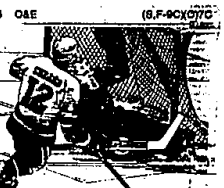
Win 2 Red Wing tickets

TO WIN: Send your name and address, on a postcard, to RED WING TICKETS, The Observer & Eccentric Newspapers, 36251 Schoolcraft Road, Livonia, MI 48150.

Then watch the classified section every Monday and Thursday. When your name appears, you're a winner! Enter soon and as often as you like.



500 Help Wanted

WE TRAIN YOU
Achieve professional recognition, skills and financial success quickly. A challenging career opportunity with free training. We can turn your career dream into a reality. Morning and evening classes available (Nominal material charge only) Call for additional information and enrollment call...
Laura Cantin, Mgr.
352-2000
Real Estate One, Westland

WORKING SUPERVISOR familiar with all aspects of a detergent blending operation located in Detroit. Pay commensurate with experience. Call between 9 and 3 noon. 371-2600

$4.00 HOUR GUARANTEED to start up to $10.00 an hour part-time. No experience necessary, we will train you to work in Telephone Sales Department-Call for interview. 533-7744

502 Help Wanted Dental-Medical

ACCOUNTING CLERK - PART-TIME wanted for a growing Southfield Manufacturer. Experience with Computers & Accounting functions - is desired. Mon thru Fri, 8am till noon. $8.00 per hour with the possibility of full-time employment in the future. Send resume to:
P. O. Box 05851
Detroit, Mich., 48210

AIDES/ORDERLIES
Are you looking for long term job stability with a leader in the health care industry? If so, we currently have full-time and part-time positions available on the 3 to 11pm shift. Apply within. Mon thru Fri 10am to 8pm

Four Chaplains
Convalescent Center
28349 Joy Rd, Westland
We are an affirmative action employer

APPOINTMENT SECRETARY to handle Recall for highly productive Dental office. Must have telephone experience. Basic assistant duties. Call 591-3110

ASSISTANT for orthodontic office. Full or part time. Birmingham area. Call Debbie or Robert 647-0690

A.R.T.
Full time position available in a 200 bed geriatric long-term care facility. This position requires flexibility and closure of medical records, coding, indexing, and abstracting of charts for UR, quality assurance programs, and research projects. Individual must possess competency in written and verbal communication skills, ability to type 50-55 WPM. Previous nursing home experience preferred. Will consider part time applicants or a dependable records clerk with nursing home experience. No phone calls accepted. Please send resume only to Pamela Harris, R.N., M.S.N., Director of Clinical Services, Jewish Home for Aged, 18100 W. 7 Mile Rd., Detroit, Mich., 48219

BUSY Bloomfield Hills practice in need of front office personnel, insurance billing a must, knowledge of computer helpful. Send resume to Box 474, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

BUSY PEDIATRIC office in Livonia seeks full time receptionist. Experienced only. Front desk duties and insurance filing. 476-1353

BUSY SOUTHFIELD ophthalmologists office looking for responsible person to full time receptionist. Prefer experience with Blue Shield, Medicare, CHP billing. Reply to box 476, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL ASSISTANT for Livonia specialty practice, full & part time available. Must have experience. Weekdays only. Benefits available. 537-7313

DENTAL ASSISTANT
Orthodontic assistant for Southfield specialist. Part time. Will train general dental assistant. Call 358-5120

DENTAL ASSISTANT for progressive conversation-oriented office. Full time. Experienced only. Good salary and benefits. 522-5560

EXPERIENCED DENTAL Assistant - Farmington Area. Good pay and benefits. Some evenings and occasional Saturdays. 476-7680

DENTAL ASSISTANT
Pediatric dentistry, experience preferred but not necessary. Farmington Hills. 553-2360

DENTAL ASSISTANT needed. If you are bright, friendly, experienced, please join our family dental team. Relaxed atmosphere 533-0020

DENTAL ASSISTANT - Former dental asst. who wishes to ease herself back into the work force, permanent part time position. Could expand to full time. West Bloomfield 661-1410

DENTAL ASSISTANT
Full time Canton area. Experience preferred. 324-6335

DENTAL ASSISTANT
2 evenings and Saturdays, experience preferred. Dearborn area 277-3300

DENTAL ASSISTANT
Dental Experience in all phases of dentistry. Livonia Area 464-7000

DENTAL ASSISTANT
for preventative general practice in Troy Area. Part time, experienced Call 328-9001

502 Help Wanted Dental-Medical

DENTAL ASSISTANT
Full time, some experience, dental insurance forms. 531-2350

DENTAL ASSISTANT for Livonia Prosthodontist. Mon. thru Fri. days, includes Saturdays. Experience preferred. 427-6890 or 531-6440

DENTAL ASSISTANT. Knowledgeable with experience in Insurance Forms & Reception area. Needed full-time for beautiful new offices in Livonia (Newburgh & 6 Mile Rd.) 591-0011

DENTAL ASSISTANT
Top opportunity offered in Birmingham area DDS office. Some 4 handed assisting, some insurance experience (1 to 2 years or more general assisting experience necessary) six day week. Starting salary $12,000, employer fee paid.
DAVIS-SMITH
MEDICAL PERSONNEL SERVICE
557-7200

DENTAL ASSISTANT
Experienced in 4-handed Dentistry 3½-4 days per week. Westland Area. Please call 728-1730

DENTAL CHAIRSIDE ASSISTANT - experienced, send resume to W.E. McMinn DDS. 34180 5 Mile, Livonia, Mich. 48154

DENTAL CHAIRSIDE ASSISTANT
Experienced in 4-handed dentistry, salary commensurate with experience. Westland 722-3232

DENTAL HYGIENIST
Friday & Saturday, five Saturday off per month. Berkley/Royal Oak area. 398-5345

DENTAL HYGIENIST part time. 12 mile & Telegraph 443-8462

DENTAL HYGIENIST - Part time, wanted for Livonia office. 591-4100

DENTAL HYGIENIST wanted for a part time position in a general practitioner's office located in the Livonia area. 427-8111

DENTAL OFFICE - EXPERIENCED
Insurance, appointments, etc.
2 days - 9 AM to 5 PM.
Livonia area 533-2331

DENTAL RECEPTIONIST
Position for dedicated, enthusiastic individual. Experience preferred in succession management. Call
Dr. Mazer 644-3131 or 647-7340

DENTAL RECEPTIONIST - full time for Dearborn specialist office. Computer experience helpful. Benefits & good working conditions. Call 274-5230

DENTAL RECEPTIONIST
Experienced, enthusiastic, mature professional wanted for Farmington dental office. Must know pegboard & dental insurance. Send resume to
31925 Twelve Mile, Suite 240, Farmington Hills, Mich. 48018

DIETARY AIDE/PART TIME
Day and afternoon shift available. Experience helpful but not necessary. Apply Beverly Manor of Novi, 24550 Meadowbrook Rd., Novi, or call 477-3900

ECHO TECHNICIAN
Monday thru Friday, Part Time
Hours Flexible • Southfield Area
549-4232

EXPERIENCED
MEDICAL RECEPTIONIST needed for Doctor's office, in Royal Oak. Call after 5pm 935-0218

EXPERIENCED Transcriptionist
Medical background necessary. Work in your own home, Canton - Plymouth - Westland area preferred. Submit brief resume to P.O. Box 87061, Canton MI 48187

FULL TIME POSITION available for medical assistant, experience preferred. Hrs. 10am-7pm Mon. thru Fri. 9-3 every other Sat. Send resume to Julian Veterinary Hospital, 30410 Grand River, Farmington Hills, Mi. 48024
No phone calls, please

HYGIENIST
Full time position in unique Dental Practice 14 Mile - Telegraph Area. No Evenings. No Saturdays. 626-1232

HYGIENIST
Tuesdays and Thursdays City of Farmington Office Call 474-0275

INSURANCE COORDINATOR
Experienced only. Able to handle all aspects of dental insurance. Greenfield/9 Mile area. Salary commensurate with ability and experience. All benefits. 988-5540

LIVONIA general dental office. Chairside or office experience helpful 525-3150

LPN'S
With meds
Downriver
Western Wayne
Ypsilanti
Nursing home staffing, close to home, flexible staffing, schedules
Pro Care One, Inc
423-6500

MATURE RECEPTIONIST
Part time, in a busy orthopedic office, Bloomfield area. Call, ask for Pat 335-2979

MEDICAL ASSISTANT
Part Time 12 to 15 Hours/Week
Rochester Internist
879-7730

502 Help Wanted Dental-Medical

MEDICAL ASSISTANT for WESTLAND PODIATRY OFFICE, part-time. Experienced only apply. Call Mon. thru Fri. 9am to 5pm. 326-3535

MEDICAL ASSISTANT
10 hours per week at $5.50 per hour at Tryptanary Termatron facility in Livonia 261-3450

MEDICAL ASSISTANT
Must be experienced, X Ray, EKG & vena puncture, full time. Farmington area 476-7590

MEDICAL ASSISTANT & NURSE
To work in a doctors' office in Southfield. No weekends. Experience in cardiology preferred. Please send resumes for more information. Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL ASSISTANT
Multi duty full time position
In Birmingham office.
Call 10am-2pm 642-4474

MEDICAL ASSISTANT
with experience needed part time for doctor's office in Wayne
Call 729-7220

MEDICAL BACKGROUND
National firm has openings for RN, LPN, etc. to complete verification & audits of hospital bills in metro area. This is a permanent part time position offering flexible hours & excellent pay. Call Mr. Van Holenbeck at 433-4400
An Equal Opportunity Employer

MEDICAL BILLER
with CRT experience for data entry. Full time days. Benefits. Call Bobbie, 318-8000

MEDICAL RECEPTIONIST, with experience, type 70 WPM, insurance, pegboard, full-time. Southfield area. Call before 5pm. 352-2882

MEDICAL SECRETARY - at least 2 years experience in billing. Also MEDICAL ASSISTANT. For a family practice in Canton. After 6pm, 645-6162

MEDICAL SECRETARY/Receptionist for Troy-area X-Ray Clinic. Must be experienced in X-Ray Transcription. Full-time position. 643-5525

MEDICAL SECRETARY
Pegboard experience preferred, typing, general office, Mon/Fri., 12:30-6PM. Good Dearborn location. 271-8400

MEDICAL SECRETARY & medical biller, for well established OB/GYN practice, 2 yrs. minimum experience. References. Familiar with all types of insurance, computerized billing, neat & orderly appearance, part time with full time option. 478-1118

MEDICAL TECHNOLOGIST
with experience. Therapeutic drugs, Hepatitis testing, full time days. Benefits. Call Robbie, 318-8000

MEDICAL TRANSCRIPTIONIST
Immediate opening for a part time experienced medical transcriptionist for a large multi-specialty medical center. Typing at least 50 WPM. Competitive salary & benefit package. Send Resume to Personnel Dept., P. O. Box 8200, Wayne, MI, 48184.

NURSE AIDE COORDINATOR
Mature individual with nurse aide background needed for supervising aides in a Farmington nursing home, full time, flexible schedule including hours on all shifts. Excellent salary, call Mary Jane Moe, thru Fri. 477-7373

NURSE AIDES/ALL SHIFTS
Apply in person
FRANKLIN MANOR
26900 Franklin Rd.
Southfield

NURSE
AIDES
Full and part time. 3-11 and 11-7 AM shifts. Experience not necessary, will train. Must be 18. Apply in person only. Ma Watkins Nightingale West Nursing Home, 8161 Newburgh Rd., Westland, near Joy Rd
No phone calls

NURSE AIDES
RN/LPN'S
Flexible Home Care cases and staff relief in Oakland County. Requires one year clinical experience in last 3 years

Uplohn Health Care Services
Call Mon. thru. Fri. 642-7900

Nurse Aide
Training Program
Franklin Manor Convalescent Center is offering an approved Nurse Aide Training Program for mature and caring women desiring to work with the elderly, that need training to be a Nurse Aide. Upon completion of Nurse Aide course you may be eligible to join our staff. For further information call, Personnel Office, 10 am to 3 pm., Mon. thru Fri. We also accept applications from experienced Nurse Aides.
352-7390

502 Help Wanted Dental-Medical

NURSE'S AIDES/Home Health Aids, experienced certified, who are willing to accept assignments on an on-call basis in tri-county area.
Call 9am-3pm, Mon.-Fri.
COMPLETE HEALTH CARE INC.
649-0661

NURSING AIDES
Work Available Immediately for a Nortville Nursing Aid. Schedule your hours, in our client's homes.
Beverly Home Health Care. 525-3150

NURSING OPPORTUNITIES
Full & part-time positions now available. Competitive pay, good benefits, group staff oriented & problem solvers. Competitive wage offered. Make a successful career change now. Ypsilanti, Contact Mrs. Chojecki at Kidd Haven Convalescent Center 482-4123

OB GYN needs an experienced medical assistant only. Very busy office. Full time, Mon thru Fri, 8-5pm. Complete pegboard & insurance experience. Call 353-8473

OFFICE MANAGER
N. Woodward MD needs experienced Office Manager. Dictaphone, medical insurance, run the office. Prefer applicants with experience. Salary $12,000 to $13,000. Excellent benefits.
DAVIS-SMITH
MEDICAL PERSONNEL SERVICE
557-7200

O.T. AIDE - part time, must have 6 months experience as O.T. or P.T. aide. Must have reliable car, entry level position, training provided. Afternoon position open in Livonia. 641-5180

PART TIME Office Staffing Coordinator. National medical and paramedical exam service is seeking an aggressive self-motivated LPN or Medical Assistant, who enjoys people contact, for part time (flexible 20 Hours) position in our Detroit Branch Office. Duties include scheduling and performance of in-office insurance physicals, daily contact with life insurance agencies, plus customer service functions. EKG and Venepuncture experience necessary. Interested candidates please call Teli Free:
1-800-521-9010
An Equal Opportunity Employer

PHARMACY TECHNICIAN
We seek an energetic, self-motivated individual with at least 2 years hospital pharmacy experience including knowledge of IV admixture, preferably in a large party billing. Formal training or certification preferred. We offer competitive salaries & excellent fringe benefits. If you meet the above qualifications call Trish for an appointment, 613-1187
Southfield Rehabilitation Center, 21601 Foster Winter Dr., Southfield, MI 48075

PREFERRED PROVIDER organization seeks RN, RPT, or AHT, experienced in utilization review or preadmission manager in all aspects of prior authorization program. Candidates with a minimum of one year experience in utilization review &/or prior authorization programs, should forward their resumes & salary history to Attention Janet: United Health System 400 Renaissance Center, Ste 880, Detroit, Michigan 48243

RECEPTIONIST - part time, oral surgery office, 15-25 hours per week, Birmingham/Troy area. Dental experience required. 647-7334

RECEPTIONIST - experienced, Livonia Radiology office. 3 days per week. Answer phone, book appointments, some typing.

RECEPTIONIST for modern, progressive dental practice. Full time. Dental types experience necessary. Bellaire/Westland area. 632-5560

RECEPTIONIST BILLER
Troy MD specialist office. Career position with experience in phone, pegboard, MDS insurance, doctor office necessary. Minimum salary $5 plus an hour. Excellent benefits include - paid Blue Cross, disability, profit sharing, raises in 3 months.

PART TIME RECEPTIONIST Biller opening also available in Beverly Hills area doctor office 30 hours week. To 56 hour. Phone, filing, insurance forms, accurate typing. Doctor office experience.
DAVIS-SMITH
MEDICAL PERSONNEL SERVICE
557-7200

REGISTERED LAB TECH
2 to 3 days per week. W. Bloomfield-Doctor's office. Ask for Sandy.
855-1441 or 886-8041

Registered Nurse
Full time days for Medicare
wing. Ask for Mrs. Linson.
Williamsburg
Convalescent Center
21017 Middlebelt
Farmington Hills 476-8300

RN-BSN for home health. Med. LPN, Dental Assistants, Medical Assistants, Lab Assistants. Metro Detroit Professional Service Inc. 532-2515

RN - day shift only Mon. thru Fri. No holidays, home care experience preferred. Warm, caring personality & good interviewing skills a must. $7.50 per hr. Call Cathy, 433-6500

RN'S
Western Wayne
Ypsilanti
Work close to home
NICU
ICU-CCU
Med surge
Geriatrics
Flexible schedules
Pro Care One, Inc.
423-6500

502 Help Wanted Dental-Medical

RN
Position Available
PART TIME
MIDNIGHT SHIFT ONLY
Please call Mrs. Ferguson for appointment at
261-5300.

RN and LPNs needed. Progressive geriatric facility seeking RNs and LPNs for long term care. Excellent wages and benefits. Full and part-time positions. Contact Mrs. Plemanek, DON, at 588-6610

RN'S
Expanding Dentalized practice, is interviewing Nurses for full & part time employment. Competitive salary & benefit package. For a confidential interview, please contact:
Acme Health Care Center, Inc.
Michelle Stabb
Administrator
557-7800

RNs & LPNs
Attractive Salary
Weight loss & toning clinic needs outgoing person for grounds floor opportunity. Must be enthusiastic and aggressive, sales experience desirable. Southfield area. Call
552-8664

RN's & LPN'S - facilities in the Detroit, NW Detroit, Royal Oak & Pontiac need nurses for ICU, CCU, SCU, Psych, OB, ER, Adult surgery, Geriatrics, private duty. Call Cldy 453-6300

RN'S - to review medical records for legal action service. Minimum 3 yr. hospital experience. OB/ICU experience preferred. Plymouth, Livonia area. Resume only to PO Box #1978, Berkley, Mi. 48072

SOUTHFIELD PODIATRIC OFFICE
seeks experienced person, full time, to assist & bill. Phone 559-4134

TRANSCRIPTIONIST. Westland Podiatrist seeks one day part-time person. Experienced Only - send apply. Call Mon. thru Fri., 9am-3pm. 525-2334

VETERINARY ASSISTANT
Full time, will train. Office & kennel involved. 427-8150

VETERINARY NURSE or Tech needed for midnight emergency duty. 4 day week, full time, good benefits, salary negotiable. Apply: Westcott Hospital, 31819 Grand River, Redford.

X-RAY TECHNICIAN
needed to do In-Service Sales
and P.R. in Nursing Home.
Call 538-9457

504 Help Wanted Office-Clerical

AAAAA
ATTENTION
Executive Secretary
Secretary
Typist
Data Entry
Keypunch
Word Processors
Immediate employment. Southfield Troy areas Highest wages - insurance benefits.
Metchmakers
Office Services
Southfield 569-8290
Troy 583-0515

ABATTOIR wants part time person, general office, possible full time. Previous experience with Dearborn 30 feet preferred. Send resume with salary expectations to Detroit Veal & Lamb Inc. 1340 Division, Detroit. Attention Jane. No phone calls.

$50 BONUS TO BE GIVEN TO INDIVIDUALS after working 40 hrs. for any of the below assignments.
WE NEED EXPERIENCED DATA ENTRY OPERATORS for day & afternoon shifts. For an immediate appt.
Manpower
TEMPORARY SERVICE
SOUTHFIELD
353-8760

ACCOUNTS PAYABLE & PAYROLL for AUTO DEALER. Hospitalization, life, disability, sick days, vacation package. Experienced only need apply. Call for appointment between 8am and 12noon. Corinne Kraus. 538-8400
STARK HICKEY FORD
7 Mile and Grand River

ACCOUNTS Receivable/Bookkeeper. Construction knowledge helpful. Minimum 3 years experience. Full time position with benefits.
Call 8am-1pm. 721-4126

ACCOUNTS RECEIVABLE CLERK
Heavy experience. Letters, typing (50-wpm) & phone. Salary - $6.00 per hour. Benefits.
GRAEBNER EMPLOYMENT
545-1700

504 Help Wanted Office-Clerical

$$$$$$$$$$
Accepting Applications
50
JUNIOR & SENIOR
TYPISTS
For Temporary Assignments in Livonia, Plymouth and Southfield areas. Must be 18 and have own transportation. Never a Fee!
Call Now For An Appointment
427-7660
GENERAL
MANAGEMENT
SERVICE
29701 W. 6 Mile - Livonia
The Boll Creek Plaza
Suite 140A
$$$$$$$$$$

ACCOUNTANT- 3 years experience. Growth & earnings opportunity. Send resume to: CPA Office, 19600 W. 10 Mile, Suite 118, Southfield, Mich. 48075

ACCOUNTS PAYABLE CLERK
CRT experience. Salary - $5000
Benefits Fee Paid.
Gresham Employment
645-1700

ADMINISTRATIVE
ASSISTANT
Light typing. Hours: Mon. - Thurs. daily. Call Cldy 453-6300

ADMINISTRATIVE ASSISTANT
Individual with initiative for fast-paced Southfield company. Flexible schedule, including some evenings, required. Send resume to: Personnel, P. O. Box 200, Southfield, MI 48037, Attn: AA/EC

Administrative Assistant
If you are looking for challenge and diversity in a fast-paced industrial office, this excellent opportunity could be for you. If you have strong skills, including shorthand, and can handle pressure, call Rita today. Salary to $20,000.
FEE PAID
SNELLING & SNELLING
353-2090

APEX DRUGS is accepting applications for an experienced clerk typist. Must have basic typing, telephone, organizational ability. Apply in person 41804 Mount Vernon, Novi, MI 48050
(Meadowbrook/N. of Grand River)
An Equal Opportunity Employer

504 Help Wanted Office-Clerical

ADMINISTRATIVE
ASSISTANT
Needed for Southfield Commercial Real Estate Firm. Real Estate background preferred. Good clerical skills required. EOE. Call:
Marilyn Donaldson
353-4400

ADMINISTRATIVE ASSISTANT
Enter the exciting world of publishing as the assistant to a busy advertising/marketing Vice President. Multi national publishing firm, headquartered in Birmingham, Michigan, seeks highly organized professional with good typing and shorthand, and word processing. If you are a take-charge individual who can handle tasks and projects with minimal supervision and can handle details when your boss is unavailable, we would like to talk to you. Excellent benefits. Salary to $15K.
Call Lois McGuigan 642-3300, Ex. 619

ADMINISTRATIVE ASSISTANT - Long term assignment for person with outstanding skills in typing and shorthand. Word processing background helpful.

IBM DISPLAY WRITER - Golden opportunities for IBM Display Writer Operators. Long term positions available.

IBM PC - If you have training and/or experience on the IBM PC, we have both long and short term positions available.

SECRETARY - Assignments in Dearborn and Downtown Detroit. Prestigious firm. Long term.

WANG WORD PROCESSORS - Needed for short term assignments.

GENERAL OFFICE - Long and short term positions available immediately for individuals willing to do general office work, with and without typing.

For your Personal Interview Call
ENTECH
SERVICES, LTD.
999 Chicago Rd., Troy
332-4350 588-5610
Ahead Of The Rest

AUTO DEALER seeking Receptionist, full time, some typing. Call Sandy, Monday thru Friday, 9-12 Noon.
538-8400

AUTO DEALER seeking Office Clerical with Accounts Receivable. Rochester. Call Sandy, Mon. thru Fri., 9-12 Noon.
852-8400

504 Help Wanted Office-Clerical

AN OPPORTUNITY
YOU CAN'T
PASS UP
WORK WHEN
& WHERE YOU
WANT - TOP PAY
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TYPISTS
SECRETARIES
WORD PROCESSORS
Long & short term assignments in your area. Immediate openings. Don't let your skills go to waste, have them work for you. Ask about our scholarship program.
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Personnel Pool
NEVER A FEE

ASSIGNMENTS
AVAILABLE
RECEPTIONISTS
SECRETARIES
TYPISTS
DATA ENTRY
TOP PAY - BENEFITS
BONUSES - NO FEE
NORRELL
SERVICES, INC.
477-9840

BILLING CLERK
$12,000
Some related experience, 10 key adder background helps. Full benefits with Christmas bonus and company paid fee.
352-7272
ALLEN PERSONNEL AGENCY

504 Help Wanted Office-Clerical

APPLICATIONS being taken. Full time office work. Experience preferred. Apply at Belanger Inc. 455 S. Cady, Northville.

APPLY TODAY
Clerk Typists
(45wpm)
Senior Typists
(65wpm)
General Clerk
(Type 35wpm)
Switchboard
(Dimension)
(Horizon)
Our services are immediate temporary openings in the Livonia and Farmington Hills area. Must have 6 months experience. Call immediately for an appointment.
Somebody
Sometime
Temporary Help
Livonia 477-0900
Madison Hts. 545-1700
Southfield 272-8500

ATTENTION
All Secretaries
With Shorthand!
You are needed in Troy, Birmingham & Bloomfield and Ann Arbor! $15,000 to $20,000
SNELLING & SNELLING
399-3450

504 Help Wanted Office-Clerical

KELLY Job Corner
SHORTHAND SECRETARIES
Put your skills to work for Kelly on interesting and varied temporary assignments. You'll need:
- Typing - 50+ wpm
- Shorthand - 80+ wpm
- 6 months experience - minimum

Start earning the Kelly Way. Call today for an appointment.
559-0300
19668 W. 11 Mile
Lathrup Village
KELLY SERVICES, INC. The "Kelly Girl" People
Not an agency, never a fee.
Equal Opportunity Employer M/F/H

504 Help Wanted Office-Clerical

SECRETARY
Northwest suburban corporate headquarters is seeking a secretary for its Accounting Department. Ideal candidate will have minimum 1 year secretarial experience as well as excellent typing and shorthand skills. Accounting background a plus. We offer a competive salary and benefit package. For confidential consideration submit resume including salary requirements to:
BOX 646
The Observer & Eccentric Newspapers
36251 Schoolcraft Road
Livonia, Mich., 48150
An Equal Opportunity Employer M/F/H

EXCELLENT WORK
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Temporary Assignments For:
TYPISTS
SECRETARIES
SWITCHBOARD
OPERATORS
- Excellent Pay
- Paid Vacation
- Merit Increases
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CALL FOR APPOINTMENT MONDAY-FRIDAY
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34240 Ford Rd.
(between Venoy & Wayne-in the Coliseum Racquet Club)
729-1040
Livonia
29449 W. Six Mile
522-3929
522-4020
KELLY SERVICES, INC. The "Kelly Girl" People
Not an agency, never a fee.
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JOIN THE
KELLY WORD
PROCESSING
TEAM!
Kelly Services can give you word processing opportunities PLUS...
Top paying temporary assignments that are long and short term, full and part time PLUS..
Merit increases and paid vacation
AND, you'll have the confidence and security of working for a leader in the temporary help industry who guarantees customer satisfaction 100%.
If you're a word processing operator with typing skills of at least 50 wpm, or a typist/secretary wishing to expand your skills in word processing, call us at:
LATHRUP VILLAGE 559-0300
19668 W. Eleven Mile
KELLY SERVICES, INC. The "Kelly Girl" People
Equal Opportunity Employer M/F/H

502 Help Wanted Dental-Medical

REGISTERED NURSES
Immediate positions available for qualified Registered Nurses in the following areas:
FAMILY BIRTHING CENTER - Full time afternoon shift. Minimum 1 year labor & delivery experience required.
EMERGENCY DEPARTMENT - Part time afternoons & midnights.
CRITICAL CARE - Full time and part time afternoons & midnights.
Excellent salary commensurate with experience and benefits offered. Call for additional information, 424-3900.
Providence Hospital
Fisher Center
22500 Providence Dr.
Southfield, MI 48075
Equal Opportunity Employer

NURSE
AIDES
Caring persons with experience preferred for part time or full time positions. Contact Mrs. Forst-Watson, RN for more details. Apply 10 A.M. - 4 P.M.
APPLY
CAMELOT HALL
CONVALESCENT CENTER
35100 Ann Arbor Trail, Livonia
522-1444

Typists
Word Processing &
Data Entry Operators

- Excellent Pay
- Paid Vacation
- Merit Increases
- Work for top companies in your area

CALL FOR APPOINTMENT MON.-FRI.
522-4020
33133 Schoolcraft Rd.
Livonia, 48150
KELLY SERVICES, INC. The "Kelly Girl" People
Not an agency, never a fee.
Equal Opportunity Employer M/F/H

Data Entry
Operators

IMMEDIATE OPPORTUNITIES
FOR MAJOR SHORT-TERM
PROJECT
Kelly Services has a minimum of 6 positions available for EXPERIENCED Data Entry Operators (strong numerics experience required), to work in a Southfield-based Fortune 50 corporation.
These jobs will run through April. You must be able to work 6-hour shifts daily during the week (with potential for 8 hours), with some weekends possible.
You'll receive TOP PAY, MERIT INCREASES and VACATION PAY with Kelly. Join us today for this project and other temporary assignments. Call Monday-Friday:
LATHRUP VILLAGE
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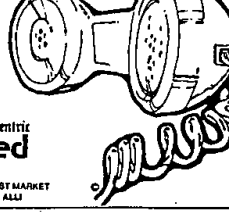
KELLY SERVICES, INC. The "Kelly Girl" People
Not an agency, never a fee.
Equal Opportunity Employer M/F/H

THE NUMBERS!
644-1070
Oakland County
591-0900
Wayne County
852-3222
Rochester-Avon Twp.



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One call does it all—and will put extra cash in your budget!
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