Postal definitions count when mailing

When you need to send valuables or important papers through the mail, the Postal Service recommends you understand what registered, insured and certified mail can do for you.

By becoming familiar with these service options offered by the Postal Service, your mail will receive the best handling and the most cost-effective delivery. Registered, insured and certified all give you the customized service of the property of the cost of the handling and the most cost-effective delivery. Registered, insured and certi-fied all give you the customized ser-vices needed for mailing that special

Registered mail is the safest way to send valuables. It offers special han-dling for your letter or package mailed at the First Class rates. You receive a

receipt when you take the material to the post office. Then the movement of that piece is monitored from the point of acceptance to delivery. All irreplaceable articles, regardless of value, and all items worth more than \$400, should be sent by registered mail.

Jewelry, stocks and checks or money orders for large amounts are good candidates for registered mail. This type of service provides protection against loss or damage. The full value of the mailing must be declared when mailed for security and insurance purposes. The registration fee includes insurance protection up to \$25,000 for domestic mail.

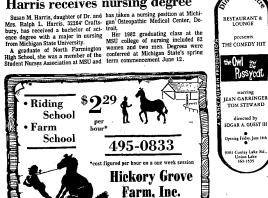
Metro Club honors man

H. Clay Howell of West Bloomfield recently received the 1982 Man and show Award from the Boys and Girst Clubs of Metro Detroit.

Howell, executive vice president of the United Poundation, was presented the annual award for his support or youth-service organizations and community leadership.

Thomas Adams, chairman of Campbell-Ewald Co. and the 1985 recipient of the award, presented the hounted with the United Foundation since joining the group in line plant of the ward for foundation since joining the group in the properties of the president for operations from 1971 to 1973 and became executive director of the ward for foundation since joining the group in the properties of the ward for the ward foundation since joining the group in the properties of the ward of t

Harris receives nursing degree



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THE FEES FOR registered mail depend upon the value of the material being mailed. For instance, if the value out the package is from \$101 to \$500, the cost is \$13.60.

A return receipt cost \$0 cents extra, but it will allow the sender to have a written receipt of when and to whom the item was delivered. For a return receipt indicating to whom, the date and the address where the item was delivered, the fee is 70 cents.

Restricted delivery service is also-available with registered mail. It allows delivery only to the addressee, or to someone who is authorized in writing to receive mail for the addressee. Insured mail is a good bet if you are sending birthday, wedding or other gifts or fragile items. First-Class Mail. Priority. Third was the sending birthday, wedding or other gifts or fragile items. First-Class Mail. Priority. Third was the chandles only, can be purchased for materials mailed which are valued at less than \$400. Insurance, available and the sending of the waster of the waster and the programment of the waster and the programment of the waster and the waster

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post office. The insurance enables you to receive payment for domestic mail that has been lost, rilled or damaged. You may request a return receipt or restricted delivery when sending something insured for more than \$15\$.

Certified mail is your best buy if you are sending important letters, insurance forms, contracts or bids for business contracts mailed at the First-Class rate! At 75 cents plus the charge to postage, certified mail costs less than registered mail.

It should be used when the sender requires a receipt as proof of mailing. The coupon receipt is postmarked to establish the date of delivery. A record of the delivery also is kept at the addressee's post office for two years, but no record is kept at the office from which you mailed the material. You may request a return receipt or restricted delivery with certified mail. Certified mail service is provided only for First-Class or Priority Mail containing no intrinsic value, and insurance is not available. Certified mail habels, which can be

containing no intrinsic value, and insur-ance is not available. Certified mail labels, which can be

obtained from your local post offi must be completed by the customer this type of mail.





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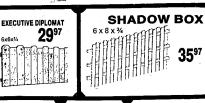
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