EMPLOYMENT

502 Help Wanted Dental-Medical

DENTAL ASSISTANT
Motivated person needed for progressive office. One year experience a must. Lab work, X-rays, models and 4-handed. Call for an interview 535-2292

DENTAL ASSISTANT for outstanding dental office in Birmingham. Bright, impeccably groomed and interested in training for long term employment. Box 224, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL Assistant/Receptionist desired for full or part time. Must be experienced and mature. Canton/Plymouth area. 981-5455

DENTAL ASSISTANT - for Ypsilanti office, must have experience in 4-handed dentistry, some lab work required. Full time position, please call 483-8441

DENTAL ASSISTANT, PART TIME
Experienced preferred
Berkley/Royal Oak area
398-5545

DENTAL ASSISTANT - for progressive, prevention oriented office. Full time, experienced only, good salary & benefits, Westland area 422-5560

DENTAL ASSISTANT full time, experienced. Unique opportunity for enthusiast person in modern Birmingham office. Excellent benefits. Salary commensurate with skills. Call 644-1172

DENTAL ASSISTANT
Full-time position for an enthusiastic individual with experience in 4-handed dentistry. At least 1 year experience required. Beverly Hills area. 722-5133

DENTAL ASSISTANT
Immediate full time position open in busy Livonia office for someone intelligent and personable with the ability to learn quickly. Experience preferred but not essential. 261-7801

DENTAL ASSISTANT
Experienced, 4 handed dentistry, part time, Tues., Wed., Thurs. Plymouth area. Call 453-5070

DENTAL HYGIENIST
For Livonia specialty practice, 2 days per week. Call
522-7313

DENTAL RECEPTIONIST

Experienced, enthusiastic individual needed to assume an active position in quality Birmingham practice. Salary commensurate with ability. Send hand written resume in confidence to Box 214, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL RECEPTIONIST
Troy office needs a mature and experienced person seeking full time employment. 528-2271

DOCTORS ASSISTANT, part time, some typing. Send resume to Box 318, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

EXPERIENCED medical assistant, office manager, internal medicine office, Southfield area. Full time including 1 evening & every other Sat. Must have at least 2 yrs experience with Blue Shield billing in internal medicine. Excellent starting salary & fringes. Send resume to Box 218, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

EXPERIENCED NURSE'S AIDE to assist a 34 year old male paraplegic. Tues and Thurs from 9AM-1PM, Farmington Hills area. Reply to Health Aide, P.O. Box 2243, 32255 12 Mile Rd., Farmington Hills, Mich. 48018

GYNECOLOGIST WANTED
for 1 or 2 days weekly. Must have own equipment. Call Dr. Abramson 371-0500

LPN
Multi-specialty clinic requires full time LPN with minimum 1 year nursing experience. Afternoons & Sat. Send resume to Mrs Denihan, Redford Medical Center, 25210 Grand River, Redford, 48240.

LPN'S - RN'S
Try our new 800 service. We have all shifts available, private and staff nursing Call 1-800-852-5911

MEDICAL ASSISTANT
Preferably with internist billing experience for OB-GYN office. 837-7406

MEDICAL ASSISTANT for Southfield office. 2 days week Must be experienced with Venapuncture, EKG, and some experience with insurance forms Call Mrs Schulman 569-5142 ext 347

MEDICAL ASSISTANT
Laboratory experience or background required, full or part time, hours flexible Southfield 569-0157

MEDICAL ASST
and able to do receptionist's work, in Doctor's office Must have experience 274-0641

504 Help Wanted Office-Clerical

MEDICAL TRANSCRIPTIONIST
Work in your home. Must be experienced working with OB, DK, HP. Call Mon. thru Fri. 11am-3pm 569-8558

NUCLEAR MED TECH
Immediate opening for full time, but temporary Nuclear Med Tech. Experience required. North Detroit General Hospital. 368-5500, ext. 346

NURSE or Medical Assistant, with dermatology experience, to work in back in Southfield office. Part time, weekdays. Good pay. 353-8018

NURSES
FULL & PART TIME
AFTERNOON POSITIONS
Patient responsibility 30-37
NEW WAGE SCALE
Franklin Manor
Convalescent Center
26900 Franklin Rd., Southfield
352-7390

NURSING ASST
for full & part time. Experienced only. All shifts. Apply in person only.
Dorvin Convalescent Center, one block So. of 8 Mile, on Middlebelt.

ORAL SURGEON ASSISTANT
Monday & Wednesday evenings
Experience necessary. Plymouth area.
453-6260

ORTHODONTIC ASSISTANT, experienced, excellent hours, benefits. Birmingham. 646-9788

OUR OFFICE is on a "Quest" for a perfect staff member to complete our team, to take full responsibility for the appointment book. Must understand insurance & have pegboard experience. Call only if qualified. Money is no object. Marie. 559-3020

PART TIME RECEPTIONIST for Southfield medical office. 1 year experience, Mon. thru Fri. 9am-1pm. Send resume to Box 316, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PHYSICAL THERAPY AIDE
experienced only need apply. 3 days per week leading to full time. Farmington area. Call 471-2711

RECEPTIONIST for Troy physician, experience all phases of front desk, insurance billing etc.
555-1359

RECEPTIONIST full or part time for busy pediatric office in Livonia. Experience in front desk duties & insurance billing. 476-1352

RN - LPN
(COORDINATORS)
Needed for expanding home health care agency. Rehab experience helpful. Responsible for visiting patients in the field & scheduling. Excellent typing skills a necessity. 2 to 3 days per week. Must be flexible.
AB-CARE INC
Call Mon. Thru Fri. 9am to 3 pm
424-8393

RN - MIDNIGHT CHARGE
Challenging position available on a midnight shift in skilled nursing facilities for experienced RN. Revised wage scale. Excellent benefits including tuition reimbursement. In service to meet your needs. Contact Kay Kermode, RN, University Convalescent,
34550 Five Mile, Livonia.
427-8270

RN or LPN
full time for afternoon shift. 61 bed nursing facility. Please call for an appointment. 557-3333

RN OR LPN
Temporary positions for day and afternoon shifts. In this modern nursing home. Good starting salary. Hospital insurance. Come in and see Mrs. Ferguson at Nightingale West, 8365 Newburgh Rd., Westland near Joy.
An Equal Opportunity Employer

RN'S
HOSPITAL BURN OUT?
You can now work in a delightful clinic setting. Our clients need the support that your nursing background and genuine concern for physical and emotional health can provide. A unique position for highly motivated individuals seeking professional rewards. No nights or weekends. Salary plus bonus. Full time openings in Renaissance Center, Dearborn, Livonia, Troy, Bloomfield Hills and Southfield. Please call Ms. Williams at 559-1808.
WEIGHT LOSS CLINICS

RN'S
Private duty. Livonia area. Part time.
Temporary Health Care Services
855-5409

504 Help Wanted Office-Clerical

RNs
LPNs
Apply in person
MEDICO'S RECOVERY
CARE CENTER
22355 W. 8 Mile Rd.
3 blks W. of Lahser

RN'S - LPN'S
Positions available for full or part time Midnight shift. Apply in person:
Middlebelt
Nursing Center
14900 Middlebelt Rd.
Livonia

RN'S
There are reasons why we are #1 ... Just ask a PRO CARE NURSE or drop by our office nearest you and see for yourself
PRO CARE ONE, INC
Madison Hts. 399-9957
Livonia 522-5753
Southfield 569-4400

RN SUPERVISOR
Unique opportunity for full time benefits in a 4 day week, Fri. thru Mon., Supervise home care nurses by telephone from our Southfield office. Good salary, no on-call or holiday rotations required. Benefits include medical, dental and optical plans. Send resume or brief letter describing your background to box 316 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

STAFFING COORDINATOR
Part time. Evenings/Weekends.
Call Mrs. Brown. 835-9542
Temporary Health Care Services

ULTRASOUND
Registered tech or registry eligible, needed for temporary full time. OB/GYN clinic. Contact Debby C. 476-4900

504 Help Wanted Office-Clerical

ACCEPTING APPLICATIONS
for the following skills:
CPT Word Processing
Memory Typewriter
Executive Secretary with shorthand
If you have the skills we have a job waiting for you. Call MANPOWER for an immediate appointment.
Livonia 478-1130
Troy 585-5595
Detroit 965-1000

ACCOUNTANT WITH experience in job costs, invoicing & payroll for small manufacturing company in Southfield. Contact M. Wallich 557-3700

ADMINISTRATIVE ASSISTANT
An administrative assistant position available in Downtown Detroit nonprofit agency. Experience preferred, excellent clerical skills with good background in office procedures. Fringe benefits. Send resume & letter of application to Box 233, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

ALLSTATE INSURANCE CO.
has immediate openings in Southfield regional office for CRT operators. Prior use of CRT and familiarity with alpha numeric characters a plus. 1-2 years experience as CRT or keypunch operator preferred. If interested, call:
Erma Noble 8AM-4PM. 354-2168

Are You An
Experienced
SECRETARY
SR. TYPIST
WORD PROCESSOR
We have long & short term assignments close to your home. Call now.
SOUTHFIELD 569-7600
LIVONIA 525-0330
DEARBORN 565-8060
WITT
SERVICES
The Temporary Help People
ARE YOU AVAILABLE
FOR TEMPORARY WORK?
If you have experience in the following please call for your appt. No fee
SECRETARY
WORD PROCESSORS
UNIFORCE
TEMPORARY SERVICE
1003 S. Woodward Birmingham
646-7660

BLOOMFIELD Firm needs Legal Secretary. Your excellent skills will bring pleasant working conditions, great location, good benefits and fee paid. Start at $15,600.

ADAMS
&
MARTIN
PERSONNEL
1000 S. Woodward Birmingham
646-5600
Resume Preparation and
Job Search Counseling Available.

BOOKKEEPER
experienced, Travel Agency experience helpful. Birmingham area. Call for appointment. 631-5366

BOOKKEEPER - experienced full charge thru financial statement needed for busy accounting company in Livonia area. Salary low 20's plus fringe benefits. For brief initial phone interview call 525-7033

504 Help Wanted Office-Clerical

ASST BOOKKEEPER - Part Time. Knowledge of Accounts receivables, accounts payable. Typing. Call between 8:30am - 4pm 553-8544

ATTRACTIVE intelligent experienced telephone secretary needed by Michigan corporation located in Garden City. Must have excellent oral communication skills. Position requires contact by phone with customers & arranging appointments for executive representatives. For interview call 261-4691

BOOKKEEPER, experienced for fine boutique shop. Must have background working in retail shop. For appt call 591-0900

BOOKKEEPER, EXPERIENCED. Reports to president of multi-division company. Supervision of 1 person. Requires bookkeeping skills thru preparation of financial statements. Good working conditions in downtown Detroit location. Send resume & salary requirements to: P O Box 160, Detroit, Mich. 48231-0160

BOOKKEEPER
Full charge thru trial balance and journal entry. Experience with non-profit association a plus. 645-3850

BOOKKEEPER- Full charge, accounts receivable/payable, payroll, minimum 5 yrs. Travel agency experience helpful. Resume & salary history to: Box 352, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

BOOKKEEPER
PART-TIME SOUTHFIELD
Graphic arts firm needs full charge bookkeeper thru trial balance. Peg board system, some typing, cost accounting experience preferred.
Call between 8:30 AM and 11:30 AM.
356-8900

BOOKKEEPER
South Oakland County metal fabricator seeking person to look after financial matters. Send resume to Box 350 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

BOOKKEEPER wanted with general ledger experience. Full time. Computer experience preferable. Good benefits. Oak Park area. 547-1555

BOOKKEEPER 1 or 2 days per month. Builder's small office in Southfield. Must be well experienced. $5.50 per hour. 358-5855

CLERICAL ADMINISTRATIVE position, temporary full time, people oriented, entry level, Southfield area. Send letter of interest to: Continental Cablevision, 37000 Franklin Rd., Southfield, MI. 48075 Attention Maryanne Hunt. No phone calls - Please!

CLERICAL - Manufacturing firm in Livonia requires full time clerical assistance in payables, receivables & payroll. Applicant should have 2 minimum 2 years office experience, including bookkeeping & computer data entry. Please send resume & salary history to: Box 225, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

CUSTOMER SERVICE REP
Thrive where the
GRASS IS GREENER
We need an energetic, inside person to handle customer phone contacts & papwork. Our office is quiet & pleasant. Your duty will be filled with an interesting variety of duties including bookkeeping, typing, record keeping & word processing as well as customer contact. You will start with an excellent salary/benefit package & your performance will be reviewed at regular intervals for possible advancement.
If you have handled hectic situations, coolly & efficiently, you are bound to thrive in our growing operation. Call for an appointment at 348-1700
Cherylann Corp. 32515 Heslip, Novi
An Equal Opportunity Employer

EXECUTIVE SECRETARY, part time. Typing, shorthand, bookkeeping, 5 years minimum experience. Birmingham location. For interview. 644-1621

EXPERIENCED Secretary needed for Representative Assistant, Southfield Distributor seeks qualified individuals. Full time salary negotiable. Fringe benefits. Call before 9am. 352-6234

EXPERIENCED, MATURE Secretary for Birmingham office. NBI trained preferred, legal background helpful. Salary negotiable. Send resume to P.O. Box 2, Bloomfield Hills, MI. 48013, Attention. Administrator.

EXPERIENCED Telephone Answering & 55wpm typing required for busy Secretarial services. 5-4 day week.
353-4466

Experienced
Typists
Secretarys
Word Processors
Needed for Northern suburb
Good wages. No fee.
Matchmakers
Office Services, Inc.
Southfield - 569-8290
Madison Heights - 398-4390
Detroit - 963-5026

FARMINGTON - permanent, full time position for accurate typist, shorthand, good telephone voice. To perform various insurance agency functions. Will train. 478-1880

FAST PACED Southfield real estate office needs full time secretary with typing skills. Call Linda R. 569-5555

FILE CLERK
For insurance agency. General office duties. Typing required. Excellent working conditions. Southfield location. 355-4400

FULL-TIME Bookkeeper thru trial balance & able to take over duties of office duties. Use girl office. Part-time to start, Redford area. 255-1150

GENERAL OFFICE
Experienced. Part time. Apply 12786 Inkster Ct., Livonia Southfield - Levan area.

INSURANCE
Birmingham - Insurance agency has opening for person with at least 2 years experience in commercial lines dept. Department of insurance agency. Benefits & salary commensurate to ability. Non-smoker. 646-6657

504 Help Wanted Office-Clerical

INSURANCE AGENCY
Starter position, filing, typing & mail duties. Southfield location. 8:00 - 5:00 Mr. Sadow, at 358-1100

INSURANCE AGENCY - in Farmington Hills needs permanent part time clerical typist Wed. or Thurs only. Positions lives better than average form & check typing, filing, taking incoming calls & reports, minimum 55-60 WPM. Some insurance office experience helpful. Call Baldwin & Lyons Inc. Ask for Gary or Diane 626-4123

LAW OFFICES require experienced dictaphone & xerox 880 & 850 operator. Write stating experience & salary requirements to: Rice, Rice & Gilbert, 2166 City National Bank Bldg. Detroit, MI 48226.

LEGAL
SECRETARIES
Experienced legal secretaries needed for permanent & temporary assignments in the metro & suburban areas. Call now or send one your resume.
ALL FEES PAID/OVER PAID
JOANNE
MANSFIELD
LEGAL
PERSONNEL
TOP OF TROY
755 W. Big Beaver, Suite 209
Troy, MI 48084
362-3450
Eves & Weekends, 851-2058

LEGAL SECRETARIES
AT HILLSTROM & ROSS
Our reputation avails us of the most prestigious law firms in the area. Our 39 years experience can help find the position for which you are best qualified, either temporary or permanent. The fee is employer paid. Call today!
HILLSTROM & ROSS
PERSONNEL
626-8188

LEGAL SECRETARY - experienced for Bloomfield Hills attorney, 30 hours per week. Call 335-7140

LEGAL
SECRETARIES
Success in our business is based on our ability to introduce legal secretaries to law firms that feel they have the right fit for each either. We have been effectively doing that for several years now. Our list of satisfied clients is long.
In the relaxed atmosphere of our office we will objectively discuss the wide variety of positions we are representing that fit your background and desires. You decide who you would like to meet with. You decide which offer of employment is right for you. When we share our contacts with you, changing positions can be that simple.
Call, come in or drop us a note. After hour and weekend appointments are available. There is never a charge to you for our courtesy and professional placement assistance.
PERSONNEL
AT LAW
3000 TOWN CENTER, SUITE 2580
SOUTHFIELD, MICH. 48075
Southfield 358-0060
Dearborn 532-3140
Renaissance Center 567-0141
Troy 649-2042

LEGAL SECRETARY, experienced preferred, but will train. Typing. General Litigation & Corporate. Mag card preferred. Call Cathy 353-1611

LEGAL SECRETARY needed for Rec Cen law firm; minimum 2 years experience; typing 70 WPM; good benefits; salary negotiable. Please ask for Mrs. Powell at 259-7990

LEGAL SECRETARY
Experienced Secretary needed for insurance defense firm. Immediate opening. Good skills required. Excellent salary and benefits. Call Pam Heintz at: 559-5353

LEGAL
SECRETARY
Superb opportunity with renowned firm. good skills the key. No shorthand. Terrific benefits and chance for advancement. $11,700 to start. Call Stacy for appointment now!
SNELLING & SNELLING
Southfield 353-2090

LEGAL SECRETARY - Experienced, Personal Injury & Comp. Executive type - Shorthand required. Southfield office. For appointment, 355-1720

IN NEED of a Legal Secretary. Experience necessary. Typing, filing, shorthand. Farmington Hills area. Call: 851-7666

LEGAL SECRETARY wanted for law firm in Southfield. Experience preferred. Good salary and benefits. Please call 352-6300

Legal Secretary
Prestigious Southfield has several openings for top-notch people with 1 year experience in either Workmack's Comp or Personal Injury. Successful candidate should have strong typing and dictaphone skills and able to work with little supervision. Competitive starting salary, full benefits, fee paid. Call Sherri Hill for personal interview today.
AMERICAN
PERSONNEL 355-5526

MANAGEMENT TRAINEE
Full time, permanent position open for management trainee in major insurance company. College degree preferred or equivalent. Excellent benefit package at competitive salary offered. Interested applicants may send resume to Box 218, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

OFFICE ASSISTANT for designers & bookkeeper, Birmingham location. 30 hours per week. Send qualifications to: box 351 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

504 Help Wanted Office-Clerical

OFFICE CLERICAL
Entry level position for posting clerk in Payroll Department. Must be quick and accurate in working with numbers. Light typing duties. Full time position with benefits. Novi area. Call Personnel Department, between 10am and 1pm only, Mon. thru Fri. 349-5900, Ext. 264

OFFICE CLERK - duties include phone, word processing & general office duties. Full time dated 9to part time considered. Maple - Telegraph area. Send resume to Box 861, Bloomfield Hills, MI 48013.

OFFICE HELPER WANTED
Preparing bulk mailing, typing, running errands (some lifting) $4. per hour, 20-30 hours per week. Southfield Office.
559-2272

OFFICE HELP wanted immediately. Experienced. Apply at: United Paint & Chemical Corp, 24671 Telegraph, Southfield.

ONE CALL DOES IT ALL!
Place your classified want ad in
Suburban Newspapers of Metro Detroit
The Observer & Eccentric Newspapers
591-0900 Wayne
644-1070 Oakland
852-3211 Rochester/Avon
Use your Visa or Master Card

PART TIME Accounting Position. Typing necessary. Good people skills. 6 hours per wea. Starting salary $4.00 per hour. Call. 476-3145

PART TIME- Farmington area. Reliable, skilled typist needed to answer phones. Send resume to Box 248, Warren, Mich. 48056.

PART TIME General Office, Typing required. Livonia area.
Call between 8AM-3PM. 525-4225

PAYROLL CLERK - well organized & experienced in all phases of payroll taxes, W2 Taxes, tax forms, insurance, coding for multi & entity company. Call between 1-4 pm 355-5400 ext 259

PERSONNEL DAY to devote oneself to managing office for Troy Executive. Experienced in electronic typing, dictaphone, bookkeeping, calculator, filing & photo copying. Send resume with salary, telephone number & salary requirements to: P. O. Box 1363, Berkley, MI 48072.

RECEPTIONIST/TYPIST
Excellent phone skills and typing ability required for small Farmington Hills contractor. Additional duties include: invoicing, sales invoices, deposits, check receipts. Salary & benefits commensurate with experience. Mail resume to box 286 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST- Light typing skills. $350-open for law office in Bloomfield Hills...Ask for Chris. 540-0330

RECEPTIONIST. Bright, lively office in Southfield. Cheerful personality & previous experience essential. Contact Mrs. Dowers, 9am-5pm. 358-2282

RECEPTIONIST wanted for Southfield corporation - phone answering, skills in typing, and record keeping. Must have car for errands. $4.50 per hour. Send resume to: 24151 Telegraph, Southfield 48036

RECEPTIONIST - BODY SHOP. 40 hour week, holidays, hospital, dental, life participation, job bidding, modern dealership. Apply in person at Lou LaHaise Chev., 6801 Plymouth Rd., Plymouth. Ask for Rick Popp, Body Shop Manager.

SECRETARIAL position, full time, some office experience helpful. $3.75 hourly. Call for further information. 349-3840

SECRETARIAL POSITION with Property management company. Excellent typing, spelling, and telephone manner required. Call for appointment. Estates, Inc. 474-7744

SECRETARY
Corporate headquarters of retailing concern is seeking an experienced individual to perform Secretarial duties for an Executive. Must be able to type, have a good telephone voice, polished writing skills and feel comfortable working with numbers. Some college a plus. Excellent working conditions and salary. Call
Apply in person at 1818 Maplelawn, (near Maple & Crooks in Troy) on Fri., Aug. 27th between 8:30 A.M. - 4:00 P.M.
Schedules
Apply in person
8:30am - 8pm

BOWLING LANES grill, full or part time, evenings. Apply 40475 Plymouth Rd.

BUS PERSONS
Full time & part time positions available.
No experience necessary
Apply In Person Only
ORIGINAL
PANCAKE HOUSE
19355 W. 10 MILE
(Between Southfield & Evergreen)

CHEF - Leading Ann Arbor Hotel has opening for Sous - Chef with experience in continental cuisine. Excellent pay & benefits. To apply call Chef Bauman 769-2290

COOK
for Ann Arbor Sorority. 40 hour work week. Ask for Terry. 779-6279

COOKS
Full time positions available
No experience necessary
Apply In Person Only
ORIGINAL
PANCAKE HOUSE
19355 W. 10 MILE
(Between Southfield & Evergreen)

DISHWASHER, experienced, full time help. Short order cook, full time, experienced, nights. Baker, experienced, part time. Apply in person after 3pm. Cozy Cafe of Plymouth, 15 Forster Place.

EXPERIENCED BARTENDER - part time. Apply in person, evenings. Urban Cowboy, Ford Rd in Westland

EXPERIENCED Bar Person, table help, Short order cook, full time, experienced. Call Pete between 9:30 and 11:30 AM 851-9581

EXPERIENCED COOKS WANTED. Please apply in person: Rama Horn Restaurant, 17481 Telegraph Road. 6 Mile-Grand River.

EXPERIENCED COOK
Needed full time to relate shifts in 168 bed convalescent home. Apply in person. Carmelot Convalescent Center. 35100 Ann Arbor Trail, Livonia

EXPERIENCED PIZZA maker and managers needed. Apply at Dion's Pizza, 37233 W. 7 Mile. 531-6330

FAST FOOD RESTAURANT
Mature men or women needed to fill management positions. Plymouth area. Good pay and fringes - will train. Reply to Box 100, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

504 Help Wanted Office-Clerical

TYPISTS
Secretaries
General & Legal
WORD
PROCESSORS
NO FEE - TOP PAY
BONUSES
BENEFITS
FRIDAY PAY
Detroit 962-9650
Southfield 354-0555
OLSTEN
Temporary Services
Equal Opportunity Employer M/F/H

WORK in beautiful Farmington/Novi area for national manufacturing firm Skills required: typing 60 wpm, good Math and communication skills are most important. Salary commensurate. Send resumes to: Next Post Office, P.O. Box 987, Novi, Michigan, 48050, Attention: Personnel.

505 Help Wanted Food-Beverage

ARBY'S IS LOOKING for part time dependable people, must be over 18. Apply in person between 11am or after 3pm. Redford Arby's, 27140 Plymouth Rd.

ATTENTION! Experienced Waiters & Waitresses, full or part-time, days or evenings. Apply in person, after 3PM: Mama Mia, 31219 W. 8 Mile, Southfield.

BAR MAID or Bartender wanted, part time. Apply in person: Copa Lounge, 22332 Schoolcraft, between Telegraph & Outer Drive.

BARMAIDS/BARTENDERS. Waiters-Waitresses. Full and part time. Evenings. Apply in person after 5pm. Super Bowl, 43150 Ford Rd. Canton.

BARPERSON part time, cocktail waitperson full or part time, no experience necessary. Apply 10-12noon on Sat. Ford Lanes, 23150 Van Born, Dearborn Hts. Michigan.

BAR PERSON - personable, no hangups, night, full time, grill experience helpful. Ernies Bar, Schoolcraft/Evergreen area. Joe 837-0965 or 386-5474

BARTENDER WANTED
Mays Japanese Steak House. Apply in person only, see Jerry, 16525 Middlebelt, Livonia.

BILL KNAPP'S
Is now hiring
Full & Part Time
Dishwashers &
Part Time Janitors
Apply in person, 3pm - 5pm
at 3900 Telegraph
Bloomfield Hills
An Equal Opportunity Employer

BIRMINGHAM
Bernard & Swiss
273 Pierce

Kitchen Staff
Excellent working conditions. No fryer, grills or grease. Fresh, quality, light cuisine. No professional experience necessary. We are looking for responsible individuals with a flair for creative food. Will train you in our kitchen.
Bakers
6am-10am
Croissants, Muffins
Puff pastries, deserts

Sandwich & Salads
9 am- 2pm

Prep Cooks
3 pm - 9 pm
Soups, vegetables
Quiche, pastry

Flexible hours
Full & part time
M-W-S or T-TH-S
Schedules
Apply in person
8:30am - 8pm

BOWLING LANES grill, full or part time, evenings. Apply 40475 Plymouth Rd.

BUS PERSONS
Full time & part time positions available.
No experience necessary
Apply In Person Only
ORIGINAL
PANCAKE HOUSE
19355 W. 10 MILE
(Between Southfield & Evergreen)

CHEF - Leading Ann Arbor Hotel has opening for Sous - Chef with experience in continental cuisine. Excellent pay & benefits. To apply call Chef Bauman
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No experience necessary
Apply In Person Only
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PANCAKE HOUSE
19355 W. 10 MILE
(Between Southfield & Evergreen)

DISHWASHER, experienced, full time help. Short order cook, full time, experienced, nights. Baker, experienced, part time. Apply in person after 3pm. Cozy Cafe of Plymouth, 15 Forster Place.

EXPERIENCED BARTENDER - part time. Apply in person, evenings. Urban Cowboy, Ford Rd in Westland

EXPERIENCED Bar Person, table help, Short order cook, full time, experienced. Call Pete between 9:30 and 11:30 AM 851-9581

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Needed full time to relate shifts in 168 bed convalescent home. Apply in person. Carmelot Convalescent Center. 35100 Ann Arbor Trail, Livonia

EXPERIENCED PIZZA maker and managers needed. Apply at Dion's Pizza, 37233 W. 7 Mile. 531-6330

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Mature men or women needed to fill management positions. Plymouth area. Good pay and fringes - will train. Reply to Box 100, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

505 Help Wanted Food-Beverage

HOSTESSES/HOSTS
Full time & part time positions available.
No experience necessary
Apply In Person Only
ORIGINAL
PANCAKE HOUSE
19355 W. 10 MILE
(Between Southfield & Evergreen)

KITCHEN HELP
D.Dennison's Seafood Tavern is currently accepting applications for: dishwasher, line cooks, prep personnel & pastry. Apply in person between 9-5, Mon.-Fri. D.Dennison's, 12 Mile & Orchard Lake.

LUNCH TIME HELP NEEDED
Mon. thru Fri., 11 AM to 2:30 PM. 3½ hrs. per day. Apply Sat. between 8 and 5 AM, Plaza Deli, 28145 Northwestern Hwy., (at 12 Mile), Southfield. 356-2310

PART TIME COOK
Needed. Early evening & Sat. Apply in person, 43130 Grand River Ave., Novi. Ask for Frank or Bridget 348-4404

POSITION AVAILABLE at the new Holiday Inn, Southfield. Time Savers Assistant Maitre d', must be knowledgeable of all wines and also of tableside cooking. 3 years experience needed. Excellent benefits. Send resume to: Mr. Rodgers, Holiday Inn, Livonia West, 17123 Laurel Park Dr., Livonia, MI 48152. No phone calls, please.
An Equal Opportunity Employer

SHIELDS PIZZERIA now accepting applications for experienced kitchen help, waitpersons & carryout. Apply 11am-2pm, 25101 Telegraph, Southfield.

SNACK BAR HELP - part time, 30-35 hrs. per week. Ford Lanes. Dependable & over 18 yrs. old. Schoolcraft - Livonia area. Call Between 8am - 6pm 937-8870

SOUS CHEF - First Cook. Hungry to learn & assume responsibility? Experienced only need apply. Historic Holly Hotel. 634-5336

STEAK & ALE
PLYMOUTH
Accepting applications for
DAY DISHWASHERS
Apply between 2-4PM
Friday, August 27
40247 Ann Arbor Rd.

Waiters/ Waitresses - Bus Persons
Apply in person
25696 Plymouth, Redford.
937-3549

WAITERS/
WAITRESSES
GOOD CONDITIONS. Experience helpful but not necessary. 5 days week. closed Sunday. Varied shifts available. Apply in person
Hillside Inn
41661 Plymouth Rd.
Plymouth

WAITPERSON/COOK - full & part time no experience necessary. Apply Sat 10-12 Noon. Ford Lanes, 23100 Van Born, Dearborn Hts. Michigan.

WAIT PERSONS
BARTENDERS
COOKS
Part or Full Time
Experience Preferred
DR. DOODLES RESTAURANT
and LOUNGE
38410 Grand River, Farmington Hills
Apply in person only 3PM-6PM daily.

WAITRESS OR WAITER
Second shift. Apply 10am - 8pm.
Gate Street Pub, 880 Forest, Plymouth.

WAITRESS/Waiter for days, must have experience in liquor & food. Good tips. Apply in person: Gusto Food & Spirit, 15600 Middlebelt, Livonia.

506 Help Wanted Sales

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AMBITIOUS PERSON to sell office stationery products in Metro Detroit from home. Short order cook, full time, experience necessary. Business or Marketing degree helpful. Salary open. Send resume for interview: P. O. Box 367, Troy, MI 48099

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ATTENTION
Paul Schweitzer, President of Schweitzer Real Estate/Better Homes & Gardens is looking for experienced sales associates with a history of success. Call Mr. Schweitzer at 258-1000

CAREER MINDED
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592-3844

CAREER OPPORTUNITY. General American Life Insurance Company ranking among the top 3% of all life insurance companies will be adding 2 sales representatives to our staff. If you qualify we will help you build your career with an attractive compensation and benefits package plus intensive training program. For more information call or send resume/job resume to Rodney Marlow/Robert Kulczycki, General American Life Insurance Company, 30833 Northwestern Hwy. Suite 600, Southfield Mich. 48076. 356-7900

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