502 Help Wanted Dental-Medical

DENTAL ASSISTANT
Central sterilization. Full time position available in a growing practice. Excellent salary, Medical, dental, 401k & pension plan benefits. Experience preferred. Good people skills/humor & initiative expected. 728-1700

DENTAL ASSISTANT
Do you like a supportive atmosphere and recognition for your professional? We are seeking an exceptional person for our progressive Farmington office. If you seek a real opportunity, please call Dr. Bernard. 644-1955

DENTAL ASSISTANT
Are you underpaid & overworked? We are waiting for a top notch or a self-motivated, people person who has exceptional Chairside Assisting skills. We offer a full time position with Medical/Dental benefits, paid holidays, Personal/Sick days & a pension plan. You can work in a pleasant, supportive, quality oriented group practice in Warren. Call Joyce or Carol 979-2600

DENTAL HYGIENIST, progressive Canton office, looking for an enthusiastic, people oriented person to join our professional team. Full or part time. Flexible hrs. 981-5455

DENTAL HYGIENIST
Livonia general dentist has a quality people-oriented hygienist for a day full time position. Attractive remuneration. Call for interview
525-6100 or 626-6713

DENTAL HYGIENIST
3 days per week. 14 Mile/Halsted area. Call 979-0111

DENTAL HYGIENIST
Part time Prevention oriented family practice seeks experienced hygienist. Individual to complete our team. Northville area. Please call 348-7997

DENTAL HYGIENIST
Sat mornings
855-5452

DENTAL HYGIENIST - W. Dearborn area. People oriented, family practice, full time. 562-5610

DENTAL HYGIENIST
needed for Southfield area. Approximately 30 hrs. per week. Benefits. Starting pay 15h 569-8722

DENTAL HYGIENIST
Rochester area 2-3 days per week, in 2 doctor conservative practice. Call for interview 651-8491

DENTAL HYGIENIST - Quality oriented Redford office in Canton is looking for a part-time hygienist. Call 397-8262

DENTAL HYGIENIST
Western office looking for enthusiastic, people oriented dental hygienist. Perio oriented office. Located in Troy. Full or part time 828-3062

DENTAL HYGIENIST - excellent opportunity to join a well established Livonia area practice. Emphasizing prevention & soft tissue management 464-2000

DENTAL HYGIENIST - Part time for Southfield family practice. Flexible hours. Competitive salary & fringes. Send resume to: Suite A, 18239 W. 12 Mile, Lathrup Village, Mi. 48076

DENTAL HYGIENIST
POSITION YOURSELF
FOR SUCCESS IN THE 90's
We are a progressive Livonia dental office offering a dynamic opportunity to the right person. We are seeking an exceptional team person that can help us keep our high standards of care & communication we bring to all our patients. We emphasize personal development, continuing education, participation with other team members and community involvement. If you're a self motivated person interested in a long term opportunity, call Dental Hygiene please call 261-5100

DENTAL INSURANCE/coordinator. Full time receptionist. Seeking friendly experienced full time professional to join our staff. Top salary & benefits commensurate with experience 427-2880

DENTAL LAB Technician. Crown & bridge tech needed for Farmington office. Full time. Experience preferred. Good salary, benefits commensurate w/experience. 855-6655

DENTAL RECEPTIONIST: Are you an experienced dental receptionist looking for an opening in a high quality independent practice where your professional manner and your organizational and communication skills will be put to good use? If these are also bright & personable, dependable & conscientious, please call and sincerely caring about people and about health. 373-3342

DENTAL RECEPTIONIST - Mature person. Computer experience. Ideal opportunity for advancement. Full time 274-4422

DENTAL RECEPTIONIST
Friendly, experienced, full time professional needed to join our excellent staff. Must be able to run front desk, type and willing to learn new computer. Possible managerial duties. You are enjoying fun while working hard. Great hours, excellent pay and benefits. 453-6848

DENTAL RECEPTIONIST
Experience preferred. Full or part time. Benefits available. Westland/Canton area. 326-2010

DENTAL RECEPTIONIST, experienced, needed for W. Dearborn practice 4 days, no evenings or Sat. Excellent benefits 561-0048

DENTAL RECEPTIONIST/Dental Assistant to join our friendly, enthusiastic team. Experience preferred. Troy area. 362-5600

DENTAL RECEPTIONIST, familiar with pegboard, insurance, statements, general handling of a busy office, needed to join our friendly & knowledgeable team. Our beautiful office is located across from Laurel Park in Livonia 4th floor.
591-0018 or 626-1494

DENTAL SECRETARY/ASSISTANT in Livonia. Our busy periodontal office is searching for a motivated person to be utilized in our business and assisting departments. The ideal candidates should be bright, energetic, and have minimum 2 yrs. dental experience. Computer experience most beneficial. We offer a full time position with excellent benefits and salary. No eves or Saturdays. Ask for Debbie at 522-7315

DENTAL TECHNICIAN
Experienced. Surveying and waxing for cast metal partial department. Call 435-3710

DENTAL TECHNICIAN TRAINEE
Full time. Only self motivated individuals need to apply. 477-5900

DENTAL AIDE
Full & part time for noon to 8pm shift. Apply in person, Venoy Concrowd Care Center, 3999 Venoy, Wayne, MI

DMC WOODLAND Health Care Center
NW AREA

NUCLEAR TECHNICIAN - Part time, registered or eligible. Call 417-4010

X-RAY TECHNICIAN - 2 positions available. Full time, no evenings. Call Ron, 535-4700, Ext. 579.
Affiliated with
The Detroit Medical Center
An Equal Opportunity Employer

ENERGETIC CARING home care needed for friendly, alert 65 year old woman with ventilator. Will train. Non-smoking LPN or Aide. Call Louise Clarkston. 625-5654

EXPERIENCED RECEPTIONIST
Shop 15, mile & Southfield area. Full time, excellent working conditions. Billing knowledge helpful. Call 559-0620

E.M.T./LPN - Part time only position open in our Northville office. Work in the Metro Airport area. Willing to train. Opportunity to work with big clients in a warm, supportive atmosphere. Wed. Fri. Sat. days. Qualified 18 hr. work week. Paid vacation, sick time, holidays. Send resume/call at interview. 459-0662

FRONT DESK PERSON-Mature individual for busy neurology office. Experience necessary. Full time. Call MBS preferred. Excellent benefits, salary negotiable. Ask for Dee 642-1720

FRONT DESK RECEPTIONIST
Full day per week - Wed., 12-8pm. Specialist office in Novi. Wall, Sandy after 5pm 641-9082

FULL TIME Pre Cert/Receptionist for busy OB/GYN office. Southfield area. Call between 9-11 or 1-3 Only. 559-4542.

HYGIENIST
Full time. Large group practice. Excellent working conditions. Call Sherie at 420-2526

502 Help Wanted Dental-Medical

DMC-WOODLAND HEALTH CARE CENTERS
- LABORATORY CLERK, Southfield
- LPN/MA - ENT, Novi.
- LPN/MA, half & part time, N.W. area
- LPN, Internal Medicine Novi.
- LPN - Rheumatology, Novi.

Affiliated with
The Detroit Medical Center
Contact 347-8100
An Equal Opportunity Employer

FILE CLERK for busy Berkley doctor's office. Day shift, 30-40 hrs. Salary negotiable. Also Medical Assistant needed, 20-30 hrs. Must know Venopuncture, EKG. Salary negotiable. Call 543-2340

HYGIENIST wanted in N.W. suburban Bloomfield OP office, periodontal specialty office experience preferred. All else negotiable, aggressive room planner/assistant. Reply to Periodontal Therapy Position, 371 E. Main St. Northville, MI 48167

HYGIENIST
You'll feel comfortable in our office. Well established family practice Farmington Rd. and 12 Mile area. Mon., Tues. & Thurs. 8AM-5PM. Call 553-8556

HYGIENIST: 14 Mile Oxfordmore, 2 days. 1 evening. Experienced. Quality Preventive Practice Call977-0111

INSURANCE BILLER
Full & part time positions available for qualified and experienced Billers for Blue Health Care Bills. Medical Equipment Organization. 1 year billing and posting experience with good typing and writing skills required. Call Mon. thru Fri. only. between 7pm & 8pm. 855-8143

INSURANCE Clerk/Receptionist
Part time, oral surgery office, 24-28 hrs/wk. Dental or medical background required. Call between: 11-4. 647-2191

LAB TECH
Expanding Farmington Hills based orthopedic practice has full time position available for ASCP or HEW Certified Technologist to operate new laboratory. Variety of duties, routine chemistry and hematology experience required, as well as strong interpersonal and organizational skills. No holidays, no weekends. Good salary & salary history to: Personnel Director, 27555 Middlebelt, Farmington Hills, MI. 48018

LICENSED NURSES
Work where you make a difference! We are a 250 bed premier skilled nursing facility with life eye on the future. Positions are available for qualified licensed nurses on the following shifts: Afternoons, full or part time. Midnights, full or part time. We offer flexible scheduling and partial shifts, competitive wage and benefits and a thorough orientation. Please apply at: Westland Convalescent Center, 36137 W. Warren, Westland.

LIVE-IN NURSE AIDES
$70-$75 Per Week
1 year experience, good cooking & homemaking skills required
Alsen Health Care 559-6090

LPN/RN, full time to part time. West Bloomfield Nursing Home. We are a small basic care facility in Plymouth in need of a charge nurse. To apply, call an interview call Director of Nursing at 453-3983

LPNS
AFTERNOONS/MIDNIGHTS
FULL OR PART TIME
Good starting rate & benefits
Mrs. Martin, Director of Nursing
261-5300
NIGHTINGALE WEST
30303 Newburgh Rd
Westland, near Joy Rd
An Equal Opportunity Employer

LPN's
Nursing pool pays $13 per hour. Full time, part time all shifts.
Reliable Nursing Service 981-3344

LPN's
West Bloomfield Nursing Center, near Maple & Drake, has openings on all shifts for full or part time LPN's. Salary $11.25 or $12.25 with full benefits Days; and $12 or $13 without benefits Afternoons & Midnights. Please call Mrs. McLouis or Mrs. Subotich at 661-1600

LPNS
$11.50-$13.50 per hour.
Geriatric, high tech and staff relief nurses needed in Oakland and Macomb Counties. Flexible schedules & monthly bonus.
Allen Health Care 559-6090

MASTER LEVEL THERAPIST for outpatient substance abuse clinic. Adolescent and adult treatment services. Experience preferred but not necessary. Incentive program with good benefits. Call 277-3293 for more info.
An Equal Opportunity Employer

MEDICAL ASSISTANT
Part time. Rochester Hills
Internist. Mon., Tues & Thurs. Willing to work back & front. Experience preferred. 853-9141

MEDICAL ASSISTANT for busy 3 doctor office. Full time with excellent benefits, salary negotiable. Experienced in venopuncture. Ask for Dev at 642-1720

MEDICAL ASSISTANT & Receptionist for busy dermatology group in the Providence Hospital area. Experience required. Call between 9-5pm, Sherry or Marsha. 569-4224

MEDICAL ASSISTANT
Full time for dermatologist office. No weekends. Some experience required. Send resumes to:
Office Manager, 23510 Plymouth Rd., Redford Twp., MI 48239.

MEDICAL ASSISTANT
for busy urology office. Microscopic experience required. Call Darlene, Livonia, 477-5900

MEDICAL ASSISTANT - Full time EKG, X-ray & vena puncture experience. Some afternoons & weekends. Call Redford Clinic 538-3600 ext 11

MEDICAL ASSISTANT
Some experience desired but will train. Benefits. 31500 Schoolcraft, Livonia, MI. 48150 522-5220

MEDICAL ASSISTANT Experienced, reliable, family practice. Full time. Canton. Also part-time Allen Park. After 7pm. 981-5185

MEDICAL ASSISTANT
Podiatry office, full or part-time, experience preferred. Rochester area. 651-0162

MEDICAL ASSISTANT - experienced. X-ray experience required. Full time. References. Good pay/benefits. Garden City area. Contact Julie 425-8383

MEDICAL ASSISTANT
Work nights, 6-10pm - In Livonia Pediatric Office. Must have completed M.A. Course & have some related experience. Call Gail 478-2723

MEDICAL ASSISTANT
Looking for bright and efficient assistant for busy pediatric office in Wayne and Ann Arbor. Experience not necessary. Will Train.
Tues & Thurs phone 721-0581
Mon, Wed, Fri phone 971-8396

MEDICAL ASSISTANT, OB-GYN. Must be skilled in venepuncture, injections, blood pressures, sterile field & assisting with office surgery. Peg board knowledge helpful. Livonia. Hours 7-3:30pm. Mon-Tues-Thurs. 8am-3pm Fri. Non smoker. 425-9303

MEDICAL BILLER-Computer experience essential. Knowledgeable in all phases of medical billing. Medicare, Medicaid, Blue Shield, commercial. Full time for large subspecialty practice. 13 Southfield area. Excellent salary, benefits. 847-4178

MEDICAL BILLER, dependable, reliable, experience preferred, but willing to train, part time, hours flexible. $5.00 hr. In Birmingham. 646-1171

MEDICAL BILLER - PART TIME
Experienced only.
Ob-Gyn / Tech needed, part time, Livonia. 476-8100

502 Help Wanted Dental-Medical

HOME MEDICAL equipment company in Waterford is seeking a full time Medical Biller. Medicare experience preferred. Excellent benefits. Pay commensurate with experience. Call during normal business hours for an interview. 683-4800

MEDICAL ASSISTANT
Needed for full time position in Westland podiatry office. You must be experienced and willing to learn a variety of new skills. We offer a great working atmosphere, good salary and benefit package. Please send resume to PO Box 67, Westland, MI 48185

MEDICAL ASSISTANT - part time, Internal Medicine, Livonia office. Approximately 12 to 20 hours per week. Experience preferred but not necessary. Will train right person. Call 591-3514

MEDICAL BILLER/Receptionist
Detail-oriented person with experience in 3rd Party Insurance Companies & ability to work well with people. Excellent salary & benefits. Send resume to Box 798, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL BOOKKEEPER - Full time position. Knowledge of computer helpful but will train on medical office. Experience preferred. 298-2900

MEDICAL OFFICE EMPLOYMENT
Immediate placement opportunities for individuals experienced in:
• Admitting
• Collections
• Medical Transcription, Physician Billing
• Medical Reception
• Medical Insurance Billing
Earn great pay with no fee. Call a TEMPRO Representative today.
TEMPRO
443-5590

MEDICAL OPPORTUNITIES
Recruitment & placement for full or part time positions:
• Nurses • Medical Assistants
• Technicians • Transcriptionists
• Receptionists • Receptionists
Experienced only. Excellent salary & benefits.
CALL MED-MATCH 651-0652

MEDICAL RECEPTIONIST - must have 1 yr experience in medical or podiatry office, knowledgeable in health insurance & plan. Must be hard worker & dependable. Call 478-1024

MEDICAL RECEPTIONIST needed for busy urgent care facility in livonia. Experience necessary. Flexible hours, competitive salary and benefits. Ask for Terri 261-3080

MEDICAL RECEPTIONIST - For surgeons office. Typing, knowledge of medicare & Blue Cross required. Experienced persons need only apply. Call for interview 352-3902

MEDICAL RECEPTIONIST
Full time, busy Medical Office. Must be organized and be responsible, able to communicate & multitask. Some experience preferred, and computer knowledge helpful.
Contact Lisa 737-4030

MEDICAL RECEPTIONIST/
TRANSCRIPTIONIST
for outpatient orthopedic physical therapy office in Southfield. Full time, Mon-Fri, 8-5. Preferred applicants hrs 1 yr. experience required. Mail resume to: Suite #200, Pinewood Plaza, 22255 Greenfield Rd., Southfield, MI. 48075.

MEDICAL RECEPTIONIST: Full-time positions, (M-F), available with a growth oriented Internal Medicine Medicine private practice. Previous experience in reception scheduling, switchboard and computer billing preferred. Please send resume to Internal Medicine Internal Clinical Group, 28080 Grand River, Suite 306, Farmington Hills 48024.

MEDICAL RECEPTIONIST
Prior experience preferred. Computer insurance background. Full time W Bloomfield. 855-7406

MEDICAL RECEPTIONIST/OFFICE ASSISTANT for medical office in Birmingham. 31 hrs. per week. Will train qualified individual. 647-1551

MEDICAL RECEPTIONIST - To 56f Hour. Typing 50 wpm. Insurance billing. Typing experience preferred. Birmingham. 647-7280

MEDICAL RECEPTIONIST
needed in Livonia surgery clinic in THE Birmingham area. Must have typing and computer skills. Please contact Lolly 737-7111

MEDICAL RECEPTIONIST
Experienced in front desk duties. Immediate opening. Doctors office in Pontiac. Excellent pay and benefits Call 363-5577

MEDICAL RECEPIONIST
Full time in top Dermatology office in Farmington Hills. Must have at least 1 yr. medical office experience or training and type and need 50wpm. Call 553-2900

MEDICAL RECEPTIONIST
Full/part time for mature person. Insurance billing. Typing experience preferred. Birmingham. 540-4800

MEDICAL RECEPTIONIST
Needed for Livonia Physicians office, part time, afternoons. Experience preferred. Call 464-9200

MEDICAL RECEPTIONIST
OFFICE MANAGER - Experience preferred. Insurance Billing a plus. Rochester area. 651-0162

MEDICAL RECEPTIONIST - 1st Medical Dr. office in Westland. Mon., Tues. Thur. 1-9. Some Saturdays 9-3. Experienced, computer knowledge preferred. Call Karen 728-2130

MEDICAL RECEPTIONIST
Experienced. Part time for Wed. & Sat. Knowledge of insurances. Computer experience preferred.
Southfield. Call 557-5879

MEDICAL RECEPTIONIST
Full time, full benefits, for busy medical practice in Southfield. Experience preferred, but not necessary. Computer experience helpful. Please send resume attn: Theresa, 27207 Lahser, Suite 102, Southfield MI 48034

MEDICAL RECORDS CLERK III
Ideal part time opportunity available for individual with one year of Medical Records experience. Typing speed of 45 wpm, plus thorough knowledge of medical terminology. Please apply in person at the Employment Services Department from 8-11:30 AM., Mon. - Fri., or send resume to: Stacy Rivard, Employment Manager.

ST. JOSEPH MERCY HOSPITAL
900 Woodward
Pontiac, MI. 48053
An Equal Opportunity Employer

MEDICAL Secretary/Receptionist
Experienced for family Practice in Westland. Full time. Resume to P.O. Box 851271, Westland, MI 48185

MEDICAL TRANSCRIPTIONIST
full time for busy ent office in Southfield.
569-5985

MEDICAL TRANSCRIPTIONIST
JOIN US

We're a Medical Records Corporation and we've been serving the healthcare nation wide for almost 20 yrs. If you have experience transcribing medical records or radiology reports, you can earn more with us. We also have an excellent benefits program and flexible hours to suit your life styles. If we have peaked your interest call Pat Hood at Medical Records Corporation, 334-3848

MEDICAL TYPIST & General Office Work. Part-time, 2 days. Non-smoker, mature person.
Call Carol 537-3838

NOTICE THE CONTEST FOR STARS ON ICE HAS ENDED

502 Help Wanted Dental-Medical

MEDICAL RECORDS
A 210 bed long term care facility, located in Wayne, is seeking an individual with nursing home experience or equivalent to take charge of the medical records department. A R.T. degree is preferred. Salary commensurate with experience. For appointment, call 326-6600

MEDICAL TRANSCRIPTIONIST
Day and afternoon positions (full & full-time), available with a growing and specialty Internal Medicine private practice. Please send resume. Internal Medicine Clinical Group, 28080 Grand River, Suite 306, Farmington Hills 48024

METRO HEALTH GROUP, an HMO Network of 9 ambulatory centers located in Detroit & outlying suburbs has the following positions available:

CYTOLOGISTS - Full time & part time to work at the full service centralized laboratory in Detroit

MEDICAL TECHNICIANS - Full time afternoon shift, 1 year temporary. Applicants must have a BS (HEW), ASCP) or equivalent.

MEDICAL TECHNOLOGIST/TECHNICIAN - Part time for the Detroit & suburban locations. Must have BS (HEW) (ASCP), MT (ASCP) or equivalent.

MEDICAL TECHNICIAN - 24 hours per week, day shift. Applicant must have a BS (HEW), MT (ASCP) or equivalent to work at the Livonia West location. Must have 2 years general experience.

METRO MEDICAL GROUP
35200 SCHOOLCRAFT
LIVONIA, MI. 48150

MIDWEST HEALTH CENTER
5050 Schaefer
Dearborn MI 48126
We are looking for:
• Medical Assistants, full time
• Appointment Center, full time
•for busy dermatologist clinic
•LPN's
•RN's
•Dietitian, part time
We offer:
• A pleasant modern work place
• Good starting wages
• Benefits
We prefer experience
Send resume to: Administration, Midwest Health Center.

NURSE AIDE
Full & part time. Experience preferred but will train. Drapery experts. Franklin Manor Convalescent Center, 26350 Franklin Rd., Southfield, MI. (Behind Hinsley Inn).

NURSE AIDES
are needed for home care cases in western Wayne county. Flexible scheduling. Excellent pay scale. Transportation provided. Generous benefit package for 20 hours per week. Call Ms. Ewing. Experience necessary.
Care Plus 459-5141
An Equal Opportunity Employer

NURSE AIDES - Earn up to $7 an hour. Work Evenings in your area. Must have 1 year experience. Sign up bonus expires 1-30-90.
Call Peggy 261-3080

NURSE AIDES & ORDERLIES
Full and part time openings available on all shifts
$4.30 to start plus benefits.
Will train. Apply in person:
Camelot Hall Convalescent Center, 35100 Ann Arbor Trail, Livonia. 522-4444.

NURSE AIDES
Top pay. Livonia - Farmington area. Weekends & weekends (40 hrs) 12 midnight). Call Peggy 356-1300

NURSE AIDES
$5.60/$6.10
FOR NEW HIRES
Growing home care agency is seeking qualified experienced personnel for private duty nursing. Days, Oakland County. Choice of Days & hours. Call between 10am - 4pm Monday thru Friday.

OAKLAND NURSING UNLIMITED
540-2360

NURSE AIDES
$6-$6.25 per hour.
1 year experience required. Flexible hours and monthly bonus.
Allen Health Care 559-6090

NURSE AIDS
Full & part time openings. All shifts Apply in person.
Venoy Convalescent Care Center
3999 Venoy, Wayne, MI.

NURSE ASSISTANTS
Experienced preferred but will offer paid Nurse Assistant Training program to qualified applicants. Apply at: Oak Hill Care Center, 34225 Grand River, Farmington 477-7373

NURSES AIDES
NEW STARTING RATE
Full time, experience not necessary. Will train. Good benefits.
NIGHTENGALE WEST
8365 Newburgh Rd
Westland, near Joy Rd.
An Equal Opportunity Employer

NURSES ASSISTANT experienced in all areas. Days per wk, including some weekends. Small 29 bed nursing home. Apply at Arbor Manor, 1100 W 12 Mile, Southfield. 9am-4pm, interviews.

NURSES
Full & part time.
Competitive wages & benefits. Shift premium. Weekend bonus. Flexible scheduling. For information, call 326-6600 or apply in person. Venoy Continuous Care Center, 3999 Venoy, Wayne, MI

NURSE SUPERVISOR - position available for home care agency. Requires 2 years nursing experience (1 year of which must be in home health care). Outstanding salary & benefits package available.
421-8060

NURSING ASSISTANTS
West Bloomfield Nursing Center near Maple & Drake has openings on all shifts for full or part time Nursing Assistants. $4.75 per hour, $6.00 per hour after 90 days. Please contact Mrs. Plosa only.
661-1600

OAKWOOD CANTON HEALTH CENTER
8 Immediate openings for, the following positions:
- Contingent, Registered X-Ray Tech, Medical Lab Brawn;
- Permanent part-time clinic nurse, (LPN/RN) for occupational health office.
- Permanent part-time certified medical assistant for multi-specialty physician office.

Contact V.J. Eberschweiler
459-1315

OPTICIAN
Experienced, Certified Optician to work in busy office. Call:
Derry or Diane,
477-2662

ORTHODONTIC ASSISTANT. Fast paced, modern Birmingham practice seeks full time experienced assistant who relates well with others. We offer a pleasant environment with benefits and competitive wages. Call 647-0096

PART TIME
PATIENT SERVICES REPRESENTATIVE
Home Nutritional Services, Inc. seeks an individual to assist in the ordering and tracking of patient deliveries. The applicant must be a high school graduate possessing computer aptitude and typing skills. Knowledge and prior experience in medical field preferred. Please send resume to: HNS, 37700 Haggerty Road, Suite B-1, Farmington Hills, MI 48331. ATTN: JOYCE.

502 Help Wanted Dental-Medical

OPHTHALMIC PERSONNEL
Receptionist/
Insurance Biller for Ophthalmology Office in Southfield & West Bloomfield, full time. Experience preferred. Send resume to Box 732, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

OPTICAL
DOC has immediate opening for receptionist with knowledge of insurance. Warm and outgoing personality required. Optical experience helpful. Salary, commission and fringe benefits for confidential interview. Call Cheryle at 348-2900

OPTOMETRIST ASSISTANT
Farmington Hills office. 30 hrs a week 626-8029

ORTHODONTIC ASSISTANT
Our busy Orthodontic office is searching for a bright energetic person, preferably with chair side experience. We offer a fast pace. We offer a challenging career opportunity in a team oriented environment. Please call Gloria between 10am-1pm 455-2323

PERSONAL CARE AIDES
All shifts, live-ins, excellent pay scale plus incentives & profit sharing. Call 455-1061

PHARMACY TECHNICIAN
Come join the leader in the home infusion industry. We have an outgoing individual to assist in the preparation and delivery of patient IV medications in Chemotherapy and IV antibiotics. Pharmacy Tech experience preferred.
Call Ann at
(313) 277-0800 Hagerty Road, Suite 110, Farmington Hills, MI 48331.
ATTN: MIKE (313) 482-8840

PODIATRIST OFFICE Insurance billing, Medicare, Medicaid experience necessary. Northwest area benefits, salary negotiable 349-3900

RADIOLOGICAL TECHNICIAN
Southfield Clinic has immediate opening for a Certified X-Ray Tech to work weekends. Must be experienced with Mammographies & Upper/Lower GI series. 559-6300

RECEPTIONIST part time for busy ophthalmologist office in Birmingham. Typing necessary, medical knowledge preferred. 642-5223

RECEPTIONIST/Medical Assistant for OB/GYN office in Farmington Hills. Part time, experience helpful 626-9971

RECEPTIONIST full time, for physical therapy clinic. Pleasant phone, phone technique essential. Knowledge of medical terminology helpful. Willing to learn. Call between 9-5, Mon-Fri. 626-1548

RECEPTIONIST/BOOKKEEPER
Rochester Hills, experience preferred, but will train. 30-40 hrs per week. 652-7770

RECEPTIONIST for busy Southfield medical office. Approx. 30 hrs per week. Must love with people and references. Call after 6pm. 335-1130

RECEPTIONIST
Mature person needed for full or part time position for Optometrist office in Twelve Oaks Mall area. Train. Phone 349-3377

REHABILITATION NURSES
(LPN/RN)
Health South head injury rehabilitation center is seeking self motivated nurses for 12 hour shifts to join our interdisciplinary team. Our program specializes in the rehabilitation of persons with traumatic head injury and other acquired neurological disorders. If you are a nursing professional who is interested in working in an atmosphere where your touch really does make a difference, please call or forward your resume to:
Jane Zielecki, Unit Coordinator
Health South head injury
Rehabilitation Center
2975 N. Adams, Birmingham MI 48009 433-1844
An Equal Opportunity Employer

RESIDENT AIDE - full time, 11pm - 7am for assisted living facility in Plymouth. Call Mon. thru Fri. 9-5. 451-0700

RN - ASSISTANT DON
RN/LPN - Full time position available but will train a motivated individual. Call Franklin Manor Convalescent Center 352-7390

RN ASSIT DIRECTOR OF NURSING
For 60 bed long term care facility located in Wayne. Competitive wages & fringe benefits. For more information call Ann at 326-6000

RN - DAY SHIFT, LPN - Part time Afternoons & Midnights Nursing Aide - Days & Afternoons
Improved salaries and benefits
Apply in person: Wayne Nursing Care Center, 38410 Cherry Hill, Westland.

RN
FULL OR PART TIME
DAY SHIFT
Good starting rate & benefits
See Mrs. Martin
Director of Nursing
261-5300
NIGHTENGALE WEST
8365 Newburgh Rd
Westland, near Joy Rd.
An Equal Opportunity Employer

RN: Full-time and part-time positions, (M-F), available with a growth oriented Internal Medicine private practice in Farmington Hills. Previous experience in adult Internal Medicine Nursing, Oncology, Gastroenterology & Pulmonary Nursing preferred. Please send resume to Internal Medicine Clinical Group: 28080 Grand River, Suite 306, Farmington Hills 48024

RN/LPN
Full and part time. Day shifts. Brae Burn Nursing Home, 1312 N. Woodward, Bloomfield Hills

RN/LPN
Part Time.
Apply in person at:
Marycrest Manor
15415 Middlebelt, Livonia
427-9175

$$ RN'S/ LPN'S $$
Pediatric case Southfield area. Full and part time afternoons available
Ask about our outstanding pay and benefits.
CALL 343-4357

PROFESSIONAL MEDICAL SERVICES
ST. JOHN HOSPITAL
AND MEDICAL CENTER
An Equal Opportunity Employer

RNS-LPNS-GPNS
Skilled nursing facility in Livonia seeking full and part time Nurses. Day and Afternoon shifts. LPN'S earn $10.00 an hour. RN'S earn $11.00 an hour, plus health and life insurance benefits. Call for appointment. Martha Felosak, RN. 522-1444

RN's
West Bloomfield Nursing Center, near Maple & Drake, has openings on all shifts for full time RN's. Salary $18 or $19 without benefits Days, $18 or $17 without benefits Afternoons & midnights. Please call Mrs. Marcusa or Mrs. Subotich at 661-1600

SECRETARY/RECEPTIONIST
full time position for experienced Secretary in Cardiologist's office. Must have excellent typing skills & be knowledgeable of Word Processing programs & medical-type forms, such as Stress tests. Send resume to: Midwest Cardiology Associates, Attn: Cort Moore, 30628 Ford Rd., Garden City, MI 48135

X-RAY (Certified) Tech needed 3 days in Novi office. $15 hourly to hire.
624-2113

X-RAY REGISTERED TECH
Mammography, part time flexible hours. Livonia area. 8329590

X-RAY TECHNICIAN
clinic practice, Dearborn Hts Inkster area. Call mark Kulick Mon. thru Fri. 9am-5pm. 278-7750

502 Help Wanted Dental-Medical

RN for Growing Pediatric Practice at W. Bloomfield. Part-time, Mon. & Wed., 2-8pm. Some Sat. & vacation coverage. Call Nancy, 855-7510

SMALL PLEASANT office needs Assistant for billing and medical biller NW Detroit 272-8665

VETERINARY RECEPTIONIST/Kennel Assistant. Full Time. Flexible hours. Strong Veterinary hospital background. 427-6260

X-RAY TECHNICIAN
needed (2) part-time positions available for Farmington Hills Internal Medicine Practice. Technicians at the Farmington Hills Mercy Care Family Medicine Center, Monday, Tuesday, Wednesday, 2000 Woodward Ave., Pontiac, MI 48053

X-RAY TECH
Part time, registered for Livonia evening medical clinic. 261-4459

504 Help Wanted Office-Clerical

ADMINISTRATIVE ASSISTANT
New Farmington Hills office seeks responsible person for accounts payable, payroll, general ledger and inventory control. Must possess excellent organizational skills and be detail oriented. Computer experience necessary. Call 35-0040

ADMINISTRATIVE ASSISTANT
We are one of Michigan's largest social accounting firms, looking for an outgoing, self-motivated person. The person office. The applicant should have the following qualifications: Exceptional typing and organizational skills and be proficient in Wordperfect. Salary commensurate with experience. Qualified candidates should send their resumes to:
Personnel Dept., MSW
28580 Orchard Lake, Suite 200
Farmington Hills, MI 48018

ADMINISTRATIVE ASSISTANT - for Bloomfield Hills Accounting firm. Qualifying individual must have a college degree, typing & phone skills. Salary commensurate with experience. Non smoking office.

ADMINISTRATIVE SECRETARY
Needed for Southfield manufacturer. Fast paced, high energy, fast paced family oriented environment. Strong word processing required. Salary open, excellent benefits. Contact Mandy at 352-3455

ADMINISTRATIVE SECRETARY
Division of Automotive Company has a need for a Secretary to work for Customer Support Executive. Compensation for this challenging position includes: Word Processing Secretarial & Administrative skills. Send resume to: 2317 Stephenson Hwy., Troy, MI. 48083

ADMINISTRATIVE ASSISTANT/
RECEPTIONIST
Part or full time. Bloomfield Hills location. The perfect candidate would have excellent communication skills, be word processing skills. The successful candidate will be responsible for a variety of office functions. Applicant must have strong word processing, typing & general office duties. Applicants with college experience given preference. Typing 60 wpm. 2 yrs experience required. Send resume to: Wright Systems, 3250 Dixie Highway, Suite 100, Bloomfield Hills, MI. 48013

ADMINISTRATIVE ASSISTANT
Flexible person needed to perform various office functions. Applicant must have knowledge of computer, word processing experience. Typing 60 wpm. 2 yrs experience required. Send resume to: Wright Systems, 3250 Dixie Highway, Suite 100, Bloomfield Hills, MI. 48013

ADMINISTRATIVE ASSISTANT
Part time position available for person various office functions. Applicant must have knowledge of computer, word processing experience. Typing 60 wpm. 2 yrs experience required. Send resume to: Wright Systems, 3250 Dixie Highway, Suite 100, Bloomfield Hills, MI. 48013

ADMINISTRATIVE ASSISTANT/
RECEPTIONIST
Full time position available in growth oriented office. Responsibilities include: Word processing, typing, general office duties. Applicants with college experience given preference. Typing 60 wpm. 2 yrs experience required. Send resume to: Wright Systems, 3250 Dixie Highway, Suite 100, Bloomfield Hills, MI. 48013

ADMINISTRATIVE ASSISTANT/
RECEPTIONIST
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ALERT
Receptionist/Secretary needed for front office. Responsible image, be 56.50 an hour plus many benefits Call 553-7465

ANYONE FOR PHONES?
You don't have to be crazy to work here but it helps! Position as receptionist. Telephone experience required. Exceptional phone skills, typing 50wpm, knowledge of office machines. Excellent benefits. Call Sandy Dean at 557-7300 or send resume to ICC, 21470 Coolidge Hwy., Oak Park, MI. 48237. Attn: Cristie Dubber
An Equal Opportunity Employer

A/R Collections
Village Green Management Company, a leading retirement community management firm, headquartered in Farmington Hills has an immediate opening for an individual with a minimum of 2 years collections experience. This position is very demanding & requires an organized, assertive, individual with working knowledge of Lotus & Wordperfect helpful. Strong oral & written communication skills also required. Please send resume and salary requirements to: Human Resources, Village Green Management Company, 30833 Northwestern Highway, Suite 300, Farmington Hills, MI. 48018 or call Kerry at 851-9600.
An Equal Opportunity Employer

ACCOUNTING CLERK
Typing speed 40wpm, accuracy a must. Must be familiar with computers, possess basic math skills. Tel Treatire area. Call
Marita Woods 645-6170
An Equal Opportunity Employer

504 Help Wanted Office-Clerical

ACCOUNTS RECEIVABLE CLERK
Canton area manufacturer has an immediate full time opening for an experienced Accounts Receivable Clerk to handle data entry for an on-line system and general accounting duties. Ideal candidate should have experience, be good typist and be fluent with calculators & computers. Excellent benefits. Send resume to: M. Domsch, Drawtite, 40900 Van Born Rd., Canton, MI 48188

ACCOUNTS RECEIVABLE
Person for computer. Part time, Bookkeeper. Experienced. Birmingham Area 855-6522

ACCOUNTS RECEIVABLE
CLERK/EXPRESS PERSONNEL
Excellent opportunity for a mature, organized individual to handle collections for a growing retail distributor located in Troy. Must have experience. Send resume to: Personnel P.O. Box 387, Troy, MI. 48099

ADMINISTRATIVE ASSISTANT
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Farmington Hills, MI 48018

ADMINISTRATIVE ASSISTANT - for Bloomfield Hills Accounting firm. Qualifying individual must have a college degree, typing & phone skills. Salary commensurate with experience. Non smoking office.

A leading International Trading Company has an immediate need for the following positions:

EXPORT TRAFFIC COORDINATOR
To handle the coordination of shipments from suppliers and preparation of documents, customs and traffic functions. Experience preferred.

RECEPTIONIST/TELEPHONE
OPERATOR
Full time, experienced receptionist with multi-line telephone board experience individual should have a professional image, be social and have a pleasant telephone voice. Light typing and general office skills required

Send resume with salary requirements in confidence to:
INTERNATIONAL
1410 Allen Drive
Troy, MI. 48083
Or for appointment call
(313) 585-9000

ACCOUNTING CLERK
To assist accounting department in processing accounts receivable for accounts payable and receiv