500 Help Wanted

LEASING AGENTS - for apartment communities in Sterling Hts if you have prior experience in rental property good customer service and process a working smile send resume to Central Apartment Management, 32780 Grand River, Suite 209 Farmington MI 48024 Att Mike Kaye

LIGHT INDUSTRIAL
Skilled and unskilled. Immediate long term or short term assignments available. Apply 10am-2pm daily or send resume to:
LTI, 1985 W. Big Beaver Rd
Suite 206, Troy, MI 48084

LIGHT INDUSTRIAL
Experience needed for jobs teaching work skills to handicapped adults at Mainstream Industrial Work shops. Experience working with the handicapped a plus. Starting salary $6.25 per hr. plus good fringe benefits.
Personnel Department,
Mainstream
P.O. Box 1747
Pontiac MI 48053
An Equal Opportunity Employer

MACHINE OPERATORS
Will train, days & afternoons available, full time, Livonia area
476-7254

MACHINE REPAIR/MAINTENANCE
Plastic injection molding co., seeks person experienced in hydraulics, electrical and press repair. Apply at: Bellaire Molding & Molding, 2453 Capitol, Redford
255-0800

MACHINE SHOP HELP NEEDED
Lathe hand and helper. Must be able to read prints and perform part setups. Walled Lake 624-2810

MACHINIST
Experienced all-around machinist, for Farmington area Call
478-3525

MACHINIST/TECHNICIAN
Urgent job opportunity. Immediate openings for a Machinist Technician. Prior experience in the following areas: Hydraulic press and other various machining equipment. Ability to perform machining of small components, prepare mock-ups from wood, metal and plastic materials. Must be assignment with possibility of direct employment. Please call
THE EMPLOYMENT CONNECTION
478-3220

MAIL CLERKS
Needed for assignments in Southfield area. Clerk & sort mail. Work full or part time. Reliable transportation necessary. Call now for appointment
MGM
OFFICE SERVICES, INC
557-6080

MAINTAINANCE ASSISTANT
MANAGER wanted for large town house complex in Westland. Skilled individual must be well versed in all forms of building maintenance such as electrical, plumbing and carpentry. Ability to perform minor painting and wallpapering and set up and locking systems is a must. Bigger hour. Send resume to Box 447

MAINTENANCE
Attractive adult community needs experienced maintenance worker to maintain property. Plumbing, electrical & general maintenance helpful. Excellent working environment. To apply call
277-1280

MAINTENANCE - MAVPM shifts full & part time positions available. Flexible scheduling available. Apply in person Monday thru. 10 Mile at Grand River Office.

MAINTENANCE/ICE ATTENDANT
Metal fabrication company is looking for a person to do light housekeeping & machine maintenance. Responsibilities will include the tool crib table for employees, and other duties as mechanically inclined. Apply at 32700 Plymouth Road, Livonia

MAINTENANCE
Must have general knowledge of plumbing, electrical, mechanical, carpet, wallpaper. Previous experience in apartments and condominium. Good starting wages & benefits. Apply in person Remado Hulett 29225 Northwestern, Southfield. No phone calls please

MAINTENANCE
New Apartment complex in Farmington has a full time Maintenance position available. Maintenance background, handyman individual. This position offers an excellent salary, benefits, room for advancement within a reputable Management co. Experienced applicants Contact Kim.
478-9113

MAINTENANCE PERSON
Accepting applications for weekday & weekend full time shift for NEW
LIVONIA
GROUND ROUND RESTAURANT
Wages start at $4.25 an hour based upon experience. Paid vacations and sick days. Employee discounts, group health & life insurance available. Apply anytime from 2pm at
17350 Laurel Park
Livonia
(n/e 6 Mile at Levan) Ask Jacobsen's
An Equal Opportunity Employer

MAINTENANCE PERSON
Small apartment complex in Farmington needs experienced Maintenance person. Duties include all maintenance items, painting, apartment & landscaping. Ideal candidate would be looking for growth & advancement with an established firm. Call for appointment
477-2674

MAINTENANCE PERSON
to perform required maintenance in Southfield apartment community. Candidate must have knowledge in plumbing, electrical, carpentry. A other repairs. Call Mr. Thompson 9-11am Mon-Fri
352-3800

MAINTENANCE PERSON to work in apartment building. Must be experienced in plumbing, electrical, carpentry & carpentry repair. Call 341-9074

MAINTENANCE - Southfield area apartment complex needs experienced person $5.00 per hour to start. Call between 9AM-5PM only 354-0337

MANAGEMENT TRAINEES
to $20,000 YR. Some experience in hospitality or restaurant helpful. Full or part time benefits
EMPLOYMENT CENTER, INC
569-1636

MANAGEMENT TRAINEES
Company expanding locally. No experience necessary. $15 an hour, plus bonuses while training.
Immediate openings
258-9556

MANAGER
We are looking for a dynamic individual with on-site apt. management experience to manage attractive apt. complex located in growing Southfield area.
Compensation package includes salary, apt. insurance & fringe benefits. Call between 9-5
358-1363

MECHANIC - Good mechanical ability for repairs on a maintaining automated machinery.
Call Laura at 459-4200

Mechanics/Electricians
On-the-job training for right candidate. No tools needed. We are fun-to-work energetic company. Must be willing to move to the Atlantic or Pacific Coast and be between 17-34 years old, and have high school diploma or GED. Call toll free Mon.-Wed 9am-2pm.
1-800-922-1702

MESSENGER/DRIVER
Part time, Mon-Fri position is available immediately for an individual to pick up and deliver mail to our branches. Time clock needed in Southfield area. Schedule includes working 8:30 PM to 11:30 PM or 4:30 PM and possibly on Sat. Candidate must be dependable. Cleaning residential homes is current driving record with a valid Michigan license. Qualified candidates please call our Personnel Dept. at 357-5000, Ext. 218 during regular business hours.
Equal Opportunity Employer M/F

NEED EXTRA money for holiday bills? Let's talk! Earn $100 to $180 per week. Paid vacations. Paid holidays. Cleaning residential homes in S. Oakland County. Need car.
Call today! Merry Maids, 443-5380

LIVONIA PRINTING company looking for experienced Bindery Operator to work full time on afternoon shift. Must have experience for cutters, folders & collators. Please contact Bindery Mgr., at 261-8400

500 Help Wanted

OFFICE HELP - Individual should have experience in operating multi line phone system, computer literate, telephone skills, knowledge of general office procedures. Pay commensurate with experience. Send resume to: Human Resources, Cadillac Square, 2414 Industrial Park Ct. Farmington, 48024. Attention Sharon Brow.

OFFICE SERVICES CLERK
Southfield company seeks mailroom/shipping/receiving clerk. Candidates will be responsible, energetic, dependable and maintain a good driving record. Some heavy lifting required. Must be willing to work flexible hours including some evenings & Saturdays. Send resume to P.O. Box 500, Southfield, MI 48037

OPTICAL
Progressive Optometric practice looking for experienced Dispensing Optician full or part time 362-0121

PHARMACIST - to start part-time, move to full time. Partnership than career
Call 835-8322

PLUMBING REPAIR, store now taking applications. Experience preferred, but not necessary. Apply at Long Plumbing Co. 190 E. Main St. Northville
349-0373
An Equal Opportunity Employer

PORTERS needed immediately. God benefits. Apply in person. Bob Dulseka Lincoln-Mercury, 31613 Grand River, Farmington

PRE-SCHOOL DIRECTOR/Teacher
Part-time, year round up to 35 hours $7.00 to 25 per hour. Experience, degree in early childhood education, administrative & organizational skills necessary. Apply person Farmington YMCA 28100 Farmington Rd., ½ mile N. of 12 Mile

PRESS BRAKE OPERATOR - Steel fabricating company in Walled Lake has an immediate full time position. Overtime, profit sharing 624-2410

PRESS OPERATORS - Experienced in injection molding. Attendance at midnight shift. Excellent benefits. Redford area - Recreation Plastic Molding
255-0830
Equal Opportunity Employer

PRODUCTION CONTROL ANALYST
The automotive products division of United Technologies Automotive Operations is seeking an individual in our headquarters in suburban Detroit. Ideal candidate will possess a minimum of 1 yr. experience with scheduling, expediting & reconciliation. A Bachelors Degree personal computer experience & prior customer contact experience would be a plus. We offer an excellent wage & benefit package. Qualified candidates may send a resume including salary requirements to: Box 428, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PURCHASING CLERK - fast paced machining facility looking for entry level purchasing clerk. Clerk experience helpful. Typing skills required. Ability to deal with people positively by telephone & in person. Prior experience with purchase orders, billing, etc. helpful. Send resume to Personnel Mgr. PO Box 40595, Detroit, MI 48240

RADIO Dispatcher - Eves., 15-35 hrs. Apply at Bloomfield Transportation, 6911 Telegraph, Bloomfield

RECLAIMER
Mature person wanted from home. No selling. Verify alumni for high School Reunions. Call Class Reunions, Mon.-Fri., 10-2 773-8820

RETAIL MANAGEMENT
Manager needed for Birmingham Hedges Butler drug store. Retail experience required. Drug store experience helpful but not necessary. Send resume with salary requirements to: Human Resources, Rite Aid Corp., Inc., 6310 Telegraph Rd., Birmingham, MI 48010

RETAIL SALES PERSON
for full time clothing store, experience, apply with in: Fashion Glamour 26773 Grand River Redford

ROOFERS
Experienced built-up and single ply roofers wanted.
ROOFERS - Shingle - 2 years experience. Own truck & equipment.
Call 835-9620
533-4050

SALES ENGINEERING - mature - experienced in selling on Purchasing and Engineering Departments of auto firms - established long time accounts - Estimating experience helpful. Salaries commensurate with experience. Send resume to Box 5, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SALES MANAGERS
HOW WOULD YOU LIKE TO WORK 60 HRS. A WEEK?
With all the free time you can handle at a fun job. Looking for sharp people. No experience necessary, must have a rock n' roll atmosphere & working with opposite sex. If you are ready to work 3-10 pm for $ would like to call Mr. Taylor for an appointment at
421-9100

SECURITY
IMMEDIATE OPENINGS
GUARDIAN IS ON THE MOVE!! Due to major growth, we are seeking a large number of qualified security officers. Requirements include valid driver's license, working auto, valid Michigan driver's license & no criminal record. We offer
Excellent Full Time Positions
- Flexible Hours
- Weekly Pay
- Paid Vacation
- Rapid Advancement
Apply in person Mon.-Fri. 9am-4pm.
PERSONNEL DEPT
20830 Southfield Rd., Southfield
An Equal Opportunity Employer

SECURITY OFFICERS BONUS
Immediate openings available for full & part time security officers in the Oakland County & western suburbs. Retirees welcome. Salary up to $5 an hour with company benefits. Apply Mon thru Fri. between 8:30am-3:30pm at: Allied Security, Security Plaza, 24567 Northwestern Hwy Southfield. Bring pictured ID & SS card to interview.
355-0504

SECURITY OFFICERS
Modern Livonia warehouse 3 new positions. Males & females. Raises & promotions can come fast. Will train. Apply at Modern Industrial 30 days & most weekends you will be off. Some experience helpful.
Carl, telephone necessary

Office Dispatchers also needed for Farmdale office.
Call or apply 10am-3pm
22930 Woodward, Ferndale
TV CRAN N of 8 mile
541-3080

SECURITY-ROCKWELL Investigative services needs security officers. Will train. Retirees and women welcome. Call for interview. 473-8171

SECURITY SERVICE looking for sharp, reliable people for full & part time openings in the Westland, Farmington, Livonia & Southfield areas. Other includes
• Work shifts around your schedule
• Location near your home
• Paid location time
• Educational assistance
• Pleasant working conditions
• Career opportunities
• Insurance available
For a positive change in your career call
422-0515

SEMI TRAILER MECHANIC
40 hours plus per week. Some tools required. Advanced Truck & Trailer
Call 459-8600

SERVICE PERSON - Responsible for commercial restaurant equipment. Need some electrical experience. For information Call 532-6291

SERVICE TECHNICIAN - heating & air cond. training & installation. 3 year minimum
Call 937-1780

SEWER WANTED - EXPERIENCED
Sewing machine operator in sporting holsterry shop. Call
459-8350

SHEET METAL PERSON - Roof related 3 years experience
Benefits
534-0050

SHIPPING DEPARTMENT of large dental supply company, $5 per hour with benefits. Apply Wed., Dec. 28, between 10 am & 2 pm. Henry Dental Supply, 24114 Research Dr., Farmington Hills
478-3200

500 Help Wanted

SHIPPING & RECEIVING
Metal fabricator is looking for a self-motivated person with good organizational skills to handle all duties of our Shipping & Receiving Department. Previous experience a must. Apply at 52700 Pontiac, Trail, Wixom.

SHIPPING & Receiving Person with light maintenance & helper experience for used auto parts firm in Detroit. $4.50 an hr. Call Bernard at
Shipping & Receiving, BKS, 15118 Beech Daly, Redford, MI 48239

SIDERS - Aluminum. 2 years experience. Own truck & equipment.
Call
533-4050

SMALL MACHINE Shop in 8 Mile/Telegraph area needs person to deburr parts & operate small machine. $5. per hr. Day shift.
Call 10am-4pm
255-2258

SNOWPLOWING Drivers, with good driving record, up to $10 hr., cash, with experience. Snow Shovelers $5.00 Hr. People who work trucks $35 hr. Southfield 354-0213 489-3955

Stock & Display Help
Wanted. Experience preferred, full & part time positions available.
Apply in person only
JOE'S PRODUCE
33152 W. 7 MILE - LIVONIA

STOCK HELP - for lighting showroom full time, part-time AM. Apply at Red Lighting, 43443 Grand River, Novi
348-4055

STOCK PERSONS for large department chain. 10-24 hours per week. Good pay. Call Mark
352-9042

SUMMER EMPLOYMENT OPPORTUNITIES
Must be 18 years or older prior to date of hire. Must have valid Michigan driver's license with a good driving record. Must pass physical exam. Duties include but are not limited to various maintenance & developmental operations of Parks & Recreation & Public Works Depts. $4.50-$5 per hour, day shift, $5.15-$5 per hour afternoon & weekend shifts. Apply now to City of Troy Personnel, 500 W. Big Beaver, Troy, MI 48084
An Equal Opportunity Employer

SUPERVISOR for light manufacturing plant. Must have prior experience, warehouse inventory and production knowledge required. $24K to $28K. Send resume to Box 206, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

TAILOR OR SEAMSTRESS
Full or part time. Experienced in alterations & women's alterations. Mr. Lapham
349-5175

TAX PREPARERS
Experienced or recent Tax School Graduate. Top wages paid. Call Frank Smrecak at Jackson-Hewitt.
928-5530

TEACHER
Kindergarten & Preschool Teachers Aides positions available. 2 yrs early childhood development experience or degree required. Apply at Hebrew Academy 25295 Grand River, Redford, MI 48240
537-3680

TEACHER - SPECIALED
Learning Resource Room, private school, may work part time/evenings only. Certification required. Excellent salary & benefits. Salary competitive and commensurate with experience. Call, 9-11:30 am or 6-10 pm
533-4050

TEACHING ASSISTANTS for nationally accredited nursery school in Livonia. Starting at $4.50 per hr. with program premium. Great benefits. Full time & benefits, with chance for advancement. No weekends or nights
525-3767

TELEMARKETING
Full or part time. Sell NEXUS products to established accounts. Experience helpful. Salary + bonus + benefits. Send resume to Mrs. S., at Jerlar, Inc. 27150 W. 8 Mile, Southfield, MI 48034

TELLER
Needed part time for drive-in teller. Work in Plymouth. Average 23 hours per week. Must be able to work some evenings. Previous teller experience desired. Phone Mon thru Fri., 9-5
453-5440

TELLER - PART-TIME
Position open at our Wayne office. Candidate must be able to communicate effectively, have a cash handling aptitude and professional attitude. Excellent career opportunity. Apply at or send resume to
Farmers Credit Union
Personnel Dept.
34629 Michigan Ave
Wayne, MI 48184
An equal opportunity employer

TERMINAL MANAGER
Romeo, MI. Rapidly growing retailer seeks to manage 2 or 3 drivers, be responsible for light & equipment maintenance. Sales background a must. Send resume to: Terry Hoover
Cooper Freight, 1081 Arkansas, Memphis, Tennessee 38106

THE CITY OF ROCHESTER HILLS
DIRECTOR OF BUILDING
The City of Rochester Hills has one position opening for Director of Building. The Director of Building is responsible for all Building functions of the City.
Qualifications include five years building experience as a licensed professional engineer, architect, building inspector, contractor or superintendent of building construction.
Salary. Current $40,800 ($42,100 January 1, 1989) plus COLA and excellent Fringe Benefits.
Please submit resume to Human Resources Department, City of Rochester Hills, 1000 Rochester Hills Dr. Rochester Hills, MI 48309
Equal Opportunity Employer
Male/Female/Handicapped/Vet

TOOL MACHINIST - Needed, must be able to set up & complete each job. L & L Manufacturing Co., 14430 Joy Rd., Detroit.

TOP SALARY - Nannies needed. Experienced with children. Mature, reliable live-in/out. Full/part time. Call The Nanny Network, Inc. 939-5437

TRAVEL AGENCY MANAGER
Wanted for busy Northwest Office. PARRS preferred. New agency in Bloomfield Hills. Must be friendly and outgoing. Send resume and salary requirements to: ETA Travel, 505 N. Woodward, Suite 1200, Bloomfield Hills, MI 48013

TRAVEL AGENT
Position available for corporate travel consultant. Apollo trained preferred. Rochester Hills office. Call 656-8113

TRAVEL AGENT
2 yrs experience. ARC qualified. Leave message. 681-9023, or
853-3298

TRUC DRIVERS WANTED
Must have chauffeurs license. Relative knowledge of Detroit. 5 to 10 county area. Apply in person Mon. Fri. between 10am-4pm. 981 Manufacturing Drive, Newbrough Cherry Hill area, Westland

TV TECHNICIANS for bench work & some service calls. Experienced only need apply. VCR knowledge a plus
848-2033

TWO TELEMARKETERS Wanted for Livonia window company.
Call Wayne.
522-4500

TYPESETTER-Table top computer. Business needs someone who has experience necessary. 5 days/wk, salary commensurate with experience, benefits after 90 days.
422-8456

UPHOLSTERERS
Lakeland Chair, a manufacturer of quality upholstered seating, is looking for responsible & motivated persons interested in quality workmanship. Now!
313-348-9545

WANTED PARTS DELIVERY PERSON, to deliver parts to Southeast Michigan locations, for our new car dealership located in Farmington Hills. Please call Steve Shepherd at
471-0041

WAREHOUSE HELP - must be willing to get chauffeur's license. Please apply at: Industrial Belting & Supply, 32456 W. 8 Mile, Farmington.

WARRANTY & PUNCH OUT expert to operate warranty department for condominium development in W. Bloomfield. Good opportunity for right person. Handicap experience. Must be knowledgeable & only experienced persons need apply. Good salary & benefits.
737-5600

500 Help Wanted

WAREHOUSE MGR. for used auto parts firm in Detroit. Abe to manage warehouse help, good w/numbers. $10 hr. References required. Send resume: Bramson Auto Sales, 15118 Beech Daly, Redford, MI 48239

WELDER - Experienced in structural and/or sheet metal. MIG or TIG preferred.
624-2410

WELDER FABRICATOR
Beech Daly area
437-2007

WELDERS & FITTERS
Fabricator needs production welders & fitters. Full benefits/health, life & dental insurance. 13 paid holidays. Bonus days. Apply at: 52700 Pontiac Trail, Wixom.

WELDERS - MIG experienced. Production work. Days, or afternoon, 9-11AM or 1-3PM, at B&C Manufacturing, 100 S. Mill St. Plymouth.
An Equal Opportunity Employer

WELDER WANTED, experienced for full/part time position at steel fabricating shop in Livonia. Call between 7am & 4:30 pm.
425-8250

WE WANT YOU!
Explosive growth has created a leasing position for an outstanding individual. This team-oriented professional will be involved upon hire into an intensive training program. If you are poised, sincere and have a burning desire to succeed, let us assist you. Competitive hourly wage and excellent benefits & certain perks. Leasing Consultants are regarded with respect & are compensated for their importance. Begin or continue a career with us. Please call Deborah Weber - today.
853-9400

WHAT DO YOU DO when the holidays end in December but the bills don't? Add $600 a month to your income! Couple needed for part time office cleaning in Novi. Thru Feb. 6PM to Midnight. Troy area.
Call
543-2960

WOOD CUTTER NEEDED
Experienced wood cutter needed for tool assist. Please call
553-4844

WORKAVAILABLE IMMEDIATELY
Light packaging work. $3.50-$3.75 per hour. Call Normal Services for time.
593-3704

502 High Wanted Dental-Medical

ATC
New 14,000 sq. ft. clinic in Novi needs full time athletic trainers for outstanding project development. Competitive salary, benefits. Growth potential.
473-5600

CLERK/RECEPTIONIST needed for doctor's office. Insurance billing experience preferred. Full benefits. Send resume to Box 206, 32600 Northwestern, Ste. 240, Farmington Hills, 48018

BUSY SOUTHFIELD Ophthalmologists' office seeking responsible, mature person with experience in Ophthalmologic experience preferred. Resume to Box 206, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

CENTRAL SUPPLY ASSISTANT
Full time afternoon position available for experienced Teachers Aides to perform varied duties including decontamination of trays and equipment, sterilization, preparation of trays and packs, and processing procedure carts.
The position offers an excellent wage and benefits package. If interested, you may apply in person or contact
GARDEN CITY HOSPITAL
(Osteopathic)
6245 N. Inkster Road
Garden City, MI 48135
421-3300, ext. 4277
An Equal Opportunity Employer

CHAIRSIDE ASSISTANT
for Novi dentist, full or part time. Must be cheerful & have a desire for rapidly growing practice. Benefit package available
477-7230

CHAIRSIDE Dental Assistant needed full time in Plymouth area. Large state with a private practice in Farmington Hills. Responsibilities include insurance claims processing and other clerical duties. Experience is welcome to apply. Please send resume to: Internal Medical Clinical Group, 28080 Grand River, Suite 306, Farmington Hills MI 48024

CLERK TYPIST/Clerical Clerk
Psych Dept. Facility. Excellent benefits. Salary competitive. Benefits.
Call 835-8000, Ext. 523
Call

CYTO/TECHNOLOGIST
CYTO Technologist with supervisory experience. Send resume to 738 Pasteur, Detroit, MI. 48202

DENTAL ASSISTANT - Outstanding Farmington Hills dental practice seeks another enthusiastic individual, with professional attitude, to complete our team. Excellent salary & benefit package. Ask for Marlene
338-5330

DENTAL APPOINTMENT COORDINATOR
Birmingham area dental office is looking for a team oriented, experienced appointment coordinator. We consider part time.
Call Carol
646-6383

DENTAL ASSISTANT - Experienced full time chairside assistant for Rochester family practice. Computer experience helpful.
652-1100

DENTAL ASSISTANT
Full time Chairside experience preferred. West Bloomfield office
737-2600

DENTAL ASSISTANT
for Farmington Hills office. Experience preferred but will train.
855-3435

DENTAL ASSISTANTS - full or part time. Chairside. Full time must be willing to travel between 2 offices. Call, 476-2300 or 476-1910

DENTAL CHAIRSIDE ASSISTANT
Full time in our Livonia office.
Please call at
477-5688

DENTAL HYGIENIST
Specialty practice in Southfield/Birmingham area has opening for enthusiastic, experienced career professional. Excellent salary and benefits plus incentives.
Call Doreen at
357-3109

DENTAL HYGIENIST - Modern and busy practice. Flexible hours. 14 & Degundre area. Hours and wages negotiable. Call.
268-0060

DENTAL/HYGIENE ASSISTANT
We are a multi-specialty group practice looking for a team-oriented assistant with general dental and/or hygiene experience. Opportunity to train with specialists. Full time, excellent benefits, or part time, flexible.
Call Karen Webber.
355-0533

DENTAL HYGIENIST
Mon., Thurs. & Sat. Modern Southwest Birmingham office.
642-6430

DENTAL OFFICE MANAGER - Livonia. Permanent, part time morning position. Experience preferred. Mornings 664-8100 Ext. 1006

DENTAL RECEPTIONIST
Southfield/Birmingham area specialty practice seeks a responsible, people-oriented team member for full-time Front Desk Administrative Position. Salary. Generous salary & benefits. Call today at
357-3109

DENTAL RECEPTIONIST
Part-time. Mature person. No experience necessary. Redford area. Call after 4pm.
647-7544

DENTAL RECEPTIONIST - Insurance Co-Ordinator needed in this fee basis practice in Livonia area. Farmington.
478-4818 or 968-2068

DENTAL RECEPTIONIST
Canton area. Pleasant office. 9-6. Mon.-Fri. Mature, dependable, enthusiastic, team oriented individual to enjoy working with people. Experience preferred but will train right person. Call Pat, 9-1: 451-1188

DENTAL RECEPTIONIST - South-western Oakland County practice seeks warm, friendly person who works well with others. Dental office desk experience is much. Salary & benefits commensurate with experience. Call Debbie, Fridays between 10-AM-3PM
478-4724

NURSE AIDES
All Shifts. Full or part time. Will train. $4 an hour. Apply in person:
CAMELOT HALL
NURSING HOME
35100 Ann Arbor Trail
Livonia, 522-1444

502 High Wanted Dental-Medical

HOME HEALTH AIDES
LIVE-INS
RNs
Holiday bills have you down? Need extra money? Work the hours you want. Michigan Professional Services
352-5340

HOSPITAL BILLERS
Must have current knowledge of various insurance billing and pay top wages. Call for further info
PARTNERS IN PLACEMENT
474-8500

HOSPITAL
IN/OUT PATIENT BILLERS
Full time employment. Benefits with growing hospital billing service. Resume to: HRS, Ste #110, 15999 W. 12 Mile, Southfield, MI, 48076

INTERESTING WORK assisting a Veterinarian, clerical & animal care in computerized W. Bloomfield small animal hospital. Licensed techs interested to apply also
851-5203

LPN/RN needed full time for day & afternoon shift. Small basic nursing home located in downtown Plymouth. For more info call
453-3983

LPN'S
Great career opportunity
Full time benefits
Great benefits!
Weekend bonus!
Call Mr. Tubb, D.O.N.
729-0857
An Equal Opportunity Employer

LPN'S
Nursing Home has full time shift. Benefits including vacation, Holiday & overtime. Earn up to $9.00 hr. Call immediately Leah Edie, 981-6600

PRN NURSING SERVICES
LPN'S
One full time afternoon, one full time midnights. Part time available also. Nurse Aides applications now being taken.
Call Mrs. J. Harding RN, Director of Nursing
Medicare Recovery Care
22350 W. 8 Mile Road Detroit
253-6450

LPNs
Part-time Midnights
Apply in person
Maryvrest Manor
15475 Middlebelt
Livonia
427-9175

LPNS
RN-DAY SHIFT
FULL OR PART TIME
Sick Leave, Matching, Dir
Call for appointment
NIGHTENGALE WEST
8355 Newburgh Rd
Westland, near Joy Rd
An Equal Opportunity Employer

LPNS needed for our nursing team. Full or part time available. Start at $9 per hour without experience. $9.50 with experience. Call Livonia Nursing Center, 26910 Plymouth Rd. Livonia

MANAGER/RN
For busy ophthalmic clinic. Must be RN with management experience. Degree preferred. Salary commensurate with experience. Please resume to: PO Box 26010, Fraser, MI 48026-6010

MEDICAL ASSISTANT, minimum 2 years experience, venopuncture, EKG, X-ray, PFT. References. Located in Southfield. 557-9866

MEDICAL ASSISTANT or LPN
Full time internal medicine or Gastro Department. Call 538-4700

MEDICAL BILLER
Experienced in all forms of third party reimbursement for pleasant, W. Bloomfield office/OTH 50mi radius. Willing to train Medical Claims Adjustor
851-1000

- MEDICAL BILLER RECEPTIONIST
Must have experience in medical or dental billing. Knowledge of health insurance and billing necessary. Must be hard working and dependable. $7 and up depending upon experience. Call.
478-1166

MEDICAL BILLER - with computer experience for busy Farmington office. Full time, competitive salary. Ask for Debbie.
399-1905

MEDICAL DENTAL RECEPTIONIST
Needed for Ortho office in Birmingham/Farmington area. Part time. Please call.
645-5340

MEDICAL & DENTAL OFFICE
Front desk receptionist
Call 557-3600

MEDICAL RECEPTIONIST
Full time position available for a caring, professional person to join our team. Good phone skills. Knowledge of medical insurance a plus. Must be hard work and dependable. Salary $7 an hr. & up depending upon experience Call
478-1024

MEDICAL RECEPTIONIST
For ophthalmic office, pleasant staff, part time.
Troy 589-2900

MEDICAL RECEPTIONIST
Full time position available for Redford. Available after Holidays.
Experienced
937-2600

MEDICAL RECEPTIONIST
Immediate opening for mature person in Southfield area. Approx. 45 hours per month. Excellent benefits. Salary commensurate with experience.
568-1958

Medical Receptionist
Office of Bernard Physician's office. Previous medical office experience required. Typing 45 wpm.
Call
443-2544

MEDICAL RECEPTIONIST
Immediate opening for experienced, mature individual. Computer, insurance billing, general dental. Full time. Bloomfield area.
W. Bloomfield
851-0555

MEDICAL TRANSCRIPTIONIST
Immediate position. Full-time. Benefits. Must be accurate - with prior medical terminology experience.
W. Bloomfield.
851-0555

MLT - PART TIME. Approximately 30 hours per month. Equipment & years experience for Livonia Internal Medicine. Call Debbie, Freedom Medical Clinic, Monday thru Friday between 10AM-3PM
478-4724

NURSE AIDES
All Shifts. Full or part time. Will train $4 an hour. Apply in person:
CAMELOT HALL
NURSING HOME
35100 Ann Arbor Trail
Livonia, 522-1444

502 High Wanted Dental-Medical

NURSE AIDES - Experienced and/or certified for home care in western Wayne & South Oakland communities. Transportation allowance paid. Starting wage $5.25 per hour.
United Home Care
459-5141
An Equal Opportunity Employer

NURSE AIDES/LPN's
6 months experience in medicine required to fill positions in Westland, Redford, Bloomfield, Livonia, Garden City and Downtown Heights. Various shifts available. Call
PARTNERS IN PLACEMENT
474-8500

NURSE AIDES & ORDERLIES -
Nursing Home having all shifts. Benefits including holidays & overtime pay. Earn up to $6/hr. (On-call, $6.25) For immediate work. Call
Edie, 981-6600
PRN NURSING SERVICES

NURSE ASSISTANTS
Free training program provided in our nursing facility for dependable, reliable disabled clients. Apply in person today to reserve your spot in our next class.
Wayne Total Living Center
and Rehab
Wayne, MI
NO PHONE CALLS
An Equal Opportunity Employer

NURSE for busy Southfield Pediatric office. Full time. Some Saturdays. Call between 9am-4pm.
557-0420

NURSES AIDES - all shifts in person. Livonia Nursing Center, 28910 Plymouth Rd. Livonia

NURSES AIDES
AFTERNOON & MIDNIGHT SHIFTS
Full time, experience not necessary. Will train. Sick leave benefits.
NIGHTENGALE WEST
8355 Newburgh Rd
Westland, near Joy Rd
An Equal Opportunity Employer

NURSING Home - full time days, afternoons and part time midnight positions available. $4.05 to start, quality wage. No experience necessary will train. For more info call
453-3983

Nursing Assistants & Orderlies
- Tuition Reimbursement
- Health & Life Insurance
- Sick & Accident Insurance
- Paid Vacation
- Paid Holidays
- New Wage Increase

Applicants must have high school diploma or equivalent. Experience preferred but will train. If interested, please call or send resume to:
Stacy Grimes
Georgian Bloomfield
2975 Adams Rd.
Bloomfield Hills, MI 48013
645-2900

OAKWOOD CANTON HEALTH CENTER - Permanent part time position for family practice physician RN, LPN, Medical Assistant. Contact Ann Marie Sullivan
459-3220

OFFICE MANAGER
For busy Livonia podiatry office. Administrative and computer skills required. Computer experience necessary. Excellent salary & benefits package. Call Podiatry Office, 30931 W 7 Mi. Rd., Livonia, MI 48152

ORTHODONTIC RECEPTIONIST
We are looking for bright energetic & cheerful Receptionist for a busy orthodontic office. Experience preferred but will train the right person. Full immediate opening, salary commensurate with experience. Send resume to 4947 Cass Avenue 726-1705

PHYSICAL THERAPY AIDE
Part time. Flexible shift. Some PM hours. Rehab Matters, located in Woodland Medical Rehab Agency, 31233 W. 12 Mile, Novi, MI., 48050. Att: Kim Erickson

Professional Nurses
Due to expanding program within our facility, we are looking for people looking for a challenging, rewarding career in team nursing. We offer excellent salary, benefits, tuition reimbursement, 12 hour shifts, and a lot more plus much more. If interested in working in a prestigious private Psychiatric care setting please call or send resume to
Attention: Personnel
Georgian Bloomfield
2975 Adams Rd.
Bloomfield, MI. 48013
645-2900

PT. AIDE for pediatric clinic in Southfield. Mature, reliable person needed for full time position with benefits. Ideal for high school education seeking a prior experience
Call Ann Marie
557-7338

RECEPTIONIST for physical therapy clinic in Novi. Typing required. Hours Mon thru Fri., 9 to 5.
Please call
478-6140

RECEPTIONIST - Full time. Mature individual needed for busy Farmington Chiropractic office. Great working conditions and growth opportunities. Apply at
28400 W 5 Mile Rd., west of Inkster, on Mon., Tues., Wed., & Fri., from 9am-1pm and 3-5pm

RECEPTIONIST - PART-TIME
Busy podiatry office in Plymouth. 20 to 25 hrs per week.
453-3983

RECEPTIONIST/ASSISTANT
Full-time. Ophthalmology department. Contact Ann Marie Sullivan
Call Now!
348-8000, Ext. 325

RECEPTIONIST
Psych Dept. Facility. Excellent interpersonal skills. Experience preferred. Competitive Salary. Benefits.
Call 835-8000 Ext. 325
Call

RN CARDIOLOGY
RN Cardiology, full time position, (Mon-Fri) available for a nurse practioner with a board certified Angio in Farmington Hills. Previous experience in Cardiology, Angiography, peripheral nursing or interventional therapy preferred. Pay is very competitive. Internal Medical Clinical Group, 28080 Grand River, Suite 306, Farmington Hills MI 48024

RN or LPN - URGENT CARE
Pay hours. Woodland Health Care Center, 348-8000, Ext. 325

RN
Part time. Apply in person
Maryvrest Manor
15475 Middlebelt, Livonia.
427-9175

RNS-LPNS-GPNS
Skilled nursing facility in Livonia seeking full and part time RN's, LPN's earn $10.00 an hour. RN'S earn $11.00 an hour, plus health and life insurance benefits. Call for appointment. M. Fefoak, RN.
522-1444

RN'S
We're looking for a strong, capable, caring RN to join our professional staff in a supervisory capacity. Developmentally disabled adults. We have both day & afternoon shifts available. We offer a large range of benefits including an attractive weekend bonus. Interested? Contact
N TUBB, D.O.N
729-0857
An Equal Opportunity Employer

SWITCHBOARD POSITION (Full time) Receptionist, $5. to $6. an hour. Apply in person, week days, 8-5pm. Knight Enterprises, 40600 Grand River, Novi.

BOOKKEEPER, full charge for small office in Plymouth. Good location. Send resume to Box 442 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

BOOKKEEPER
Immediate opening for individual with both rec payables & payables experience. Redford area. Competitive salary. Excellent opportunity for qualified individual. Call Sue for interview at DPK
443-0056

502 High Wanted Dental-Medical

RN
The McAuley Urgent Care in Plymouth (Arbor Health Building) has a part-time (21 hrs. - day & weekend hours) position available for an RN with proper acute care experience and BCLS certification. Ambulatory nursing experience with emphasis on health promotion is preferred. To apply for this position, please call Sandy Miller at the Arbor Health Building at (313)455-1900

Catherine McAuley Health Center
Employment Office
5301 E. Huron River Drive
P.O. Box 992/137
Ann Arbor, MI. 48106

504 Help Wanted Office-Clerical

ACCOUNTING CLERK
Full time. Knowledge of Payables and receivables a must. Experience helpful. Send resume to Box 432 Observer & Eccentric Newspapers 36251 Schoolcraft Rd., Livonia Michigan 48150

ACCOUNTING CLERK
Full-time position available with Financial Services Department of a Banking Dept., potential for advancement. Accounting helpful. Ideal candidates will be hardworking, with good attitude. Experience. Full benefit package. Send resume to
Accounting Clerk
P.O. Box 779
Detroit, MI. 48231

ACCOUNTING Personnel Clerk - Position available immediately in accounting/personnel department for self starter & fast learner. IBM System 36 training available. Vacation benefits after 1 year. Apply or send resume to: Waterford Gallery, 32977 Schoolcraft, Livonia, Mich. 48150

ACCOUNTING
$18,000.
Computerized Billing Management for an established Cardiology office. Ideal candidate will be hard working, with good attitude. Experience. Full benefit package. Send resume to
Accounting Clerk
P.O. Box 779
Detroit, MI. 48231

ACCOUNTING Personnel Clerk - Position available immediately in accounting/personnel department for self starter & fast learner. IBM System 36 training available. Vacation benefits after 1 year. Apply or send resume to: Waterford Gallery, 32977 Schoolcraft, Livonia, Mich. 48150

ACCOUNTING
$18,000.
Computerized Billing Management for an established Cardiology office. Ideal candidate will be hard working, with good attitude. Experience. Full benefit package. Send resume to
Accounting Clerk
P.O. Box 779
Detroit, MI. 48231

ACCOUNTS PAYABLE
SALARY $14,000
Great opportunity to use your accounts payable calculator & light typing. Call Bill Bryant
ALL FEES COMPANY PAID
PERMANENT STAFF