500 Help Wanted

STATISTICAL COORDINATOR
Expanding injection molding plant. Modern new facility. Process control knowledge and the ability to work with engineering, production and quality control management and customers a must. Excellent benefits. Resume or apply in person. Literature Plastics, Attn: Dennis Meeuwis, 24692 Industrial Circle, Farmington Hills, Mich. 48018.

STOCK CLERKS
Immediate full & part time openings, heavy lifting required. Must be 18 years or older. Apply in person: Eastern Pole Center Market, 8433 Orchard Lake Rd. West Bloomfield or 23153 Greenfield Rd at 10 Mile, Oak Park.

STUDENTS
Due to expansion, Chicago based firm must fill several full and part time Summer positions in their advertising and marketing departments. Start at $7.50 (salary) plus commissions. Need car. Over 18. Call for interview:
Marc Sperling, Pres.
541-2072

STUDENTS
Ideal summer jobs available. Call Penguin Ice Cream, 313-348-9700

SUMMER HELP - FULL TIME
Stock, Office & Production Helpers (Factory lumber experience required). $4 per hour. Apply at Colonial Lumber Co., 17155 Harper, Harper Woods.

SUMMER JOB - full & part time. Service work & sales order taking. $8 an hour starting salary, car needed.
549-6441

SUMMER JOBS
Royal Prestige has immediate openings for summer employment. $350 per week plus bonuses. Must own car. College students preferred.
Call 9 AM to 12 Noon.
433-8323

SUMMER MAILROOM HELP
No experience necessary. Apply in person Mon. - Fri., 9-Noon or 1-5pm.
Noon Milling Services, Inc., 2032 Hickory St., (off Maple Rd., between Crooks & Livernois), Troy.

SURFACE GRINDER HAND
Must be experienced. Spicer Tool, Plymouth. 455-1600

SURFACE GRINDER
Experienced only.
Full benefits. Hytrol 941-8032

SURFACE GRINDER
5 years experience. Gages & details
Hi-Lo Tools
31675 Joy Road, Westland
422-2300

SURFACE GRINDERS
Looking for people with 1-3 years experience in surface grinding (other machine shop experience helpful). We are seeking people who are looking for permanent full time employment. Apply in person: Mon. - Fri., 8-11:30AM or 1-3PM. We are located E of Woodward off Elm Rd between 16 & 18 mile. Suburban Tool, 2333 E Lincoln, Birmingham.

ASSISTANT TEACHER
Needed for West Bloomfield area preschool. Full & part time positions. Call Mon., Wed. & Fri. 442-4446

TEACHER'S AIDE for Northville Preschool. 8 mornings a week. Student teacher will consider. Call Mrs. Bernstein at 348-3810 or 277-3335

TEACHERS and Substitutes needed for leading day care centers in Troy and Sterling Hgts. Full and part-time available. In Troy, call 879-5131 or 641-8180. In Sterling Hgts. call 979-0400

TEACHERS - elementary, intermediate & high school. Part time positions available Mon. thru Fri. 9-3 557-6750

TEACHERS-Elementary teachers experienced for kindergarten and grades for small private school. Apply 19141 W McNichols. 10-1pm. 531-3494

TEACHERS
Reliable & dependable teachers to work part time for a leading Livonia day care center. Apply in person at 31500 W. 8 Mile.
421-0630

TEACHERS Wanted for adult students. Part time evening positions. Call or mail updated resumes to: Accounting, Algebra, Art, Art History, Biology, Chemistry, English, Foreign Language, Geology, French in writing by July 8, 1985 to:
Rochester Community Education
270 W. Hamlin, Rochester, MI 48063

TEACHING POSITION
Biology position available for grades 9-12. Should have experience in advanced life science courses in zoology, biology & selected specialities. Experience with gifted, advanced science students preferred. Applicants with college & high school teaching experience will be considered. Please send resume to: PO Box 329, Bloomfield Hills, MI 48013. AA/EOE

TECHNICAL SERVICE
REPRESENTATIVE POSITIONS
We have an immediate requirement (BM 019/19) Servicemen. Salary based upon experience.
Entry level position available for self starting ambitious person.
Excellent benefits. Hours for appt. Mon. Thurs. Pat. starting June 24, 9 am to 4 pm.
TOKEN CORPORATION
Farmington Hills
558-6188

TELEMARKETING EXPERTS
$8.00 per Hour plus Commission
Call after 3PM, ask for Lynne: 515-9424

TELEPHONE OPERATOR
$3.75 hr.
Will train. Southfield area
557-3366

TELEPHONE SOLICITORS - Part time. Previous experience preferred. Seniors and retirees welcome. 10 00 an hour plus commission. Openings on all shifts. Call Vronne or Mary, 435-4744

THE GAP - The Super Gap at Tel-Twelve Mall, is aggressively seeking to hire management candidates. The ideal candidate is someone who is a professional who understands that managing a store is a team effort & who can demonstrate ENERGY & ENTHUSIASM. Minimum 1 year retail experience or a degree in business or communications. Excellent benefits, competitive salary & benefits. Interested candidates please send resume to: The Super Gap, 25600 Telegraph Rd., Southfield Michigan, 48034. Attention Colleen Gaffney.

An Equal Opportunity Employer

TIMER
Detroit based motion picture film laboratory is seeking an experienced motion picture reversal timer. Excellent salary & full benefit package. Send qualifications & salary requirements in confidence to: Box 1, PO Box 457, Lathrup Village, MI 48076

TOOLMAKER
For small toolroom. Must be able to make details from sketches using milling machines, grinders and other toolroom equipment and repair dies and forming tools.
Call After 9 AM
537-8900

TOOL MAKER
Must read blueprints, use milling machines, grinders, other toolroom equipment. B.M.C., 800 Junction, Plymouth.

TOOL MAKER, MILL HAND
Grinder Hand, Machine Operators Grinding - (2) years experience Only! Call between 9am-10 noon, Mon. thru Fri.
459-8320

TOOL ROOM HELPER
Reliable man with experience. Sawing, drilling, tapping and deburring parts. Steady employment. Excellent company paid and fringe benefits.
NORMAC, INC.
795 E. Haslett Rd.
Northville, Mich. 48167
349-2844

TRACTOR/TRAILER DRIVERS NEEDED
For Detroit area. Must have valid license, 3 year Van experience, good references, must meet DOT physical. MVR & drug screen required. Mileage paid (local/comp). Excellent company benefits & equipment. Single & Team positions available. Call M. Mitchell, Cherokee Inc., Fort, Mon. thru Fri., 9am-4pm. 313-397-1543
An Equal Opportunity Employer

TRAVEL AGENTS & MGR. - Minimum 1 yr. travel agent experience required. Benefits. Apply. Efficient, dependable. W. Bloomfield & Livonia 261-0070

500 Help Wanted

TRAINING OPPORTUNITY
Detroit Business Institute, Southfield Branch has been awarded Government Contracts to train 15 People to become Word Processing Office Specialists.
This special "3 Month Training Program" is available only to residents of Oakland Cty., who have a High School Diploma or GED, are unemployed or underemployed, can meet JTPA income requirements. No previous business background required. Program Participants will receive Paid Tuition, transportation, Free Lunch, Free Parking, training on modern equipment, DBI Certificate upon completion. Classes begin soon. Participant Selection has begun. So...
Call Today! 557-5744
Detroit Business Institute-Southfield
21700 Northwestern Hwy.
Delta Dental Bldg., Suite 515

TRAVEL AGENT
Immediate position for experienced Agent. PARS trained. European experience - Air Plus Competitive salary & fringes. Call
556-6618

TRUCK DRIVER
Food distributor is seeking part time truck drivers for local delivery. Must have minimum 5 years transit driving experience. Class C-3 license and excellent driving record. Call Personnel Dept. between 3pm & 5pm, at
537-7990

TRUCK DRIVERS
non union carrier, both city & local drivers needed. Apply in person:
PO Box 7167, Dearborn, MI 48120

TRUCK DRIVER Wanted for wholesale grocery delivery. Apply in person 8am - Noon. Wednesday only.
13300 Merriman Rd., Livonia.

UPHOLSTERERS
Experienced & trainee
Full & part time production work.
Northville, 348-9515

USED CAR PORTER - must have driving license. Bon Chevrolet Cadillac. Apply in person. Don Dawes Lincoln Mercury 31555 Grand River, Farmington

USED CAR SALES PERSON WANTED
METRO VEHICLES
Experience Preferred
Call John 851-7900

VETERINARY HOSPITAL
Versaille Village, Friday*, Grooming, cleaning, typing, office experience. Apply Plymouth. Reply: P.O. Box 9113, Livonia, MI 48151

WAREHOUSEMAN for food distributor - Eastern market. Inventory control, receiving, invoicing, bookkeeping, operate kids, van deliveries. $200 weekly. After 4PM Only:
441-3946

WAREHOUSE PERSON - for retail furniture store. Positions available at Keego Harbor, Farmington, & Livonia. Experienced dependable people preferred. For interviews call
421-9450

WARRANTY CLAIMS CLERK
Carrier Air Conditioning distributor seeks person to work in the parts department processing warranty. Individual should have ability to work with customers and dealers. Send resume to: Carrier Michigan Company, 33601 Industrial Rd., Livonia, MI 48150. Attention: Business Manager or phone
525-5000.

An Equal Opportunity Employer

We have an opening for an experienced Hair Stylist. Excellent salary and commission. Full time position available. Interview will be held Tuesday, June 25 between 9 & 11:30AM at Beverly Hair Salon, Hickory Trace Oaks Mall

An Equal Opportunity Employer

WELDER/FITTER
Mig only. Experience on electrical enclosures, 18 - 24 gage steel. Must read prints. Call between 2-5 pm. Livonia
425-8813

WELDERS
Experienced personnel needed for welding & production fitting.
Apply in person at J. C. Decker Co., 35350 Industrial Rd., Livonia, just E. of Newburgh.

WELDERS - FITTERS
5 Yrs. minimum experience required for growing & well established company in Livonia. Must read blueprints & layout. Hospitalization, paid holidays, time-and-a-half overtime.
Apply Mr. Ossin's
Welding, 31931 Ford Rd., Westland.

WORD PROCESSING PRINTER
Data, Word Processing and word processing experience helpful. Will train.
559-3610

WORD PROCESSOR
Experienced only. IBM display writer. Prepare quotations, some correspondence relating to manufacturing equipment. Northern suburban location, competitive salary, excellent benefit package. Please send resume to: PO Box 1172, Birmingham, MI 48012.

YAMAHA STORE - Ideal for retiree on a bi-weekly basis. Bloomfield Hills. Leave message.
642-3399

502 Help Wanted Dental-Medical

ALLERGY NURSE for busy Sterling Heights practice. Must be experienced in skin testing & injections & be familiar with allergy extracts. Salary negotiable. Call Jeanne at
254-8080

ASSISTANT DENTAL ASSISTANT
Full time position available for charming, cheerful, highly motivated individual to join our dental team. Experience necessary. Replies confidential. Livonia Area.
427-6310

ATTENTION
AIDES
Experienced Nurse Aides & Orderlies needed for afternoon and midnight shifts. Full and part time positions available. Call Beverly Manor of Novi. 477-2000.

ATTENTION
NURSES
Beverly Manor of Novi has full time and part time openings for Midnight shift. Contact us at 477-2000.

BILLER/ASSISTANT
$13,000
GM/Flasher building doctor office. Experience preferred, insurance billing. 9-5 hours. Paid Blue Cross, etc. Employee fee paid.

DAVIS-SMITH
MEDICAL PERSONNEL SERVICE
557-7200

BILLER/RECEPTIONIST
Good position in Novi/Walled Lake doctor office with billing experience necessary. Bookkeeping and Receptionist duties. Salary $13,165 Employee fee paid.

DAVIS-SMITH
MEDICAL PERSONNEL SERVICE
557-7200

BILLING & INSURANCE
Two (3) full-time positions open for insurance & medical billing. Insurance & Blue Cross. Southfield area M.D. Call for Payjik.
424-5340

BOOKKEEPER, permanent part time, clinic in Birmingham. Flexible hours. Blue Cross Billing IBM PC Computer knowledge helpful.
540-8444

BUSINESS DENTAL RECEPTIONIST
Dental center has immediate opening for personable, experienced full time position. Computer knowledge helpful but not necessary. Must be mature, responsible, and self-motivated. Livonia area. Hrs-9-noon Mon. & Wed. 8-5 Tues. & Thurs.
BUSY ORTHODONTIC office is seeking a responsible and mature person to oversee the office. Must be experienced in Orthodontic accounting. Call Rhonda at
728-1176

CERTIFIED HOME HEALTH AIDES
A Leader in the Home Care Industry is seeking qualified Home Health Aides. Flexible hours, weekends only, hourly & competitive pay. Call Michelle,
548-3024

CHIROPRACTIC ASSISTANT
Part time, 3 days a week, bookkeeping, filing, typing, good phone skills. Northville Area. Call Sue, 348-3311 3pm-7pm

COORDINATOR of information and patient systems. Lively person with strong communicative and interpersonal skills, organizational skills, ability to work independently for a high touch, full-time position in a progressive, relaxed medical practice located in Farmington. Resume to: Seyfried & Associates, 5100 W. Maple, Birmingham, Mi. 48010

502 Help Wanted Dental-Medical

4-HANDED DENTISTRY
A Full-time Dental Assistant for scenic Farmington Hills office. Benefits.
553-2818

DENTAL ASSISTANT
Needed Saturdays Only
Experience Preferred
Southfield Location - 358-1750

DENTAL ASSISTANT - experienced chair side assisting for fast paced orthodontic practice. Livonia Area. 535-7616

DENTAL Assistant-Receptionist
Friendly W. Dearborn Office.
565-6403

DENTAL ASSISTANT
Experience necessary. Full time for specialist's office. Able to travel to West Bloomfield and North Dearborn Heights Office on alternating days. Salary and benefits to be discussed at interview. Phone Mrs. Riley at 855-4455

DENTAL ASSISTANT - Full time position available for individual with a minimum of 1 year experience in 4 handed dentistry. Livonia office. 522-4779

DENTAL ASSISTANT
Full time. Less than 40 hours/wks necessary. Detroit office near Redford.
855-6520

DENTAL ASSISTANT
36 Hours Generally
Flexible Office Hours
455-1190

DENTAL ASSISTANT
Full time chairside. Front desk experience helpful. Congenial family practice. Pension & medical benefits. Farmington. Novi area.
474-6402

DENTAL ASSISTANT
Experienced. Part time - afternoons. Dearborn Heights area.
274-8444

DENTAL ASSISTANT
Livonia based office seeks experienced assistant. Full time. Excellent salary & benefits.
421-0440

DENTAL ASSISTANT
Experience preferred. Part time for progressive preventative practice.
349-4310

DENTAL ASSISTANT
Experienced in 4 handed dentistry.
Part-time. Westland area.
728-1121

DENTAL ASSISTANT
Full time. Experienced only. Send resume to Dental Asst, 501 No Crooks, Clawson Mich 48017. Call 435-2310

DENTAL ASSISTANT - are you a special someone with a background in dentistry? Would you find it pleasing personally to fit into our growing practice. Full or part time. Call & ask for Joy.
397-3703

DENTAL ASSISTANT
Experienced preferred for our preventative group dental practice in the Livonia area, we need a motivated & dedicated individual with an sincere patient caring skills. Benefits included. Call Linda
421-9190

DENTAL ASST/RECEPTIONIST
for Hamtramck dental office
Please call
348-3345

DENTAL ASST. & Receptionist. Are you friendly, dependable & have a dentist built family practice? Prater experience. Old Redford.
532-0202

DENTAL Business Assistant, Bloomfield office, part time. Must be experienced in dental insurance & writing insurance medical forms. 645-6371

DENTAL CHAIRSIDE ASSISTANT
Mature, friendly, experienced. Part position, approximately 30 hrs. Livonia.
425-1670

DENTAL-chair side assistant. Orthodontic practice. Only highly motivated experienced individuals need apply. Troy-St. Hia area.
979-6260

DENTAL HYGIENIST - for fast paced modern practice. Livonia area.
522-7616

DENTAL HYGIENIST - All day Monday & Sat. mornings. Livonia family practice. Friendly, personable, team oriented office. Start July 1.
261-5190

DENTAL HYGIENIST
Team Member Wanted for Sterling Heights Then & Thurs., $90 per day, one Saturday per month. Call for an interview. Dental Connection
979-0400

DENTAL HYGIENIST
Full-time. Experienced Only! Birmingham office. Send resume to Box 2194, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL INSURANCE BILLER
experienced on computer, for large neuro offices.
855-2982

DENTAL OFFICE, part time temporary position available. Prefer student, flexible hours and phone duties, hours negotiable, will train.
879-7510

DENTAL OFFICE
DENTAL ASSISTANT/
RECEPTIONIST
POSITIONS
Immediately available to work at our Novi Ambulatory Care Center on a part time and contingent (as-needed) basis in Family Dentistry.
1 year Assisting experience required with additional experience in clerical office/clerical duties in a dental setting preferred. Registration or Certification as a Dental Assistant required for our part time opening. Developmentally disabled patients up to 40 yrs. typical in addition to experience listed above.
Please apply at the Southfield Employment Office, Fisher Center, P-3 PM.

PROVIDENCE HOSPITAL
22500 Providence Dr.
Southfield, Mi., 48075
An Equal Opportunity Employer

DENTAL RECEPTIONIST/Insurance Person. Full-time for expanding dental office in Westland. Those seeking long term employment preferred only. 422-5460

DENTAL RECEPTIONIST
Experience required, telephone, top salary. Southfield/Oak Park area. 967-1105

DENTAL RECEPTIONIST
Full time, experienced in all phases of front desk duties for progressive W. Bloomfield specialist. Good typist. Salary commensurate with ability.
855-3070.
549-3110

BILLER/ASSISTANT
$13,000
For Livonia/Farmington Hills specialty office. Full or part-time, weekdays only. Experience necessary. Salary & benefits commensurate with qualifications. Send resume to Box 2194, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL RECEPTIONIST - part time, eves & Sat. Clawson
426-3220

DENTAL RECEPTIONIST
Experienced receptionist of front desk, computer experience helpful. Please call
326-3919

DENTAL RECEPTIONIST
Part time position available for energetic & people oriented person in friendly, progressive Plymouth office. Please call
420-6414

DENTAL RECEPTIONIST
Full-time position for Northville Dental practice. Experience with Dental insurance, payroll, bookkeeping, chairside experience preferred. Salary commensurate with experience.
348-7997

DENTAL RECEPTIONIST - position open for a team oriented individual at our busy front desk. Primary responsibilities include patient treatment check in, collections, payments & a friendly caring attitude. Prior computer experience. Livonia area. Benefits included. Please call Linda
425-8700

DENTAL TEAM
Seeking an exceptional person for our preventative office. We value superior organizational & administrative skills, a love for people, caring & expert communication with our clients. We emphasize personal growth, development & continuing education. Full participation with the other members of our team & high involvement with our clients. Preventive experience in dentistry is desired. We believe that dependable stable career minded, personally stable & well balanced is the ideal style. If you are searching for a real opportunity to grow & fulfill your potential, please call us. We think you will find our office an exciting & rewarding experience. Please call Mon & Thurs. between 10am-10 noon or Tues Wed Fri. 1pm-4pm
George Deane, DDS & Team.

DIRECTOR OF NURSING
Small basic nursing home in Plymouth area seeks enthusiastic, goal directed RN to manage the nursing dept. Experience preferred but will train. Pay scale is competitive. Please call, West Trail Nursing Home, Centre Residence, RN.
453-2363

502 Help Wanted Dental-Medical

DIRECTOR OF NURSES
Must be Registered Nurse. Apply in person 18AM-4PM Mon. thru Fri. at Mt. Arevigtza, Livonia Nursing Center, 33910 Plymouth Rd., Livonia.

ENTHUSIASTIC HYGIENIST needed for our challenging preventive oriented office. Four days per week with benefits available. Send resume to Box 194 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

EXPERIENCED Medical Biller - 1 year minimum. Full time for Flint Oak foot doctor. Opportunity to expand with practice.
425-3662

FULL TIME Medical Receptionist needed for Ophthalmologist Office in Troy. Experience preferred.
528-5344

GENERAL ASSISTANT - for busy office, 32 hours, duties include stock/inventory control, sterilization, office service & Preventive experience. Reply in PO Box 24610 Fraser, Michigan, 48026

HOME HEALTH Aide, certified. Part time for Southfield home care agency serving Livonia area. Provide own transportation. Salary open.
537-2339

HOME HEALTH AIDE needed for Home Health Care Agency in Oakland County. Send resume to Box 823 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

HYGIENIST
Experienced. Full or part-time for Westland/Garden City area. 425-1254

HYGIENIST
Full time. Experience desirable. For busy Clawson practice. Excellent working conditions.
548-6545

HYGIENIST - opening available in preventative group dental practice in Livonia area. Hours are flexible, prefer week with an additional day added after Aug. 15. Seeking a dedicated individual with a long term commitment to dentistry. Benefits. Call Linda
422-8700

HYGIENIST - PART-TIME
for Farmington Hills office. Tuesday & Thursday & every other Wednesday. Call
476-2350

IMMEDIATE OPENINGS for R.N. ICU and Critical Care experience.
MIDDLEBELT NURSING
Please Call
554-1849

IMMEDIATE POSITION for receptionist/dental assistant. Must be pleasing personality to fit into our growing practice. Full or part time. Call & ask for Joy.
397-3703

DENTAL ASSISTANT
Experienced preferred for our preventative group dental practice in the Livonia area, we need a motivated & dedicated individual with an sincere patient caring skills. Benefits included. Call Linda
421-9190

LIVE-IN - patient homes for 5-6 days providing supervision, personal care & light housekeeping. Salary, room & board, some free days. Auto & insurance preferred. Home Care 2000
433-6500

LONG TERM CARE FACILITY has immediate openings for all shifts. Part time & aides. Experience preferred, apply Oak Hill Care Center, 34225 Grand River, Farmington between 8-4 Mon. thru Fri.

LPN/RN needed - full & part time positions. Farmington, Livonia & Novi area.
Call TPS.
313-229-2343

MEDICAL ASSISTANT
for Troy office. Hours are Tue. Sat. or eves. Experience not necessary, excellent position to supplement husband's income. Call Mon. thru Fri. between 9am-noon
362-1152

MEDICAL ASSISTANT - full time, eves & weekends. EKG, X-Ray, Injections.
471-5331

MEDICAL ASSISTANT
For a general practice doctor in Southfield. Mon. thru Fri. 8-5. Call
557-6360

MEDICAL ASSISTANT OR LPN - full time and part time. Call between 1-4 PM. 348-8080

MEDICAL ASSISTANT
For Family Planning Clinic in Livonia. Excellent working & benefit package. Experience required. Call Tues. thru Fri.
425-2770

MEDICAL ASSISTANT
For busy Internist's office, W. Bloomfield area. Experienced in Venipuncture, EKG, Lab procedures, and laboratory function. Ask for Marge, 855-9141

MEDICAL ASSISTANT
Part-time, 30 hours per week. Experienced in all laboratory procedures. Birmingham. Bethel.
647-4410

MEDICAL ASSISTANT
part time, possible to work into full time, must have experience in GU/GYN practice. Northville area. Call Christy
349-1904

MEDICAL ASSISTANT
The Oxford Institute is seeking a person to work 2 days per week, 1pm-7am. GUD in their office, Rochester Hills. Please contact The Oxford Institute, 215 W Drahner, Oxford, Mich 48051, or phone
628-5500

MEDICAL ASSISTANT experienced for part time. Experience required in both front & back office including Venipuncture, EKG, vena puncture, etc. Position with starting Sept. or later. Please send handwritten cover letter stating salary requirements to: P. O. Box 786, 31961 Northland, Novi, MI 48050.

MEDICAL BILLER - full time. 3 years experience necessary. Must know Medicare/Medicaid. Lathrup Village area. Jean between 9-1 pm.
557-0448

MEDICAL BILLER - experienced, full time, needed for busy Southfield surgical office, must be willing to perform diagnostic tests & other office responsibilities, call Jackie
557-4777

MEDICAL OFFICE MANAGER
for busy West Bloomfield internist. Understanding all aspects of front desk & security. Salary commensurate with experience.
334-9464

Medical Office Employees
We are a growing company that places temporary employees in health care facilities throughout the Metro area and we need individuals to fill the following positions:
- Medical Secretary
- CRT Operator
- General Clerical
- Insurance Biller
- Receptionist

Please call 476-8515
Temporary Professionals

MEDICAL RECEPTIONIST - Part time, 20 hrs. Must have pleasant personality with motivated flexible attitude. Busy Bloomfield Hills Ophthalmologist office. Send replies to: Mrs. James Matlack, 1984 Farmridge, Bloomfield Hills.

MEDICAL RECEPTIONIST - outgoing personality, part time. Some typing. Experience helpful, but not necessary. Salary open. GYN office.
537-7400

MEDICAL RECEPTIONIST - Full time position available in busy office. Experience helpful, but not necessary. Salary based upon experience. Call Ann
477-7433

MEDICAL RECEPTIONIST, full time. Immediate opening for 8pm-11pm shift. Experience at front desk, typing. Clawson Area
435-9425

MEDICAL RECEPTIONIST - Part time. Southfield area.
532-9018

MEDICAL SECRETARY for Pediatrics office in Livonia, 25-30 hrs. a week. Must have at least 6 months experience. Call
591-8236

MEDICAL SECRETARY-Receptionist required. Must have BS. With a multi-disciplined internal medicine practice. Roles include administrative duties, patient coordination, & physician activities. Send resume to: Internist Medical Office Group 12060 Grand River Suite 300, Farmington Hills, MI. 48024.

MEDICAL
TRANSCRIPTIONIST
Must have medical & surgical terminology, typing at least 40wpm. Approximately 30 hours per week. 12 Mile & Middlebelt Lake Area
NURSE - LPN - RN
Full time Medical Surgical Available. Wellwood Convalescent, 43455 W. 10 Mile, Novi.
NURSE AIDES
All shifts, experience not necessary. Excellent benefits. Call Vernon Nursing Center 347-1110 Greenfield, Southfield.

502 Help Wanted Dental-Medical

MEDICAL TRANSCRIPTIONIST
2 years experience transcribing, DS, IBM typing, 60 wpm, insurance background, $25,000 annual income, excellent fringe benefits. 2 locations, East side, 724-0400 Bloomfield, 552-5810.

MEDICAL
TRANSCRIPTIONIST
Immediate opening for full time afternoon position. Experience preferred, but not necessary. For details contact:
GARDEN CITY
HOSPITAL
421-3300, Ext. 377
An Equal Opportunity Employer

NURSE AIDES
Accepting applications for good Nurse Aides. We have a few openings for full time positions. Experience preferred but will train. We have an excellent training program for the right and caring person. Apply to Nursing Office:
FRANKLIN MANOR
Convalescent Center
24900 Franklin Rd., Southfield
352-7390

NURSE AIDES - all shifts, small basic nursing home seeks full & part time applicants for nurse aides. Experience preferred but we will train. Call or apply: Lakeshore Nursing Home, 23333 Harper, 285 W. New Arden Trail
Plymouth
453-2363

NURSE AIDES - ORDERLIES, afternoon shift, full time. Experience preferred but will train. Apply: Cambridge Hts. Plymouth Ft. 9am-3pm. Cambridge East, 31155 Dequindre, Madison Hts.
An Equal Opportunity Employer

NURSE AIDE needed - full & part time positions. Farmington, Livonia & Novi area. Call TPS
313-229-2343

NURSE - full time for outpatient surgical practice, various responsibilities. 40 hours. Experience in OR & Surgical helpful. Reply to PO Box 24610, Fraser, Michigan 48026

NURSES AIDES - full & part time, for busy Home Care Agency. Flexible hours, in person at Hendry Convalescent Center, 104 Haggerty Rd. Plymouth between 8-5 Mon. thru Fri.

NURSING ASSISTANTS
for all shifts. Experience preferred. Apply in person Mon. - Sat. 9 AM to 5 PM between 10am - 3pm. Dorvin Convalescent Center, Livonia, 1 block E. of 8 Mile on Middlebelt.

NURSING ASSISTANT
Experience not necessary but preferred. Apply 8am-5pm. in person at Middlebelt Hope Nursing Center, 38410 Cherry Hill, Westland.

OPHTHALMIC TECHNICIAN
Experienced in ultra sound. Scientific knowledge. High volume West Bloomfield M.D. Send resume to Box 184, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

ORAL SURGERY ASSISTANT
Permanent part time, for oral surgeon in Plymouth. Experience preferred. Call.
453-0710

ORTHODONTIC ASSISTANT
needed. Farmington Area.
Experience preferred.
Call
476-4150

PART TIME MEDICAL CLERK
Typing skills, experience with Medical terminology, billing procedures required. 615-3400.

PATIENT ACCOUNT-full time position. Hospital with a multi-disciplined internal medicine practice. Previous experience, in third-party coding, billing, & hospital reimbursement. Competitive salary & benefits. Send resume to: Internist Medical Office Group, 12060 Grand River Suite 300, Farmington Hills, MI. 48024

PATIENT SERVICES coordinators. Two positions available - full and part time position available in its Medical Center Northwest. Excellent clerical & communication skills required. Salary negotiable.
464-9874

PLASTIC SURGERY clinic in Southfield seeking employee to run the front office. Pleasant personality, able to work with people, 18 years or older, good clerical experience required. Excellent benefits & competitive salary open. For appt call Mrs. Forbes, 9-1pm.
557-1833

PODIATRY ASSISTANT - part time/full time, experience helpful, Farmington area.
591-6413

PROFESSIONAL medical society seeking receptionist/typist, 18 hrs. per week, Bloomfield area, call Sandra 642-7700, Mrs. Gary Allison
333-8466

RECEPTIONIST for growing Redford Dental Office. Experience necessary. Must know insurance & pegboard accounting system. Call Sharon, 255-9401

RECEPTIONIST - Must be experienced in dental office, for accounts receivable, suburbs. 5 day week. Call between Noon-1pm.
435-4218

RECEPTIONIST
with good typing skills. Farmington area. Salary open. Hours between 10-5 PM. 553-4448.

RECEPTIONIST
with medical experience, full time. Call between 1-4 PM. 548-8000.

RECEPTIONIST & Insurance Billing. Full time position. 18 hrs. a week, for small mental health clinic in Livonia. Medical or Psychiatric office experience preferred. Must be dependable.
522-5160

REGISTERED DENTAL HYGIENE position available in our Canton Dental office. Looking for a conscientious Hygienist who is interested in a long term dental dental team. 4-6 hours weekly, no Saturdays
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RECEPTIONIST NURSE
We offer excellent RN/LPN Home Care experience / flexible scheduling, competitive pay & outstanding employee benefits. Several positions available. Call Kathy Kaminski, Health Leader in Home Health Care. Call Lynn, 548-2925

REGISTERED NURSES
Full & part time openings, Midnight shift in critical care & delivery area. Excellent salary & benefit package. Apply: St. Mary Hospital, 36475 5 Mile, Livonia, Michigan. Call: Mon thru Fri 8am-5pm for an interview.
464-7400 ext 321-331
An Equal Opportunity Employer

REGISTERED PHYSICAL Therapist Tuesday evening from 6-8 PM. Rehab City has immediate opening for R.P.T. Terms negotiable. Call Vickie, 549-3016

RESPITORY
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PART TIME
MIDNIGHT POSITION
CRTT or RRT. Excellent salary and benefit program. For details contact:
GARDEN CITY HOSPITAL
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RN, BSN required for medicare certified home care agency serving the entire metro area. Flexible hours. Should relocate Administrator. 17117 W. 9 Mile, Suite 1914, Southfield, MI. 48075.
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RN - Full time in-service Director for skilled nursing facility. Experience preferred. Will consider strong interest in Long Term Care. Contact Mrs. Mel Vernon, 24716 Greenfield, Southfield.

RN - LPN
Full & part time. Days & afternoons. Call for appointment Mon. thru Friday between 9-11AM. 559-7410
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RN, LPN & Medical Personnel looking for a career change? We are looking for bright motivated marketing company looking for ambitious people interested in a career in Home Health Care or Nurses. Fees or Wage.
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RN
Needed for every other weekend for a long-term care facility. Flexible hours - 4, 6, or 8 hours per day. Call Bernice
261-9500
FOUR CHAPLAINS
Convalescent Center
24601 Grand River
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RN - Part time for allergists office. Immediate employment. Must be available for Saturday morning, and 2 afternoons a weekdays. Apply at 27070 Orchard Lake Rd., near 12 Mile.
851-9447

RN
Part time & full time positions on 11pm-7am shift. Excellent benefits. Apply in person. Competitive wage scale. Conalert II, Hall, RN, Director of Nursing, University Manor Convalescent Nursing Home, 25150 Five Mile Rd., Livonia.
427-8379

RN's - LPN's
ICU-Pediatric experience needed for home care. Flexible hours. 1 year experience required. Transportation necessary. Excellent salary & benefits. MIDWEST HOME CARE
336-6614

502 Help Wanted Dental-Medical

RN'S & LPN'S
Part time: Days & afternoons. Applications accepted between 10AM-2PM. Southfield area.
354-3333

RNS OR HOME CARE with ICU/CCU experience required immediately. Call Brandy at
656-1869

RN'S
work close to home, flexible schedules, ICU, CCU, NICU, ICU, CCU, ER, Pediatrics
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353-0505
TROY
524-0064
SOUTHWEST SUBURB
534-2170
FT. CLAIR SHORES
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$12,000
Casual, friendly office in a N. suburban location. Work with 2 people. Mostly typing. Must have good skills required. Good benefits. Fee paid.
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Thurs., June 27, 5-9 PM.
If you are looking for more money and greater benefits, you are invited to attend our Open House just for You! Immediate openings - All fees paid! Call Shirley or Mary to present appointment or drop in at 13230 Wamer, Livonia, MI. Refreshments.
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Victor Temporary Services
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Troy.....583-0515
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FEE PAID $15,-$17000
Will be RIGHT HAND to VP. (construction). Very organized, good typing, right shorthand & experience on a computer needed. Benefits. Call Shirley or Mary to present appointment or drop in at 13230 Wamer, Livonia, MI. Refreshments.
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Growing company in the automotive wiring systems is looking for a self motivated individual with the following qualifications: English & Spanish speaking a must, typing, filing, good presentation, 1-2 years secretarial or clerical experience & typing requirements to Atty. Joel M. Sanchez, 13043 Fairlane, Livonia, MI 48154

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