAITERS WANTED
Immediate opening.
Experience necessary.
349-1580 or 348-8547

506 Help Wanted Sales

A Beautiful Way to Feel, A Beautiful Way to Work!
Sell Avon. Earn $$$, set your own hours. Call Bonnie at:
553-7866

ABLE TO BE YOUR OWN BOSS
Farmers Insurance Group...Offers complete training, pleasant working atmosphere with month. Learn without disturbing present job. 557-3366

AGGRESSIVE
$20,000 FIRST YEAR
Training and unlimited income, salary, plus commission offered in sales capacity. Outstanding company. Career Advancement, full benefits, economy/gas provided. Call Terry
SNELLING & SNELLING
478-3500

AMBITIOUS
Tired of the same unexciting job? Look at our real estate! TUITION FREE. Day and evening classes. Minimum material fee. Financial aid. Placement for sales and management. Call.
Darlene Danielak, Ass't Mgr
REAL ESTATE ONE
646-7600

A MULTI UNIT REAL Financial corporation in Bloomfield Hills is seeking both experienced & non-experienced men & women for career opportunities in our staff replace. Those accepted can expect: 1. A career opportunity. 2. Earnings in excess of $20,000 the first year. 3. Training & support. 5. Group life & Blue Cross. Ask for Estelle Smith 540-4700

APPRAISAL TRAINEE
Local office of a nationwide appraisal firm needs two full time career minded individuals, without real estate bard. We offer training, earn while you learn, choice of location, potential, first year earnings in excess of $22,000. Call Roy between 10-11am at 478-7000.

AREA DEVELOPMENT man seeks mature person with marketing management or sales ability to help operate expanding business. 681-2542

ATTENTION
Part time position. A rapidly growing window company is looking for aggressive, self-motivated, experienced individuals to make appointments for salespersons by phone. 3 hour shifts. 9:30am-12:30, 1 to 4 PM. No other job to hour and bonus. Beech Daly & 5 Mile. 535-5611

ATTENTION Phone solicitators, no selling involved. Call from your home. Paid weekly. Call Dan Ray 875-5151

ATTENTION: Registered Insurance Salesmen. Ashton & Co. has a real opportunity in our recently opened office in Bingham Center. Telephone & 13 Mile Rd. If you live in near by communities and seeking a challenging career, call Fred Filipovic for an appointment. 644-8311

CAREER OPPORTUNITY
World's largest Catholic Fraternal has an opening to service life insurance & public relations business. Income excellent. Starting income, pension & fringe benefits. For information 681-5452

CONTAINER PERSON
We are looking for an enthusiastic individual who enjoys dealing with people. Excellent income potential. No selling required. Full or part time. Call Mrs Curby 544-0590

DOOR TO DOOR SALES
4 EXPERIENCED
Guaranteed $4 hour, plus commission. We need self starters who don't mind working hard making money.
Belvedere Construction,
Mr. Chesser 342-9400

EARN UP TO $10 HR.
Repeatable sales firm looking for hard-working energetic people who want to work part time over the phone from our office in Southfield. Earn up to $10 per hr. Excellent opportunity for a great location in Plymouth Contact:
FREDWIKE
Century 21
Gold House Realtors
459-6000

REAL ESTATE
SALESPEOPLE
Excellent opportunity for new & experienced Salespeople. Congenial living room atmosphere. Best Southwest location. 9 offices in Metro Suburban Detroit. Unlimited leads. Training. Excellent training program. Call - Mary Lee Guilbault - for confidential interview.
HITCHCOCK GALLERY OF HOMES
453-2210

REPLACEMENT WINDOW sales person needed for new company in Livonia, Ington. Must be experienced. Call for interview appointment. 437-1557

RETAIL SALES 3 yrs. experience, proven track record in high picket sales. Furniture. Draw against commission. Call Tues. 5-11:32 between 10AM-1PM for interview appt. 931-1666

SALES PERSON FOR FISHING AIDES
For local sales.
Full or part time.
Call between 4 & 7PM. 1-517-548-4028

SALES PERSON
For outside industrial sales. 925-3111

SALES REPRESENTATIVE
For shipping and maintenance supplies to call on Metro Detroit customers and canvass territory. Commission & bonus. Must have own transportation. Send resume to Box #474, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SALES REP.
Sales Rep wanted to sell aluminum store fronts and other commercial products in the Michigan area with some room for expansion. Experience in glass and aluminum market along with linquist take-off. All responses to applicants send resume and salary history in strict confidence to BIRADCO INC., 32413 Park Lane, Garden City, MI. or call: 261-1700

SALES RETAIL
FULL & PART TIME
Sales positions available for young women with a flair for fashion & merchandising. Experience preferred.
Call 11am-4PM
LADY MADONNA
Maternity Boutique
BIRMINGHAM 647-3110
SOUTHFIELD 358-8283

TELEPHONE SALES REPRESENTATIVES - several part time openings at our Southfield location Mon. thru Fri. 9 1 or 1-5. Prior sales experience a plus, good speaking voice a must.
Call Brian Crolo 424-9858

506 Help Wanted Sales

JOBS AVAILABLE, factory direct corporation, a multi level marketing program. For meeting information call 476-8715

LAY-OFFS WORRYING YOU!
Start now to learn the insurance business. Life, Auto, Home. Farmers Insurance Group offers: free licensing classes, free sales training, opportunity to go full time with monthly guarantee after training. Days, 881-5357, Eves, 397-0805

LICENSED REAL ESTATE
SALESPERSONS
Become a member of the World's largest Resort Time-Sharing Marketing Co. and involve yourself with the fastest growing industry in today's Real Estate Market. Training provided. For confidential interview, contact:
Michael Kazimir, Sales Manager Office, 453-2210;
or Hall Hess, Birmingham Office, 644-7456.
HITCHCOCK GALLERY OF HOMES
453-2210

LOSE WEIGHT
Have an opportunity to earn money at the same time. Call Ann 348-3595 or Pat 348-0900

MANAGER needed in promising Livonia Real Estate Office. Excellent benefits. CHAMBERLAIN 478-8300

MANAGERS - Financial Marketing Firm expanding offices to Southfield area. Call Mr. Gordon, P.O. Box 172, Davidson, MI 49423.

MICHIGAN'S LARGEST & most progressive Real Estate Company is offering FREE TUITION with minimum materials charge for positions with excellent compensation potential. Call...
Sue or Jan 528-1300
Tim or Carol 652-6500
Steve 559-2300
Real Estate One
An Equal Opportunity Company

MORTGAGE AGENT: earn a second income that will continue after retirement! Be a distributor for the W.T. Young Company. Call Mr. Hayes, 435-5174

NEED MONEY
For an extra income or for Moms at home, part time. We are looking for recruits to sell Avon. 522-8763

NEED 4 PEOPLE
with Management, Teacher or Sales background or who have owned a small business. Must have a good self image & be able to handle large income. 358-0140
Richard Dick 641-9415

NEW YORK TIMES
Seeks experienced home delivery solicitors please call & ask for Mr. Starler
552-9600

No Experience necessary. Part-time people to work in Birmingham office. Mon.-Thurs. 5:30PM-9PM. Sat. 10AM-2PM. Call Julie, after 3:30PM. 645-0350

OAKLAND HILLS MEMORIAL GARDENS AND MAUSOLEUM
Have openings for 2 aggressive salespeople. Men & women who want to earn a good income for themselves and their families no matter how bad our economy is. Our Sales Counselors are not order takers, There are no lay-offs. We will teach you and train you. Our training period is only 3 days and I guarantee you will be a qualified Counselor. Earnings capacity can be $100,000-$40,000 per year. All I ask is an opportunity to talk to you and explain our benefits program. You must have a car. For personal interview call and ask for Hy Matrover 851-2332

OPPORTUNITY
Full time openings for SALES MANAGER TRAINEES. Company training and advancement. Call for appointment.
453-2940
ULTRA AIR INDUSTRIES

PART TIME FURNITURE SALES
Young aggressive person willing to learn. Retail sales experience required. Mr. Wiseman, Farmington Hills, 474-3403

PART TIME Jewelry Sales
Supplement your income working 2-4 hours per day, 2-3 days per week. Commission paid daily. Call for interview
728-1152

PART TIME mature sales person with high fashion womens shoe store in W. Bloomfield. Salary + commission. Inquire at the Shoe Gallery or call:
851-5470

PART TIME - Nutrition Consultants
Easy Sales, Big $
Be your own boss
Call Mr. Blake 563-8171

PRINTING, Westside Co. specializing in fast, 1 & 2 color printing, increasing sales staff. Commission & expenses equal to experience. 525-7610

QUEENS WAY TO FASHION
Join us now. Be your own boss. Set your own hours. Earn the income you want in the exciting world of womens fashions. Call:
476-0518
261-3269

REAL ESTATE IS EXCITING
and financially rewarding. If you are desirous of making between $20,000 & $100,000 per year - call us. We offer complete in-house training and aggressive advertising program. 2 great locations in Plymouth Contact:
FREDWIKE
Century 21
Gold House Realtors
459-6000

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