datebook

COMPUTING MACHINERY

Thursday, Oct. 39 — Association or Computing Machinery meets at 30 p.m. in Bloomfield Hills. Infor-6:30 p.m. in Bloomfield Hills. mation: Joe Tylutki, 262-3846.

WOMEN'S ECONOMIC

Thursday, Oct. 39 — Women's Economic Club meets. Information: 963-5088.

• INTERMEDIATE COMPUTER

Thursdays, Oct. 30 to Nov. 20—
"Intermediate Computer Using
Lotus Symphony" will be offered 7-9
p.m. in Bloomfield Hills. Fee: \$75.
Sponsor. Cranbrook Schools.

BEGINNING SPREADSHEET

Thursdays, Oct. 30 to Nov. 20 — "Beginning Spreadsheet Using Lotus Symphony" will be offered 7-9 p.m. in Bloomfield Hills. Fee: \$75. Spon-sor: Cranbrook Schools.

• INSTRUCTIONAL TECHNOLOGY

Friday, Oct. 31 — 'The Instruc-tional Developer as an Internal Con-sultant' will be offered 9 a.m. to 4 p.m. in Detroit. Non-member fee-835. Information: Pat Leibowitz, 478-4326. Sponsor: Michigan Society for Instructional Technology.

• SMALL BUSINESS CONFERENCE

Saturday, Nov. 1 — Target for Soccess: Beilding for Excellence III conference offered 8 am. to 4 pm. flavour and the first process of t

• SMALL BUSINESS

Saturday, Nov. 1 — Free small business management workshop begins at 10 a.m. in Troy, Information: 542-4220. Sponsor: Small Business Management Schools.

START A BUSINESS

Tuesdays, Nov. 4 to Dec. 9—"How to Start a Successful Small Business" offered 7-10 p.m. in Troy. Fee: \$295. Information: 542-4220. 5pousor: Small Business Management Schools.

BUSINESS EXPO

Tuesday-Thursday, Nov. 4-6 — Business expo runs for three days in Detroit. Information: 569-8280.

COMPUTER ACCOUNTING

Tuesdays, Nov. 4-25 — "Small Business Computerized Accounting System" will be offered 7-9 pm. in Bloomfield Hills. Fee: \$75. Informa-tion: 645-3635. Sponsor: Cranbrook

■ INTRODUCTION TO PC®

Wednesday, Nov. 5 — "Introduc-tion to Personal Computers" will be offered 8:30 a.m. to 4:30 in Detroit. Fee 8175. Information: Claudia, 377-449. Sponsor: Wayne State Univer-sity management school.

Wednesday, Nov. 5 — Michigan Examployees Services and Recre-ation Association hosts vendors fair 5:30-8:30 p.m. in Southfield. Informa-

ON THE TELEPHONING

Wednesday, Nov. 5 — "Effective Telephone Communication" will be offered from 8:30 am. to noon in Southfield. Fee: 853. Information: Barbara Weisman, 358-2121.

Wednesday, Nov. 5 — A free teleconference, "Executive Briefing on the New Tax Law" will be offered 14 p.m. in Detroit. Information: De-bra Beller, 873-7200 Ext. 185. Spon-sors: WTVS-TV, and Peat, Marwick, Mitchell & Co.

• ROBOTICS

Wednesday, Nov. 5 — "The Second Coming of Robotic" begins at 4 p.m. in Southfield. Non-member fee: \$20. Information: 763-9757. Sponsor: Michigan Technology Counsel.

Wednesday, Nov. 5 — "Your Pro-fessional Image" will be offered 1-4 p.m. in Southfield. Fee: \$65. Infor-mation: Barbara Weisman, 358-2121.

RUN A BUSINESS

Wednesdays, Nov. 5 to Dec. 10 —
"How to Run a Successful Small
Business" offered 7-10 p.m. in Troy.
Fee: \$295. Information: 542-4220.
Sponsor: Small Business Management Schools.

MANAGING FOR PROFIT

Wednesdays, Nov. 5 to Dec. 10 — "Managing for Profit" offered 7-10 p.m. in Troy. Fee: \$295. Information: 542-4220. Sponsor: Small Business

● REAL ESTATE

Thursday, Nov. 6 -- "Special Class-Dual Agency" offered 8:30

Mystery Out of Employing Foreign Workers" offered from 8 a.m. to 5 p.m. in Detroit. Fee: \$195. Informa-tion: 871-8600. Sponsor: Internation-al Institute a.m. to 4:30 p.m. in Detroit. Non-member fee: \$35. Information: 862-8000 Ext. 240. Sponsors: Marygrove College, Michigan Association of Re-

o DIRECT MARKETING

• CPA WEEKEND Thursday, Nov. 6 — Direct Mar-keting Association of Detroit meets. Information: 961-9720. Friday-Saturday, Nov. 7-8 — CPA Weekend will focus on 1986 Tax Re-form Act. Registration fee: \$15. Per-curse fee: \$15. Information: 370-3120. Sponsor: Oakland University.

COMPUTER GRAPHICS

Thursday, Nov. 6 — National Computer Graphics Association meets at 6 p.m. in Bloomfield Hills. Information: Sue Sanderson, 370-1221. • RÉLIGIOUS FINANCE Saturday, Nov. 8 - Free "Congregational Finance" seminar will be offered from 9 a.m. to 2:30 p.m. in Birmingham. Information: 225-3490. Sponsors: NBD Bancorp, Ecumenical Theological Center.

INVESTING

Thursdays, Nov. 6-20 — "Invest-ment Planning ... 1986 and Beyond" begins at 7:30 p.m. in Bloomfield Hills. Fee: \$10. Information: 645-3635. Sponsor: Cranbrook Schools.

MOTIVATION

Thursdays, Nov. 6-20 — "Motiva-tion for Success" begins at 7:30 p.m. in Bloomfield Hills. Fee: \$25. Infor-mation: 645-3635. Sponsor: Cran-

FOREIGN WORKERS

Friday, Nov. 7 - "Taking the

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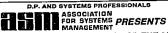
EXECUTIVE WRITING

Monday, Nov. 10 — An "Execu-ive Writing" workshop will be held in Detroit. Non-member fee: \$225. information: 964-400. Sponsor: Greater Detroit Chamber of Com-

8ME CONFERENCE

Taesday-Priday, Nov. 11-14 — Au-tofact '86, Computer and Automated Systems Association of the Society of Manufacturing Engineers' annual conference and exposition on the au-tomated, integrated factory, is in Detroit. Information: 271-0777.

Information for this column should be sent to the business editor. Observer & Eccentric Newspapers, 38281 Schoolcraft Road, Livonia 48150. Information must be received by Monday to be published in the following Thursdown issue. Publication cannot be guaranteed. Information should contain a daytime telephone number where information can be verified.



INTEGRATION STRATEGIES FOR THE 80'S

Friday, November 7, 1986 8:00 a.m. to 5:00 p.m. Hollday Inn - Fairlane Conference Center Dearborn, Michigan

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Saturdays, Nov. 8-Dec. 6 — Graduate Record Examination workshops will be held from 9 a.m. to 12:30 p.m. (9 a.m. to 3 p.m. Nov. 29) in Rochester. Fee: \$95. Information: 370-3120.

SEMINAR TOPICS:

• Management Issues

• Systems Development
• Advance Technology
KEYNOTE ADDRESS: "The Burroughs and Sperry Merger"

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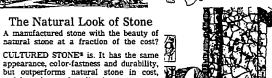


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