

# Accounting adds up to jobs

Employers are so eager to hire graduates that they attend the student recruiting program.

That's the surprising explanation of Oakland University Continuing Education officials when accountants show up at a seminar designed to lure students into OU's accounting assistant paraprofessional program.

"It's difficult to meet prospective employers' requests for graduates to interview," said Gloria Boddy, Rochester resident who directs OU's accounting assistant program.

"More than 50 inquiries for full-time and part-time accounting assistants have been received in the last six months alone."

Boddy told of students in Rochester Hills, Rochester and Birmingham who had found satisfying jobs through the OU program.

WHAT KIND of person would want to be an accounting assistant? OU gave the following profile:

Generally they are women who have left the work force and want to return. They have a high school diploma and ability to perform university-level work — and some even have college experience though it isn't required. They have a sense of orderliness and basic math skills.

The accounting assistant aids the accountant much the way a dental assistant aids a dentist. The accounting assistant enters transactions in a daily log, prepares financial statements and tax returns, handles payrolls, interviews clients and assists the CPA during audits.

Registration for the fall semester at the University of Detroit will be held through Friday, Aug. 30 in Calhoun Hall at the McNichols (Six Mile Road) Campus. Classes begin Tuesday, Sept. 3.

The five schools and colleges on the McNichols campus offer more than 100 undergraduate and graduate programs.

A free "job opportunity" seminar for prospective students — and employers — will be held from 7:30 to 8:30 p.m. Tuesday, Sept. 1, on campus. To make a reservation, call OU's Continuing Education office at 370-3120 weekdays between 8 a.m. and 8 p.m.

AMONG SUCCESSFUL graduates of the OU program are:

- Phyllis Marshall, a Rochester Hills homemaker with a degree in music. She is now computerizing accounts at Superior Metal Products in Auburn Hills. Raising two college-bound youngsters, she completed the program in 18 months of evening classes while working part-time.

- Patricia Slocker, Rochester resident who quit teaching to raise a family. She sought marketable skills without taking a full-degree curriculum. Her internship at CMI Corp. in Bloomfield Hills developed into a full-time job as legal lease billing coordinator. She likes the diversity in her job.

- Ruth Bellissimo, Birmingham resident who married directly after college graduation. She had raised a family, done volunteer work and held part-time business jobs. After completing the Accounting Assistant program in 15 months, she is now manager of American House Residences II, a Royal Oak retirement facility. While the job is people-oriented, it does require a monthly meeting with an accountant.

Boddy said on-the-job internships are arranged by the program director. Tuition is approximately \$1,000. The program may be started in any of four terms — in September, January, April or June.



Phyllis Marshall

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**U-D enrolls for fall term**

Registration for the fall semester at the University of Detroit will be held through Friday, Aug. 30 in Calhoun Hall at the McNichols (Six Mile Road) Campus. Classes begin Tuesday, Sept. 3.

The fields include architecture, business and administration, liberal arts, education and human services, engineering and science.

Registration will be broken down alphabetically by students' last names.

For information about financial aid or registration procedures, contact the admissions office at 327-1245.

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